



**Victor Valley Community College District
REGULAR MEETING
OF THE BOARD OF TRUSTEES
Minutes**

Date: October 8, 2013

Place: **Closed Session:** 5-6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

1. CALL TO ORDER

5 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on October 8, 2013 in the Board Room of the Administration Building. Trustee Brady called the meeting to order at 5:01 p.m.

TRUSTEE ROLL CALL: Joseph W. Brady, Clerk, John Pinkerton, Trustee; Brandon Wood, Trustee; Evelyn Blanco, Student Trustee

Absent: Lorrie Denson, President, Dennis Henderson, Vice President;

PLEDGE OF ALLEGIANCE

Virginia Moran led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

PUBLIC COMMENTS RELATED TO CLOSED SESSION AGENDA ITEMS: None

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION

5-6 p.m.

CONFERENCE WITH LABOR NEGOTIATIONS –

Government Code Section 54957.6

District Representative: Randy Erickson

Employee Organization: CSEA, CTA, AFT Part-Time Faculty United

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Claimant: Frank Trujillo

BOARD OF TRUSTEES: Lorrie Denson, Dennis Henderson, Joseph W. Brady, John Pinkerton ASB Member

REGULAR MEETING AGENDA
Board Room

2.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 5:03 p.m. Trustee Brady recessed to Closed Session

3. OPEN SESSION

3.1 Closed Session Report: Trustee Brady reconvened the meeting at 6:07 p.m. Jeff Morris, Legal Counsel, announced that it was motioned by Trustee Wood and seconded by Trustee Pinkerton 3-0 to reject the claim submitted by Frank Trujillo.

3.2 PUBLIC COMMENTS RELATED TO AGENDA ITEMS: Fred Board (5.6, 5.7), Shannon Shannon (6.4), Larry Hoover (6.4, 6.4) Holly Noel, (6.3), Rory Shannon (6.3), Lynne Glickstein (6.4), Claude Oliver (10.1, 12.1), Marianne Reynolds (12.1), David Gibbs (6.3), Lisa Ellis (6.4)

4. Superintendent/President's Report:

Superintendent/President Allan clarified the exemptions that are made regarding public contract codes. He pointed out that at the last meeting a question was raised whether the college had spent more money on Ferrilli Information Systems than was permitted by the Ed Code and Public Contract Code. Following research, it was determined that Ferrilli Information Systems was not subject to the contract code provisions.

Dr. Luther introduced Malaika Wright, who shared her student success story in completing the Administration of Justice Program.

Professor Joe Pendleton presented on the Basic Skills program offered at VVC and what it does for the college and students. April Lopez spoke on her achievements accomplished through the Basic Skills classes and thanked Professor Pendleton for helping her through the program

Academic Senate: Tracy Davis thanked Claude Oliver in providing extensive information for VVC when he represented the Academic Senate at the September Board of Trustees meeting. This information has been discussed and has prompted faculty interest in the college financial affairs. Dr. Javaheripour attended the general academic senate meeting and presented a brief overview of VVC's budget and pointed out that four full-time positions have been budgeted for hiring. In preparation of the upcoming ACCJC visit in November, the Academic Senate urges the Board of Trustees to support the institution in the coming weeks in providing positive answers to the accreditation process. The Senate is positive that the ACCJC recommendations on Program Review, SLO Assessment and the financial stability have been met. Proposed revisions regarding the Board Policy 2210 regarding how the officers are chosen will be considered this evening and pointed out that the Academic Senate feels that the current practice is fair and feel that stability is the key for our college to succeed.

5. CONSENT AGENDA

It was MSC (Wood/Pinkerton, 3-0, Denson, Absent, Henderson, Absent) to approve the consent items with agenda items 5.6 and 5.7 pulled by Trustee Wood for separate discussion.

