



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: October 9, 2012

Place: **Open Session:** 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA~ Board Room

1. CALL TO ORDER

6 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on October 9, 2012 in the Board Room of the Administration Building. Mr. Range, Board President called the meeting to order at 6:02 p.m.

TRUSTEE ROLL CALL: Joe Range, President; Michael Krause, Clerk; Dennis Henderson, Trustee; Joseph W. Brady, Trustee; and Monique Ballard, Student Trustee

Absent: Lorrie Denson

Peter Allan led the Pledge of Allegiance to the Flag.

Announcement of Items Deleted for Corrected from the Agenda: None

Public Comments Related to Non-Agenda Items: None

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn announced that agenda item 12.2 is the follow-up report to ACCJC which summarizes the progress that has been by the college and has been validated by all constituent groups. The report is due on October 15, 2012.

This evening the Board will discuss their self-evaluation which is a requirement of the ACCJC.

Board President Range spoke on the Board self-evaluation that was completed and solicited input from all Board members. It was determined that a workshop will be scheduled to address the comments made by the Board members.

- **Academic Senate –**

Tracy Davis spoke on the October 4th general Senate meeting that was attended by Trustee Brady. 100% of the PRAISE revisions have been completed and submitted.

5. CONSENT AGENDA

It was MSC (Brady/Ballard, 4-0, Denson absent) to approve the consent items in one motion

5.1 Approval of the minutes of the September 11, 2012 regular Board meeting.

5.2 Agreements – Contract Education Services

Ratification of the Contract Education Services agreements listed that are being offered through the Contract Education department. Fiscal Impact: \$30,000.00, potential income to the District.

Vendor:	Potential income to the District
Notary Public Seminars – <i>New Notary Certification and Renewing Notaries</i>	\$ 5,000.00
Education to Go	\$ 25,000.00
Total:	\$ 30,000.00

5.3 Agreement – California Early Childhood Mentor Program.

Ratification of the agreement between Victor Valley Community College District and San Francisco Community College District, on behalf of its California Early Childhood Mentor Program for the 2012-2013 academic year. The period of this agreement is from August 1, 2012 through July 31, 2013. Fiscal Impact: All eligible expense incurred for this program will be reimbursed by the contractor, San Francisco Community College District, as part of this agreement.

5.4 Independent Contractor Agreement – Lisa Phillips, DBA Professional Medical Billing Agency
Ratification of the agreement between Victor Valley Community College District and Lisa Phillips, DBA Professional Medical Billing Agency to conduct medical coding and billing classes for the Community Education Department. The period of this agreement is October 6, 2012 through April 6, 2013. Fiscal Impact: \$5,000.00 projected revenue to the District.

5.5 Contract – Shalimar Tours & Charters

Ratification of the contract between Victor Valley Community College District and Shalimar Tours & Charter to provide charter bus transportation to UC San Diego for students in the Puente Program. The period for this contract is September 15, 2012. Fiscal Impact: Not to exceed \$1,653.75, budgeted item, grant funded.

5.6 Contracts – Specialized Installations Corporation

Ratification of the contracts between Victor Valley Community College District Specialized Installations Corporation for the servicing of all banks of bleachers in the lower main gymnasium and for the installation of two shot clocks. Fiscal Impact: Not to exceed \$9,600.00, budgeted item.

5.7 Independent Contractor Agreement – John Tonyan

Ratification of the agreement between Victor Valley Community College District and John Tonyan to provide piano tuning and servicing in the Music Department. The period of this agreement is July 1, 2012 through June 30, 2013. Fiscal Impact: Not to exceed \$3,200.00, budgeted item.

5.8 Agreement– HI-POD

Ratification of the agreement between Victor Valley Community College District and HI-POD for the rental of a 17 ft. telescoping mast used to film football games from the end zone. The period of this agreement is August 20, 2012 through November 15, 2012. Fiscal Impact: Not to exceed \$502.20, budgeted item.

