

# Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: October 12, 2010

Place: Closed Session: 4:30-5 p.m. West Wing Conference Room, Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 5 p.m. Board Room Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

## AGENDA ~ Board Room

*Board Room Victor Valley Community College*

### CALL TO ORDER

**4:30 p.m.**

The Board of trustees of Victor Valley Community College District met in Open Session on October 12, 2010 in the Board Room of the Administration Building. Ms. Valles, Board Vice President called the meeting to order at 4:30 p.m.

**TRUSTEE ROLL CALL:** Angela Valles, Board President Chris Mollenkamp, Vice President; Dennis Henderson, Clerk; Joe Range, Trustee; Don Nelson, Trustee

**Absent:** Judy Schmoll, Student Trustee

Judy Schmoll, Student Trustee arrived at 5 p.m.

### PLEDGE OF ALLEGIANCE

Joe Range led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION**

## CLOSED SESSION ~ West Wing Conference Room

### 2. CLOSED SESSION

**4:30-5 p.m.**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION– Government Code Section 54954.5  
Interim Superintendent/President

PUBLIC APPOINTMENT – Government Code Section 54954.5  
Superintendent/President

**PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:** None

At 5:33 p.m. Board President Valles recessed to closed session.

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**BOARD OF TRUSTEES:** Dennis Henderson, Chris Mollenkamp, Donald Nelson, Joe Range, Angela Valles, ASB Member

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## REGULAR MEETING AGENDA

Board Room Victor Valley Community College

*This meeting will be electronically recorded*

### 3. OPEN SESSION REGULAR MEETING

#### 3.1 Closed Session Report:

At 5:41 p.m., Board President Valles reconvened to open session and announced that there were no actions taken in Closed Session.

Public Comments: Roderick Gray (5.7), Arlene Green (5.10, 5.11, 5.19, 7.1)

### 4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn reported that at the last board meeting the board directed him to provide an update regarding the Phelan property and the feasibility of using solar. A report from Compass Energy Solutions was sent to all members of the board determining that it did not seem viable now or in the near future to pursue a solar field. Representatives with Company Energy Solutions and Southern California Edison were available for questions by the board members.

As requested by the board members, Mr. Chris Piercy, Director K-16 Bridge Program, provided an update regarding the Bridge project. The Class of 2010 had 22 high schools participating with 1,723 seniors going through the program. There are over 1,000 students enrolled at Victor Valley College. Analysis shows that 993 students are still enrolled. For the Class of 2011, the goal is to take 2,500 students through the program with 1,500 students enrolled. He thanked Drs. O'Hearn and Zacovic for their leadership and help with the program.

Dr. O'Hearn announced that recently a brochure was mailed from the college showcasing the bond projects. There was an error detected in one of the figures on the brochure. The Citizens' Bond Oversight Committee wanted to ensure that the error was corrected and publically announced.

*Dr. O'Hearn left the meeting*

- **Academic Senate** – Lisa Harvey announced that there is some concern regarding the membership of the Presidential Hiring Committee and asked the members of the board to look at how the committee was put together and how the faculty members were chosen.

*Dr. O'Hearn returned*

### 5. CONSENT AGENDA

It was MSC (Range/Valles, 5-0) to approve the consent agenda items in one motion with items 5.10, 5.11, and 5.19 removed for separate discussion.

#### 5.1 Approval of the minutes of the September 14, 2010 regular Board meeting.

#### 5.2 Out of State Travel – Student Travel

Approval of the out of state travel to allow the Associated Student Body representatives to travel to New Orleans, LA to attend the National Student Advocacy and Leadership Conference from November 10, 2010 through November 14, 2010. Students will be accompanied by Robert Sewell and Deanna Murphy. Fiscal Impact: None to the District, ASB Funds not to exceed \$20,000.00.

- 5.3 Independent Contractor Agreement – Maria E. Huizar  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Maria E. Huizar to provide parenting workshops to Gear Up Program schools from October 15, 2010 through November 30, 2010. Fiscal Impact: \$3,000.00, budgeted item, grant funded.
- 5.4 Agreement – Apple Valley Fire Protection District  
Ratification of the agreement between Victor Valley Community College District and Apple Valley Fire Protection District to provide general maintenance on various fire apparatus vehicles. The period of this agreement is from September 1, 2010 through June 30, 2011. Fiscal Impact: Not to exceed \$15,000.00.
- 5.5 Agreement – H & E Equipment Services  
Ratification of the agreement between Victor Valley Community College District and H & E Equipment Services for the rental of two 35 foot scissor lifts to be used at home football games. Fiscal Impact: Not to exceed \$1,916.96, budgeted item.
- 5.6 Agreements – Contract Education Services  
Approval of the Contract Education Services' agreements listed below to obtain a food handler's certification. Fiscal Impact: \$2,100.00 income to the District.