- 5.1 Approval of the minutes of the September 10 regular Board meeting and September 23, 2013 special Board meeting.
- 5.2 Authorized Signatory – Peter Allan
Approval of the signature of Peter Allan to represent the Board in the named matters for fiscal year 2013-2014 per Education Code 72282. Fiscal Impact: None
- 5.3 Agreements – Off Campus Locations
Ratification of the agreements between Victor Valley Community College District and the schools listed to provide classroom space for the 2013-2014 academic year. Fiscal Impact: Not to exceed \$10,000.00 for the 2013-2014 academic year.
- 5.4 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.5 Agreement – Tonyan Complete Piano Service
Ratification of the agreement between Victor Valley Community College District and Tonyan Complete Piano Service to rebuild the Music Department's Steinway and six (6) other pianos. Fiscal Impact: \$14,950.00, General Fund Restricted.
- 5.6 PULLED FOR SEPARATE DISCUSSION (see 6.1) Agreement – Executive Cleaning Services
Ratification of the agreement between Victor Valley Community College District and Executive Cleaning Services for janitorial services at Cobalt Middle School where VVC holds classes. Fiscal Impact: \$1,245.00, monthly, Fund 71.
- 5.7 PULLED FOR SEPARATE DISCUSSION (see 6.1) Agreement – Galaxy Moving Company, LLC
Ratification of the renewal agreement between Victor Valley Community College District and Galaxy Moving Company, LLC to move furnishings and equipment at the Cobalt Middle School classrooms to prepare for VVC classes to be held in this location. Fiscal Impact: \$1,900.00, Fund 71.
- 5.8 Agreement– Classic Woods By Phenoyd
Ratification of the agreement between Victor Valley Community College District and Classic Woods By Phenoyd to refinish the Music Department's Steinway piano. Fiscal Impact: \$7,750.00, General Fund Restricted.
- 5.9 Agreement Renewal – Teknimedia Corp.
Ratification of the renewal agreement between Victor Valley Community College District and Teknimedia Corp. for perpetual software and licenses. This software is used to teach students how to use the computer. Term: 10/1/13-9/30/14. Fiscal Impact: \$8,486.00, budgeted item.
- 5.10 Agreement Renewal – Computerland of Silicon Valley
Ratification of the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase Microsoft Desktop Bundle for faculty and staff. Term: 9/29/13-9/30/14, year 3 of 3. Fiscal Impact: \$63,616.50, budgeted item.

- 5.11 Agreement Renewal – Dempsey Bluevar
Ratification of the renewal agreement between Victor Valley Community College District and Dempsey Bluevar for Deep Freeze ENT (EDU) licenses as well as cancel Deep Freeze MAC (EDU). This maintenance agreement will stabilize computer systems and reduce the amount of maintenance required by allowing the system to return to its basic configuration after reboot. Term: 9/26/13-9/26/14. Fiscal Impact: \$3,000.00, budgeted item.
- 5.12 Out of State Student Travel – New Orleans, LA
Approval of the travel of the Student Body representatives to travel to New Orleans, LA to attend the National Student Advocacy and Leadership Conference from November 7, 2013 through November 10, 2013. Students participating in the field trip are enrolled at Victor Valley Community College and will be accompanied by Robert Sewell, ASB Advisor. Fiscal Impact: \$15,000.00, Associated Student Body Funds, budgeted.
- 5.13 Independent Contractor Agreement – John Tonyan
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and John Tonyan to perform piano tuning and servicing in the Music Department. The period of this agreement is July 1, 2013 through June 30, 2014. Fiscal Impact: Not to exceed \$3,200.00, budgeted item.
- 5.14 Agreement Renewal – Chancellor's Office of the California Community Colleges
Ratification of the renewal agreement between Victor Valley Community College District and Chancellor's Office of the California Community Colleges for the mandatory Student-Right-To-Know Reporting Subscription. This agreement facilitates compliance by community college districts with the information reporting requirements of the Student-Right-To-Know Act (SRTK). This agreement is for the period of July, 1, 2013 through June 30, 2015. Fiscal Impact: \$3,900.00 per year, budgeted item.
- 5.15 Agreement Renewal – Nuventive
Ratification of the renewal agreement between Victor Valley Community College District and Nuventive originally approved on October 11, 2011, for an annual site subscription for TracDat Enterprise, a software package for the management of strategic planning and assessment processes. The period of this renewal is November 7, 2013 through November 6, 2018 with the option of discontinuing the annual subscription renewal at the end of each annual renewal period. Fiscal Impact: Not to exceed \$14,994.40, annually, budgeted item.
- 5.16 Independent Contractor Agreement – Ebmeyer Charter
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Ebmeyer Charter to provide transportation for Upward Bound participants during the 2013/2014 academic year. The period of this agreement is July 1, 2013 to June 30, 2014. Fiscal Impact: \$16,000.00, budgeted item, Grant funded.
- 5.17 License Agreement Renewal - Eureka
Ratification of the renewal of a site license agreement between Victor Valley Community College District and Eureka, a computerized career exploration program for use within the Student Services Division. The period of this agreement is July 1, 2013 through June 30, 2014. Fiscal Impact: Not to exceed \$1,351.57, budgeted item.
- 5.18 Agreement – FP Mailing Solutions
Ratification of the agreement between Victor Valley Community College District and FP Mailing Solutions for a FPi-600 Folder/Inserter machine and maintenance agreement for the Financial Aid Department. Fiscal Impact: \$5,250.00, BFAP grant funded, budgeted item. Included in the amount is a 24-month service and maintenance agreement to be billed quarterly.

5.19 License Renewal – iParadigms LLC

Ratification of the license renewal between Victor Valley Community College District and iParadigms LLC to access Turnitin.com for the prevention of plagiarism. The license is from November 5, 2013 through July 31, 2014. Fiscal Impact: \$18,870.00, budgeted item.

5.20 Agreement– Hi-POD

Ratification of the renewal agreement between Victor Valley Community College District and Hi-POD for the rental of a telescoping mast used to film football games from the end zone. The period of this agreement is September 1, 2013 to November 23, 2013. Fiscal Impact: \$1,000.00, budgeted item.

