

Instructional Program Review Committee

Minutes

Date: 10/24/14

Location: AC 5

IPRC Member Name	Present/ Absent	IPRC Member Name	Present/ Absent
Jessica Gibbs (Chair, PR Coordinator)	p	Marsha (DeeDee) Cole	e
Deborah Chesser	p	Ed Heaberlin	p
Ed Burg	p	Donnell Thomas	a
Claude Oliver	p	John Reid	a
Patricia Wagner	na	Jennifer West	a
Karen Tomlin	p	Eartha Johnson	a
Theresa Shellcroft	a	Guest: Dave Gibbs	

Action Items

- Approve minutes 10/10/14 Y N

Program Review Coordinator Report

- Program Review Handbook revision progress

Corrections from 10/10/14 were accepted and other editorial corrections were made. The committee agreed on removal of the NIPRC sections and appendices after the introduction. “PRE” was removed throughout the document and replaced with “student enrollment data”. JG will work through technical edits such as spacing and provide the committee members with a track-changes and a “clean” copy before the next meeting.

- TracDat for Program Review

TracDat v.5 is currently in its beta test phase. It will potentially be made available in spring. Jan Espinosa reported on the TracDat seminar that she attended at the Coordinator meeting (SLO and PR Coordinators). JG requested to attend the spring seminar and bring back information for the IPRC to consider for the program review process.

Discussion Items

- Timeline for completion of Program Review Handbook

The committee will continue the discussion of the program review handbook revisions at the Nov 7 meeting. Target for completion February 2015

- Target date to submit to the Academic Senate: March 2015

- Defining

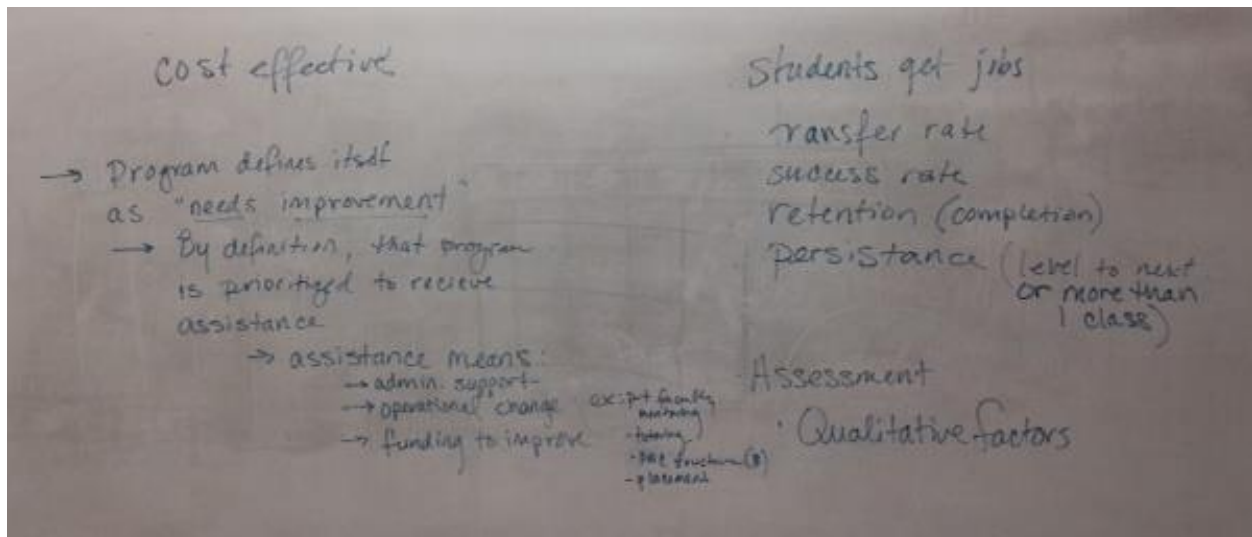
○ “Healthy Program”

The committee began discussion of this topic, including posing the questions: How will Faculty define the status of our own programs? What will the deans see? What defines a “healthy program”? If a program is not “healthy”, what does that mean for the program?

Recent discussions in the FBPC included cost effectiveness of a program.

Faculty perspective: jobs, transfer rates, success rates, retention, persistence...

Brainstorming session on the white board:



Homework: research other colleges to see how they define these terms. The committee will discuss this further on Nov.7.

Definitions:

IPRC- Instructional Program Review Committee

NIPRC- Non-Instructional Program Review Committee

PRAISE- Program Review, Allocation and Institutional Strategies for Excellence

OIER- Office of Institutional Effectiveness and Research

EDIE- Executive Dean of Institutional Effectiveness

FBPC- Finance, Budget and Planning Committee

FC- Facilities Committee

TC- Technology Committee

ASET- Academic Senate Executive Team