



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: November 13, 2012

Place: **Closed Session:** 5:30 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA~ Board Room

1. CALL TO ORDER

5:30 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on November 13, 2012 in the Board Room of the Administration Building. Mr. Range, Board President called the meeting to order at 5:30 p.m.

TRUSTEE ROLL CALL: Joe Range, President; Lorrie Denson, Vice President; Michael Krause, Clerk; Dennis Henderson, Trustee; Joseph W. Brady, Trustee; and Monique Ballard, Student Trustee

Absent: Monique Ballard

Deedee Orta led the Pledge of Allegiance to the Flag.

Announcement of Items Deleted for Corrected from the Agenda: None

Public Comments Related to Non-Agenda Items: None

2. CLOSED SESSION

5:30-6 p.m.

1. CONFERENCE WITH LABOR NEGOTIATORS – CTA, AFT
Government Code Section 54957.6

2.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 5:32 p.m. Board President Range adjourned to closed session

Monique Ballard arrived at 5:32 p.m.

3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Closed Session Report

At 6:12 p.m. the Board President Range reconvened the meeting and announced that there was nothing to report out of Closed Session.

3.2 Public Comments Related to Agenda Items: Christopher Dustin (5.2)

4. **SUPERINTENDENT/PRESIDENT'S REPORT**

Dr. O'Hearn reported on last week's visiting team representing ACCJC which concluded with a complimentary wrap up discussion. A draft report has been written and will be submitted as a draft for errors of fact only. The report will be sent to Accrediting Commission with the Accreditation status being revealed in January.

Steve Toner, Math Instructor reported on the recently established math lab and announced that the attendance was growing steadily. The Foundation received a \$25,000 grant from Southern California Edison to help hire more tutors and purchase computers to assist students with online homework.

Val Christianson, Foundation Board President presented VVC a check in the amount of \$17,500.00 as result of a large grant secured by the Foundation. Students in the Aviation program spoke on the benefits of the program and what it has done for them.

- **Academic Senate – Absent**

5. **CONSENT AGENDA**

It was MSC (Henderson/Brady, 5-0) to approve the consent items in one motion with agenda item 5.1 pulled by Lorrie Denson and agenda item 5.2 pulled by Trustee Brady.

5.1 Approval of the minutes of the October 9, 2012 regular Board meeting.

5.2 Student Fees – Online Parking Permits

Approval of the charges of parking fees to students associated with the online processing service as listed. The original contract with Credentials Solutions was previously approved by the Board of Trustees July 10, 2012. Fiscal Impact: None

5.3 Independent Contractor Agreement – Ebmeyer Charter

Ratification of the agreement between Victor Valley Community College District and Ebmeyer Charter to provide school bus transportation for the Upward Bound Program participants during the 2012/2013 academic year including the Summer Academy. The period of this agreement is August 29, 2012 through June 30, 2013. Fiscal Impact: Not to exceed \$16,000.00, grant funded, Upward Bound.

5.4 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report as submitted. Fiscal Impact: None

5.5 Agreement Renewal – Namescape

Ratification of the agreement between Victor Valley Community College District and Namescape to purchase password management licenses for faculty, staff and students. Term: 10/1/12-9/30/13. Fiscal Impact: \$12,248.60, budgeted item (\$6,124.30 paid by IT Department for rDirectory and \$6124.30 paid by MIS dept. for myPassword.

5.6 Amend Agreement– Blackboard, Inc.

Ratification of the amended agreement between Victor Valley Community College District and Blackboard, Inc. to extend the term of the agreement for an additional three (3) months to cover maintenance on the purchase of additional 250GB of storage. Term: 9/28/12-12/31/13. Fiscal Impact: \$3,253.00, budgeted item.

