



BP 2430 Delegation of Authority to the Superintendent/President

The Board delegates to the Superintendent/President the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action.

The Board delegates to the Superintendent/President the authority to enter into contracts on behalf of the District for up to \$64,000. Expenditures of \$250 or less do not require Board ratification.

The Board delegates to the Superintendent/President the authority to make expenditures on behalf of the District pursuant to contracts.

The Board delegates to the Superintendent/President the authority to accept the resignation of any District employee and to fix the time when the resignation takes effect, without need for action by the Board.

The Board delegates to the Superintendent/President the authority to hire District employees, with the exception of academic managers.

The Superintendent/President may delegate any power and duties entrusted to him or her by the Board, but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The Superintendent/President is empowered to reasonably interpret Board policy. In situations where there are no Board policy directions, the Superintendent/President shall have the power to act. It is the duty of the Superintendent/President to inform the Board of such action and to recommend written Board policy if one is required.

The Superintendent/President is expected to perform the duties contained in the Superintendent/President job description and fulfill other responsibilities as be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board in consultation with the Superintendent/President.

The Superintendent/President shall ensure all relevant laws and regulations are complied with, and required reports are submitted in timely fashion.

The Superintendent/President shall make available any information or give any report requested by the Board as a whole. Individual trustee request for information shall be met

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if, in the opinion of the Superintendent/President, they are not unduly burdensome or disruptive to District operations. Information provided to any Trustee shall be available to all trustees.

The Superintendent/President shall act as professional advisor to the Board in policy formation.

Reference:

Education Code Section 70902(d), 72400, 87730;
Public Contract Code Section 20658
ACCJC Accreditation Standards, IV.B.2; IV.B.5; and IV.C.12

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