



**Victor Valley Community College District
REGULAR MEETING
OF THE BOARD OF TRUSTEES
Minutes**

Date: September 9, 2014

Place: **Budget Workshop:** 4-5 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Closed Session: 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

1. CALL TO ORDER 4 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on September 9, 2014 in the Board Room of the Administration Building. Board President Henderson called the meeting to order at 4:01 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, President; Joseph W. Brady, Vice President; John Pinkerton, Clerk; Brandon Wood, Trustee; Lorrie Denson, Trustee, and Student Trustee Amanda Monroy

Absent: Brandon Wood, Amanda Monroy

Amanda Monroy arrived at 4:05 p.m.

Brandon Wood arrived 4:15 p.m.

PLEDGE OF ALLEGIANCE

Pearl Bandringa led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

1.1 Budget Workshop ~ Board Room 4-5 p.m.

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION 5-6 p.m.

2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:

- a) CONFERENCE WITH LABOR NEGOTIATIONS –
Government Code Section 54957.6
District Representative: Randy Erickson
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United

- b) PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL RELEASE

BOARD OF TRUSTEES: Dennis Henderson, Joseph W. Brady, John Pinkerton, Brandon Wood, Lorrie Denson, ASB Member

Public Employee Number 100209222014
Government Code Section 54957 (b) (1)

2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 5:20 p.m. Board President Henderson recessed to Closed Session

**REGULAR MEETING AGENDA
Board Room**

3. OPEN SESSION

6 p.m.

3.1 At 6:22 p.m. Board President Henderson reconvened the meeting and Jeff Morris, Legal Counsel reported that on item a) an update was provided and direction was given to the negotiator; b) Employee 100209222014, action was taken and the employee will be notified of the action.

4. SUPERINTENDENT PRESIDENTS REPORT

Academic Senate: Claude Oliver welcomed Dr. Wagner to VVC and looks forward to working with him and the Board of Trustees. He provided handouts on the Senate's duties and explained the responsibility of the area representatives. He pointed out that students that are standing in the back of classrooms could be addressed with a good enrollment management plan. In the past 5 years he has not seen an enrollment management plan.

The second handout that he distributed was from Barbara Beno. The Accreditation steering committee has been meeting and have been responsible for the follow-up reports. It is no surprise that we are still dealing with recommendation 6, our financial stability. He pointed out that not many members from the budget office are serving on the committee he is hopeful that over the next months that this report will be written to address recommendation 6 with the correct information given.

His third handout addressed the transfers of over \$7M in reserves.

President Wagner responded that classroom management will be addressed. The adoption of the budget this evening does not include the \$7M.

Foundation: recipients of summer campus grants were announced and congratulated. Introduced Lisa Kiplinger Kennedy (Small Business Deputy Sector Navigator Sector) Foundation plans to reach out to VVC alumni students. Foundation retreat will be this Friday from 8-4 in the VVC Library to plan next year's events. Alumni Hall of Fame nominations are due September 15th. On behalf of the Lee Harris endowment scholarship fund a \$1,000 check was presented.

Dr. Wagner announced that the beginning of semester went pretty well. Availability of facility, specifically in the Biology area was an issue for this semester. In the interest of addressing student needs, he plans to bring on a faculty tenure person, this faculty member comes highly recommended

CONSENT AGENDA

It was MSC (Brady/Pinkerton, 5-0) to approve the consent items in one motion with agenda items 5.43 was pulled for separate discussion by Trustee Brady.

Public Comment: Justin Gatewood (5.24)

