



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: April 8, 2014

Place: Closed Session: 4-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 6 p.m. Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

1. **CALL TO ORDER** **4 p.m.**
The Board of Trustees of Victor Valley Community College District met in Open Session on April 8, 2014 in the Board Room of the Administration Building. Board President Henderson called the meeting to order at 4 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, President; Joseph W. Brady, Vice President; John Pinkerton, Clerk; Brandon Wood, Trustee; Lorrie Denson, Trustee, Evelyn Blanco, Student Trustee and Peter Allan

Brandon Wood arrived at 4:08 p.m.

PLEDGE OF ALLEGIANCE

Deedee Orta led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:
Agenda item 6.5 should read there are 6 individuals running for 4 seats.

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

PUBLIC COMMENTS RELATED TO CLOSED SESSION AGENDA ITEMS:

CLOSED SESSION ~ West Wing Conference Room

2. **CLOSED SESSION** **4-6 p.m.**

2.1 **ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

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a) **PUBLIC EMPLOYEE APPOINTMENT**

Government Code Section 54957

Superintendent/President

b) **CONFERENCE WITH LABOR NEGOTIATIONS –**

Government Code Section 54957.6
District Representative: Randy Erickson
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United

c) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Public Employee Number: 0113040814
Government Code Section 54957(b)(1)

d) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Public Employee Number: 2020040814
Government Code Section 54957(b)(1)

2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 4:02 p.m. Board President Henderson recessed to Closed Session

REGULAR MEETING AGENDA

Board Room

3. OPEN SESSION

- 3.1 Closed Session Report: Board President Henderson reconvened the meeting at 6 p.m. and Jeff Morris, Legal Counsel reported that on item a) an update was provided to the Board, no action, item b) update to the Board and direction provided to the negotiator, c) no action was taken item and will be continued, d) action was taken and the employee will be notified

3.2 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS: None

4. Superintendent/President's Report:

A prayer was led by Trustee Denson for a past WVCCD Board member, Carolee Stater whose health is failing and a student worker who recently lost his life, Frank Gascon. Tim Adell spoke on student accomplishments with the honors program and the success of the Model United Nations team.

Academic Senate: Tracy Davis spoke on the shared governance process and guidelines. The Academic Senate feels that academically and professionally, Board Policies 2515, 2520 and 2525 all have the potential to reduce course offerings, thereby lengthening the time it takes for students to reach their educational goals; reduce the number of faculty available to teach needed courses; and does not specify how the substantial reserves, from taxpayer money, will actually be spent. Therefore, the Academic Senate recommends that Board Policies 2515 and 2520 be referred to the Academic Senate and to College Council so they, too, can be vetted appropriately to the campus constituencies and demonstrate that the Board of Trustees is committed to Shared Governance. The impact of not hiring full-time faculty was presented. A report was distributed highlighting those programs on the 2013 priority list that haven't been filled. Counselors and Librarians see hundreds of students, yet both are severely understaffed, affecting students. With the implementation of the Student Support Act, which requires all students to have an Ed plan, our counselors, suffer with a ratio of 1 counselor to 1522 students, which is over the limit recommended by the state of 1:750.

Foundation: Don Brown reported on the recent \$2M contribution from Dr. Prem Reddy which will help complete and equip the new Health Sciences Building. This is the the biggest gift in VVC's 53 year history. The building will be named in his honor following Board Policy 6620 which is on tonight's agenda for approval.

5. CONSENT AGENDA

It was MSC (Brady/Wood, 4-0) to approve the consent items in one action with agenda item 5.8 pulled by Trustee Wood, agenda item 5.9 pulled by Trustee Denson and agenda item 5.18 pulled by Trustee Pinkerton separate discussion by Trustee Wood.

5.1 Approval of the minutes of the February 11 2014 and March 11, 2014 regular Board meeting.

5.2 License Renewal – Chariot Software Group

Ratification of the agreement between Victor Valley Community College District and Chariot Software Group to provide Webgrade Internet services for the management of student grades for instructors at Victor Valley Community College District. Fiscal Impact: \$1,245.00, budgeted item.

5.3 Out of State Travel – Students – Orlando, FL

Approval of the out-of-state travel for staff/students listed to travel to Orlando, FL to attend the Phi Theta Kappa Academy and International Conference April 23 – 27, 2014. Fiscal Impact: \$15,000, budgeted item Phi Theta Kappa Chapter.

5.4 Agreement – 3M Security System Renewal

Ratification of the agreement between Victor Valley Community College District and 3M Security System Renewal to provide a security and theft prevention system for the library. Term: 5/7/14-5/6/15. Fiscal Impact: \$1,621.00, budgeted item.

5.5 Agreement Renewal – Harland Technology Services

Ratification of the agreement between Victor Valley Community College District and Harland Technology Services to provide maintenance on the Scantron Scanner System. This system is used by the Research Office to process district-wide evaluations and surveys. Term: 5/1/14-4/30/15. Fiscal Impact: \$1,250.00, budgeted item.

