



*Ratified: June 14, 2007*

## **Preamble**

# **Ministry Constitution**

Cornerstone Christian Club, a fellowship branch of Campus Crusade for Christ, of Victorville, California is devoted to fulfilling the great commission as issued by our Lord and Savior, Jesus Christ, “Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe all things that I have commanded you; and lo, I am with you always, even to the end of the age.’ Amen.” (**Matthew 28:19-20**)

This means taking initiative to share our faith with every student through the ministering of God’s word (**Colossians 1:26-28; Romans 10**) and being the example of that which we profess through our lives (**1 Timothy 4:12-16**). Secondly, offering a place where Christian students can connect with other Christian students, encourage one another, and grow together in the faith (**Hebrews 10:24-25; 2 Timothy 2:2**). And finally, equipping every student to walk with God for a lifetime having an impact for Christ on not only on this campus, but also, within their neighborhood, surrounding cities, and world! (**Romans 12-13; Matthew 24:14**)

## **Article I: Name**

The name of this ministry shall be, “Campus Crusade for Christ Cornerstone Christian Club of Victor Valley College,” hereafter referred to as CCC.

## **Article II: Statement of Faith**

CCC is a non-denominational ministry, therefore, we will not dispute or argue over non-essential doctrines; instead, we try to recognize the scriptural validity of both sides, and avoid excluding or favoring one particular speculation. Thus, while teaching we teach all sides and clearly state our personal convictions, biblically (**1 Peter 3:15**).

In stating this, we oppose doctrinal differences that have led to division of the body of Christ, and believe that it is only through Christ's unconditional love for us, which is that much greater than any differences we may possess; we are able to grow, fellowship together, and make an impact on this campus. We also believe, however, that on the essential tendons of our faith, we must take a firm and unwavering stance. Therefore, CCC firmly believes:

- The Bible to be the inspired and only infallible, authoritative Word of God from Genesis to Revelation (**2 Timothy 3:16**).
- We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit (**1 John 5:7**).
- We believe that for the salvation of lost and sinful man, regeneration by the Holy Spirit is essential and that repentance from sin and acceptance of Jesus Christ as Lord and Savior is the only way to come into a relationship with God (**John 14:6**).

- We believe in the deity of Christ (**Matthew 3:17**), in His virgin birth (**Matthew 1:18-25; Isaiah 7:14**), in His sinless life (**1 Corinthians 5:21**), in His miracles (**Matthew 20:29-34; Mark 2:1-12; Luke 14:1-6; John 11:1-44**), in His vicarious and atoning death through His shed blood (**Mark 15:1-49; Isaiah 53:1-12**), in His bodily resurrection (**Mark 16:1-13**), in His ascension to the right hand of the Father (**Mark 16:19**) and in His personal return in power and glory (**Revelation 19:11-16**).
- We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life (**John 16:7-8; Romans 8:11; Titus 3:5**); we further believe His power and gifts are available to believers today.
- We believe in the resurrection of both the saved and the lost: they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation (**1 Thessalonians 4:13-18; Revelation 20:11-15**).

### **Article III. Membership & Privileges**

#### **Section 1: Membership**

Membership is free, and is open to any student enrolled at Victor Valley College (VVC), who has attended one meeting within a month, and signed the membership roster. They shall be considered an active member, and entitled to all the rights and benefits noted in section 2.

#### **Section 2: Privileges**

A. All members of CCC are entitled to the following rights and benefits:

- (1.) The right, if eligible, to hold office.
- (2.) Representation by CCC leaders of Victor Valley College.
- (3.) Free or discounted admission to all club functions.
- (4.) The right to vote in club elections.

B. Members of CCC are also encouraged to volunteer and participate in the following areas: greet and introduce visitors, join and lead ministries associated with CCC (if eligible, as stated in Article IV); as well as, assist in all other club functions and events.

C. CCC may admit limited members (in accordance with ASB club code) who are former students of VVC. However, these members cannot run for a position in office.

