



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: August 14, 2012

Place: **Open Session:** 5 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA~ Board Room

1. CALL TO ORDER

5 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on August 14, 2012 in the Board Room of the Administration Building. Mr. Range, Board President called the meeting to order at 5 p.m.

TRUSTEE ROLL CALL: Joe Range, President; Lorrie Denson, Vice President; Michael Krause, Clerk; Dennis Henderson, Trustee; Joseph W. Brady, Trustee; Monique Ballard, Student Trustee and Dr. O'Hearn

Fred Board led the Pledge of Allegiance to the Flag.

AGENDA

1. CALL TO ORDER

ROLL CALL
PLEDGE OF ALLEGIANCE

5 p.m.

2. ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

3. Public Comments Related to Agenda Items – None

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn provided an update on the accreditation status and announced that the college is very engaged in fulfilling all of the recommendations. Virginia Moran, Executive Dean, Institutional Research presented a walk-thru on the progress and timelines of the recommendations.

ASB student representatives Kelley Pribble and l'tavia Peters spoke on what VVC has done for them and what VVC will do for the future of the students. In addition, the ASB Student Body 2012-2013 goals that were developed at the recent retreat in Big Bear were announced.

- Academic Senate - Absent

5. CONSENT AGENDA

It was MSC (Henderson/Brady, 5-0) to approve the consent items in one motion with item 5.11 pulled by Trustee Denson and item 5.15 pulled by Trustee Brady for separate discussion.

- 5.1 Approval of the minutes of the July 10, 2012 regular Board meeting and the July 25, 2012 special Board meeting.
- 5.2 Academic Equivalency – John Lansing, Fire Technology
Approval of the academic equivalency for John Lansing, Fire Technology. Fiscal Impact: None.
- 5.3 Increase Contract Agreement – Stanley R. Conway
Ratification of the agreement between Victor Valley Community College District and Stanley R. Conway for an additional \$150.00 for appeals process for parking citation services. This increase is needed to meet the total obligation of six sessions per year at \$125.00 per session. This contract was originally approved on July 10, 2012 for up to \$600.00. Fiscal Impact: Increase of \$150.00 including expenses, budgeted item.
- 5.4 Independent Contractor Agreement – Edna E. J. Francis
Approval of the agreement between Victor Valley Community College District and Edna E. J. Francis for arbitration services on September 26, 2012. CSEA Bargaining Agreement, Article 16.4.3 allows for a formal grievance to proceed to arbitration and be heard by a neutral hearing officer. Fiscal Impact: Total cost to be borne equally by the District and CSEA. District portion, \$3,000.00 – budgeted item.
- 5.5 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None.
- 5.6 Agreement – Somerset Capital Group, LTD.
Ratification of the agreement between Victor Valley Community College District and Somerset Capital Group, LTD. to purchase our currently leased Hewlett-Packard equipment that is currently used for the operational needs for Datatel Colleague. Purchasing the equipment will be more cost effective over leasing the equipment. (Item IN-43 on the Campus Technology Project List) Fiscal Impact: \$14,350.00, budgeted item.
- 5.7 Agreement - Tricade
Ratification of the agreement between Victor Valley Community College District and Tricade to purchase PowerPath software to support the desktop replacement project. The software is needed to support and enhance the increased need for data integrity on the network. (Item IN-21 on the Campus Technology Project List) Fiscal Impact: \$3,468.41, Fund 71
- 5.8 Agreement– Vector Resources, Inc.
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. The District wishes to submit for approval an adjustment to the original agreement approved at the September 13, 2011 Board of Trustees meeting. Modifications to the original agreement need to be made in order to adequately support the college's network. This purchase is to provide additional equipment which will protect critical infrastructure systems that are necessary for daily instructional and operational needs of the campus. (Item # IN-1, on the Campus Technology Project List). Fiscal Impact: \$4,255.05, Fund 71.
- 5.9 Agreement Renewal – Datalink Networks
Ratification of the Agreement between Victor Valley Community College District and Datalink Networks to renew its FortiGate 620B agreement to continue providing firewall protection from web based threats allowing students and faculty to use advanced web services and applications. Term: 08-31-2012-09-01-2013. Fiscal Impact: \$12,000.00, budgeted item.