5.21 Agreement – Elijah Mobley, M.D.

Ratification of the agreement between Victor Valley Community College District and Elijah Mobley, M.D. to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.

5.22 Agreement Renewal – Samuel Sepuya, M.D.

Ratification of the renewal agreement between Victor Valley Community College District and Samuel Sepuya, M.D. to serve as the Medical Director for the District's Respiratory Therapy Program for the 2013-2014 school year. The period of this agreement is August 27, 2013 to August 26, 2014. Fiscal Impact: \$4,000.00, budgeted item.

5.23 Curriculum Changes

Approval of the curriculum changes made on September 12, 2013 and September 26, 2013 that have been recommended by the College Curriculum Committee Fiscal Impact: None

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.6 Executive Cleaning Services

It was MSC (Wood/Pinkerton, 3-0, Denson, Absent, Henderson, Absent) to ratify the agreement between Victor Valley Community College District and Executive Cleaning Services for janitorial services at Cobalt Middle School where VVC holds classes. Fiscal Impact: \$1,245.00, monthly, Fund 71.

5.7 Galaxy Moving Company, LLC

It was MSC (Wood/Pinkerton, 3-0, Denson, Absent, Henderson, Absent) to ratify of renewal agreement between Victor Valley Community College District and Galaxy Moving Company, LLC to move furnishings and equipment at the Cobalt Middle School classrooms to prepare for VVC classes to be held in this location. Fiscal Impact: \$1,900.00, Fund 71.

6.2 Amended Interim, Superintendent/President Contract

It was MSC (Wood/Pinkerton, 3-0, Denson, Absent, Henderson, Absent) to ratify Ratification of the amended Interim, Superintendent/President contract for Peter Allan, effective September 24, 2013. Monthly salary (\$14,456) per month plus longevity \$1,228.76 and \$400 monthly stipend for general expenses. Range level 22, Step E. Total monthly \$15,684.76. Fiscal Impact: Budgeted item.

6.3 First Reading of Board Policy #2350 – Speakers

It was MSC (Wood/Pinkerton) to review and discuss recommended changes to Board Policy #2350. Fiscal Impact: None

6.4 First Reading Revised Board Policy #2210 – Officers

It was MSC (Pinkerton/Brady) to review and discuss recommended changes to Board Policy #2210. Fiscal Impact: None

It was motioned by Trustee Wood to table the item until other board members can be present. The motion died for a lack of a second

10. ADMINISTRATIVE SERVICES

10.1 Proposition 30 Education Protection Account Expense Determination

It was MSC (Wood/Pinkerton, 3-0, Denson, Absent, Henderson, Absent) to approve the determination that proposition 30 Education Protection Account funds to be used for instructional faculty salaries and benefits for the 2012-2013 and 2013-2014 fiscal Years. Fiscal Impact: Retroactive for the 2012/13 Fiscal Year – \$7,872,247.00, Estimated for the 2013-14 Fiscal Year - \$6,384,270.00.

12. INFORMATION/DISCUSSION

12.1 ACCJC Follow-Up Report #3

Peter Allan announced that each Board member received the follow-up report which included the changes that have been made to Recommendations 2 & 3. The site visit is scheduled for November 4, 2013. Individuals that had the direct role of putting together the data from various places were acknowledge. Trustee Pinkerton thanked everyone for their contributions. Trustee Wood said that we should be proud of the hard work and he is amazed at what has come together in a short amount of time.

12. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

12.1 Foundation – Don Brown

12.2 Employee Groups

a) CTA – David Gibbs

b) CSEA – Fred Board

c) AFT Part-Time Faculty United – Lynne Glickstein

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: None

14. BOARD COMMUNICATION

Trustee Brady: Feels that Closed Session needs to be recorded.

Trustee Denson: Absent

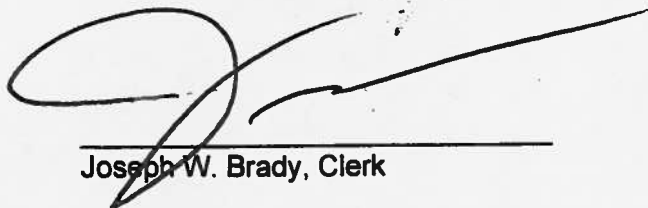
Trustee Pinkerton: has not attended any Trustee training workshops yet but has attended soccer and football games in support of student achievement.

Trustee Wood: thanked everyone for hard work on the accreditation issue.

Student Trustee Blanco: spoke on the upcoming trip to ASACC. The Lights of Love event and the upcoming, Spirit Week and homecoming game October 26th, with the marching band performing.

15. ADJOURNMENT

It was MSC (Wood/Pinkerton, 3-0, Denson, Absent, Henderson, Absent) to adjourn the meeting at 8:20 p.m,



Joseph W. Brady, Clerk

11-12-13

Date Approved