D. CCC leadership is concerned for the health, safety, and spiritual well being of all members' needs (**Galatians 6:1-2**); if any problems arise, members are encouraged to contact any available member of the leadership team. However, if a member has a problem within his or her walk and/or home life, CCC leadership will refer the individual to his or her pastor (**Hebrews 13:17**). If the member does not have a pastor, referrals to other pastors will be made.

## **Article IV. Officers & Qualifications**

### **Section 1: Officers**

A. The officers of CCC shall be: President, Vice President, Secretary, Treasurer, Activities Director, Inter Club Council (I.C.C.) Representative(s), and any other associated ministry leader(s) or position(s) not listed above.

B. The executive officers shall consist of: President, Vice President, Secretary, Treasurer, and Inter Club Council Representative(s). Order of ascension shall be as follows: President, Vice President, Secretary, Treasurer, and Inter Club Council Representative(s).

C. The representative body shall consist of executive officers, and any other associated ministry leaders; and, is referred to hereafter as CCC leadership team or CCC leadership.

### **Section 2: Qualifications**

A. Have accepted and know Jesus Christ as their personal Lord and Savior.

B. Must be an Active participant of ministry meetings and events.

C. Must **not** be a new believer (**1 Timothy 3:6**)

D. Must be developing into:

(1.) A person of faith- Believes in God for God-sized things and is willing to step outside their comfort zones to see Him work. (**Hebrews 11:6; Mark 10:27**)

(2.) A person of vision- knows where (s)he is going and able to motivate others to follow him/her. (**Proverbs 29:18**)

(3.) A person of the Word- growing knowledge and application of God's Word. (**1 Peter 2:2; Colossians 3:17**)

(4.) A person of Lordship- filled with the Holy Spirit and walking by faith. (**Ephesians 5:18-20; 2 Corinthians 5:7; Colossians 2:6**)

(5.) A person of prayer- demonstrates a growing dependence on the Lord through prayer. (**Colossians 4:2; Matthew 21:22**)

(6.) A person of mission- understands, owns, and can articulate our mission of turning lost students into Christ-centered laborers. (**Matthew 28:18-20**)

(7.) A person of relationships- socially capable of initiating and sustaining healthy relationships with both men and women.

(8.) A person of character- moral and ethical strength; integrity (Faithful, available, teachable, and has servant's heart). (**2 Timothy 2:2**)

E. All perspective leaders must have filed a ministry application, and have it approved by the presiding leadership team.

F. Must hold at least six units and have a 2.0 Grade Point Average (If student is put on academic probation while holding office the matter of contention will be discussed by the president and advisor(s) of the ministry. At which point, the leader will be asked to reprioritize their commitment to CCC.)

G. Must carry an ASB card.

H. Must not serve within any other club or organization on campus as an executive leader.

I. Must be able to maintain attendance to at least one general meeting and all leadership meetings.

### **Section 3: Term of Office**

The term of office for CCC leadership team shall be one (1) school year; ending on the last day of regularly scheduled spring classes, with the next leadership team beginning the first day of regularly scheduled fall classes.

### **Section 4: Term Limit**

A student may serve on the leadership team for an undetermined length of time, or unless otherwise decided by future leaders and this document amended.

## **Article V. Officer Duties & Responsibilities**

Since God has appointed and empowered specific individuals into specific positions of ministry to lead those ministries; no leader shall impose their own wills and desires for that persons ministry, unless, they are inquired for counsel. Also, all below listed positions of CCC shall be held accountable in maintaining their individual ministries.

### **Section 1: Duties & Responsibilities**

#### **A. Club Advisor(s) (Staff or Faculty only)**

(1.) Make sure the club is abiding by all rules established by Victor Valley College.

(2.) Attend all ministry meetings and activities.

(3.) Keep a personal record of all ministry meeting minutes, notes, and agendas.