Vendor:	Income to the District
Denny's Restaurant - Barstow	\$ 300.00
Rinconsito Del Mar	\$ 300.00
Elk's Lodge - Victorville	\$ 300.00
Panda Express – Mall of Victor Valley	\$ 300.00
Gus Jr's #10	\$ 300.00
Sultana High School	\$ 300.00
Super Target – Apple Valley	\$ 300.00
Total:	\$ 2,100.00

- 5.7 Out of State Student Travel – Political Science  
Approval of the out of state student travel to allow students from the Political Science Department and a District approved volunteer to travel to Washington, DC to participate at the National Model United Nations Conference from October 27, 2010-October 31, 2010. The group will be accompanied by Professor Bozonelos. Fiscal Impact: Not to exceed \$10,000, budgeted item.
- 5.8 Partnership Agreement – Butte-Glenn Community College District  
Ratification of the partnership agreement between Victor Valley Community College District and Butte-Glenn Community College District to participate in the Early Access Program (EAP)/Stepping Into your Future Pilot Project. Fiscal Impact: \$3,000.00 income to the District.
- 5.9 Independent Contractor Agreement – Pula Legal Interpreting Network  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Pula Legal Interpreting Network to provide interpreter services at the September 14, 2010 Board of Trustees meeting. Fiscal Impact: \$300.00, budgeted item.
- 5.10 **PULLED FOR SEPARATE DISCUSSION** Agreement – Strata Information Group (Consulting Services)  
Ratification of the agreement between Victor Valley Community College District and Strata Information Group to provide consulting services for Datatel Colleague and associated products including Webadvisor. Fiscal Impact: \$25,000.00, budgeted item.

- 5.11 **PULLED FOR SEPARATE DISCUSSION** Independent Contractor Agreement – Anton P. Morrisette  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Anton P. Morrisette to provide project management support to the Datatel System. The period of this agreement is from September 7, 2010 through March 30, 2011. Fiscal Impact: \$30,000.00 (\$75 per hour, not to exceed \$5,000 per month), budgeted item.
- 5.12 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.13 Agreement Renewal – 403(b) Plan Third Party Administrator  
Approval of the renewal agreement with Schools First Federal Credit Union to provide third-party administrator services for the voluntary 403(b) retirement plan effective July 1, 2010. Fiscal Impact: None
- 5.14 Amended Agreement – MailFinance, Inc.  
Ratification of the amended agreement between Victor Valley Community College District and MailFinance, Inc. for a 51 month lease that provides a postage machine for the District's postal services. Fiscal Impact: \$6,565.08 per year, budgeted item.
- 5.15 Agreement – Kelley's Underground Construction, Inc.  
Ratification of the agreement between Victor Valley Community College District and Kelley's Underground Construction, Inc. to provide equipment and labor to excavate the Department of Fish and Game (DFG) outflow that passes through District owned property to prevent flooding of the solar field. Fiscal Impact: \$9,300.00, budgeted item.
- 5.16 Agreement – Ferrellgas  
Ratification of the agreement between Victor Valley Community College District and Ferrellgas to enter into a three year agreement to supply a 125 gallon propane storage tank and the propane for the heating units for Building 75C, Football offices. Fiscal Impact: The anticipated expense is \$1,000.00, budgeted item.
- 5.17 Agreement – High Desert Alarm  
Ratification of the agreement between Victor Valley Community College District and High Desert Alarm to upgrade the fire alarm system in the Main Gymnasium building #71. Fiscal Impact: \$5,968.73, Local Bond Funded.
- 5.18 Agreement – Compass Energy Solutions  
Ratification of the agreement between Victor Valley Community College District and Compass Energy Solutions to complete an investment grade audit to evaluate, design, and identify cost effective energy efficient and renewable projects. Fiscal Impact: \$20,000.00 – Fund 71 expenditure.
- 5.19 **PULLED FOR SEPARATE DISCUSSION** Agreement – Vector Resources, Inc. (Vector Insight)  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase Vector Insight Managed Services which will provide efficient technical support for Cisco VoIP Systems. Fiscal Impact: \$20,769.00, budgeted item.
- 5.20 Curriculum Changes  
Approval of the curriculum changes that were approved by the committee on September 9, 2010. Fiscal Impact: None

**5.21 Renewal Agreement – Evisions (FormFusion)**

Ratification of the agreement between Victor Valley Community College District and Evisions for maintenance for Form Fusion software. An integration tool utilized within Datatel for specialized printing jobs, i.e., checks, rosters, etc. The period of this agreement is from November 1, 2010 through October 31, 2011. The Fiscal Impact: \$3,256.00, budgeted item.

**ACTION AGENDA**

**6. BOARD OF TRUSTEES**

**6.1 Separate approval of items pulled from consent agenda**

**PULLED FOR SEPARATE DISCUSSION:**

**5.10 Agreement – Strata Information Group (Consulting Services)**

It was MSC (Range/Henderson, 4-1 Mollenkamp opposed) to ratify the agreement between Victor Valley Community College District and Strata Information Group to provide consulting services for Datatel Colleague and associated products including Webadvisor. Fiscal Impact: \$25,000.00, budgeted item.

