

Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: May 12, 2009

Place: Workshop 5-6 p.m.: Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting 6 p.m.: Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA

Board Room Victor Valley Community College

1. **CALL TO ORDER** 5 p.m.
- ROLL CALL**
- PLEDGE OF ALLEGIANCE**
- ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

WORKSHOP

Board Room Victor Valley Community College

Westside Center

5 - 6 p.m.

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

- OPEN SESSION OF REGULAR MEETING** 6 p.m.
- ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. **SUPERINTENDENT/PRESIDENT'S REPORT**
 - **Faculty Senate**

BOARD OF TRUSTEES: Dennis Henderson, Donald Nelson, Joe Range, Angela Valles, ASB Member

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES ___ NO ___

- 5.1 Approval of the minutes of the April 14, 2009 regular Board meeting and the May 4, 2009 special Board meeting.
- 5.2 Agreements – CUSTOMFAQS
Ratification of the agreements between Victor Valley Community College District and CustomFAQS to provide a web-based application. The first agreement commences on April 1, 2009 through June 30, 2009 for \$2,800.00 and the second agreement commences on July 1, 2009 through June 30, 2010 for \$13,800.00. Fiscal Impact: \$16,600.00, budgeted item.
- 5.3 Agreement – Young Mo Yang
Ratification of the agreement between Victor Valley Community College District and Young Mo Yang for the purchase of free production well water. Fiscal Impact: \$935.00 budgeted item.
- 5.4 Disposal of Surplus Property
Approval of the disposal property through the services of The Liquidation Company, Inc. Fiscal Impact: Funds received from the auction will be based on 50% of the sales price in accordance with TLC, Inc.
- 5.5 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.6 Foundation Donations
Acceptance of the donations as college property from the Victor Valley College District Foundation of \$11,932.09 in-kind cash donations, (\$19833.46 in scholarships) for a total amount of \$31,765.55. In addition the Foundation has also received property donations as listed. Donations are for the period ending March 2009. Fiscal Impact: None.
- 5.7 Board of Trustees Budget Transfer Requests Report
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.8 Agreement – H & L Charter Co., Inc.
Ratification of the agreement between Victor Valley Community College District and H & L Charter Co., Inc. to provide transportation service for registered Upward Bound students of Victor Valley Community College. Fiscal Impact: \$5,000.00, budgeted item (Funded by Upward Bound Math and Science Program).
- 5.9 Agreement – H & L Charter Co., Inc.
Ratification of the agreement between Victor Valley Community College District and H & L Charter Co., Inc. to provide transportation service for registered Upward Bound students of Victor Valley Community College. Fiscal Impact: \$5,210.00, budgeted item (Funded by Upward Bound Program).
- 5.10 Grant Agreement – The Foundation of the National Student Nurses' Association, Inc.
Acceptance of the grant agreement between Victor Valley Community College District and The Foundation of the National Student Nurses' Association, Inc. The grant agreement is through December 31, 2009. Fiscal Impact: \$18,632.00 to the District (Funded by Promise of Nursing for Southern California School Grant).

- 5.11 Agreement – James J. Duke, M.D.
Approval of the agreement between Victor Valley Community College District and James J. Duke, M.D. to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.12 Agreement – Sonia Panjwani, M.D., Incorporated
Approval of the agreement between Victor Valley Community College District and Sonia Panjwani, M.D., Incorporated to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.13 Agreement – Formula Medical Group, James Krider, M.D.
Approval of the agreement between Victor Valley Community College District and Formula Medical Group, James Krider, M.D. to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.14 Agreement – Odyssey Healthcare
Approval of the agreement between Victor Valley Community College District and Odyssey Healthcare to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.15 Agreement – Ridgecrest Regional Hospital
Approval of the agreement between Victor Valley Community College District and Ridgecrest Regional Hospital to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.16 Agreement – Hot Dog on a Stick
Ratification of the agreement between Victor Valley Community College District Hot Dog on a Stick to provide catering truck services for a Financial Aid Awareness Outreach Event. Fiscal Impact: Not to exceed \$1,500.00, budgeted (Financial Aid).
- 5.17 Curriculum Changes
Approval of the curriculum changes that have been recommended by the College Curriculum Committee. Fiscal Impact: None
- 5.18 Increase Agreement – Coast Traffic School
Approval to increase the amount of the existing agreement between Victor Valley Community College District and Coast Traffic School. Fiscal Impact: \$4,000.00 additional income to the District.
- 5.19 Agreement – Boston Reed College
Approval of an agreement between Victor Valley Community College District and Boston Reed College to provide a Pharmacy Technician course. Fiscal Impact: \$1,920.00 per student enrolled in Boston Reed College's Pharmacy Technician Program and \$300.00 per student to the District.
- 5.20 Agreement – Boston Reed College
Approval of an agreement between Victor Valley Community College District and Boston Reed College to provide an Orthopedic Technician course. Fiscal Impact: \$2,070.00 per student enrolled in Boston Reed College's Orthopedic Technician Program and \$300.00 per student to the District.