- 5.1 Approval of the minutes of the August 12, 2014 regular Board meeting and August 14, 2014 special Board meeting.
- 5.2 Agreement – Trimark Associates, Inc.
Ratification of the agreement between Victor Valley Community College District and Trimark Associates, Inc. to design, install and monitor a Data Acquisition System which collects energy output data required by Southern California Edison for the 1 Megawatt Solar facility and the Photovoltaic Carport system located in parking lot 10. Fiscal Impact: \$15,365.00 Fund 71.
- 5.3 Agreement – Applegate's Custom Countertops
Ratification of the agreement between Victor Valley Community College District and Applegate's Custom Countertops to remove and replace old countertops in the men's and women's locker rooms at the Main Gym Building #71. Fiscal Impact: \$5,900.00, budgeted item.
- 5.4 Agreement – All American Fence Erectors
Ratification of the agreement between Victor Valley Community College District and All American Fence Erectors to install a fence and gate in the Maintenance and Operations yard for the security of equipment. Fiscal Impact: \$13,610.00, Fund 71.
- 5.5 Agreement – RGM Custom Upholstery
Ratification of the agreement between Victor Valley Community College District and RGM Custom Upholstery to reupholster 28 chairs for the Music Department. Fiscal Impact: \$1,400.00, Bond Funded.
- 5.6 Notice of Completion – Compass Energy Solutions
Ratification of the Notice of Completion for Compass Energy Solutions for the Solar Photovoltaic Parking Structures and EMS upgrade completion. Fiscal Impact: None
- 5.7 Notice of Completion – Donald M. Hoover Company
Ratification of the Notice of Completion for Donald M. Hoover Company for the Adaptive P.E. Floor Replacement project. Fiscal Impact: None
- 5.8 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None
- 5.9 Agreement Renewal #14/15-0261 – San Bernardino County Superintendent of Schools (SBCSS)
Ratification of the renewal agreement #14/15-0261 between Victor Valley Community College District and San Bernardino County Superintendent of Schools (SBCSS) for courier services for Fiscal year 2014-2015. Fiscal Impact: Not to exceed \$6,542.22, budgeted item.

- 5.10 Agreement – Rave Mobile Safety
Ratification of the agreement between Victor Valley Community College District and Rave Mobile Safety to purchase an emergency alert system utilized by the Police Department as a replacement for the current system that will no longer be supported. Term: 8/22/14-6/30/17. (Item # IN-75 on the Campus Technology Project list). Fiscal Impact: \$29,760.00, budgeted item.
- 5.11 Renewal Agreement – Computerland of Silicon Valley
Ratification of the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase license and software for Adobe Creative Cloud Enterprises and Contribute 6.5. This is a three year agreement to be billed annually. Term: 8/31/13-8/30/16 (yr 2 of 3). Fiscal Impact: \$30,745.00, budgeted item.
- 5.12 Agreement – Tricade
Ratification of the agreement between Victor Valley Community College District and Tricade to purchase maintenance support for our Solarwinds Software Suite. This will allow Network Managers to monitor many servers and other devices for outages on and off campus. Term: 9/17/14-6/30/15. (Item # IN-74, on the Campus Technology Project list) Fiscal Impact: \$5,463.23, budgeted item.
- 5.13 Agreement – Vector Resources, Inc.
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase FortiGate and FortiAnalyzer support. This will provide firewall protection from web based threats, allowing students, faculty and staff to use advanced web services and applications. Support period: September 16, 2014-June 30, 2015. (Item # IN-73, on the Campus Technology Project list) Fiscal Impact: \$9,492.14, budgeted item.
- 5.14 Renewal Agreement – CampusGuard
Ratification of the agreement between Victor Valley Community College District and CampusGuard to support Payment Card Industry (PCI) compliance evaluation within the campus network to process credit card transactions on a campus owned network. Term: 10/1/14-6/30/15. Fiscal Impact: \$9,000.00, budgeted item.
- 5.15 Renewal Agreement – Teknimedia Corp.
Ratification of the renewal 33 month agreement between Victor Valley Community College District and Teknimedia Corp. for perpetual software and licenses. This software is being renewed for our Virtual Learning Center program and is integral to the courses ESL 12A and 12B. Term: 10/1/14-6/30/17. Fiscal Impact: \$21,529.75, budgeted item, to be billed annually.
- 5.16 Renewal Agreement – Dempsey Bluevar
Ratification of the renewal agreement between Victor Valley Community College District and Dempsey Bluevar for Deep Freeze ENT (EDU) licenses as well as cancel Deep Freeze MAC (EDU). This maintenance agreement will stabilize computer systems and reduce the amount of maintenance required by allowing the system to return to its basic configuration after reboot. Term: 9/27/14-6/30/15. Fiscal Impact: \$2,280.00, budgeted item.
- 5.17 Agreement Renewal – Netmail, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Netmail, Inc., previously known as Messaging Architects Corp. to purchase an 8-month subscription for M+ Archive to maintain email archives. Term: 10/18/14-6/30/15. Fiscal Impact: \$18,800.00, budgeted item.

