



## Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: September 11, 2012

Place: **Closed Session:** 5:30 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**Open Session:** 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**Welcome** to a meeting of the Victor Valley Community College Board of Trustees. If you wish to address the Board for any reason, please complete one of the cards on the table and give it to the Board Secretary **before** the meeting is called to order. Those requesting to speak on an agenda item will be called upon under the "Public Comments Related to Agenda Items" section. Anyone wishing to speak on items not on the agenda will be called upon under the "Public Comments Not Related to Agenda Items" section. *Comments are limited to no more than three minutes per person.*

### REGULAR MEETING AGENDA ~ Board Room

*Board Room Victor Valley Community College*

*This meeting will be electronically recorded and web cast live at  
<http://www.vvc.edu/offices/president/webcast.shtml>*

- 1. CALL TO ORDER** **5:30 p.m.**  
**ROLL CALL**  
**PLEDGE OF ALLEGIANCE**  
**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**  
**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION**

### CLOSED SESSION ~ West Wing Conference Room

- 2. CLOSED SESSION** **5:30-6 p.m.**  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE –**  
Government Code Section 54957(b) (1)  
Employee Number 020409112012

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**BOARD OF TRUSTEES:** Dennis Henderson, Joe Range, Lorrie Denson, Michael Krause, Joseph W. Brady, ASB Member

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This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

## 2.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

# REGULAR MEETING AGENDA ~ Board Room

## 3. OPEN SESSION REGULAR MEETING

6 p.m.

### 3.1 Closed Session Report

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

## 4. SUPERINTENDENT/PRESIDENT'S REPORT

- Academic Senate

## 5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES \_\_\_ NO \_\_\_

### 5.1 Approval of the minutes of the August 14, 2012 regular Board meeting.

### 5.2 Agreement – Mike Brown Grandstands, Inc.

Ratification of the agreement between Victor Valley Community College District and Mike Brown Grandstands, Inc. to provide temporary rental of grandstand equipment for athletics. Fiscal Impact: \$12,890.00, budgeted item.

### 5.3 Child Development Laboratory Classroom Handbook

Approval of the Child Development Laboratory Classroom Family Handbook as submitted for 2012-2013 school year. Fiscal Impact: None

### 5.4 Agreement Renewal – Identix, Inc.

Ratification of the agreement between Victor Valley Community College District and Identix, Inc. to provide maintenance services for the Live Scan fingerprinting machines. Fiscal Impact: \$5,434.00, budgeted item.

- 5.5 Agreement Renewal – San Bernardino County Information Services Department  
Ratification of the agreement between Victor Valley Community College District and San Bernardino County Information Services Department for the County Wide Area Network (WAN) to provide countywide data, voice and video communications. The period of this agreement is from September 1, 2012 through August 31, 2018. Fiscal Impact: \$35,895.00, budgeted item.
- 5.6 Agreement – H&E Equipment Services  
Ratification of the agreement between Victor Valley Community College District and H&E Equipment Services for the rental of two 35 foot scissor lifts, plus the cost of fuel, to be used at home football games. The period of this agreement is September 10, 2012 through November 12, 2012. Fiscal Impact: Not to exceed \$2,547.21, budgeted item.
- 5.7 Agreement – Ebmeyer Charter & Tour  
Ratification of the agreement between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The period of this agreement is August 28, 2012 through November 10, 2012. Fiscal Impact: Not to exceed \$30,000.00, budgeted item.
- 5.8 Independent Contractor Agreement – Johnny Ramirez  
Approval of the agreement between Victor Valley Community College District and Johnny Ramirez to provide academic workshops/training to GEAR UP students and parents. The service period for this agreement is September 12, 2012 through December 20, 2012. Fiscal Impact: \$10,000.00, GEAR UP grant funded.
- 5.9 Agreement Renewal – ACT, Inc.  
Ratification of the Agreement between Victor Valley Community College District and ACT, Inc. to provide a comprehensive, computer-adaptive testing program that assesses students' skill levels in mathematics, provides placement information and connects students to the campus resources they need to achieve their academic goals. The period of this agreement is from July 20, 2012 through August 31, 2012 and will automatically be renewed for successive one-year periods for a total contract period not to exceed five (5) years. Fiscal Impact: \$12,348.00, budgeted item.
- 5.10 Independent Contractor Agreement – Patricia Pena  
Ratification of the agreement between Victor Valley Community College District and Patricia Pena dba Tech4fit to maintain and repair all of the weight room equipment as required by the District. The period of this agreement is July 1, 2012 through June 30, 2013. Fiscal Impact: Not to exceed \$15,000.00, budgeted item.
- 5.11 Agreement – Quick Caption  
Ratification of the agreement between Victor Valley Community College District and Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is from August 27, 2012 through December 15, 2012. Fiscal Impact: Not to exceed \$18,000.00, budgeted item.
- 5.12 Agreement Renewal – Samuel Sepuya, M.D.  
Ratification of the agreement between Victor Valley Community College District and Samuel Sepuya, M.D. to serve as the Medical Director for the District's Respiratory Therapy Program for the 2012-2013 school year. The period of this agreement is from August 27, 2012 to August 26, 2013. Fiscal Impact: \$4,000.00, budgeted item.
- 5.13 Agreement – American Medical Response (AMR)  
Ratification of the agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services for athletic events. The period of this agreement is from September 8, 2012 through October 27, 2012. Fiscal Impact: \$1,950.00, budgeted item.

