Facilities Committee
Meeting Minutes
July 15, 2010
3:00 – 4:00 p.m.
West Wing Conference Room

Meeting called: Steve Garcia
Type of meeting: Standing Committee
Facilitator: Steve Garcia
Note taker: Michelle Messer

Attendees:
Chris Hylton, Steve Garcia, Dave Schneider, Leonard Knight, Dave Hollomon, Pat Luther, G.H. Javaheripour, Thomas Miller, Ron Fields

Guests: (ASB)

Minutes

Agenda item: Traffic and Campus Circulation
Presenter: Steve Garcia

Discussion:
~ Steve reviewed the information that was discussed at a Traffic Plan meeting (Minutes to that meeting are included below.). They are pulling wire down at Fish Hatchery and Bear Valley Roads for the traffic signal and this should be operational by late August / early September. Once the signal is in, the work can begin to be redesigned the Jacaranda entrance and other areas (see Traffic meeting for details).
~ Chief Knight will implement the same plan as he did last semester during the first two weeks, directing traffic at the entrance using large orange barriers. G.H. doesn’t want the city police to be on campus waiting to pull people over at the “No Right Turn on Red Light” at the entrance for those driving westbound. He feels it is unfair to the students.
~ It is important to communicate to students about the changes that will be implemented during the first two weeks of the semester. Flyers, UAAlert, E-mails, ad in newspaper and on marquee will all be used.

MUSIC BUILDING – DROP OFF TURNOUT
~ Steve updated the committee on the decision to create a “turn-out” for music students to be dropped off. It will be like the turn out at the Bus Barn.
~ Paid meters will be put back in next week. All parking lot repairs that were scheduled have been completed.
~ Faculty / Staff parking will now be enforced. During the parking lot repair work Campus Police eased off giving tickets due to lack of available parking.
~ Faculty / Staff parking will be stenciled in Lots 1 and 2 beginning August 3rd.
~ The parking lot repairs added approximately 80 – 100 stalls.
~ Tom stated that the Faculty / Staff sign at the top of Lot 5 by the Music building is difficult to see, and there should be another one placed on the other side of the entrance to the lot. Chris has an extra sign and will have this done.

Agenda item: 5-Year Plan
Presenter: Steve Garcia

Discussion:
Steve reviewed the 5-year plan.
G.H. went over bond sales and the delay in the District selling any more bonds for many years to come, which has changed the focus and direction of construction project priorities. Because we need 150 – 160 million to build the Westside Workforce Development Center in Hesperia, and because we have approximately $34 million left of the bonds that have already been sold, the Westside project is on hold. Using the remaining bond dollars would not do enough to put anything out on the Westside except for a small building, and the Main Campus is in much need of repair and modernization and with the State not issuing capital project funding it makes sense for the focus to turn to the Main Campus needs. The following items are being submitted to the State for capital construction project funding:

• Resubmission of a Final Project Proposal for a Science Building Addition.
• Initial Project Proposal of a Health Professions Building
• Initial Project Proposal for the Conversion of Student Services 1 and 2 (necessary as secondary effects created by moving the services in these buildings into a One-Stop Center). These buildings would become lecture classrooms for math and business courses.
### Agenda Item: One-Stop Update

**Presenter:** Steve Garcia

**Discussion Cont.**

There are four locations under consideration to build the One-Stop Student Services Center.

- West of the Administration Annex Building (10A)
- In parking lot #10 (close to Jacaranda)
- On the hillside (as Master Plan shows)
- Remodeling Administration Building (10)

The board has shown a preference to build on the hill in order to follow the Master Plan; however this would cost approximately 23 million, taking up the majority of the remaining bond funds.

Many of the members of the committee felt that a letter or email should be sent to the Board members to state that the committee does not support the hillside option for this facility. Due to major budget constraints, potential layoffs and staffing issues, it was felt by most of the committee that this choice is not financially responsible, nor is it necessary when looking at other needs of the main campus.

The ASB representative attending the meeting stated that what the college needs to focus on is the environment of how students are matriculated (customer service) and not building a new space.

### Agenda Item: Next Meeting: September 10, 2010 – 3:00 p.m. – West Wing Conference Room

*Traffic Planning Meeting Minutes included below*
Meeting called to discuss the research LLG has done on traffic plan and look at all options, brainstorm, and come to a conclusion on how to move forward.

Discussion:

Chief Leonard Knight discussed the traffic plan options that a committee formed of key District personnel has been working on. The focus of this plan is to create a path of travel around the campus that is safe and expeditious, reducing congestion and improving traffic flow.

The four (4) key areas taken into consideration for change include:

1. Fish Hatchery Road entrance
2. Jacaranda entrance
3. Cross walks on the west side of Jacaranda
4. Signage

1.) The traffic signal currently being installed at Fish Hatchery and Bear Valley Roads will eliminate some of the congestion at the main campus entrance at Jacaranda. The traffic signal light should be installed by late August, early September.

2.) The entrance at Jacaranda is less than 100 feet deep causing many traffic issues for vehicles entering and exiting the campus. This would be redesigned so that the outside lane heading east can only exit and make a right turn. The inside lane heading east has the option to either make a left to Apple Valley or go straight or right to Victorville/Hesperia. There will be no cross traffic at the Jacaranda entrance, creating a loop road. This will eliminate potential traffic accidents which occur at this intersection due to traffic crossing over to exit while traffic tries to enter the campus. The timing of the light would also be increased by 20 seconds, giving a longer window of opportunity to move traffic on and off campus. The stop sign at the entrance on the east side of Jacaranda would be eliminated, allowing for continuous flow out of the campus.

3.) Traveling west bound on Jacaranda there are three (3) crosswalks. One in front of the Technology Center, one at Francesca, and one at the bus barn. The crosswalk in front of the Technology Center and the bus barn would be eliminated and there would be only one controlled, 4-way crosswalk at Francesca and Jacaranda. This will create a safer and more expeditious path of travel.

4.) Improved signage will create better way finding for students, alleviating traffic congestion caused by lost students. This creates a safer path of travel for both drivers and pedestrians.

Paul Wilkinson of LLG, the District’s traffic consultant company, stated that the Master Plan left a lot of speculation of what the District needs to do regarding traffic planning. The Master Plan shows a realignment of Jacaranda out to the west. He stated that the current entrance at Jacaranda which is less than 100 feet deep should be at least 300 feet deep, and at full build out of the college it should be at least 800 feet deep.

The volume of traffic that makes a left onto Spring Valley Lake Parkway is twice that of Jacaranda, showing that many drivers have already found this alternative to getting on campus when traveling from the west.
Steve discussed the need to repave the entire loop road. Rather than moving Jacaranda to the west, it makes more sense to improve and add roads to give better access to the campus. It is important that the work be done in phases so that any traffic changes are tied into other projects to avoid having to redo any of the work.

Possible phasing option:

Phase 1: Fix Jacaranda entrance
Phase 2: Repave entire loop road
Phase 3: Signage
Phase 4: Address additional access roads onto campus (CD Way, Francesca, etc.)
Phase 5: Repave and widen Fish Hatchery Road as part of the One Stop project
Phase 6: Potential bridge to cross Jacaranda near Allied Health building (when vocational programs are moved to upper campus).