5.21 Agreements – Contract Education Services

Approval of the Contract Education Services' agreements listed below. Fiscal Impact: \$48,100.00 Income to the District.

Vendor:	Income to the District
Learn CPR 4 Life	\$ 9,000.00
Brown Butterfly Enterprises	\$ 500.00
Professional Medical Billing Agency, PMBA	\$30,000.00
High Desert Zumba	\$ 2,750.00
Such a Voice	\$ 350.00
Tomco Driving School	\$ 5,500.00
Total:	\$48,100.00

5.22 Agreements – Contract Education Services

Approval of the Contract Education Services' agreements listed below to obtain a food handlers certification card by attending a two-hour class. Fiscal Impact: \$900.00 to the District.

Vendor:	Income to the District
Red Mango Grill	\$300.00
Wendy's Restaurant	\$300.00
Foremost Health Center	\$300.00
Total:	\$900.00

5.23 Library Online Database Subscriptions

Approval of the renewal of purchase of online database subscriptions through the Community College Library Consortium for the period of July 1, 2009 through June 30, 2010. Fiscal Impact: Not to exceed \$7,372.64, budgeted (Chancellor's Office TTIP Categorical Fund).

5.24 Agreement – Independent Contractor – Dr. Bonavita Quinto-MacCallum

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Dr. Bonavita Quinto-MacCallum to provide culturally sensitive pedagogy training to faculty and staff. Fiscal Impact: Budgeted, \$2,000.00 – Title V Independent Grant.

5.25 Agreement – Independent Contractor – Millionaire Mind Kids

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Millionaire Mind Kids to provide workshops for the Foster Youth Program. Fiscal Impact: Budgeted, not to exceed \$1,400.00 – I.L.P. Grant.

5.26 Agreement – Independent Contractor – Apple Valley Catering

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Apple Valley Catering to provide set-up, catering, Decorations, and teardown for the Trio Student Services graduation and transfer celebration. Fiscal Impact: Budgeted, not to exceed \$2,080.00. Trio Student Support Services.

5.27 Agreement – Apple Valley Unified School District

Approval of an agreement between Victor Valley Community College District and Apple Valley Unified School District to use Newton T. Bass stadium for the June 12, 2009 commencement ceremony. Fiscal Impact: Budgeted, not to exceed \$5,400.00 (Graduation account).

5.28 Agreement – Independent Contractor – ICR Staffing Systems

Approval of an agreement between Victor Valley Community College District & ICR Staffing Systems to provide temporary management and executive transition services and may provide other services such as direct management placement services and contract

management staffing for short and long term projects. Fiscal Impact: Total amount for services shall not exceed \$30,000.00, budgeted item.

5.29 CHJ Incorporated

Approval to increase the original contract amount with CHJ, Incorporated by \$1,150.50 as projected for testing services needed to complete the project. Fiscal Impact: \$1,150.50 Fund 71 expenditure.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

8. INSTRUCTION

8.1 Grant Agreement – State of California

Acceptance of the grant agreement between Victor Valley Community College District and the State of California for the California High School Exit Exam Preparation Program. The grant agreement is through July 31, 2009. Fiscal Impact: \$200,000.00 to the District – funded by RFA 08-095-009 CAHSEE Grant.

YES ___ NO ___

10. ADMINISTRATIVE SERVICES

10.1 Resolution #09-04 Authorizing Investment of Monies in the Local Agency Investment Fund

Approval of resolution authorizing the investing of monies in the Local Agency Investment Fund. Fiscal Impact: None

YES ___ NO ___

10.2 Agreement – Beinschroth Family Trust

Approval of the agreement with Beinschroth Family Trust for the purchase of free production well water. Fiscal Impact: \$70,800.00, budgeted item

YES ___ NO ___

10.3 Non-Resident Tuition Fee

Approval of the non-resident tuition rate of \$190 (statewide basis). This non-resident tuition fee will be effective for the 2009 fall semester.