**5.11 Independent Contractor Agreement – Anton P. Morrisette**

It was MSC (Range/Nelson, 4-1, Mollenkamp opposed) to ratify the Independent Contractor Agreement between Victor Valley Community College District and Anton P. Morrisette to provide project management support to the Datatel System. The period of this agreement is from September 7, 2010 through March 30, 2011. Fiscal Impact: \$30,000.00 (\$75 per hour, not to exceed \$5,000 per month), budgeted item.

**5.19 Agreement – Vector Resources, Inc. (Vector Insight)**

It was MSC (Range/Valles, 5-0) to ratify the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase Vector Insight Managed Services which will provide efficient technical support for Cisco VoIP Systems. Fiscal Impact: \$20,769.00, budgeted item.

**7.0 SUPERINTENDENT/PRESIDENT**

**7.1 Agreement – Datatel, Inc. (Consulting Services)**

It was MSC (Range/Nelson, 4-1, Mollenkamp opposed) to approve the renewal agreement between Victor Valley Community College District and Datatel, Inc for consulting. Fiscal Impact: \$56,250.00, budgeted item.

**10. ADMINISTRATIVE SERVICES**

**10.1 Foundation Donations**

It was MSC (Range/Henderson, 5-0) to accept donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$21,775.39 and transferred \$103,934.45 in student scholarships for a total cash contribution of \$125,709.84. The Foundation also received and is transferring ownership of in-kind (non-cash) gifts valued at \$3,215.00. Fiscal Impact: \$128, 924.84 to the District.

**10.2 Public Hearing and Adoption of the 2010-2011 Budget**

The Board President declared the hearing open, following a public comment made by Roderick Gray regarding the 2010-2011 budget, the Board President declared the hearing closed.

It was MSC (Nelson/Mollenkamp, 5-0) to adopt the 2010-2011 budget.

10.3 Agreement – Merrell-Johnson Engineering, Inc.

It was MSC (Henderson/Nelson, 4-1, Range no) to approve the agreement between Victor Valley Community College District Merrell-Johnson Engineering, Inc. for laboratory and on-site testing services during the construction of the Eastside Public Safety Training Center as required by the Division of State Architect's office (DSA). Fiscal Impact: Estimated at \$141,170.00, Local Bond Funded.

10.4 Award Contract – Micon Construction

It was MSC (Henderson/Nelson, 4-1 Mollenkamp opposed) to approve to award the contract to Micon Construction to provide campus landscape sustainability upgrades. Fiscal Impact: \$558,250.00, Fund 71 expenditure.

**11. HUMAN RESOURCES**

11.1 Dean of Student Services

It was MSC (Nelson/Range, 5-0) to approve the management appointment of Sharon Adams for the position of Dean of Student Services beginning on or before November 17, 2010 through June 30, 2011. Fiscal Impact: Range 20 on the Management Salary Schedule, \$8,847 to \$11,308/month plus benefits.

**13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Ginger Ontiveros - Absent

*Dr. O'Hearn left the meeting*

13.2 Employee Groups

- a) CTA – Michael Butros
- b) CSEA – Arlene Greene
- c) AFT Part-Time Faculty United – Absent

**14. TRUSTEE COMMENTS**

- ASB –Judy reported on student activities.

Trustee Henderson reported that the college is in pretty good shape and that he is proud that the administration has put this college on sound financial footing. Trustee Range reported on the California School Board's Association meeting that he recently attended. Vice President Mollenkamp recognized the phenomenal work done by Chris Piercy on the Bridge Program. GH Javaheripour, faculty and staff were recognized for the work accomplished on a balanced budget. Trustee Nelson thanked Chris Piercy for doing an outstanding job on the Bridge Program.

*Dr. O'Hearn returned*

**15. ITEMS FOR FUTURE BOARD MEETINGS:**

Board members may request items to be placed on future Board meetings for a report or information.

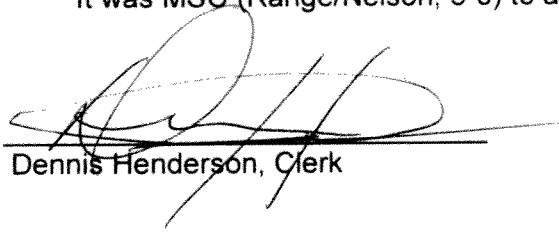
Trustee Range asked that the board take another look at the Board Policy that addresses the rotation of board officers. He would like to see an election process instead of the rotation.

Vice President Mollenkamp would like to see the campus climate survey.

**16. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Matthew Woods and Roderick Gray

**17. ADJOURNMENT**

It was MSC (Range/Nelson, 5-0) to adjourn the meeting at 7:55 p.m.



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Dennis Henderson, Clerk

11/9/10

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Date Approved