- 5.7 Agreement – Shred Confidential
Ratification of the agreement between Victor Valley Community College District and Shred Confidential to shred 130 standard boxes of documents in the warehouse. Fiscal Impact: \$422.50.
- 5.8 Amend Agreement– Hi Desert Alarm
Ratification of the amended agreement between Victor Valley Community College District and Hi Desert Alarm to add the monitoring and service for the Humanities and Campus Police lower portable buildings. The original contract was approved June 12, 2012 for \$7,164.00. Fiscal Impact: \$280.00, budgeted item.
- 5.9 Disposal of District Property
Ratification of the disposal of property through sale at auction or collection by an e-waste collector. Fiscal Impact: None, funds returned to the District.
- 5.10 Agreement – Apple Valley Fire Protection
Ratification of the agreement between Victor Valley Community College District and Apple Valley Fire Protection to provide general maintenance on various fire apparatus vehicles. The period of this agreement is September 1, 2012 through June 30, 2013. Fiscal Impact: Not to exceed \$15,000.00, budgeted item.
- 5.11 Agreement – Desert Valley Hospital
Ratification of the Business Associate Agreement between Victor Valley Community College District and Desert Valley Hospital to provide for the confidentiality of patient information for Registered Nursing and other Health Sciences Programs of the District. Fiscal Impact: None
- 5.12 License Renewal – Teknimedia
Ratification of the annual license renewal between Victor Valley Community College District and Teknimedia to update the software in the ESL Program to match the ESL course curriculum. This is a one-year renewal through September 30, 2013. Fiscal Impact: \$8,486.00, grant funded.
- 5.13 Agreement – TTIP South @One Palomar College
Ratification of the agreement between Victor Valley Community College District and TTIP South @One Palomar College to conduct a one-day distance education training session to college faculty. The service period for this agreement is October 19, 2012. Fiscal Impact: \$2,862.06, budgeted item.
- 5.14 Agreement – Yosemite CCD Child Development Training Consortium
Ratification of the agreement between Victor Valley Community College District and Yosemite Community College District, Child Development Training Consortium continuing the 2011-2012 agreement to assist in providing tuition and books to students who are currently employed in an early childhood setting, encouraging them to return to school to further their education and increase their skills. Fiscal Impact: \$9,375.00, to the District.
- 5.15 Library Online Database Subscriptions
Ratification of the renewal of online database subscriptions through the Community College Library Consortium for the period of January 1, 2013 through December 31, 2013. Fiscal Impact: \$12,845.00, budgeted item.

- 5.16 Independent Contractor Agreement – Dawn Niemeyer
Ratification of the agreement between Victor Valley Community College District and Dawn Niemeyer to provide academic support services at GEAR UP school sites. The period of the agreement is November 14, 2012 through January 31, 2013. Fiscal Impact: \$1,200.00, grant funded.
- 5.17 Agreement – Upland Fire Department
Ratification of the agreement between Victor Valley Community College District and Upland Fire Department to establish terms and conditions for students' participation in Emergency Medical Technician and Emergency Medical Technician Paramedic Programs and their associated use of City clinical facilities. The period of this agreement is from August 27, 2012 and will remain in effect unless terminated by either party. Fiscal Impact: None.
- 5.18 Independent Contractor Agreement – Julianne Pehkonen
Ratification of the agreement between Victor Valley Community College District and Julianne Pehkonen to provide Perkins grant technical assistance. The period of this grant funded agreement is from November 1, 2012 through June 30, 2013. Fiscal Impact: \$10,000.00 Perkins
- 5.19 Student Liability Insurance
Approval of the student fees for Student Liability Insurance for the listed Health Sciences courses: Fiscal Impact: None

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|----------|---|---------|
| ALDH 60 | Certified Nursing Assistant | \$13.00 |
| ALDH 61 | Home Health Aide | \$13.00 |
| ALDH 62C | Medical Office Procedures, Clinical | \$15.00 |
| EMS 85 | Paramedic Clinical | \$13.00 |
| EMS 86 | Paramedic Field Internship | \$13.00 |
| EMS 60 | Emergency Medical Technician | \$13.00 |
| NURS 221 | Nursing Process 1 | \$13.00 |
| NURS 222 | Nursing Process 2 | \$13.00 |
| NURS 223 | Nursing Process 3 | \$13.00 |
| NURS 224 | Nursing Process 4 | \$13.00 |
| RSPT 231 | Orientation to the Basic Fundamentals of Respiratory Therapy | \$15.00 |
| RSPT 233 | Intensive Respiratory Care and Advanced Pulmonary Physiology | \$15.00 |
| RSPT 50 | Polysomnography I | \$15.00 |