YES ___ NO ___

10.4 Escrow Closing

Direction to the Superintendent/President to finalize the escrow contingent upon action by the Hesperia Council and the sale of the bonds. Fiscal Impact: \$10,690,000.00. Locally Bond Funded.

YES ___ NO ___

11. HUMAN RESOURCES

11.1 Memorandum of Understanding – CSEA Summer 2009 Work Week Schedule

Approval of the Memorandum of Understanding Victor Valley College California School Employees Association Chapter 584. Fiscal Impact: None

YES ___ NO ___

11.2 Memorandum of Understanding – CTA Department Chair Elections

Approval of the Memorandum of Understanding regarding a one-time department chair election process. Fiscal Impact: Budgeted

YES ___ NO ___

11.3 Deletion of Temporary Academic Position – Coordinator/Counselor SSPIRE Program

Approval to delete the position of SSPIRE Coordinator/Counselor for the SSPIRE Program. Fiscal Impact: None

YES ___ NO ___

- 11.4 Memorandum of Understanding – Winter Break Holiday YES ___ NO ___
Approval of the Memorandum of Understanding between CSEA, Chapter 584 and the District allowing a day to be selected on a floating basis to be used by June 30, 2009. Fiscal Impact: None

12. INFORMATION/DISCUSSION

- 12.1 Monthly Financial Reports
Submitted as an informational item.
- 12.2 Joint Sunshine Items with the District and CTA
Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

- 13.1 Foundation
- 13.2 Employee Groups
- a) CTA
 - b) CSEA
 - a) AFT Part-Time Faculty United

14. TRUSTEE COMMENTS

- ASB

15. Public Comments Related to Non-Agenda Items

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS
At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

16. ADJOURNMENT YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: April 14, 2009

Place: Workshop 5-6 p.m.: Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting 6 p.m.: Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER

4:30 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on April 14, 2009 in the Board Room of the Administration building. Mr. Range, Board President called the meeting to order at 4:31 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Angela Valles, Vice President; Dennis Henderson, Trustee, Don Nelson, Trustee

Absent: Bettye Underhill, Clerk and Christina Zambrano, Student Trustee

MANAGEMENT PRESENT: Dr. Robert Silverman, Superintendent/President. Dr. Christopher O'Hearn, Interim, Deputy Superintendent/Executive Vice President, Instruction Fusako Yokotobi, Vice President, Human Resources, GH Javaheripour, Vice President, Administrative Services and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE

Bill Greulich led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:

Board President, Mr. Range announced that on agenda item #10.3 the APN No. should read 0463-23159-0000 instead of 0463-2315940 and item # 8.1 the income to the district should read \$640,776.00 instead of \$555,000.00.

A Special Board meeting may be called on Tuesday, April 28, 2009 beginning at 6 p.m.

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION: Board President, Mr. Range, announced the items that the Board would consider in closed session.

2. CLOSED SESSION

- (a) CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Government Code Section 54956.9 (b)(3)(A)
(1 case)

- (b) CONFERENCE WITH LABOR NEGOTIATORS – Government Code Section 54957.6 District Representative: Dr. Robert Silverman, Christopher O'Hearn, Fusako Yokotobi, Lori Kildal, Victoria Hindes

Employee Organizations: CTA

- (c) CONFERENCE WITH LEGAL COUNSEL--POTENTIAL LITIGATION
Government Code Section 54956.9 (b)(3)(A)
(1 case)

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 4:31 p.m. Board President, Mr. Range recessed to closed session.

Christina Zambrano, Student Trustee arrived at 5:36 p.m.

3. RECONVENE TO OPEN SESSION

5 p.m.

At 5:05 Board President reconvened to open session.

- 3.1 Closed Session Report
No report

WORKSHOP

Board Room Victor Valley Community College

Eastside Center

Apple Valley Fire District

5 - 6 p.m.

Dr. Silverman welcomed everyone and provided the introductions and an overview of the workshop.

Mr. Jim Lents, VVC consultant provided a progress update which included the program, due diligence, scoping documents, Design Build Entity, recommendation and MOU.

Dr. Patricia Luther spoke on the program and business plan.

Mr. David Hunt, Vice President, Architecture at gkkworks spoke on the concept and timeline plan for the Eastside Center which included a summary of building space and a view of the site were presented.

Mr. Al Mcquilkin, Senior Program Manager for gkkworks walked through timelines of the project.

Mr. Jeff Morris, with Stutz, Artiano, Shinoff & Holtz general counsel for the district provided information on the due diligence process. His firm and gkkworks have recommended to move forward with the signing of the Memorandum of Understanding with the Apple Valley Fire District.

