COLLEGE COUNCIL MINUTES
WEDNESDAY, March 26, 2014
PCR

Present: Peter Allan, GH Javaheripour, Peter Maphumulo, Tracy Davis, Claude Oliver, Justin Gatewood, Ray Navarro, Robert Sewell, Kanikka Wofford, Greta Moon, Diane Wollan

Guest: Virginia Moran, Frank Smith

Recorder: Annette McComas

Call to Order: 3:00 p.m.

1) Approval of the Minutes
   a) February 26, 2014

   Approved as submitted

2) Accreditation Update ~ Peter Allan/Peter Maphumulo

   Peter Allan reported that VVC was reaffirmed and the follow-up report was submitted to ACCJC for the March 15th deadline. The purpose of the report was to ensure we continue to do the things we have reported. The visiting is expected April 16th with a two-day schedule anticipated. Peter Maphumulo will be putting a schedule together of who they wish to speak with.

3) First Read: Draft AP 3570, District Smoking Policy ~ Chief Leonard Knight (Attachment)

   Request that Administrative Procedure 3570 be implemented to govern the smoking policy on campus.
   a) Action: Item was reviewed for first read and will be submitted as a second read for approval and will be submitted to the Academic Senate for approval.

4) First Read: New Board Policy, 2525 – Percentage of Budget Committed to Classroom Instructional Employee Salary and Benefits ~ Peter Allan (Attachment)

   The Board of Trustees gave direction to Peter Allan at the March 11, 2014 Board of Trustees meeting to seek input from campus constituents for this newly drafted policy.

   Action: It was motioned by Virginia Moran and seconded by Diane Wollan to move Board Policy 2525 to Chapter 6. Following discussion, Virginia Moran amended her motion to recommend that Board Policy 2525 should have further legal review, specific to the case law PERB related action collective bargaining aspect. Diane Wollan seconded the motion, approved by consensus. This item will return April 9th as a first read following legal review. College Council recommends that the Board consider changing the wording to make it a goal instead of a mandate.

   GH was given the task to create a chart of what is being charged and what is appropriate and the impact it would have on the institution
5) **Informational Item/Discussion, Shared Governance Committee for Developing, Reviewing, and Updating Administrative Procedures & Board Policies ~ Claude Oliver**

Action from the February 26th College Council meeting: place the item on the agenda to revisit in March 2014 for further discussion.

   a) **Action:** It was motioned by Claude Oliver and seconded by Lynn Glickstein to ask Peter Allan to write a policy/procedure on policy making and report back at the April 9th meeting.

6) **Committee Updates:**

   a) **Accreditation Committee:** see item (2)

   b) **Diversity Committee:** no report

   c) **Environmental Health & Safety Committee:** the committee will meet April 3rd.

   d) **Facilities Committee:** Peter Allan reported that the committee it was very well conducted with a lot of discussion.

   e) **Finance/Budget & Planning Committee:** GH reported that the committee meets routinely every 2 weeks. There is a rubric regarding budget requests in place with over 2$M in augmentation requests received.

   f) **Employee Professional Development Committee:** no report

   g) **Student Success and Support Committee:** Greta Moon reported that the monthly meetings will be increasing to twice a month to review the SSSP and student equity plans.

   h) **Technology Committee:** Frank Smith reported that the committee is continuing to look at processes and is working on an evaluation of the committee for technology needs.

7) **Other** None

**Adjournment:** 4:08 p.m.

**Next Regularly Scheduled College Council meeting:** April 9, 2014