- 5.20 Student Fees – Nursing Program
Approval of the student fees for a Comprehensive Assessment and Review Package (CARP) associated with the Nursing Program. Fiscal Impact: None.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

- 5.1 Approval of the minutes of the October 9, 2012 regular Board meeting.
It was MSC (Brady/Henderson, 4-0, Denson recused) to approve the minutes of the October 9, 2012 regular Board meeting.

5.2 Student Fees – Online Parking Permits

It was MSC (Krause/Henderson, 5-0) to approve of the charges of parking fees to students associated with the online processing service as listed. The original contract with Credentials Solutions was previously approved by the Board of Trustees July 10, 2012. Fiscal Impact: None

6.2 Board Member Compensation – Lorrie Denson

It was MSC (Henderson/Brady, 5-0) to approve to adopt the resolution excusing Trustee Lorrie Denson's absence from the October 9, 2012 regular meeting of the Board and allowing her to be compensated for that meeting. Fiscal Impact: \$240.00, budgeted item.

8. INSTRUCTION

8.1 Contract Amendment 01-CSPP-2426 and Resolution

It was MSC (Henderson/Denson, 5-0) to approve the California Department of Education Child Care Contract Amendment 01, CSPP-2426 for 2012-2013 and adopt the resolution certifying the approval of the Governing Board to enter in this transaction with the California Department of Education. Fiscal Impact: \$115,484.00 – Maximum reimbursable amount.

10. ADMINISTRATIVE SERVICES

10.1 Approval – New Bank Account (Citizens Business Bank)

It was MSC (Denson/Henderson, 5-0) to approve to open bank account for the Department of Veterans Affairs Chapter 33 payments to be made by Electronic Fund Transfer. This is mandated under title 31 section 3332 of the US Code requiring all federal payments be made by EFT. Fiscal Impact: None.

11. HUMAN RESOURCES

11.1 Classified Request of Leave of Absence – Christina Moreno, Senior Systems Analyst

It was MSC (Brady/Henderson, 5-0) to approve an of unpaid leave of absence for Christina Moreno, Senior Systems Analyst effective November 29, 2012 through May 29, 2013. Fiscal Impact: None

12. INFORMATION/DISCUSSION

12.1 FY 2013-14 Continued Funding Application

Submitted as an information item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Ginger Ontiveros

13.2 Employee Groups

a) CTA – Absent

b) CSEA – Fred Board - no report

c) AFT Part-Time Faculty United – Lynn Glickstein

14. Public Comments Related to Non-Agenda Items: Mouna Najjar

15. BOARD REPORTS

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

Trustee Range: spoke on the community being proud of this college with over 50,000 students graduating.

Trustee Krause: is optimistic about the accreditation process and thanked faculty and staff for the work done on this. He will be attending the upcoming CCLC conference in Los Angeles.

Trustee Denson: spoke on the Women's Health Expo she recently attended. In addition, she also attended the Joint Committee meeting in Moreno Valley where the State budget outlook was presented. This week she will be attending CCLC annual conference in Los Angeles. She enjoyed reading the *SLO Express* and congratulated Lisa Harvey and David Gibbs on a great job.

Trustee Brady: thanked those that elected him and is looking forward to working with everyone. He thanked Board President Range for what he has done for the college

Student Trustee Ballard: spoke on ASB ASACC conference the ASB students recently attended. She congratulated the students enrolled in the aviation program on their success.

Trustee Henderson: thanked the Foundation for their support with the aviation program and would like to see more students in the program. Thanked the nursing staff for achieving a 100% passing rate on their National council Licensure Examination.

16. ADJOURNMENT

It was MSC (Denson/Brady, 5-0) to adjourn the meeting at 7:07 p.m.


Michael Krause, Clerk

12-11-12
Date Approved