- 5.10 **Agreement – McLaughlin Construction Company**
Ratification of the agreement between Victor Valley Community College District and McLaughlin Construction Company to provide labor and materials to construct a T-Bar ceiling and replace the existing air conditioning unit with a larger unit in the Board Room. Fiscal Impact: \$14,772.00, budgeted item.
- 5.11 **PULLED FOR SEPRATE DISCUSSION (see item 6.1)**
Agreement Renewal – Cubit Engineering, Inc.
Ratification of the agreement between Victor Valley Community College District and Cubit Engineering, Inc. to determine accurately the field space currently being used by Excelsior as well as the space being proposed for their use in the soccer field area behind building 80. A plot map with the legal description and total acreage will be provided. Fiscal Impact: \$2,500.00, Fund 71.
- 5.12 **Agreement Renewal – San Bernardino & Riverside Counties Fire Equipment**
Ratification of the renewal agreement between Victor Valley Community College District and San Bernardino & Riverside Counties Fire Equipment to perform fire sprinkler modification in the Board Room before and after the installation of the T-Bar ceiling. Fiscal Impact: \$2,000.00, Fund 71.
- 5.13 **Agreement - D'Autremont-Helms & Associates, Inc.**
Ratification of the agreement between Victor Valley Community College District and D'Autremont-Helms & Associates, Inc. to provide an assessment of the mechanical and electrical systems of the central plant. This assessment is necessary to determine whether the plant currently has the ability to service future construction of new facilities including bridging documents for the Health Science Building Expansion and the Vocational Complex Expansion/Renovation. Fiscal Impact: \$41,000.00, Local Bond Funded.
- 5.14 **Correction Contract Amount – Alaska Petroleum Environmental Engineering, Inc.**
Ratification of the agreement between Victor Valley Community College District and Alaska Petroleum Environmental Engineering, Inc. The District entered into an agreement to conduct a subsurface investigation in an attempt to identify the location(s) of potential utilities supplied to the District at an additional cost (see Section IV-4). This was inadvertently left out of the total amount. Fiscal Impact: \$1,500.00 – Local Bond Funded.
- 5.15 **PULLED FOR SEPRATE DISCUSSION (see item 6.1)**
Independent Contractor Agreement – Ilene Bandringa
It was MSC (Henderson/Denson, 5-0) to ratify the Independent Contractor Agreement between Victor Valley Community College District and Ilene Bandringa to develop six individual virtual video tours for the vocational programs. The service period of this agreement is June 14, 2012 through June 28, 2012. Fiscal Impact: Budgeted - \$4,200.00, CTE Tech Prep Transition Grant.
- 5.16 **License Agreement Renewal – Eureka**
Ratification of the site license agreement renewal between Victor Valley Community College District and Eureka, a computerized career exploration program. The period of this agreement is July 01, 2012 through June 30, 2013. Fiscal Impact: Budgeted, Not to exceed \$1,348.44.
- 5.17 **Agreement – Thermal Combustion Innovators, Inc. (TCI)**
Ratification of the renewal agreement between Victor Valley Community College District and Thermal Combustion Innovators, Inc. (TCI), for biomedical waste treatment and disposal for the Regional Public Safety Training Center and for Silverado High Early College Campus. The contract begins June 1, 2012 for one year with automatic renewals. Fiscal Impact: Budgeted, \$1,776.00, Annually.

- 5.18 Agreement – Victor Valley Community Hospital
Ratification of the agreement between Victor Valley Community College District and Victor Valley Community Hospital to provide clinical training facilities for students registered in the Health Sciences programs. The period for this agreement is from August 01, 2012 through July 31, 2017. Fiscal Impact: None.
- 5.19 Independent Contractor Agreement – Christopher Martin
Approval of the agreement between Victor Valley Community College District and Christopher Martin to provide Retirement Planning Today classes offered through Contract Education. The service period for this agreement is September 29, 2012 through June 30, 2013. Fiscal Impact: **Projected revenue to the District - \$8,000.00.**
- 5.20 Agreement– Vir K. Nanda, M.D., Inc.
Ratification of the agreement between Victor Valley Community College District and Vir K. Nanda, M.D., Inc. to provide clinical training facilities for students registered in the Health Sciences program. The period for this agreement is from August 01, 2012 with no expiration date. Fiscal Impact: None.
- 5.21 First Amendment Agreement – Dignity Health
Ratification of the agreement between Victor Valley Community College District and First Amendment to Education Affiliation Agreement with Dignity Health dba St. Bernardine Medical Center for registered nursing and other Health Sciences programs of the District extending the agreement by one year to June 15, 2013. Fiscal Impact: None.
- 5.22 Agreement Renewal – Chancellor's Office of the California Community Colleges
Ratification of the agreement between Victor Valley Community College District and Chancellor's Office of the California Community Colleges. This agreement facilitates compliance by Community College Districts with the information reporting requirements of the Student Right-To-Know Act (SRTK). The period of this agreement is July 01, 2012 through June 30, 2013. Fiscal Impact: Budgeted item, \$3,900.00 per year.
- 5.23 Independent Contractor Agreement – Southern California Bone & Joint Clinic, Inc.
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc. to provide pre-participation medical screenings for athletes. The service period is August 01, 2012 through June 30, 2012. Fiscal Impact: Budgeted – Not to exceed \$9,500.00.
- 5.24 Agreement Renewal – Card Meter System, Incorporated
Approval of the agreement between Victor Valley Community College District and Card Meter System, Incorporated originally Board approved on November 10, 2009 to provide four photo copy machines and card readers for student use at the main library at Victor Valley College. Either party can terminate this agreement by providing a 60-day notice. Upon termination, both parties agree to pay each other any pending charges. The period of this agreement is from August 28, 2012 through August 27, 2014. Fiscal Impact: None.
- 5.25 Agreement – World Instructor Training Schools
Approval of the agreement between Victor Valley Community College District and World Instructor Training Schools to provide a new Contract Education opportunity to conduct Personal Trainer Certification classes to the local community. The period of this agreement will begin once approved and will remain in effect until either party cancels. Fiscal Impact: **Projected revenue to the District - \$2,000.00.**

5.26 Agreement – Vector Resources, Inc.

Ratification of the Agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase and install updated classroom instructional equipment for the Southern California Logistics Airport (SCLA) Audio Visual Training rooms. This proposal is based on the two-year pricing agreement that was board approved on May 10, 2011 (Item #I-16, on the Campus Technology Project list). Fiscal Impact: \$33,575.08, Fund 71.

