# Facilities Committee

## Meeting Minutes

### April 2, 2010

**Time:** 3:00 – 4:00 p.m.

**Location:** West Wing Conference Room

### Meeting called by:

Steve Garcia

### Type of meeting:

Standing Committee

### Facilitator:

Steve Garcia

### Note taker:

Michelle Messer

### Attendees:

Steve Garcia, G.H. Javaheripour, Robert Sewell, Pat Luther, Ron Fields, David Schneider, Manual Gaytan, Tom Miller, Mike Visser, Michelle Messer. Guest: Tim Johnston

## Minutes

### Agenda item:

Parking Lot Repairs (5, 6, 7, 18, 17, & 19) - UPDATE

**Presenter:** Steve Garcia

**Discussion:**

- Steve passed around the Request for Proposals and discussed the schedule for this upcoming work.
- A master schedule will be created to work around events during the time frame for this work and will be distributed to all involved for their input.
- Robert Sewell mentioned the trip and fall hazard still near Parking Lot #12. **Michelle will put in a work order for Correction this area.**
- This discussion led to the discussion of Faculty and Staff dedicated parking, which will be looked at again by the committee.

### Agenda item:

Solar Project Update

**Presenter:** Steve Garcia

**Discussion:**

- Steve reviewed the reason for the fires over the past two Fridays. When corners of the storage containers are left open or are blown open by the winds, the sun panels (concentrators) have become too hot and have caught on fire.
- Steve reviewed the need for additional work (change order) for this project. Due to the excessive water run off from Silverwood Lake Dam, the footing style (before pier type) must be changed to spread footings because of the rise in the water table. This will go to the Board for approval this month.

### Agenda item:

Inspector of Record (Eastside)

**Presenter:** Steve Garcia

**Discussion:**

- The Request for Qualifications (RFQ) is being advertised beginning Friday, April 9th.

### Agenda item:

Traffic Patterns / Plans

**Presenter:** Steve Garcia

**Discussion:**

- The committee reviewed the plans for the Main campus which were supplied by Dudek (LLG).

### Agenda item:

Main Campus Landscape Projects

**Presenter:** Steve Garcia

**Discussion:**

- Tabled due to time constraints.

### Agenda item:

Technology Center Signage

**Presenter:** Robert Sewell
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| ~ Robert Sewell presented the prototype for signage at the Technology Center and discussed how ASB, with the guidance of Tim Johnston, did a live experiment to see what types of signs (colors, paint, size, etc.) to determine what worked and what did not.  
~ This raised the discussion of Campus Standards. **A sub committee will be established to review various items (carpet, paint, signage, etc.) and establish campus standards to be used for all projects.** Those who volunteered to be on this sub committee include: Robert Sewell, Tom Miller, Mike Visser, Chris Hylton, Steve Garcia. To meet bi-weekly. |                                                                                                                                                                                                 |
| **Agenda Item:**                                                                                                                              | **Next Meeting: May 14, 2010 – 3:00 p.m. – West Wing Conference Room**                                                                                                                                 |