- 5.14 Agreement – RGA Environmental, Inc.  
Ratification of the agreement between Victor Valley Community College District and RGA Environmental, Inc. to prepare and monitor respirable dust testing on campus and provide a report of findings. Fiscal Impact: \$1,945.00, Fund 71.
- 5.15 Board of Trustees Payments  
Approval of the Board of Trustees Payments Report. Fiscal Impact: None.
- 5.16 Quarterly Financial Status Report (CCFS-311Q)  
Acceptance of the Quarterly Financial Status Report (CCFS-311Q). Fiscal Impact: None.
- 5.17 Agreement Renewal – Hesperia Unified School District  
Ratification of the agreement between Victor Valley Community College District and Hesperia Unified School District to lease six (6) classroom spaces at Hesperia High School to hold college courses at this site. Fiscal Impact: \$15,300.00, budgeted item.
- 5.18 Agreement Renewal – Victor Valley Unified School District  
Ratification of the agreement between Victor Valley Community College District and Victor Valley Unified School District to lease eight (8) classroom spaces at Victor Valley Unified School District to hold college courses at this site. Fiscal Impact: \$20,400.00 budgeted item.
- 5.19 Agreement – Merrell Johnson Companies  
Approval of the agreement between Victor Valley Community College District and Merrell Johnson Companies for soils surveys and engineering as required by the Division of State Architect's office (DSA) to complete the foundation work for the installation of Solar Car Port structure Photovoltaic systems in parking lots 11, 12 and 16. Fiscal Impact: Estimated \$11,550.00, Local Bond funded.
- 5.20 Notice of Completion – NCM Contracting Group, LP  
Ratification of the Notice of Completion between Victor Valley Community College District and NCM Contracting Group, LP for the Main Campus Music Building Abatement project. This project was originally Board approved on May 8, 2012. Fiscal Impact: None.
- 5.21 Agreement – Southern California Edison  
Ratification of the agreement between Victor Valley Community College District and Southern California Edison for a company release allowing SCE to complete a case study of the District's 1 Megawatt Solar Facility. Fiscal Impact: None.
- 5.22 Agreement Renewal – Solarwinds, Corp.  
Ratification of the agreement between Victor Valley Community College District and Solarwinds, Corp. for its software suite that allows network managers to monitor many servers and other devices for outages on and off campus. Term 9/18/12-9/17/13. Fiscal Impact: \$4,489.00, budgeted item.
- 5.23 Agreement Renewal – Dempsey Bluevar  
Ratification of the agreement between Victor Valley Community College District and Dempsey Bluevar for Deep Freeze licenses ENT to run concurrently with purchase of Deep Freeze MAC (EDU) maintenance which was originally approved by the Board on February 12, 2012. The software automatically resets computer configurations. Term: 9/26/12-9/26/13. Fiscal Impact: \$3,211.00, budgeted item.

