



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: August 14, 2007

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER/ROLL CALL:

3 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on August 14, 2007 in the Board Room of the Administration building. Mr. Range, Board President, called the meeting to order at 4:30 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Dennis Henderson, Vice President; Thomas M. Elder II, Trustee, Donald Nelson, Clerk

Absent: Heena Mehra, Student Trustee

MANAGEMENT PRESENT: Dr. Robert Silverman, Superintendent/President; Mr. Bruce Baron, Vice President Administrative Services; Dr. Marion Boehm, Vice President, Human Resources, Dr. Marianne Tortorici, Deputy Superintendent/Executive Vice President, Instruction; and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE: Joe Range, Board President, led the Pledge of Allegiance to the Flag.

Heena Mehra, Student Trustee arrived at 5:18 p.m.

DELETIONS/CORRECTIONS TO AGENDA: Item 5.6 was deleted and Item 5.16 replaced Item 5.11.

Mr. Range, Board President, announced the agenda items that the Board would consider in Closed Session.

1. CLOSED SESSION

(a) Collective Bargaining Contract Update

(b) PUBLIC EMPLOYEE APPOINTMENT, Government Code Section 54957
Project Activity Director (Patricia Bejarano-Vera)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS: None

At 4:34 p.m., Board President, Joe Range recessed to closed session

2. RECONVENE TO OPEN SESSION

5-6 p.m.

BOARD OF TRUSTEES: Tom Elder, Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, ASB Member

At 5:11 p.m., Board President, Joe Range reconvened the meeting in open session.

2.1 Accreditation Workshop

Copies of the Accreditation Workshop agenda were made available to the public. Dr. Silverman announced that the College has moved to a notice status with the accrediting commission. There are two more steps before we lose our accredited status. We are 1 of 8 colleges in the state that are on notice, with over 600 accredited institutions in the state of California. A report is due to the accrediting commission in October with a team visit expected shortly thereafter. We have been working with faculty and staff to pull together and make progress. The whole process is based on improvement of quality through the use of a self-study and peer review and recommendations about whether we are doing a quality job or not. This is a continuous process that doesn't just happen once every 7 years.

Ginnie Moran provided a summary of standards by which we are judged, and a summary of the Commission's concerns and recommendations. Ms. Moran reported that the College has been very good in complying with the requirements to submit the progress report. We have submitted at least 3 since the last full site visit in 2005. However, we need to make more progress in linking our activities towards a cohesive direction for the college.

Dr. Silverman reported that the Board needs to be united in their commitment to quality, to serving students appropriately, and to working primarily with the faculty. The two major issues that must be faced are Student Learning Outcomes and Shared Governance. It is critical that a consensus is formed among the board members on where they want the College to go. This is accomplished by approving the goals, vision, and mission of the college. This will begin with a discussion with the Board at the Special Board meeting on Thursday. This discussion should focus on where the Board is interested in going. Faculty, administration, staff and student should all have input on what the vision and mission of the college is going to be based upon the guidance from the Board's leadership. An overview of the integrated planning process and what needs to be accomplished was presented. By September we would like to review, revise and approve a mission, vision and values statement. At the Thursday workshop, the Board will provide some guidance on the direction they want the College to go which will be presented to all faculty and staff for their input. Once the mission statement is established, actionable goals and strategic plans will be developed to accomplish this mission.

On Thursday, an additional workshop is planned to focus on the core values, the vision, and possible elements of a mission statement.

2.2 Regular Session

At 6:05 p.m., Board President, Joe Range reconvened the meeting in open session and announced there was no Closed Session report.

6 p.m.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: Arlene Green (5.3) and Dave Chip (8.3)

3. GOVERNING BOARD

4. SUPERINTENDENT/PRESIDENT'S REPORT

- 4.1 Faculty presentation regarding sustainability programs
 For the Superintendent/President's report, Dr. Silverman announced that the enrollment report that was submitted in June becomes finalized in September. The enrollment compared to last year is 2 ½% down with the summer enrollment up by 1%. The 2.75% reduction is still tentative pending review of any errors.

Nord Embroden and Neville Slade gave a presentation on the sustainability programs available on campus.

5. CONSENT AGENDA

It was MSC (elder/Nelson, 5-0) to approve the consent items in one motion as amended with item 5.6 deleted and item 5.11 replaced by item 5.16.

