



**Victor Valley Community College District  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
Minutes**

Date: February 10, 2015

Place: **Closed Session:** 4:30-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**Open Session:** 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**REGULAR MEETING AGENDA ~ Board Room**

**1. CALL TO ORDER**

**4:30 p.m.**

The Board of Trustees of Victor Valley Community College District met in Open Session on February 10, 2015 in the Board Room. Board President Brady called the meeting to order at 4:30 p.m.

**TRUSTEE ROLL CALL:** Joseph W. Brady, President; John Pinkerton, Vice President; Brandon Wood, Clerk; Marianne Tortorici, Trustee; Dennis Henderson, Trustee; and Student Trustee Amanda Monroy

*Absent: Brandon Wood, Dennis Henderson, Amanda Monroy, Student Trustee  
Dennis Henderson arrived at 5:15 p.m., Brandon Wood arrived at 5:20 p.m., Amanda Monroy arrived at 5:15 p.m.*

**INVOCATION:** Pastor David Ley, Hesperia Community Church

**PLEDGE OF ALLEGIANCE**

Steve Garcia led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:**  
Agenda item 6.4 the month should read March instead of February

**CLOSED SESSION ~ West Wing Conference Room**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

**2. CLOSED SESSION**

**4:30-6 p.m.**

**2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

**a) CONFERENCE WITH LABOR NEGOTIATIONS –**

Government Code Section 54957.6

District Representative: Randy Erickson

Employee Organization: CSEA, CTA, AFT Part-Time Faculty United

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**BOARD OF TRUSTEES:** Dennis Henderson, Joseph W. Brady, John Pinkerton, Brandon Wood, Marianne Tortorici, ASB Member

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- a) CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation  
Government Code Section 54956.9(b) – 1 case
- b) CONFERENCE WITH LEGAL COUNSEL - Existing Litigation  
Amanda Sue Wilson v. Victor Valley Community College District, et. al.,  
San Bernardino County Case No. CIVDS 1402780  
Authority: Government Code section 54956.9 (d)
- c) CONFERENCE WITH LEGAL COUNSEL- Existing Litigation  
Frank Trujillo v. Victor Valley Community College District, et. al.,  
San Bernardino County Case No. CIVDS 1404475  
Authority: Government Code section 54956.9 (d)

**3.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None**

At 4:34 p.m. Board President Brady recessed to closed session.

**REGULAR MEETING AGENDA**  
**Board Room**

**3 OPEN SESSION**

**6 p.m.**

**3.1 Closed Session Report**

At 6 p.m. Board President Brady reconvened the meeting and Jeff Morris, Legal Counsel announced no reportable action was taken in Closed Session.

**4. SUPERINTENDENT/PRESIDENT'S REPORT**

- **Special Report – Dr. Thomas Morales, President CSUSB**  
As part of the President's report Dr. Wagner introduced Dr. Morales, President, CSUSB, who provided an important message on the partnership with Victor Valley College and in becoming stronger partners in assisting students in achieving a baccalaureate degree.
- **Academic Senate – Claude Oliver reported that faculty were working hard with their classes and serving on committees. Faculty are working with Dr. Maphumulo to solve the FTES gap for the spring and summer and to provide solutions to increase the FTES. A second reading for using the GIC is being presented this evening and he would encourage the Board to consider using some of the GIC money to resolve some of the campus security and technology issues that the campus is experiencing. Following review of last month's Board meeting, he would like to encourage that the Board rely on the experience from their past Board President or the Superintendent/President on procedural issues. Mr. Oliver also wanted to point out that Board Policy #2430 addresses the policy on getting items placed on the Board agenda.**
- **Foundation – Mr. Brown provided an update on the activities of the Foundation. The Foundation will be 40 years old this year they are currently engaged in reviewing the relationship with the college to determine accuracy according to the governing documents to bring forward refinements in our in the future when the review is complete. It is the goal to ensure the positive impact that we have had over the past three years be sustained well into the future. The pilot project that was started has well exceeded our expectations. The**

commitment to the project required us to generate \$5.4M three years and we have delivered over \$25M leading to an early renewal of our agreement. The spring campus grant applications are available next week and the scholarship drive also begins next week offering over approximately \$100,000 to support students each year. The Alumni Hall of Fame event is this month at the Hilton Garden Inn.