Mr. Charlie Merrick, Vice President Construction Services for gkkworks, provided a technical aspect of the project. He said that he has found no reason to not move forward with the project.

Dr. Silverman provided update on the bond sale. The problem is our accessed values have gone down in this area which creates a problem with the interest rate. He is hoping to wait as long as possible to obtain a better interest rate.

Mr. Ken Henderson Apple Valley Assistant Town Manager reported that he was here to formally announce the town council's enthusiastic support of the project.

REGULAR MEETING AGENDA

Board Room Victor Valley Community College
This meeting will be electronically recorded

At 6 p.m. Board President reconvened to open session and announced that there was no report out of closed session. In addition, Mr. Range announced that on agenda item #10.3 the APN No. should read 0463-23159-0000 instead of 0463-2315940 and item # 8.1 the income to the district should read \$640,776.00 instead of \$555,000.00. A Special Board meeting may be called on Tuesday, April 28, 2009 beginning at 6 p.m.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: The following individuals made a comment with respect to noted agenda items: None

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. Silverman recognized Jon Schorle and Noreen Jacquez who were present to demonstrate the T3 motion electric vehicles recently donated by the AQMD.

Dr. Silverman reported that in order to access some of the economic stimulus money available, the college has submitted two projects. The first project involves the 55 acres (Hesperia property) where we will be proposing a 2 mega watt solar array which is expected to be around \$10M. The second project involves the 160 acres (Phelan property) to create a wind farm. These two ideas should bring money to the college and will need to be in construction this year and completed by next year.

- **Faculty Senate**

Debra Blanchard provided update on senate activities.

5. CONSENT AGENDA

It was MSC (Nelson/Valles, 4-0, Underhill absent) to approve the consent items in one motion.

5.1 Approval of the minutes of the March 10, 2009 regular Board meeting.

5.2 Agreement – Chino Valley Independent Fire District

Approval of the agreement between Victor Valley Community College District and Chino Valley Independent Fire District. The agreement commences on June 1, 2009 and will remain in effect unless terminated by either party. Fiscal Impact: None

5.3 Agreement – Independent Contractor – Ken Robison

Approval of an Independent Contractor Agreement between Victor Valley Community College District and Ken Robison to maintain/repair DSPS scooters. The period of this agreement is from April 16, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed \$300.00.

5.4 Curriculum Changes

Approval of the curriculum changes that have been recommended by the College Curriculum Committee. Fiscal Impact: None

5.5 Agreements – Contract Education Services

Approval of the Contract Education Services' agreements listed below to obtain a food handlers certification card by attending a two-hour class. Fiscal Impact: \$2,900.00 to the District.

Vendor:	Income to the District
Jali-Mex Taco	\$ 300.00
Los Robertos Restaurant	\$ 300.00
Idle Spurs Steak House	\$ 300.00
Trigo Bakery	\$ 300.00
Casa Colina Restaurant	\$ 300.00
Kids Planet	\$ 300.00
Victorville Head Start	\$ 300.00
Lupitas Café	\$ 300.00
Hesperia Leisure League	\$ 500.00
Total:	\$2,900.00

5.6 Full-Time Faculty Overload Pay for 2008-09

Approval of the payment for full-time faculty overload pay for academic year 2008-2009. Fiscal Impact: \$44,684.00, budgeted General Fund

\$8,652.00 to be reimbursed by Victor Valley Community College District Foundation.

5.7 Agreement – Independent Contractor – First Student

Approval of an Independent Contractor Agreement between Victor Valley Community College District and First Student to provide transportation for program participants. The period of this agreement is April 15, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed \$19,500.00 – Upward Bound Math & Science Program.

5.8 Agreement – Independent Contractor – First Student

Approval of an Independent Contractor Agreement between Victor Valley Community College District and First Student to provide transportation for program participants. The period of this agreement is April 15, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed \$19,500.00 – Upward Bound Program.

5.9 Agreement – Independent Contractor – Doug Treadway

Approval of an Independent Contractor Agreement between Victor Valley Community College District and Doug Treadway to facilitate a planning meeting/workshop focusing on environmental natural resource pathway for faculty and staff. The period of this agreement is April 15, 2009 through June 15, 2009. Fiscal Impact: Budgeted item, not to exceed \$550.00, funded by Title V grant.