5.1 Approval of the minutes of the July 10, 2007 regular Board meeting

5.2 Ratification of the following contracts that were approved by Dr. Zellers, Interim Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office

VENDOR	DESCRIPTION	Amount	Approved by Legal Counsel	Reimbursable?
Time Optics	Renewal – maintenance and repair of IMS equipment	\$13,000.00	N/A	NO
M&D Fire Equipment Co.	Renewal - Fire extinguisher and first aid service	\$11,000.00	N/A	NO
American Fire Safety, Inc.	Renewal - Fire sprinkler services	\$3,029.94	N/A	NO
North State Environmental	Renewal – Hazardous waste management services	\$24,450.00	N/A	NO
Dewey Pest Control	Renewal – Pest Control Services	\$5,160.00	N/A	NO
Nesdoor Entry Systems Corp.	Renewal – manual and automatic door service	\$9,980.00	N/A	NO
Thermal Combustion Innovators, Inc.	Biohazardous medical was disposal service	\$1,000.00	N/A	NO
Automatic Boiler Co.	Renewal Semi-annual tune-up for Bryan Boilers	\$2,500.00	N/A	NO
Excelsior Education Center	Renewal – police patrol services to Excelsior	\$1,060.00 (income to the District)	YES	NO
Carrier Johnson	Amendment – revisions to VVC Facilities Master plan	\$4,750.00	N/A	NO
Safety Kleen	Renewal – service for parts washer in automotive	\$3,609.00	N/A	NO

5.3 Ratification of the following contracts that were approved by Dr. Silverman, Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office

VENDOR	DESCRIPTION	Amount	Approved by Legal Counsel	Reimbursable
Luis Pena	Amended agreement – maintenance and repair of all weight room equipment	\$3,700.00	N/A	NO
Contract Education Services	CPR4Life, Marshall Reddick Seminars, Food handlers certification	\$4,500.00	N/A	NO
Campus Planning Group	Educational facilities and coordination consulting services	\$15,000.00	YES	NO
Multi-Media Consulting	Audiovisual consulting services for auditorium renovation	\$54,000.00	YES	NO
Nationwide Power Solutions, Inc.	Renewal – emergency service and preventive maintenance for campus UPS system	\$2,293.00	YES	NO
NEXUS Integration Services	Network hardware for MARS project (Network security monitoring device)	\$35,084.98	YES	NO
Eureka	Renewal - Career information system	\$5,387.50	N/A	NO
Ebmeyer	Provide Transportation for Intercollegiate Football Team During Fall 2007 Term	\$12,240.00	N/A	NO
Mike Brown Grandstands, Inc.	Rental of grandstands for Intercollegiate Football Team During Fall 2007 Term	\$12,032.00	YES	NO
RDB Consulting	Agreement for Personal Services for NIMS & SEMS training/National Incident Management Training	\$800.00	N/A	NO

5.4 Curriculum Changes

Approval of curriculum changes that have been recommended by the College Curriculum Committee. Fiscal Impact: None

5.5 Administrative/Management/Confidential Payment of Accrued Vacation Days

Approval of the potential accrued vacation hours for Willard Lewallen, Vice President of Student Services and Louis Zellers, Interim Superintendent/President. Fiscal Impact: \$43,955.04.

5.6 PULLED Upward Bound Program Stipend

Approval of the stipend for Janet Long for the Upward Bound Program. Fiscal Impact: \$15,000

- 5.7 Agreement – St. Mary Medical Center
Approval of the agreement between St. Mary Medical Center and Victor Valley College to provide clinical learning locations that allow Allied Health, Nursing and other health programs to utilize medical facilities for student clinical learning rotations, beginning August 1, 2007 through July 31, 2011 unless terminated as provided herein. Fiscal Impact: None to the District.
- 5.8 Donations
Acceptance of donations as college property from the Victor Valley District Foundation for a total amount of \$88,690.18
- 5.9 Board of Trustees Budget Transfers
Approval of Board of Trustees budget transfers.
- 5.10 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report.
- 5.11 REPLACED BY 5.16 Amend Agreement – Chevron Energy Solutions
Approval to change the contract language to delete the last sentence of Section 1.3 "Project Schedule/Notice to Proceed" and to substitute it with the contract language noted on Amendment No. 1. Fiscal Impact: None
- 5.12 Career Pathways Grant – Award Notification
Acceptance of the Career Pathways Grant Award. Fiscal Impact \$150,000 to the District over 2 years.
- 5.13 Upward Bound Grant – Award Notification
Acceptance of the Upward Bound Grant award. Fiscal Impact: \$250,000 to the District for 4 years.
- 5.14 Requirement to Support Cell Phones for Staff
Approval of the stipend in the amount of \$50.00 per month for the following employees, Ken Blaney, Jon Booth, Steve Garcia, Brian Hatchell, Christopher Hylton, Jack Thomas and Bob Richey. Fiscal Impact: The cost of the stipends is \$3,600.00 annually from the general fund. However, by eliminating the other college issued cell phone plans we will realize a net savings of approximately \$25,000.00.
- 5.15 Recalculation of Gann Appropriation Limit
Approval of the Gann appropriation limit for 2007-2008 in the amount of \$83,280,317.00. Fiscal Impact: None
- 5.16 Amend Agreement – Chevron Energy Solutions
Approval of the amendment to the agreement with Chevron Energy Solutions, L.P. Fiscal Impact: None
- 5.17 Classified Reclassification