- 5.18 Agreement – Hi Desert Alarm
Ratification of the renewal agreement between Victor Valley Community College District and Hi Desert Alarm to install fire alarm system and provide monitoring to the new Music Building. Fiscal Impact: \$750.00, budgeted item.
- 5.19 Agreement – Roto-Rooter Plumbers
Ratification of the agreement between Victor Valley Community College District and Roto-Rooter Plumbers hydro-jet the main sewer line. Fiscal Impact: \$455.00, budgeted item.
- 5.20 Agreement – Trane Service
Ratification of the agreement between Victor Valley Community College District and Trane Service to troubleshoot both chiller units on VVC campus. They both trip off on oil differential. Fiscal Impact: \$1,500.00, budgeted item.
- 5.21 Academic Equivalency Request – Jason Shibley - Stagecraft
Approval of the equivalency request for Jason Shibley - Stagecraft. Fiscal Impact: None
- 5.22 Agreement Renewal – MorphoTrust USA
Ratification of the renewal agreement between Victor Valley Community College District and MorphoTrust USA to provide maintenance services for the Live Scan fingerprinting machines. Terms: 9/1/14-8/31/15. Fiscal Impact: \$5,434.00, budgeted item.
- 5.23 Agreement Renewal – NEOGOV
Ratification of the renewal agreement between Victor Valley Community College District and NEOGOV for the recruitment management solution used in Human Resources. The period of this agreement is July 11, 2014 through July 10, 2015. Fiscal Impact: Not to exceed \$10,500.00, budgeted.
- 5.24 Non-Classified Employees
Ratification of the Non-Classified employees listed. Fiscal Impact: Budgeted.
- 5.25 Agreement – Shaw HR Consulting
Ratification of the agreement between Victor Valley Community College District and Shaw HR Consulting to provide professional consultants who understand Risk Management and California and federal disability laws. Fiscal Impact: \$175.00 per hour plus customary travel expenses, budgeted item.
- 5.26 Agreement Renewal – Nextgen Web Solutions
Ratification of the renewal agreement between Victor Valley Community College District and Nextgen Web Solutions to provide software, setup, license and support for JobX, TimesheetX and Scholarship Manager web-based programs for use in Financial Aid. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: \$18,000.00 renewable annually for three years.
- 5.27 Amendment No. 1 to Master Services Agreement – ECMC Solutions Corporation
Ratification of the Amendment No. 1 to Master Services Agreement between Victor Valley Community College District and ECMC Solutions Corporation, originally Board approved on December 10, 2013. This amendment is to cover ECMC default prevention services from July 22, 2014 through October 15, 2014 that were not covered in the original contract. Fiscal Impact: Not to exceed \$7,325.00, budgeted item, BFAP funded.

- 5.28 Contract – Quick Caption
Ratification of the contract between Victor Valley Community College District and Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is August 25, 2014 through December 13, 2014. Fiscal Impact: Not to exceed \$12,245.00, budgeted item.
- 5.29 Independent Contractor Agreement – H&L Charter
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and H&L Charter to provide transportation services for GEAR UP students/staff/chaperones in GEAR UP partner schools to colleges/universities and educational/academic activities. This service period for this agreement is September 10, 2014 through July 15, 2015. Fiscal Impact: \$45,000.00 budgeted item, GEAR UP Grant.
- 5.30 Independent Contractor Agreement – Johnny Ramirez
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Johnny Ramirez to provide academic workshops/training to GEAR UP students at GEAR UP partner school sites. The service period of this agreement is September 10, 2014 through January 31, 2015. Fiscal Impact: \$12,000.00 GEAR UP grant.
- 5.31 Agreement – Mike Brown Grandstands, Inc.
Ratification of the agreement between Victor Valley Community College District and Mike Brown Grandstands, Inc. for the temporary rental of grandstand equipment for football games. The period of this agreement is from September 8, 2014 through November 24, 2014. Fiscal Impact: \$13,300.00, budgeted item.
- 5.32 Agreement– H&E Equipment Services
Ratification of the agreement between Victor Valley Community College District and H&E Equipment Services for the rental of two 35 foot scissor lifts, plus the cost of fuel, to be used at home football games. The period of this agreement is September 10, 2014 through November 12, 2014. Fiscal Impact: Not to exceed \$2,616.00, budgeted item.
- 5.33 Agreement – American Medical Response (AMR)
Ratification of the agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services for athletic events. The period of this agreement is September 13, 2014 through November 15, 2014. Fiscal Impact: \$1,527.45, budgeted.
- 5.34 Third Amendment Agreement – Dignity Health dba St. Bernardine's Medical Center
Ratification of the Third Amendment agreement between Victor Valley Community College District and Dignity Health dba St. Bernardine's Medical Center, extending the agreement by one year to June 15, 2015. Fiscal Impact: None.
- 5.35 Independent Contractor Agreement – Justin Bryant/Specialty Installations Corp.
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Justin Bryant/Specialty Installations Corp. to provide bleacher service for home side gymnasium bleachers and install winch motors and controllers for gym area. The service period for this agreement is July 22, 2014. Fiscal Impact: Not to exceed \$2,950.00, budgeted item.