- 5.9 License Renewal – Iparadigms, LLC
Ratification of the Agreement between Victor Valley Community College District and Iparadigms, LLC to access Turnitin.com. The license is from November 3, 2012 through November 2, 2013. Fiscal Impact: \$19,928.00, budgeted item.
- 5.10 Agreement – ECMC Solutions Corporation
Ratification of the agreement between Victor Valley Community College District and ECMC Solutions Corporation to provide to delinquent borrowers a combination of delinquency counseling services and features. The period of this agreement is August 27, 2012 and will automatically renew for successive one-year terms unless either party notifies the other in writing. Fiscal Impact: \$15,600, budgeted item, BFAP funded.
- 5.11 Clinical Facility Use Affiliation Agreement – Loma Linda University Medical Center
Ratification of a clinical facility use affiliation agreement between Victor Valley Community College District and Loma Linda University Medical Center. The period of this agreement is November 15, 2012 through November 15, 2017. Fiscal Impact: None.
- 5.12 Amendment #1 – SCLA Standard Sublease Agreement
Ratification of the amendment #1 to the SCLA Standard Sublease Agreement (Buildings 717B and 732). Fiscal Impact: None
- 5.13 Academic Equivalency Request Paul Bernard
Approval of the academic equivalency request for Paul Bernard – Aviation. Fiscal Impact: None.
- 5.14 Amendment Agreement – System Maintenance Services, Inc.
Ratification of the amended agreement between Victor Valley Community College District and System Maintenance Services, Inc. to support critical infrastructure and network hardware. This amendment is to record the reduced cost initiated by an order change to contract #A1933 originally approved and submitted to the Board of Trustees on December 8, 2009. (Item #IN-15 on the Campus Management Project list.) Fiscal Impact: \$6,252.00, budgeted item.
- 5.15 Agreement – California Construction Management, Inc.
Ratification of the agreement between Victor Valley Community College District and California Construction Management, Inc. to assist in the process of certifying nine (9) projects with Division of State Architect's Office (DSA). Fiscal Impact: Not to exceed \$15,000.00, Fund 71.
- 5.16 Agreement – A&E Inspection Services
Ratification of the agreement between Victor Valley Community College District and A&E Inspection Services to provide Inspector of Record services necessary to certify nine (9) projects with Division of State Architect's Office (DSA). At the April 12, 2011 Board of Trustees meeting, the Board approved a three (3) year contract with A&E Inspection Services to lock in hourly rates with no escalation fees. Fiscal Impact: Not to exceed \$15,000.00, Fund 71.
- 5.17 Agreement – Merrell Johnson Companies
Ratification of the agreement between Victor Valley Community College District and Merrell Johnson Companies to provide any testing and inspection services to certify nine (9) projects with Division of State Architect's Office (DSA). Fiscal Impact: Not to exceed \$15,000.00, Fund 71.

- 5.18 Authorized Signatories
Ratification of the signature of Karen Hardy to represent the Board of Trustees to execute the Revolving Cash Fund for fiscal year 2012-2013 per Education Code 72282. Fiscal Impact: None.
- 5.19 Agreement – Trane Building Services
Ratification of the agreement between Victor Valley Community College District and Trane Building Services Building Services to troubleshoot Central Plant controls and chiller function. Fiscal Impact: \$4,441.34, Fund 71.
- 5.20 Agreement – Industrial Technical Services
Ratification of the agreement between Victor Valley Community College District and Industrial Technical Services to repair the Variable Frequency Drive for air handler #2 Technology Center Building. Fiscal Impact: \$1,940.00, Fund 71.
- 5.21 Agreement – Ellucian, Inc.
Ratification of the agreement between Victor Valley Community College District and Ellucian, Inc. to purchase the Resource25 license along with consulting hours. This software purchase is in concurrence with CollegeNet for the purchase of Series 25 software system, Board approved August 14, 2012. The two programs work together with one another to provide campus-wide integration of academic and event scheduling. (Item #1-4, on the Campus Technology Project list). Fiscal Impact: \$6,695.00, budgeted item.
- 5.22 Agreement – Stanley Security Solutions
Ratification of the agreement between Victor Valley Community College District and Stanley Security Solutions to continue maintenance on all security cameras located in the Technology building. Term: 8/1/12-7/31/13. Fiscal Impact: \$1,193.40, budgeted item.
- 5.23 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report as submitted. Fiscal Impact: None
- 5.24 Out of State Travel – Student Travel
Approval to allow Associated Student Body representatives to travel to Tampa, FL to attend the National Student Advocacy and Leadership Conference from November 8, 2012 through November 12, 2012. Students will be accompanied by Robert Sewell, ASB Advisor. Fiscal Impact: \$20,000.00, budgeted item, Associated Student Body funds.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda

