



# Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: May 10, 2011

Place: Workshop: 5:30-6 p.m., Staff Lounge, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395  
Open Session: 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

## AGENDA ~ Board Room

*Board Room Victor Valley Community College*

### CALL TO ORDER

The Board of trustees of Victor Valley Community College District met in Open Session on May 10, 2011 in the Board Room of the Administration Building. Mr. Henderson, Board President called the meeting to order at 5:30 p.m.

At 5:31 p.m. Board President Henderson recessed to the facilities workshop

## WORKSHOP

**Facilities Workshop (Staff Lounge)**

**5:30-6 p.m.**

## REGULAR MEETING AGENDA

*Board Room Victor Valley Community College  
This meeting will be electronically recorded*

### 3. OPEN SESSION REGULAR MEETING

**6 p.m.**

At 6:17 p.m. called Board President Henderson called the meeting to order.

**TRUSTEE ROLL CALL:** Dennis Henderson, Board President; Joe Range, Vice President; Lorrie Denson Clerk; Michael Krause, Trustee, Joseph Brady, Trustee, Judy Schmoll, Student Trustee

### PLEDGE OF ALLEGIANCE

Mary Pringle led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

**PUBLIC COMMENTS RELATED TO AGENDA ITEMS:** Fred Board (5.12 and 5.13)

**4. SUPERINTENDENT/PRESIDENT’S REPORT**

As part of the Superintendent/President’s report Dr. Kaiser and students made a presentation on their recent trip to East Timor.

- **Academic Senate** - Lisa Harvey stated that the Academic Senate was very happy and supports decision of choosing Dr. O’Hearn as the Superintendent/President. The Senate has assembled a list of faculty hires which will be submitted to Dr. O’Hearn tomorrow. There are 15 different departments that they would like to see rehired. Two faculty members who are Emeritus and will be retiring. John Payne and Becky Palmer will be the faculty guides for graduation and will be officially retired after that. In response to AB 1440, there have been four transfer degrees approved. These transfer degrees will allow students to directly articulate with our local California State University.

**5. CONSENT AGENDA**

It was MSC (Krause/Brady, 5-0) to approve the consent items with agenda 5.12, 5.13 and 5.22 pulled from the agenda by Trustees Denson and Brady.

5.1 Approval of the minutes of the April 12, 2011 regular Board meeting and April 20 and 27 special Board meetings.

5.2 Independent Contractor Agreement– Allan Barbish

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Allan Barbish to provide complete sound system and video services for the June 10, 2011 commencement ceremony being held in the gymnasium. Fiscal Impact: Not to exceed \$4,200.00, budgeted item.

5.3 Agreements – Contract Education Services

Ratification of the Contract Education Services’ agreements listed below to obtain a food handler’s certification. Fiscal Impact: \$4,200.00 income to the District.

Vendor:	Income to the District
Jack in the Box - Barstow	\$ 300.00
Tyrone J's Soul Food - Adelanto	\$ 300.00
Linko Sushi Restaurant– Apple Valley	\$ 300.00
Farmers Boys Restaurant - Victorville	\$ 300.00
AM PM Center – Apple Valley	\$ 300.00
Wood Grill Restaurant - Hesperia	\$ 300.00
Lola’s Kitchen – Barstow	\$ 300.00
Dragon Express – Victorville	\$ 300.00
Emerald Cove Resorts – Earp	\$ 300.00
Denny’s – Needles	\$ 300.00
Burger King – Barstow	\$ 300.00
Denny’s Restaurant – Barstow	\$ 300.00
Taco Mexico – Victorville	\$ 300.00
Senora Cantina – Hesperia	\$ 300.00
Total:	\$ 4,200.00

5.4 Agreement - County of San Bernardino, Victor Valley Aviation Education Consortium, Southern California Logistics Airport Authority

Approval of the agreement between Victor Valley Community College District and the County of San Bernardino in support of the transition of the SCLA School of Aviation Technology to the college. Fiscal Impact: \$15,100.00 income to the District.

5.5 Renewal - Library Online Database Subscriptions  
Approval of the renewal of the online database subscriptions through the Community College Library Consortium. Fiscal Impact: \$10,197.23, budgeted item.

5.6 Independent Contractor Agreement – Learn CPR 4 Life, Inc.  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Learn CPR 4 Life, Inc. to provide CPR and first aid training to the Upward Bound, Upward Bound Math & Science and GEAR UP summer program staff. The service date of this agreement is June 15, 2011. Fiscal Impact: \$1,550.00, budgeted item, grant funded.