- 5.24 Agreement Renewal – Bomgar Corporation  
Ratification of the agreement between Victor Valley Community College District and Bomgar Corporation for software to assist the help desk and other technical personnel to view and control any workstation on or off campus with troubleshooting when students or staff call with technical computer problems. The period of this agreement is from October 1, 2012 through September 30, 2013. Fiscal Impact: \$2,753.60, budgeted item.
- 5.25 Correction to Contract Amount – Somerset Capital Group, Ltd.  
Ratification of the agreement between Victor Valley Community College District and Somerset Capital Group, Ltd. to correct the Board item submitted and approved at the August 14, 2012 Board of Trustees meeting to include the omitted sales tax. (Item #IN-43, on Campus Technology Project list) Fiscal Impact: \$1,112.13, budgeted item.
- 5.26 Agreement Renewal – Industry Weapon, Inc.  
Ratification of the Agreement between Victor Valley Community College District and Industry Weapon, Inc. for Command Center HD (CCHD) licenses used to power the digital signage located at the Regional Public Safety Training Center. Term: 9/2/12-9/1/13. Fiscal Impact: \$2,250.00, budgeted item.
- 5.27 Agreement – Nuventive, LLC  
Ratification of the agreement between Victor Valley Community College District and Nuventive, LLC to purchase TracDat SharePoint software, maintenance, and professional services in support of instructional and operational needs. (Item # IN-44, on Campus Technology Project list) Term: 7/27/12-7/26/13. Fiscal Impact: \$15,587.50, budgeted item.
- 5.28 Agreement – Vector Resources, Inc.  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase 3 years of Smartnet support for our Cisco controller. This is needed to support wireless network for instructional programs. Term: 7/1/12-6/30/15. Fiscal Impact: \$2,142.72, budgeted item.
- 5.29 Agreement – Computerland of Silicon Valley  
Ratification of the agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase Microsoft Desktop Bundle for faculty and staff. Term: 9/29/12-9/30/13, year 2 of 3. Fiscal Impact: \$62,549.50
- 5.30 Independent Contractor Agreement – John Tonyan  
Ratification of the agreement between Victor Valley Community College District and John Tonyan to provide piano tuning and servicing in the Music Department. Fiscal Impact: Not to exceed \$3,500.00, budgeted item.
- 5.31 Agreement – Fiscal Crisis and Management Assistance Team (FCMAT)  
Ratification of the agreement with Fiscal Crisis and Management Assistance Team (FCMAT), which was established by legislation to provide fiscal, management, and operational analysis and assistance for educational entities. This is a one-time agreement to assist in reviewing the 2012-2013 budget and the subsequent fiscal years through 2015-2016. Fiscal Impact: \$30,000.00, budgeted item.

**ACTION AGENDA**

**6. BOARD OF TRUSTEES**

6.1 Separate approval of items pulled from consent agenda YES \_\_\_ NO \_\_\_

**8. INSTRUCTION**

8.1 Contract CSPP-2426, Contractor Certification Clauses (CCC-307) and Resolution YES \_\_\_ NO \_\_\_

Approval of the California Department of Education Child Care Contract CSPP-2426 for fiscal year 2012-2013 and adopt the resolution certifying the approval of the Governing Board to enter in this transaction with the California Department of Education. Fiscal Impact: \$115,484, Maximum Reimbursable Amount.

**10. ADMINISTRATIVE SERVICES**

10.1 Public Hearing and Adoption of the 2012-2013 Budget YES \_\_\_ NO \_\_\_  
Approval to hold a public hearing regarding the 2012-2013 budget.

- a) The Board president hereby declares the hearing open
- b) The public may now comment on the 2012-2013 budget
- c) The Board president hereby declares the hearing closed

Adoption of the 2012-2013 budget as presented. YES \_\_\_ NO \_\_\_

Fiscal Impact: None-formally establishes the budget.

10.2 Recalculation of Annual Gann Appropriation Limit YES \_\_\_ NO \_\_\_  
Approval of the annual Gann appropriation limit for fiscal year 2012-2013 in the amount of \$98,683,767.00. Fiscal Impact: None

**11. HUMAN RESOURCES**

11.1 Public Hearing for the District and AFT for Successor Contract YES \_\_\_ NO \_\_\_

Approval to hold a public hearing to provide the opportunity for comments on initial proposals, Article 2 - Recognition; Article 7 – Personnel Files; Article 9 – Workload; and Article 12 – Compensation

- a) The Board president hereby declares the hearing open
- b) The public may now comment on the initial proposal
- c) The Board president hereby declares the hearing closed

11.2 CTA Agreement – Articles 8, 9, 38, and 40 YES \_\_\_ NO \_\_\_  
Approval of the ratified articles as presented.

11.3 Management Appointment – Director of Student Services – Arthur Lopez YES \_\_\_ NO \_\_\_  
Approval of the appointment of Arthur Lopez to fill the position of Director of Student Services beginning September 12, 2012 through June 30, 2013. Fiscal Impact: Range 18, Step F on the Management Salary Schedule, \$10,246.00/month plus benefits, budgeted item.

**12. INFORMATION/DISCUSSION**

12.1 Sunshine Items with the District and AFT for Successor Contract  
Submitted as an information item.

**12. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

12.1 Foundation

12.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

**13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

**PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

**14. BOARD COMMUNICATION**

*At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.*

**15. ADJOURNMENT**

YES \_\_\_ NO \_\_\_

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5850, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.

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