- 5.36 Contract – Ebmeyer Charter & Tour
Ratification of the contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The contract period is August 30, 2014 through December 13, 2014. Fiscal Impact: Not to exceed \$39,265.00, budgeted item.
- 5.37 Independent Contractor Agreement – Southern California Bone & Joint Clinic, Inc.
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc. to provide pre-participating medical screenings for Athletics as well as Sideline Medical care for home football games. The service period for this agreement is August 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$9,500.00 budgeted item.
- 5.38 Renewal - Sirsi-Dynix Integrated Library System Maintenance
Ratification of the renewal of the Sirsi-Dynix integrated library system for the period of July 1, 2014 through June 30, 2015. Fiscal Impact: \$16,592.53, budgeted.
- 5.39 Clincial Facility Use Contract – Heritage Victor Valley Medical Group
Ratification of the agreement between Victor Valley Community College District and Heritage Victor Valley Medical Group for Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community. The agreement begins August 2, 2014 and will continue until either party chooses to terminate the agreement. Fiscal Impact: None.
- 5.40 Contract Agreement – The Princeton Review
Ratification of the contract extension between Victor Valley Community College District and The Princeton Review to provide multiple SAT test preparation workshops to GEAR UP Program students. The service period of this agreement is from September 10, 2014 through December 5, 2014. Fiscal Impact: Not to exceed \$59,850.00, budgeted item, GEAR UP grant.
- 5.41 Contract – Excelsior High School Spanish 101A & 101B
Ratification of the contract agreement between Victor Valley Community College District and Excelsior Charter School to conduct for-credit instruction in Spanish 101A and Spanish 101B at the Excelsior Phelan Campus. Fiscal Impact: **\$28,375.00 Income to the District.**
- 5.42 Agreement – Shipley Construction & Plumbing
Ratification of the agreement between Victor Valley Community College District and Shipley Construction & Plumbing to renovate unusable space into usable office space located at the east end of Administration Building #10. Fiscal Impact: \$13,850.00, Fund 71.
- 5.43 PULLED FOR SEPARATE DISCUSSION (See item 6.1)
Student Transportation Fee
It was MSC (Brady/Denson, 5-0) to approve of the Student Transportation Fee as authorized by the applicable provisions of the Education Code. Fiscal Impact: None.

ACTION AGENDA

PUBLIC COMMENTS RELATED TO ACTION ACTIONS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.43 Student Transportation Fee

It was MSC (Brady/Denson, 5-0) to approve of the Student Transportation Fee as authorized by the applicable provisions of the Education Code. Fiscal Impact: None.

6.2 Second Read – Board Policy #2370 Invocations at Board of Trustees Meetings

It was MSC (Brady/Pinkerton, Denson, Yes, Brady, Yes, Pinkerton, Yes, Wood, No, Henderson, No, 3-2) to approve Board Policy #2370 Invocations at Board of Trustees Meetings. Fiscal Impact: None.

It was motioned by Trustee Wood and seconded by Trustee Henderson to table the item (Denson, No, Pinkerton, Brady, No, Henderson, Yes, Wood, Yes, 2-3), the motion failed.

