This document serves as a formal REQUEST TO ARTICULATE a post-secondary credit course between the college educational system and the identified school district or ROP.

**INITIATING EDUCATIONAL INSTITUTION**

College System: Victor Valley College  
School District/ROP:  
Submitted by: Debbie Peterson  
Program Administrator/Instructor: Duane Buckles  
Address: 18422 Bear Valley Road  
Victorville, CA 92392  
Telephone Number: 760.245.4271.2228  
Date: 2-24-04

**RECEIVING EDUCATIONAL INSTITUTION**

College System:  
School District/ROP: Apple Valley Unified  
Submitted by: Margie Morgan  
Program Administrator/Instructor:  
Address: 22900 Esaws Road  
Apple Valley, CA 92308  
Telephone Number: 760.961.2290.2207  
Date: 3/8/04

School District/ROP: Course Title/Number: Applied Restaurant Occupations  
Community College: Course/Title Number: RMGT 81: Prep/Line Cook Training

Complete a brief description of the course to be articulated:
This course will provide the student with basic and essential training as a prep/line cook. This training includes understanding culinary terminology, proper use of kitchen equipment and hand tools. Practical experience in preparing food is incorporated into the training.

Attach a copy of the course curriculum to be considered for articulation, and the community college curriculum it addresses.

**RECEIVING ACTION OUTCOME:**

☑ YES 4/22/04  
Date Approved for Articulation  
Administrator’s Signature 4/22/04

**REQUEST FOR ADDITIONAL INFORMATION:**

☐ Requires further information  
☐ Requires further revision  
☐ Course needs modification to meet approval  
☐ Articulation request denied at this time, see comment

Comment:  

PLEASE CONTACT: Duane Buckles AT 245-4271x228
This document serves as a formal COURSE ARTICULATION AGREEMENT between the College and School District or Regional Occupational Program/Center named below.

Victor Valley College

Apple Valley Unified School District

☐ School District  or  ☐ Regional Occupational Program/Center  (Check one box only)

The above named college has agreed to grant advanced placement to students completing:

Applied Restaurant Occupations

Course Title

The above named course is offered by:

Granite Hills High School

☐ School District  or  ☐ Regional Occupational Program/Center  (Check one box only)

Advanced placement/credit option for the articulated course named above will be received if the identified criteria are met: (Check only those that apply)

☐ The student has completed the articulated secondary or Regional Occupational Program course named above with a B or better (or) completion of all competencies in a competency driven course.

☐ The student has enrolled at above named college within two (2) years from the semester date in which the course was completed.

☐ The student shall present an articulation application and/or certificate verifying successful completion of the articulated courses to the college counselor who will advise the student of the following:
  a. curriculum sequence for his/her selected program
  b. advanced placement option
  c. awarding of college credit which will conform to college policies (college credit may be delayed.)

☐ The student has met a specific list of competencies which were formulated by the teacher/instructor at the secondary and college levels.

☐ Satisfactorily passed the articulated college course credit by exam or equivalent as approved by Community College. (Ref: Title V)

☐ Other: ________________________________________________________________

Student will receive 3 credits for  RMGT 81: Prep/Line Cook Training

Name of College Level Course

This agreement will be reviewed biennially and will remain in effect until canceled by either party.

___ /___ /___
Signature of Department Chair (College)  Date  

___ /___ /___
Signature of Division Dean (College)  Date  

Signature of Administrator
(School District or Regional Occupational Program/Center)

Date