#### **4.1 REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

- a) CTA – Lisa Ellis
- b) CSEA – Justin Gatewood
- c) AFT Part-Time Faculty United –Lynn Glickstein
- d) Management – Steve Garcia

#### **5. CONSENT AGENDA**

**Public Comment:** J.K. Crowley 5.11, Sheila Burnham 5.21

It was MSC (Henderson/Wood, 5-0) to approve the consent items in one motion.

- 5.1 Approval of the minutes of the January 13, 2014 regular Board meeting.
- 5.2 Board of Trustees Payments Reports  
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None
- 5.3 Agreement – America's Xpress Rent-A-Car  
Ratification of the agreements between Victor Valley Community College District and America's Xpress Rent-A-Car for transportation to K-12 and Community College partners to assess and input immersive technology classrooms, site visits, and meetings with industry representatives per Sub-Recipient Agreement commitment. Fiscal Impact: Not to exceed \$550.00 per month + tax, budgeted item, Grant Funded.
- 5.4 Equipment Purchase – Henry Schein  
Ratification of the equipment purchase with Henry Schein to purchase two (2) Electric Muscle Stimulator (EMS) machines for the Main Campus training room. Fiscal Impact: Estimated cost \$7,739.19, Fund 71.
- 5.5 Agreement – C-Below Subsurface Imaging  
Ratification of the renewal agreement between Victor Valley Community College District and C-Below Subsurface Imaging to perform underground utility identification and mapping needed to move forward with the construction of the Vocational Campus Expansion & Renovation project. Fiscal Impact: Estimated cost \$6,690.00, Bond Funded.
- 5.6 Equipment Purchase – Western State Design, Inc.  
Ratification of the equipment purchase with Western Design, Inc. to purchase two (2) industrial washer extractor and gas dryer machines for the Main Campus training room. Fiscal Impact: \$37,363.00, Fund 71.

- 5.7 Agreement – Vector Resources, Inc.  
Ratification of the agreements between Victor Valley Community College District and Vector Resources, Inc. to repair classroom instructional equipment and switcher. (Item #I-24 on the Campus Technology Project list). Fiscal Impact: \$480.00, budgeted item.
- 5.8 Agreement – Rancho Motor Company  
Ratification of the agreements between Victor Valley Community College District and Rancho Motor Company to purchase a new 2015 Chevrolet Express 1500 Vehicle for the Technology & Information Resources department. (Item # IN-86, on the Campus Technology Project list). Fiscal Impact: \$25,133.20, Fund 71.
- 5.9 Agreement – Rancho Motor Company  
Ratification of the agreements between Victor Valley Community College District and Rancho Motor Company to purchase a new 2015 Chevrolet 1500 Vehicle for the Media Services department. (Item # IN-85, on the Campus Technology Project list). Fiscal Impact: \$26,246.40, Fund 71.
- 5.10 Agreement Renewal– Dell, Inc.  
Ratification of the renewal agreement between Victor Valley Community College District and Dell, Inc. to purchase a six month Impulse Point SafeConnect maintenance agreement, term date 12/1/14-6/30/15. Fiscal Impact: \$6,812.07, budgeted item.
- 5.11 License Renewal– Chariot Software Group  
Ratification of the license renewal between Victor Valley Community College District and Chariot Software Group for the management of student grades for instructors at Victor Valley College. Term: 2/28/15-2/27/16. Fiscal Impact: \$1,245.00, budgeted item.
- 5.12 Clinical Facility Use Contract – Radiant Primary Care  
Ratification of the agreement between Victor Valley Community College District and Radiant Primary Care to provide clinical learning facilities for the Health Sciences program.  
Fiscal Impact: None
- 5.13 Contract – Excelsior High School  
Ratification of the contract between Victor Valley Community College District and Excelsior High School to deliver a six-hour Fire Science survey class for their high school students.  
Fiscal Impact: **\$1,500.00 projected income to the District.**
- 5.14 Independent Contractor Agreement – Nicole Aragon dba Aragon, LLC  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Nicole Aragon dba Aragon, LLC to provide technical grant support services. The service period for this agreement is February 11, 2015 through June 30, 2015. Fiscal Impact: Not to exceed \$15,000.00, budgeted item, AB 86 Adult Education State Planning Grant
- 5.15 Agreement – Azusa Pacific University's School of Nursing  
Approval of the agreement between Victor Valley Community College District and Azusa Pacific University's School of Nursing to provide an Associate Degree (A.D.N.) to Bachelor's Science Nursing (BSN) Bridge Program to eligible Victor Valley College students. This agreement is in force for five years beginning March 1, 2015 through February 28, 2020. Fiscal Impact: None
- 5.16 Subscription Agreement – Lexipol, LLC  
Ratification of the agreement between Victor Valley Community College District and Lexipol, LLC to provide customized police manual updates and development that meet regulatory law enforcement policy requirements. The agreement provides officers with continual access to legal updates. Fiscal Impact: \$2,450.00, budgeted item.

