## Facilities Committee

### Meeting Minutes

**Meeting called:** Steve Garcia  
**Type of meeting:** Standing Committee  
**Facilitator:** Steve Garcia  
**Note taker:** Michelle Messer  

**Attendees:** Steve Garcia, Chris Hylton, David Schneider, Ron Fields, Manual Gaytan, Tom Miller, Mike Visser, Maggi Dunsmore, Dave Hollomon, Michelle Messer  

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### Minutes

**Agenda item:** Review Recommendation for Cross Walk Signals  
**Presenter:** Steve Garcia/Chris Hylton  

**Discussion:**  
~ Chris gave details regarding the solar powered cross walk signals and the benefits of installing them. The recommendation to Cabinet form was reviewed by the committee and slight changes for clarification were suggested.  
~ Steve will ask GH to include this on the soonest Cabinet agenda and both Chris and Steve will be available to present the information when the time comes.

**Agenda item:** Parking Lot Repairs (5, 6, 7, 8, 17, 18, & 19)  
**Presenter:** Steve Garcia  

**Discussion:**  
~ Steve discussed the upcoming parking lot repair projects that will commence on 6/12/10 and asked the committee to relay any potential conflicts with this date for the work.  
~ Tom said there are many PAC performances taking place during July. The staging of the work to be completed will be best scheduled and staged to work around these events.  
~ There should be signage for the performances that indicates where guests should park (Robert Sewell?)  
~ Registration and other “peak” dates will be taken into consideration and the campus community will receive communications throughout the entire process.  
~ The summer session will be cut back to some degree so this will alleviate the amount of disruption put upon the students to complete this work.

**Agenda item:** Solar Project Updates  
**Presenter:** Steve Garcia  

**Discussion:**  
~ Steve used a laptop to show the committee the webcam that was installed by gkkworks at the Solar project location.  
~ Our own webcam will be installed out at this location for a “live feed” and it will be posted on our website.  
~ The estimated completion date is late April of this year.

**Agenda item:** Eastside Public Safety Training Center  
**Presenter:** Steve Garcia  

**Discussion:**  
~ Plans have been submitted to DSA and should be approximately 3 months for review. Then if there are any corrections (which is often the case) they will be sent back for these and resubmitted until the plan check is complete.  
~ More due diligence is underway (Mojave Ground Squirrel counts).  
~ Ron reported that the shooting range has been changed to meet the needs of the AJ department for proper training.  
~ Ron commented that when the groundbreaking occurs, all stakeholders should be invited. He will get a list to Michelle of names of these stakeholders.
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<th>Agenda item</th>
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<tr>
<td>Cell Tower</td>
<td>Steve Garcia</td>
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Discussion:
~ This contract is finally completed, with our County Council approving of the final version.
~ This project will go to the Board of Trustees in April for approval.

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<tr>
<td>PAC Refreshment Center</td>
<td>Steve Garcia</td>
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Discussion:
~ Steve received more proposals for this project and gave these to ASB to move forward.

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<td>MOVES</td>
<td>Steve Garcia</td>
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Discussion:
~ Academic Commons: Steve and Maggi both gave appreciation for the excellent work the Maintenance & Operations department did to get all areas relocated in this building.
~ Athletic Moves: Due to Excelsior moving into the Humanities Center, offices and a locker room will be moved out of this area. Most athletic offices will be relocated to the Adapted PE Center offices, and the locker room will eventually be relocated into another modular unit, located closer to the football field.
~ Foster, Kinship, Care & Payroll moves: This discussion was placed on hold due to time.

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<td>Campus Standards</td>
<td>Steve Garcia</td>
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Discussion:
~ Future meetings will focus on the discussion of campus standards. It will be this committee’s charge to look at potential standards that will be set for the campus (i.e. Signage, flooring, paint, etc.).

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<th>Agenda Item</th>
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<tr>
<td>Next Meeting: April 23, 2010 – 3:00 p.m. – West Wing Conference Room</td>
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