5.7 Agreement – Contract Education Services  
Approval of the Contract Education Service agreements listed that are being offered through the Contract Education Department. Fiscal Impact: \$7,490.00 estimated **income to the District**.

Vendor:	Estimated income to the District
Voices for All	\$ 600.00
Trust Auto Sales	\$ 890.00
Preston Guillory Investigations	\$ 4,000.00
Archangel	\$ 2,000.00
Total:	\$ 7,490.00

5.8 Independent Contractor Agreement – Joseph Woodford  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Joseph Woodford to provide workplace harassment prevention training to Summer Program staff during the 2011 summer programs for the Upward Bound, Upward Bound Math & Science and GEAR UP program. The service date of this agreement is June 14, 2011. Fiscal Impact: \$400.00, budgeted item, grant funded.

5.9 Curriculum Changes  
Approval of the curriculum changes made on February 24, 2011, March 10, 2011, March 31, 2011, and April 19, 2011 which have been recommended by the College Curriculum Committee. Fiscal Impact: None

5.10 Independent Contractor Agreement – Mark Gaitan  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Mark Gaitan who will be constructing an irrigation demonstration area for the Agriculture and Natural Resources Department. The service period is from June 20, 2011 through June 28, 2011. Fiscal Impact: \$9,764.00, budgeted item, grant funded.

5.11 Agreement – IntelliTrack  
Ratification of the agreement between Victor Valley Community College District and IntelliTrack to purchase inventory tracking software needed to track and monitor computer and media equipment inventories across campus. This information will be used for planning future district and campus equipment needs. Fiscal Impact: \$6,485.00, budgeted item.

5.12 **PULLED FOR SEPARATE DISCUSSION** Independent Contractor Agreement – Anton P. Morrisette  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Anton P. Morrisette to provide project management and technical assistance to staff in the absence of a Lead Programmer. The period of the agreement is from April 1, 2011 through June 30, 2011. Fiscal Impact: \$15,000.00, budgeted item.

- 5.13 **PULLED FOR SEPARATE DISCUSSION** Independent Contractor Agreement – Mary Neeper  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Mary Neeper to perform the following one-time projects related to Datatel Security: class definitions project; prioritize all custom reports project; transfer of all student credits; and create/update Datatel user documentation by department. The period of this agreement is from July 1, 2011 through June 30, 2012. Fiscal Impact: \$55,000.00, budgeted item.
- 5.14 Independent Contractor Agreement – Nancy K. Bohl, DBA The Counseling Team  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Nancy K. Bohl, Inc. DBA The Counseling Team to provide psychological testing for police officers. The period of the agreement is from April 1, 2011 through March 31, 2012. Fiscal Impact: \$275 per evaluation, not to exceed \$4,400.00, budgeted item.
- 5.15 Independent Contractor Agreement– Foothills Psychological Services Inc.  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Foothills Psychological Services Inc. to provide psychological testing for police officers in the event any second opinions are needed. The period of this agreement is from April 15, 2011 through April 15, 2012. Fiscal Impact: \$350.00 per evaluation, not to exceed \$4,200.00, budgeted item.
- 5.16 Renewal Agreement – Pacific Parking Systems  
Approval of the agreement between Victor Valley Community College District and Pacific Parking Systems for the maintenance of college's parking meter equipment. The period of the agreement is from July 1, 2011 through July 1, 2012. Fiscal Impact: \$3,200.00, budgeted item.
- 5.17 Agreement – Community College Search Services  
Ratification of the agreement between Victor Valley Community District and Community College Search Services to provide search services for the Superintendent/President search. Fiscal Impact: \$26,000.00, budgeted item.
- 5.18 Independent Contractor Agreement– Louis M. Zigman, Esq.  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Louis M. Zigman, Esq. for arbitration services conducted on March 2, 2011. Fiscal Impact: \$1,851.70, budgeted item.
- 5.19 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.20 Board of Trustees Budget Transfer Request Report  
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.21 Donation Agreement – Arrowbear Volunteer Lake Fire Department  
Acceptance of the donation and ownership of the 1971 fire engine from the Arrowbear Fire Department. This agreement replaces an agreement for donation of a 1972 fire engine approved by the Board of Trustees in July 2010. Fiscal Impact: None
- 5.22 **PULLED FOR SEPARATE DISCUSSION** Agreement – Medrano's Asphalt Paving Co.  
Ratification of the agreement between Victor Valley Community District and Medrano's Asphalt Paving Co. to repair asphalt material on Jacaranda Rd., from the ATC bus stop to Fish Hatchery Rd. Fiscal Impact: \$13,548.00, budgeted item.