**B. President**

- (1.) Must meet all General Officer Qualifications stated in Article IV.
- (2.) Leads all Regular scheduled ministry, and board meetings; also, calls special meetings when deemed necessary.
- (3.) Creates leadership meeting agendas.
- (4.) Attends all pertinent ASB council meetings, and functions.
- (5.) May nominate any eligible applicant for a vacant office with the counsel and approval of leadership team.
- (6.) In the event that the ICC representative cannot attend the monthly ICC meeting; the presiding president shall appoint someone in their absence.
- (7.) Inform the Vice President 24 hours in advance that he/she will be unable to attend a meeting or event related to the ministry.
- (8.) Represent the ministry through Christ.

**C. Vice President**

- (1.) Must meet all General Officer Qualifications stated in Article IV.
- (2.) Fulfill all job functions in the absence of the President and secede to the position upon their resignation or removal.
- (3.) Assist President in all CCC events and related duties.
- (4.) Inform the President 24 hours in advance that he/she will be unable to attend any meetings or events related to CCC.
- (5.) Attend all pertinent ASB meetings, and functions in absence of President.
- (6.) Represent the ministry through Christ.

**D. Treasurer**

- (1.) Must meet all General Officer Qualifications stated in Article IV.
- (2.) Keep financial records of all ministry funds.
- (3.) Present monthly statements at all regular scheduled CCC leadership meetings.

(4.) Discuss the need for fund raisers with Activities Director and present a well thought out plan to CCC Leadership as how it will be done to attain such funds.

(5.) Be responsible for depositing all finances into ministry account located in the Auxiliary Services Accounting Office. As well is also responsible for assuring compliance with provisions of the Financial Code in reviewing all purchase orders.

(6.) Inform the President 24 hours in advance that he/she will be unable to attend any meetings or events related to CCC.

(7.) Represent the ministry through Christ

#### **E. Secretary**

(1.) Must meet all General Officer Qualifications stated in Article IV.

(2.) Provide CCC meeting minutes for:

(a.) CCC leadership.

(b.) CCC members (Only, if directly requested).

(c.) A.S.B. and Inter Club council files.

(3.) Check club mailbox in A.S.B. office; then, file into respected folders in club locker.

(4.) Responsible for handling CCC correspondence (communication).

(5.) Oversees all CCC publicity (advertising).

(6.) Create and maintain a member phone directory, which is to include all active club members.

(7.) Inform the President 24 hours in advance that he/she will be unable to attend any meetings or events related to CCC.

(8.) Represent the ministry through Christ

#### **F. Activities Director**

(1.) Must meet all General Officer Qualifications stated in Article IV.

(2.) Create a Calendar of Events.

(3.) Ask for suggestions from members on events activities.

(4.) Plan and coordinate events and activities then present it to the CCC leadership.

(5.) Plans and coordinates all Fund Raising events and activities with the Treasurer and presents it to CCC leadership.

(6.) Approves all events for announcement within ministry meetings.

(7.) Inform the President 24 hours in advance that he/she will be unable to attend any meetings or events related to CCC.

(8.) Represent the ministry through Christ.

### **G. Inter Club Council Representative**

(1.) Must meet all General Officer Qualifications stated in Article IV.

(2.) Attend all ICC meetings, and submit club meeting times and dates to the I.C.C. Senator.

(3.) Reports all ICC information to CCC members and CCC leadership.

(4.) Be responsible for the Club's code.

(5.) Maintain a current calendar of I.C.C. activities.

(6.) Inform the President 24 hours in advance that he/she will be unable to attend any meetings or events related to CCC.

(7.) Represent the ministry thorough Christ.

### **Article VI. Meetings & Events**

CCC elected Inter Club Council Representative(s) shall submit the selected ministry meeting times and dates to the Associated Student Body I.C.C. Senator.

#### **Section 1: Meetings**

A. General meetings shall be composed of these key elements worship, prayer, and bible study (**1 Corinthians 14:26**) for the purpose of producing growth in students lives and enabling them to effectively relay their faith to others. These meeting times shall be determined at least six weeks or more before the start of the new semester. If ministry is not re-chartered by the start of the new semester, current leadership will then decide where future meetings are to be held.