- 5.17 MOU with University Enterprise Corp (CSUSB)  
Ratification of the MOU between Victor Valley Community College District and University Enterprise Corp (CSUSB) to provide access for Victor Valley College students to paid internships through the University Enterprise CORP (CSUSB) NSF-CREST grant. The term of this agreement is December 1, 2014 through January 31, 2019. Fiscal Impact: \$6,000.00 to the District.
- 5.18 Resolution #15-03 Lease-Leaseback Project Delivery  
Adoption of Resolution #15-03 authorizing implementation of the Lease/Leaseback project delivery method for the Vocational Complex Expansion and Renovation project at the Main Campus of Victor Valley Community College. Fiscal Impact: None
- 5.19 Resolution #15-06 Lease-Leaseback Project Delivery Method  
Adoption of Resolution #15-06 authorizing implementation of the Approval of the Lease/Leaseback project delivery method for the Vocational Complex Expansion and Renovation project at the Main Campus of Victor Valley Community College. Fiscal Impact: None
- 5.20 Out-of-State Travel – Student Travel  
Ratification of the Associated Student Body representatives to travel to Washington, D.C. to attend the American Student Association of Community Colleges (A.S.A.C.C.) from March 13, 2015 through March 18, 2015. Students participating in the field trip are enrolled at Victor Valley Community College. Students will be accompanied by ASB Advisor, Robert Sewell. Fiscal Impact: None to the District. Associated Student Body funds not to exceed \$17,600.00.
- 5.21 Non-Classified Employees  
Ratification of the appointments as listed. Fiscal Impact: Budgeted

## **ACTION AGENDA**

### **6. BOARD OF TRUSTEES**

6.1 Separate approval of items pulled from consent agenda

6.2 Second Read – Board Policy 2515 – Use and Distribution of the Guaranteed Investment Fund (GIC)

It was MSC (Wood/Tortorici, 5-0) to approve the proposed Board Policy #2515 - Use and Distribution of the Guaranteed Investment Fund (GIC) with the revisions recommended from the January 13, 2015 Board of Trustees meeting incorporated. Fiscal Impact: None

6.3 Nominate VVCCD Board of Trustees Member for the CCCT Board

It was motioned by Trustee Wood and seconded by Trustee Henderson to approve to nominate a member of the Board of Trustees for the CCCT Board election. Fiscal Impact: None

Following discussion, it was MSC (Wood/Brady, 5-0) to nominate Trustee Tortorici as a member of the Board of Trustees for the CCCT Board election

6.4 Board Resolution #15-05 – Women’s History Month

It was MSC (Wood/Henderson, 5-0) to adopt of Resolution #15-05 proclaiming March Women’s History Month. Fiscal Impact: None.

**10. ADMINISTRATIVE SERVICES**

**10.1 2013 Student Success Scorecard**

The Board of Trustees reviewed and discussed the Student Success Scorecard for 2013 and adopt its contribution to the segment wide annual report. Fiscal Impact: None

**10.2 Amend Contract Amendment 01 – CSPP-4405 and Resolution #15-04**

It was MSC (Pinkerton/Henderson, 5-0) to approve Amend the California Department of Education Child Care Contract CSPP-4405 for 2014-15 and adopt the resolution certifying the approval of the Governing Board to enter in this transaction with the California Department of Education. Fiscal Impact: \$123,015.00, Maximum Reimbursable amount increased by \$6,899.00.