5.23 Agreement – Trane Building Services

Ratification of the agreement between Victor Valley Community District and Trane Building Services to provide repair services for one of the 750 ton chillers located in the Central Plant building. This unit provides 50% of the air conditioning capacity for the buildings on the chilled water loop. This unit is currently offline due to electrical damage caused by a power surge. Fiscal Impact: \$15,600.00, Fund 71 expenditure.

5.24 Tentative Agreement between CSEA Chapter 584 and the Victor Valley Community College District.

Ratification of the tentative agreement with CSEA Chapter 584. Fiscal Impact: Budgeted item.

**ACTION AGENDA**

**6. BOARD OF TRUSTEES**

6.1 Separate approval of items pulled from consent agenda

5.12 Independent Contractor Agreement – Anton P. Morrisette

It was MSC (Krause/Brady, 4-1, Denson, No) to ratify of the Independent Contractor Agreement between Victor Valley Community College District and Anton P. Morrisette to provide project management and technical assistance to staff in the absence of a Lead Programmer. The period of the agreement is from April 1, 2011 through June 30, 2011. Fiscal Impact: \$15,000.00, budgeted item.

5.13 Independent Contractor Agreement – Mary Neeper

It was MSC (Krause/Brady, 5-0) to ratify the Independent Contractor Agreement between Victor Valley Community College District and Mary Neeper to perform the following one-time projects related to Datatel Security: class definitions project; prioritize all custom reports project; transfer of all student credits; and create/update Datatel user documentation by department. The period of this agreement is from July 1, 2011 through June 30, 2012. Fiscal Impact: \$55,000.00, budgeted item.

5.22 Agreement – Medrano's Asphalt Paving Co.

It was MSC (Krause/Brady, 5-0) to ratify the agreement between Victor Valley Community District and Medrano's Asphalt Paving Co. to repair asphalt material on Jacaranda Rd., from the ATC bus stop to Fish Hatchery Rd. Fiscal Impact: \$13,548.00, budgeted item.

**8. INSTRUCTION**

8.1 Acceptance of Grant Funds – Office of Statewide Health Planning and Development (OSHDP) Healthcare and Workforce and Community Development

It was MSC (Range/Brady, 5-0) to accept the Song-Brown Registered Nurse Special Program funding for fiscal years 2011-2013 to increase access to health care and reduce health disparities within the State of California. Fiscal Impact: \$160,000.00 **income to the District** for the Nursing Program over the next two fiscal years.

**10. ADMINISTRATIVE SERVICES**

10.1 Equipment Purchase – Laerdal Medical Corporation

It was MSC (Range/Brady, 5-0) to approve to purchase training equipment to be used in emergency response training courses at the Eastside Public Safety Training Center. Funding for this equipment is part of the overall budgeted project cost approved for the Eastside Public Safety Training Center through the Furniture, Fixtures, and Equipment (FF&E) budget. The paramedic department's curriculum requires specialized mannequins as part of their emergency training courses. Fiscal Impact: \$363,384.50, local bond funded.

10.2 Agreement – Vector Resources, Inc.

It was MSC (Range/Krause, 5-0) to approve the agreement between Victor Valley Community District and Vector Resources, Inc. for audio visual equipment and services for the Eastside Public Safety Training Center. Funding for this equipment is part of the overall budgeted project cost approved for the Eastside Public Safety Training Center through the Furniture, Fixtures, and Equipment (FF&E) budget. This agreement covers a period not to exceed two (2) years for future audio visual services with established pricing as needed by the District on a project-to-project basis. Fiscal Impact: \$108,465.35, Local Bond Funded.

10.3 Public Hearing and Approve an Agreement with Compass Energy Solutions

The Board president declared the hearing open. Hearing no comments on the various energy efficiency projects anticipated on the Main Campus, the Board President closed the public hearing.