CCC believes firmly on giving out the gospel message of Jesus Christ freely, therefore, there shall be no charges or fees for attendance of our general meetings; nor for the objects made available after each meeting unless it is required by the college or individual suppliers. All financial support shall

be obtained through offering, which is taken up during these general meetings and in turn are used to maintain the means to offer these objects and meetings free of charge.

B. Leadership meetings are to be composed for the purpose of encouraging, and equipping each individual leader with the tools necessary for the furthering of the gospel message and their ministries; and, shall meet twice a month on a specified Friday.

**Section 2: Events**

A. CCC, in compliance of ASB club code shall sponsor at least one membership drive per semester. These membership drives can be, yet are not limited to, the following forms:

- (1.) Outreach
- (2.) Prayer Booth
- (3.) Information Table

And any other variations or ideas not listed above that enable the presentation of the gospel message throughout the campus.

**Article VII. Election Process**

**Section 1: Nomination Process:**

- A. Must meet all General Officer Qualifications
- B. Must Have Filed a Leadership questionnaire (5 or 4 weeks prior)
- C. Must be approved by the CCC leadership by means of 2/3 vote.
- D. All applicants must be present for an interview with the CCC president & advisor for approval, three weeks prior to elections.

**Section 2: Campaigning**

A. Applicants must create a short statement specifying why they are qualified for the vacant positions of CCC, and present it to club members.

Elections of all positions must be held at least one week prior to the end of the current semester. A Special election may be called at the discretion of the ministry leadership provided 2 weeks notice is given.

**Section 3: Election Procedure**

- A. The CCC Advisor(s) Oversees election process.

B. Members will vote by secret ballot once.

C. Officers will be voted in by popular vote (50% plus 1).

D. If there is a tie the advisor(s) will cast the tie-breaking vote.

E. Advisor(s) shall tally votes following the conclusion of the last general meeting of election week.

5. Positions shall not take affect until the beginning of the following semester (Fall semester).

It is the new elected leader's responsibility to meet with prior leaders to discuss their newfound duties within the ministry. These spoken duties are noted in Article V of this document.

### **Article VIII. Removal From Office**

#### **Section 1: Reasons**

Any elected or appointed leader officer of CCC can be removed of any of the following reasons:

A. Failure to show up to several general ministry and leadership meetings without reasonable justification and contact of other members of leadership.

B. Continuous failure of performance in all job functions.

C. Does not agree with or comply to the established statement of faith (**Romans 16:17**).

In cases of situations beyond responsible accountability, the person in question will first be spoken to by the President to acquire details of present actions and if situation persists without reasonable explanation the leadership has the right to remove person in question from office and appoint another (**Matthew 18:15-17**).

#### **Section 2: Recall**

All CCC Officers shall be subject to recall by petition of 2/3-majority vote of CCC membership, and recall election held within 4 weeks. If the officer involved fails to receive a two-thirds (2/3) affirmative vote from the voting body, that officer shall be removed from office.

#### **Section 3: Vote of No Confidence**

All CCC Officers shall be subject to a Vote of No Confidence if that leader fails to meet the requirements as stated in section 1 of this document. This vote must be motioned and the reasons for this vote stated. Having stated the reasoning, the current leadership will then bring the motion to a vote at the following leadership meeting. At which time, two-thirds (2/3) of the

governing body must be present for the vote to be executed. Then, a two-thirds (2/3) affirmative vote of those members present will be required for removal from office.

**Article IX. Ratification Process**

**Section 1: Ratification**

- A. Must not contradict the Bible or any of the other the already existent constitutional articles.
- B. Must then be submitted and approved by CCC leadership & members by majority vote 2/3.
- C. If vote goes to tiebreaker; then Advisor(s) shall cast the final vote.
- D. Newly adopted amendments and revisions will then be submitted and typed by the secretary, and all leaders/members sign the new document thereby signifying their agreement.