Approval of the reclassifications and the Memorandum of Agreement for the employees listed, effective September 1, 2007. Fiscal Impact: Budgeted

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

6.2 Board of Trustees' Retreat

It was MSC (Nelson/Underhill, 5-0) to approve the Board of Trustees retreat scheduled August 16, 2007 from 10-2 p.m. at Spring Valley Lake Country Club. Fiscal Impact: \$200.00 (the location was corrected to 18422 Bear Valley Rd., Administration Bldg)

8. INSTRUCTION

8.1 Dr. Prem Reddy School of Health Science Allocation Plan

It was MSC (Underhill/Elder, 5-0) to accept the Dr. Prem Reddy School of Health Science Allocation Plan for 2007-2008 fiscal year. Fiscal Impact: \$200,000.00 to the District from the Dr. Prem Reddy School of Health Science.

8.2 Adopt a Resolution and Approve an Agreement – Child Development Services CPRE-7303

It was MSC (Underhill/Nelson, 5-0) to adopt a resolution and approval of an agreement with the California Department of Education for Child Development Services Agreement #CPRE-7303 per the terms and conditions contained therein. Fiscal Impact: \$241,262.00 to the District

8.3 Adopt a Resolution and Approve an Agreement – Child Development Services CCTR-7313

It was MSC (Nelson/Underhill, 5-0) to adopt a resolution and approval of an agreement with the California Department of Education for Child Development Services Agreement #CCTR-7313. Fiscal Impact: \$734,020.00 to the District.

8.4 Agreement – Desert Valley Charitable Foundation – Inc.

It was MSC (Underhill/Elder, 5-0) to ratify the agreement with the Desert Valley Charitable Foundation, Inc. for donation of office space located at 12046 Jacaranda Ave., Suite A&B in Hesperia, CA from December 16, 2006 through December, 2009. Fiscal Impact: Gift contribution to the District valued at \$2,594.31 per month for term of the lease of thirty-six months (36) totaling \$93,395.16

8.5 Amended – Augmentation – Grant Agreement – Capacity Building for Associate Degree Nursing Program

It was MSC (Underhill/Nelson, 5-0) to accept the amended augmentation grant agreement with the California Community College Chancellor's office for the Capacity Building Expansion-AND-RN program for the period of fiscal years 2005-2008. Fiscal Impact: \$562,519.00 to the District.

10. ADMINISTRATIVE SERVICES

10.1 Request to Hold a Public Hearing, Adopt a Resolution and Approve an Energy Service Contract
It was MSC (Underhill/Nelson, 5-0) to adopt a resolution and approve an energy service contract for the purpose of designing, supplying and installing a fully integrated and operational solar photovoltaic parking shade structure to parking lot #16 in accordance with California Government Code Section 4217.18. Fiscal Impact: Not to exceed \$2,955,973.00 over the next 20 years (100% from direct utility savings.)

- a) The Board president declared the hearing open
- b) The public may now comment on the contract
A comment was made by Perry Brown from Apple Valley and Bruce Luzell from Tehachapi
- c) The Board president declared the hearing closed.

12. INFORMATION/DISCUSSION

12.1 AFT-PTFU Initial Negotiations Proposal to District
Submitted as an informational item.

12.2 Emeritus Status
Submitted as an informational item.

13. REPORTS (3 minute limit per Report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation
No report

13.2 Shared Governance
a) ASB
Heena Mehra

b) Faculty Senate
No report

13.3 Employee Groups
a) CCA
No report

c) CSEA
Arlene Greene

d) AFT Part-Time Faculty United
Neal Kelsey

e) Management – No report

14. TRUSTEE COMMENTS

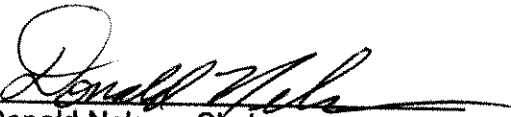
PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: The following individuals made comments with respect to non-agendized items: David Chip, Emily Selden, Mitch Greene, Neal Kelsey, Edward Fink, Ed Heaberlin, Nicholas Dye, Ashley Norris, Bethany Mangum, Jason Oles

15. CLOSED SESSION CONTINUED (if necessary)

16. REPORT ON RETURN FROM RECONVENED CLOSED SESSION (if necessary)
California Government Code Section 54957.1(a).

17. ADJOURNMENT

It was MSC (Elder/Nelson, 5-0) to adjourn the meeting at 7:20 p.m. The motion carried unanimously. (A board retreat will be held August 16, 10-2 p.m. at 18422 Bear Valley Rd, Bldg. 10, Victorville, CA)


Donald Nelson, Clerk

9-11-07
Date Approved