5.6 Out-of-Country Travel - Asia

Approval of out-of-country travel to Southeast Asia from June 23, 2014 through July 17, 2014. The travel is required of students who are registered in Biology 98/250. Students will be accompanied by Professor Biology, Dr. Hinrich Kaiser. Fiscal Impact: None, all expenses will be borne by the students and Dr. Kaiser.

5.7 First Amendment to Education Affiliation Agreement- Community Hospital of San Bernardino

Ratification of the First Amendment to Education Affiliation Agreement- Community Hospital of San Bernardino. The period of this agreement is March 1, 2014 through February 28, 2015. Fiscal Impact: None.

5.8 PULLED FOR SEPARATE DISCUSSION (see item 6.1)

Library Online Database Subscriptions.

It was MSC (Brady/Denson, 5-0) to ratify of the renewal of online database subscriptions through the Community, College Library Consortium for the period of July 1, 2014 through June 30, 2015. Fiscal Impact: \$24,114.02, budgeted item.

5.9 PULLED FOR SEPARATE DISCUSSION (see item 6.1)

Change order – Webb Brothers Construction

It was MSC (Brady/Denson, 5-0) to ratify the change order with Webb Brothers Construction to complete the Music Modernization project. Fiscal Impact: \$32,585.36, Bond Funded.

5.10 Board of Trustees Budget Transfer Request Report

Approval of the budget transfers as submitted. Fiscal Impact: None

5.11 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report. Fiscal Impact: None

5.12 Agreement Renewal – Namescape

Ratification of the agreement renewal between Victor Valley Community College District and Namescape to allow management, maintenance and password changes for all student, faculty and staff accounts. Term: 4/30/14-4/29/15. Fiscal Impact: \$9,104.00, budgeted item.

5.13 Agreement– Trane Building Services

Ratification of the agreement between Victor Valley Community College District and Trane Building Services to repair a leak on the economizer liquid line flange on Chiller #2 in the main Gymnasium Building #71. Fiscal Impact: \$18,468.00, Fund 71.

5.14 Agreement – D&G Flooring

Ratification of the agreement between Victor Valley Community College District and D&G Flooring, Inc. for the installation of new carpet in classroom 8 of the Administration Building #10. Fiscal Impact: \$3,815.60, Fund 71.

5.15 Agreement – Securitech

Ratification of the agreement between Victor Valley Community College District and Securitech to repair the control panel board for the card reader system at the Technology Center building #21. Fiscal Impact: \$750.00, Fund 71.

5.16 Agreement – United Rentals

Ratification of the agreement between Victor Valley Community College District and United Rentals to rent a scissor lift to be used for custodial and maintenance work. Fiscal Impact: \$635.40, budgeted item.

5.17 Agreement – HITT Plumbing

Ratification of the agreement between Victor Valley Community College District and HITT Plumbing HITT Plumbing to remove and dispose of an existing propane regulator and furnish and install a new high pressure First Stage regulator. Fiscal Impact: \$1,051.00, Fund 71.

5.18 PULLED FOR SEPARATE DISCUSSION (see item 6.1)

Independent Contractor Agreement – Sobel Group

It was MSC (Brady/Wood, Henderson, No, Denson Yes, Wood Yes, Pinkerton, No, Brady, Yes, 3-2)

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Sobel Group for discrimination investigations from March 18, 2014 through June 30, 2014. Fiscal Impact: \$185 per hour plus expenses, budgeted item.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.8 Library Online Database Subscriptions.

It was MSC (Brady/Denson, 5-0) to ratify of the renewal of online database subscriptions through the Community, College Library Consortium for the period of July 1, 2014 through June 30, 2015. Fiscal Impact: \$24,114.02, budgeted item.

5.9 Change order – Webb Brothers Construction

It was MSC (Brady/Denson, 5-0) to ratify the change order with Webb Brothers Construction to complete the Music Modernization project. Fiscal Impact: \$32,585.36, Bond Funded.

5.18 Independent Contractor Agreement – Sobel Group

It was MSC (Brady/Wood, Henderson, No, Denson Yes, Wood Yes, Pinkerton, No, Brady, Yes, 3-2) to ratify the Independent Contractor Agreement between Victor Valley Community College District and Sobel Group for discrimination investigations from March 18, 2014 through June 30, 2014. Fiscal Impact: \$185 per hour plus expenses, budgeted item.

6.2 Public Comment: Virginia Moran

Second Reading of Board Policy #2515—Use and Distribution of the Guaranteed Investment Contract (“GIC”) Fund

It was motioned by Trustee Denson and seconded by Trustee Brady to approve the proposed Board Policy #2515. Fiscal Impact: None

Following discussion, it was MSC (Brady/Wood, 5-0) to return Board Policy #2515 - Use and Distribution of the Guaranteed Investment Contract (“GIC”) Fund for second reading to the vetting process involving the appropriate channels (Academic Senate and College Council and attaching a timeframe to it.