10. ADMINISTRATIVE SERVICES

10.1 Agreement Renewal – Computerland of Silicon Valley

It was MSC (Brady/Denson, 5-0) to renew the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase Microsoft Desktop Bundle for faculty and staff. Term: 10/1/14-9/30/17, year 1 of 3. Fiscal Impact: \$60,881.50

10.2 Public Hearing and Adoption of the 2014-2015 Budget

Approval to hold a public hearing regarding the 2014-2015 budget.

a) The Board president hereby declared the hearing open

b) The public commented on the 2014-2015 budget (Claude Oliver, Justin Gatewood, Adele Turner-McClain, Brandon Wood, Eric Fort, Tim Isbell made comments)

c) The Board president hereby declared the hearing closed

Adoption of the 2014-2015 budget as presented.

Fiscal Impact: None-formally establishes the budget.

It was MSC (Denson/Pinkerton, 3-2, Denson, Yes, Henderson, Yes, Pinkerton, Yes, Brady, No, Wood, No to adopt the 2014-2015 budget as presented.

11. HUMAN RESOURCES

11.1 Updated Job Description – Classified Site Supervisor of Child Development Center

It was MSC (Brady/Denson, 5-0) to approve the updated job description for the Classified Site Supervisor of Child Development as presented, effective September 10, 2014. Fiscal Impact: None

11.2 New Job Description – Instructional Designer

Public Comment: Ed Burg

It was MSC (Brady/Wood, 5-0) to approve the new job description for the Instructional Designer as presented. Fiscal Impact: Fiscal Impact: None

Trustee Wood Left at 8:14

Trustee Wood returned at 8:15

11.3 Management Appointment – Director of Special Grant Programs

It was MSC (Brady/Pinkerton, 5-0) to approve Lawrence Vondrake Fitz to fill the position of Director of Special Grant Programs beginning September 10, 2014 through June 30, 2015 through June 30, 2015. Fiscal Impact: Grant Funded, Range 18 Step F on the Management Salary Schedule, \$8,431/monthly plus benefits, budgeted item.

Trustee Brady left at 8:20 p.m.

Trustee returned at 8:23 p.m.

12. REPORTS

CTA – Lisa Ellis

CSEA – Justin Gatewood

AFT Part Time-Faculty United – Lynne Glickstein

Management – Chief Knight

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Eric Fort, Ed Burg, Cindy Burg, Adele Turner-McClain, Marianne Tortorici

14. Board Communication

John Pinkerton: attended the flag ceremony and thanked Robert Sewell and ASB for a great job. 3,000 flags sends a strong message on what our values are in the community.

Joseph W. Brady: thanked AFT and CSEA on working out their issues. Because of prior commitments, he will not be attending the upcoming VVC candidate's debate. Thanked Dr. Wagner for his leadership.

Dennis Henderson: enjoyed this evening and thanked Dr. Wagner for his leadership. The school is changing for the better.

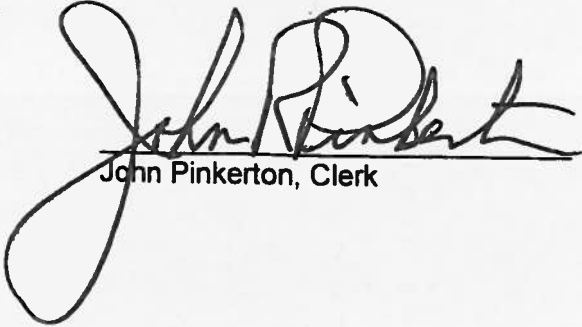
Brandon Wood: spoke on his recent VFW affiliation. Participated in the Ice Bucket challenge and called out other Board members to participate.

Lorrie Denson: spoke on the Board retreat that was held in August. Thanked Dr. Wagner for the time he put in developing his goals. Enjoyed the Magic show and hypnotist and hopes to celebrate and honor those at 911.

Amanda Monroy: students will be traveling to ASACC advocating for students on the National level in New Orleans. Students will also be traveling to SSCCC representing students on the State level and will write a resolution and learn how to lobby. 911 memorial ceremony is planned Thursday at 6 a.m. at the United We Stand monument.

15. ADJOURNMENT

It was MSC (Brady/Denson, 5-0) to adjourn the meeting at 9 p.m.



John Pinkerton, Clerk

10-14-15
Date Approved