**10.3 Public Comment: Sheila Burnham**

**Agreement – Vector Resources, Inc.**

It was MSC (Henderson/Wood, 5-0) to ratify the agreement between Victor Valley Community College District and Vector Resources, Inc. to provide the installation (hardware, software, licensing, and labor) of the Immersive Conference Classrooms and associated equipment at 31 locations throughout San Bernardino, Los Angeles, and Kern Counties to meet the CCPT Grant requirements. (Item #IN-88, on the Campus technology Project list) Fiscal Impact: \$2,963,603.65, Grant Funded.

**11. HUMAN RESOURCES**

**11.1 Public Comment: Fred Board, 11.1, J.K. Crowley, 11.1, Sheila Burnham, 11.1, Margaret Kagy 11.1**

**VVCFA/CTA Retirement Incentive MOU**

It was MSC (Henderson/Wood, 5-0) to approve the Memorandum of Understanding concerning a retirement incentive for FY 2014/15 and 2015/16 for faculty. Fiscal Impact: Savings dependent on number of participants.

**11.2 PULLED Renewal of Administrator Contract – Director of Special Grant Programs – California Career Pathways Trust (CCPT) Grant – Lawrence Vondrake Fitz**

Approval of the renewal of the Administrator Contract, Director of Special Grant Programs – California Career Pathways Trust (CCPT) Grant – Lawrence Vondrake Fitz, for the period commencing July 1, 2015 and ending June 30, 2016. Fiscal Impact: Budgeted

**11.3 PULLED Academic Tenure Contract Recommendation – Sandra Cegielski, Respiratory Therapy**

Approval not to not renew Sandra Cegielski, Respiratory Therapy due to resignation effective June 13, 2015. Fiscal Impact: None

**11.4 TABLED Academic Second-Year Contract Recommendation – Christopher Oshita Aviation Technology and Naveen Jalota, Biology**

It was motioned by Trustee Wood and seconded by Trustee Henderson to approve to enter into a contract with Christopher Oshita, Aviation Technology and Naveen Jalota, Biology for the 2015-2016 academic year. Fiscal Impact: Budgeted item.

Following discussion, it was MSC (Tortorici/Pinkerton, 5-0) to table the item to the March meeting.

**12. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Margarget Kagy, J.K. Crowley

**13. BOARD COMMUNICATION**

*At this time, the Board of Trustees will report on the following items directly related to their functions as Board members:*

- *matters related to attendance at conferences*
- *professional affiliations*
- *community involvement*

John Pinkerton: appreciated Margaret Kagy's spirited comments on the Classified staff this evening. Listening from a variety of sources which will assist him in making better decisions. Appreciated an early start to the meeting.

Joseph W. Brady: education for trustees will be on the May agenda. He also attended Willie Pringle's memorial service. Mike Visser had an article in the *High Desert Breeze* showcasing the Public Safety Center. Mr. Brady attended the Dreamers and Visionary event last weekend. He asked Amanda Monroy to make a presentation on where the status of ASB goals at the March meeting. The March meeting will include a serious discussion regarding safety on campus.

Dennis Henderson: appreciates all the work on the campus without them we would not succeed.


Marianne Tortorici: attended Willie Pringle's memorial service that provided a variety of great stories about Willie. The diversity of people spoke loudly on how Willie touched many lives. She recently attended the CCLC Effective Trustee workshop in Sacramento. Additionally, besides that training, she completed the ACCJC Accreditation basics course and the FPPC ethic training course.

Brandon Wood: attended the trusteeship in Sacramento, and it appears that there is a mandatory course of instruction being built by CCLC and that all schools will be forced to participate in it.

Amanda Monroy: recently attended the CCLC Effective Trustee workshop and gained a lot of valuable information. Thanked the Trustees for allowing her to attend which demonstrated how supportive the Board is of their students. Students from China toured the campus which she hopes may spark their interest in attending VVC. ASB is working hard towards enhancing campus safety.

**15. ADJOURNMENT**

It was MSC (Pinkerton/Wood, 5-0) to adjourn the meeting at 7:50 at p.m.

  
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Brandon Wood, Clerk

3-10-15  
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Date Approved