8.0 INSTRUCTION

8.1 Educational Master Plan

It was MSC (Brady/Henderson, 4-0, Denson absent) to adopt the 2012 Educational Master Plan as submitted. Fiscal Impact: None

8.2 Grant Award – Enrollment and Retention Program

It was MSC (Henderson/Brady, 4-0, Denson absent) to accept the Enrollment Growth and Retention Program funding. Fiscal Impact: \$126,737.00, Income to the District.

10. ADMINISTRATIVE SERVICES

10.1 Award Contract – Apple Valley Communications

It was MSC (Henderson/Brady, 4-0, Denson absent) to approve to award the contract to Apple Valley Communications for the Main Campus Fiber Relocation project. Fiscal Impact: \$75,000.00, plus additive alternatives 1&2 for a total of \$101,974.00, Local Bond Funded.

10.2 Public Hearing and Approval of an Agreement with Compass Energy Solutions

It was MSC (Henderson/Brady, 3-1-0, Denson absent, Brady No) to approve to hold a public hearing to accept comments regarding an agreement with Compass Energy Solutions and approve the agreement with Compass Energy to furnish all labor, materials and equipment to construct solar covered parking structures Photovoltaic (PV) systems in parking lots 11 and 12 and completion of the Main Campus EMS system pursuant to California Code Sections 4217.12-4217.13

The Board President hereby declared the hearing open to accept comments regarding an agreement with Compass Energy Solutions, following comments made by Trustees Brady, Range, Krause and Henderson; the Board President declared the hearing closed.

Fiscal Impact: \$1,854,328.00, Local Bond Funded.

11. HUMAN RESOURCES

11.1 Public Hearing for the District for AFT Successor Contract

It was MSC (Henderson/Brady, 4-0, Denson absent) to approve to hold a public hearing to provide the opportunity for comments on their initial proposals, Article 6 – Evaluations and Article 13 – Faculty Assignments.

The Board President hereby declared the hearing open to accept comments on the AFT successor contract, hearing no comments; the Board President declared the hearing closed.

12. INFORMATION/DISCUSSION

12.1 Monthly Financial Reports

Submitted as an information item.

12.2 ACCJC Follow-Up Report

Submitted as an information item.

Dr. O'Hearn pointed out that this was a momentous occasion and that we did what people said we couldn't do and completed and exceeded the recommendations.

Trustee Henderson thanked everyone who worked on the report and is proud of everyone. Trustee Brady feels we are at the finish line. Student Trustee Ballard announced that the students are happy and thrilled in saving the school. Trustee Range felt that we did it ourselves with our own people. It is a great body of work thanked everyone for the completing and meeting the deadline.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Ginger Ontiveros

13.2 Employee Groups

- a) CTA – Absent
- b) CSEA – Fred Board
- c) AFT Part-Time Faculty United – Lynn Glickstein

14. Public Comments Related to Non-Agenda Items: None

15. BOARD REPORTS

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

Trustee Range: announced that recommendations by the ACCJC should be adhered to. He thanked everyone that was involved in the Candidate's Forum.

Trustee Krause: appreciate all hard work done on the Accreditation report. The college is still not out of hot water but moving a step forward in the right direction.

Trustee Denson: Absent

Trustee Brady: complimented those involved in last night's candidate's forum. Appreciates the comments made the Academic Senate.

Student Trustee Ballard: announced ASB students will be attending the fall conference in Tampa, FL. Students will be working at the Women's Health Expo and High Desert Opportunity. She congratulated the students in the nursing program on achieving the perfect test scores. Thanked everyone for attending the Candidates Forum.

Trustee Henderson: no comment

President O'Hearn addressed the comment previously made by the Academic Senate. He stressed that Board members should not attend meetings on campus. It is important to sustain the recommendation made by the ACCJC.

16. ADJOURNMENT

It was MSC (Henderson/Brady, 4-0, Denson absent) to adjourn the meeting at 7:25p.m.


Michael Krause, Clerk

11-13-12

Date Approved