Agreement – Compass Energy Solutions

It was MSC (Range/Brady, 5-0) to approve the agreement between Victor Valley Community College District and Compass Energy Solutions to perform various energy efficiency projects on the Main Campus pursuant to California Government Code 4217.12-4217.13. These projects include upgrading the Energy Management System, replacing campus exterior lighting, including parking lot lighting, and retrofitting the Allied Health mechanical systems to be supported by the Central Plant. Fiscal Impact: \$1,868,547.00, Local Bond Funded.

10.4 Resolution #11-03 – Temporary Borrowing between Funds

It was MSC Brady/Denson, 5-0) to approve the resolution to authorize temporary borrowing between funds for the 2011-2012 fiscal year. Fiscal Impact: None

10.5 Foundation Donations

It was MSC (Range/Brady, 5-0) to accept the donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$16,723.28 and transferred \$25,373.83 in student scholarships for a total cash contribution of \$42,097.11. Total contributions from the Foundation for March 2011 are \$110,011.11 Fiscal Impact: \$110,011.11 **income to the District.**

**11. HUMAN RESOURCES**

11.1 Classified Request Leave of Absence – Arthur Casler

It was MSC (Range/Denson, 5-0) to approve the unpaid leave of absence for Arthur Casler, effective May 11, 2011 through July 31, 2011. Fiscal Impact: None

11.2 Management Interim Appointment, Executive Vice President

It was MSC (Range/Brady, 5-0) to approve the appointment to fill the position of Interim Executive Vice President, Instruction and Student Services beginning July 1, 2011 and ending no later than June 30, 2012. Fiscal Impact: Budgeted

**12. INFORMATION**

12.1 Monthly Financial Reports

Submitted as an informational item.

12.2 Emeritus Status – Claudia Basha and Carol Golliher

Submitted as an informational item.

**13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Janice Olson

13.2 Employee Groups

- a) CTA - Michael Butros
- b) CSEA – Fredrick Board
- c) AFT Part-Time Faculty United – absent

**14. ITEMS FOR FUTURE BOARD MEETINGS**

Board members may request items to be placed on future Board meetings for a report or information.

Trustees Krause and Brady requested that Board Policy #2015 be placed on a future board meeting for discussion.

**15. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Todd Woods and Roderick Gray

**16. TRUSTEE COMMENTS**

Trustee Denson spoke on the fashion show she recently participated in at the college. She thanked everyone for attending the Presidential Candidate's Forums and is pleased on the selection Dr. O'Hearn.

Trustee Krause welcomed Mr. Allen to the administrative team and looks forward to working with him. He acknowledged and thanked Judy Schmoll for serving as Student Trustee.

Ms. Schmoll thanked everyone for their participation in Rams Week which consisted of a fashion show, an academic challenge, a photo opportunity celebrating the 50<sup>th</sup> anniversary, a breakfast honoring the M&O employees and the Cinco De Mayo celebration. She pointed out the ASB elections were Tuesday and Wednesday. In addition, she congratulated Drs. O'Hearn and Zacovic on their new positions.

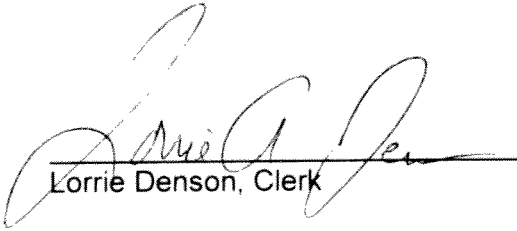
Trustee Range congratulated Dr. O'Hearn and thanked Dr. Zacovic for his efforts and for what he has done for the college and welcomed Peter Allen to the administrative team. He applauded Dr. Kaiser and the students for their work discoveries and efforts in East Timor.

Trustee Henderson thanked Dr. Zacovic for his contributions to VVC and congratulated Dr. O'Hearn and Mr. Allen for their recent appointments.

Trustee Brady announced that Dr. O'Hearn brings a lot of stability to the college. He stated for the record that the Board did vote in Closed Session that night, and the *Daily Press* did not get their facts very clear. He pointed out that his request to agendize the need for cameras to record board meetings has not taken place and would like to see this some time in the near future. He thanked Trustee Henderson for scheduling the upcoming Board Retreat. He looks forward to working with Mr. Allen.

**17. ADJOURNMENT**

It was MSC (Range/Denson) to adjourn the meeting at 7:55 p.m.

  
\_\_\_\_\_  
Lorrie Denson, Clerk

  
\_\_\_\_\_  
Date Approved