

**Victor Valley Community College District  
Board of Trustees Retreat  
Thursday, June 13, 2019  
Approved Special Meeting Minutes**

**1. OPEN SESSION**

1.01 CALL TO ORDER

The Governing Board of the Victor Valley Community College District met in the President's Conference Room on June 13, 2019. Board Vice President Brady called the Special Meeting to order at 6:13 p.m.

Superintendent/President Walden spoke with Board President Henderson on the phone. President Henderson authorized Board Vice President Brady to lead the meeting in his absence.

1.02 ROLL CALL

**Members present**

Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

**Members absent**

Dennis Henderson

1.03 PUBLIC COMMENTS

None

1.04 PLEDGE OF ALLEGIANCE TO THE FLAG

Trustee Wood led the pledge.

**2. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

2.01 PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

None

**3. EVALUATION OF BOARD OF TRUSTEES**

3.01 Review results of Self-Evaluation Survey

Guy Lease and Lisa Sugimoto, consultants from PPL, passed out the compiled results of the Boards self-evaluation. Self evaluation supports accreditation, which recommends this be done twice a year. The consultants also suggested a 360 evaluation, where faculty and staff are surveyed about their feelings on the performance of the Board. The goals that the Board set tonight should also be used as a tool for future evaluation. Evaluations should be planned for once in January and again around June.

3.02 Evaluation Feedback

The Board's self-evaluation results indicated they feel they are working well together, they are well-informed on enrollment and budget, and that their relationship with the CEO is good, and their meetings with him each month to review the items on the Board agenda works well because they get the details of the information ahead of time and can have questions answered to be fully prepared in the decision-making process at the meetings.

The Board's self-evaluation indicated areas in need of improvement included more frequent review of the Board Policies, the need to regularly establish goals for the College and the Board, and to be more involved in college activities and events. PPL suggested that the CEO set up a system to review and revise Board Policies as needed on a routine basis, keeping them up-to-date and in alignment with the campus. Trustee Wood suggested a shared calendar that the Trustees all had access to, which the Superintendent/President's staff could keep up-to-date so that they are aware of upcoming events, allowing them to plan more of these into their schedules.

The Trustees agreed that they will incorporate the areas for improvement into their future goals.

**4. BOARD GOALS FOR 2019-2020**

4.01 Proposed Goals Review

Mr. Lease handed out a worksheet on creating S.M.A.R.T. goals, as well as a list of goals for their consideration. Once the goals are determined by the Board, they will be placed on the next Board of Trustees meeting agenda for approval.

Discussion of the proposed goals commenced, including the need for the goals to be measurable.

#### 4.02 Draft Development of Board Goals for 2019-2020

Of the goals for consideration, the following draft goals will be voted on at the next Trustee meeting:

1. Adoption of an enrollment management plan to address the issues of growth and guided pathways
2. Review and adoption of a new Educational Master Plan
3. Building stronger community relationships
4. Removal of student barriers to access, success and completion
5. Adopt and support the caring campus initiative

These goals will be refined and measures added, with a final draft of the goals will go to the July Board meeting for approval. These will also be presented at future Board meetings with updates on progress. These goals may roll over into future years, such as student success, so will be looked at to see what is being done specifically that is measurable from year to year.

### **5. CLOSED SESSION:** Immediately follows Open Session

#### 5.01 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

None

#### 5.02 ANNOUNCEMENT OF CLOSED SESSION ITEMS

#### 5.03 Review Progress of Superintendent/President - Government Code Section 54957

#### 5.04 Proposed Goals for Superintendent/President: January 1-December 31, 2019

#### 5.05 ADJOURN TO CLOSED SESSION

Board Vice President Brady adjourned to closed session at 7:42 p.m.

MSC (Wood/Tarpley, 4-0-0-1) to adjourn to closed session.

Yea: Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

Absent: Dennis Henderson

### **6. RECONVENE OPEN SESSION SPECIAL MEETING**

#### 6.01 CLOSED SESSION REPORT

There was no action/no report.

### **7. ADJOURNMENT**

7.01 There being no further business to come before the Governing Board, it was MSC (Wood/Tarpley, 4-0-0-1) to adjourn the June 13, 2019 Special Board of Trustees Meeting at 8:37 p.m.

Yea: Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

Absent: Dennis Henderson

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John Pinkerton, Clerk

Date Approved: July 9, 2019