6.3 Public Comment: Virginia Moran, David Gibbs, Justin Gatewood

TABLED Second Reading of Board Policy #2520—Percentage of Budget Committed to Salary and Benefits

It was motioned by Trustee Wood and seconded by Trustee Brady (5-0), to table the second reading for Board Policy #2520—Percentage of Budget Committed to Salary and Benefits and allow it to be vetted through the appropriate channels, retitled under Chapter 6 and placed on the May meeting agenda.

6.4 Vote for the CCCT Board

It was MSC (Brady/Wood, 5-0) to select for Trustee Denson for one of the seven vacancies for the CCCT board. Fiscal Impact: None

- 6.5 **Public Comment:** Larry Hoover, Jonathan Tasker, Kathie Pfitzenreuter, Dennis Verhagen
Spring Valley Lake Association Election
It was M\$C (Brady/Wood) to consider four (4) candidates for the election of the Spring Valley Lake Association's Board of Directors.

Following discussion it was motioned by Trustee Brady and seconded by Trustee Pinkerton, 4-1, Wood No.

8. INSTRUCTION

8.1 AB 86 Adult Education Grant

It was MSC (Wood/Brady, 5-0) to accept the AB 86 Adult Education Grant as submitted. Fiscal Impact: **\$295,332.00 to the District.**

8.2 Agreement – The Princeton Review

It was MSC (Brady/Denson, 5-0) to approve the agreement between Victor Valley Community College District and The Princeton Review to provide multiple SAT and ACT test preparation workshops to GEAR UP program students at GEAR UP partner school sites. The service period for this agreement is April 9, 2014 through June 26, 2014. Fiscal Impact: \$89,750.00 GEAR UP Federal Grant, budgeted item.

10. ADMINISTRATIVE SERVICES

10.1 Award Contract – EMS Expansion – Apple Valley & Main Campus

It was MSC (Brady/Denson, 5-0) to award the contract with KX2 Holdings Building Technologies Group, LP dba Climatic Building Technologies Group for the EMS Expansion Upgrade project. Fiscal Impact: \$107,227.00 State Scheduled Maintenance.

10.2 Agreement – Beinschroth Family Trust

It was MSC (Brady/Pinkerton, 5-0) to approve the agreement between Victor Valley Community College District and Beinschroth Family Trust for the purchase of 313 acre feet of water. The District has two wells on the VVC campus. Under the terms with the Watermaster, and the court ordered adjudication; we are allowed to pump up to a total of 144 acre feet of water from the two wells per year. Due to irrigation demands and maintenance of the upper campus lake, we pumped 379 acre feet from the Alto sub-area on VVC campus. The amount of overproduction is 235 acre feet. Fiscal Impact: \$89,205.00, budgeted item.

10.3 Approve Gift Agreement with Dr. Prem Reddy

It was MSC (Brady/Wood, 5-0) to approve the gift agreement with Dr. Prem Reddy and approve naming of the Dr. Prem Reddy Health Sciences Building. Fiscal Impact: **\$2 million to the District.**

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Employee Groups

- a) CTA – Lisa Ellis
- b) CSEA – Justin Gatewood
- c) AFT Part-Time Faculty United – Lynn Glickstein
- d) Management – Robert Sewell

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Donald Katona and Ed Heaberlin

15. BOARD COMMUNICATION

Trustee Brady: thanked the Board of Trustees for moving the meeting along tonight. He will be attending the March of Dimes event Saturday night. Would like to see a Trustee workshop early part of May. He is Concerned with the amount of money spent on legal firms. Thanked Dr. Prem Reddy for his donation.

Trustee Denson: is pleased that the Board of Trustees are working together. She recently attended two workshops at Galvin College workshops which focused on accreditation and the on the trustees role. She apologized on behalf of the Board of Trustees for not following the process in place regarding Board policies. She plans to attend more conferences to assist her to function better in her role as a Trustee.

Trustee Pinkerton: was tasked regarding the legal RFP and will be reporting back.


Trustee Wood: has enrolled in training May 2-4th at Newport Beach and hopes to report back.

Trustee Henderson: thanked Dr. Prem Reddy and the foundation for his donation.

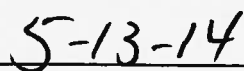
Student Trustee Blanco: congratulated Phi Theta kappa on their achievements at the Phi Theta Kappa Academy and International Conference held in Orlando, FL. The Model UN students were congratulated on their 10th outstanding delegation award received at the National Model United Nations Conference held in New York City. Mid-March ASB students were able to voice student concerns at the American Student Association of Community Colleges conference in Washington, D.C. Upcoming events include the April 13th March of Dimes event and May 8th ASB will be hosting a candidate debate for State Assembly.

15. ADJOURNMENT

It was MSC(Wood/Brady, 5-0) to adjourn the meeting at 8:06 p.m.



John Pinkerton, Clerk



Date Approved