5.27 Independent Contractor Agreement – Kent E. Dickerson

Ratification of two Independent Contractor Agreements between Victor Valley Community College District and Kent E. Dickerson to make copies of the photos/video of the Public Safety Academy and to produce career exploration photos/videos for each department in the Health Science, Public Safety and Industrial Technology & IT Division. The period for these agreements is June 18, 2012 through July 15, 2012. Fiscal Impact: Budgeted, \$10,000.00, Grant funded, CTE Tech Prep Transition Grant.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.11 Agreement Renewal – Cubit Engineering, Inc.

It was MSC (Henderson/Krause, 4-0, Denson, recused) to ratify the agreement between Victor Valley Community College District and Cubit Engineering, Inc. to determine accurately the field space currently being used by Excelsior as well as the space being proposed for their use in the soccer field area behind building 80. A plot map with the legal description and total acreage will be provided. Fiscal Impact: \$2,500.00, Fund 71.

5PULLED FOR SEPRATE DISCUSSION (see item 6.1)

5.15 Independent Contractor Agreement – Ilene Bandringa

It was MSC (Henderson/Denson, 5-0) to ratify the Independent Contractor Agreement between Victor Valley Community College District and Ilene Bandringa to develop six individual virtual video tours for the vocational programs. The service period of this agreement is June 14, 2012 through June 28, 2012. Fiscal Impact: Budgeted - \$4,200.00, CTE Tech Prep Transition Grant.

6.2 Revision to Board Policy 1200, District Vision, Mission, and Goals

It was MSC (Henderson/Brady, 5-0) to approve the revisions to Board Policy 1200, District Vision, Mission, and Goals to reflect the goals adopted by the Board of Trustees at the May 21, 2011 board retreat. Fiscal Impact: None

10. ADMINISTRATIVE SERVICES

10.1 Agreement – CollegeNET

It was MSC (Denson/Henderson, 5-0) to approve the amended agreement between Victor Valley Community College District and CollegeNET for the purchase of Series 25 software system to allow VVC to schedule the use of facilities on campus. This agreement was previously approved on December 13, 2011 by the Board of Trustees. Due to State and County legal requirements, an RFP was required prior to purchase and was completed June 2012. Amendment includes 5-year maintenance and support. The period of this agreement is from August 17, 2012 through August 16, 2016. (Item #I-4 on the Campus Technology Project list) Fiscal Impact: First year, \$103,050.00 plus maintenance/support of \$19,530.00 per year for 4 years for a total of \$181,170.00 – Fund 71.

10.2 Agreement – Ron Wilson

It was MSC (Henderson/Krause, 5-0) to approve the agreement between Victor Valley Community College District (VVCCD) and Ron Wilson to provide business consulting services to local businesses through Contract Education. The period of this agreement is July 23, 2012 through June 30, 2013 or at which time either VVCCD or the contractor decides to terminate the agreement. Fiscal Impact: **Projected revenue to the District - \$90,000.00.**

11. HUMAN RESOURCES

Contract Reopeners

The District and CTA Sunshined reopeners at the July 10, 2012 Board meeting. It is requested that the Board of Trustees conduct a public hearing to provide the opportunity for comments on their initial proposal, Article 38, Meet and Negotiate and Article 40, Term.

The Board president declared the hearing open; hearing no public comments, the Board president closed the public hearing.

12. INFORMATION/DISCUSSION

12.1 Monthly Financial Reports

Submitted as an information item.

12.2 Sunshine Items with the AFT for the Successor Contract

Submitted as an information item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Val Christianson

13.2 Employee Groups

- a) CTA - absent
- b) CSEA – Fred Board - no report
- c) AFT Part-Time Faculty United – absent

14. Public Comments Related to Non-Agenda Items: None

15. BOARD REPORTS

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

Trustee Range: asked Board members to work on issues that they would like to change after October. This will allow everyone the time needed to focus on addressing the accreditation recommendations.

Trustee Krause: thanked all faculty and staff for their hard work involved in the accreditation. Thanked the ASB student representatives for presenting their goals and is looking forward to working with them this year.

Trustee Denson: thanked the presenters tonight. Likes the accreditation recommendations time-line grid that was presented by Dean Moran. Applauds ASB for their hard work and believes their goals can be accomplished.

Trustee Brady: echoed what Trustee Denson said. Spoke on the ASB retreat that he recently attended. We are here for the students to ensure a great workforce.

Student Trustee Ballard: spoke on the student trustee workshop she recently attended.

16. ADJOURNMENT

It was MSC (Henderson/Brady, 5-0) to adjourn the meeting at 6:25 p.m.


Michael Krause, Clerk

9-11-12
Date Approved