5.10 Quarterly Financial Status Report (CCFS-311Q)

Acceptance of the Quarterly Financial Status Report. Fiscal Impact: None

5.11 Agreement – Besam US Inc.

Ratification of the agreement with Besam US Inc. to modernize the existing power assisted door openers. Fiscal Impact: \$7,989.00 previously budgeted Fund 71 expenditure.

- 5.12 Agreement – Biogin Consulting
Ratification of the agreement with Biogin Consulting to provide Mojave Ground Squirrel Surveys at the property in Hesperia the district is currently in escrow to purchase for the Workforce Development Center, a voter approved local bond project. Fiscal Impact: \$19,000.00 – Locally Bond Funded.
- 5.13 Agreement – CHJ Inc.
Ratification of the agreement with CHJ Inc. to provide a geotechnical investigation on the property in Apple Valley the district is currently planning to lease for the Public Safety Training Center, a voter approved local bond project. Fiscal Impact: \$25,380.00, Locally Bond Funded.
- 5.14 Agreement – Kunzman Associates
Ratification of the agreement with Kunzman Associates to provide professional engineering services for a revised focused traffic analysis for the college campus. Fiscal Impact: \$6,800.00, Locally Bond Funded.
- 5.15 Board of Trustees Budget Transfer Request Report
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.16 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.17 Foundation Donations
Acceptance of the donations as college property from the Victor Valley College District Foundation of \$32,293.62 in-kind cash donations, (\$8,823.02 in scholarships) for a total amount of \$41,116.64. In addition the Foundation has also received property donations as listed. Donations are for the period ending February 2009. Fiscal Impact: None.
- 5.18 Agreement Renewal – Harland Technology Services
Ratification of the agreements with Harland Technology Services to provide maintenance and licensing for the Scantron Scanner System. The period of the agreement is April 28, 2009 through April 27, 2010. Fiscal Impact: \$1,127.00, budgeted item.
- 5.19 Agreement – College Board
Ratification of the agreement with College Board to obtain fifty retired Accuplacer test questions. This license agreement will provide college access to this data for research purposes through August 21, 2010. Fiscal Impact: None, license fee for this data was waived by the College Board Research and Development Department.
- 5.20 Academic Equivalency Request – Henry Ochoa
Approval of Academic Equivalency Request for Henry Ochoa for the automotive discipline. Fiscal Impact: None
- 5.21 Academic Equivalency Request – Kelli Schiller
Approval of Academic Equivalency Request for Henry Ochoa for non-credit ESL discipline. Fiscal Impact: None

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

6.2 CCCT Board Vote

It was MSC (Nelson/Valles, 4-0 Underhill absent) to vote for Cy Gulassa, Janet Chaniot, Marcia Zableckis, Manny Ontiveros, Christopher Stampolis, Jeanette Mann and Bernard Jones for the CCCT board.

6.3 Spring Valley Lake Election

It was MSC (Nelson/Valles, 4-0, Underhill absent) to vote for Derek Couse, Valerie Emick and Jeri Lawrence for the Spring Valley Lake Association Board of Directors candidates.

8. INSTRUCTION

8.1 Corrected Grant Agreement – California Community Colleges Chancellor's Office

It was MSC (Nelson/Henderson, 4-0, Underhill absent) to accept the Nursing Grant Agreement #08-116-62 between Victor Valley Community College District and the California Community Colleges Chancellor's Office which was approved by the Chancellor's Office on February 23, 2009. The period of the grant agreement is July 1, 2008 through June 30, 2010. Fiscal Impact: ~~\$555,000.00~~ \$640,776.00 to the District.

9. STUDENT SERVICES

9.1 MOU between Public/Private Ventures and Mojave

Basin Youth Corps in Partnership with Victor Valley Community College

It was MSC (Nelson/Henderson, 4-0, Underhill absent) to approve the Memorandum of Understanding with Private/Public Ventures and Mojave Basin Youth Corps for College & Career Connections Fund grant from the James Irvine Foundation. Fiscal Impact: \$16,474.50 to the District (plus \$1,839.50 to the Victor Valley College Foundation).

9.2 MOU with Mojave Basin Youth Corps, Inc. and VVC Foundation

It was MSC (Nelson/Henderson, 4-0, Underhill absent) to approve the Memorandum of Understanding with Mojave Basin Youth Corps and Victor Valley College Foundation for College & Career Connections Fund grant from the James Irvine Foundation. Fiscal Impact: \$16,474.50 to the District (plus \$1,830.50 to the Victor Valley College Foundation).

10. ADMINISTRATIVE SERVICES

10.1 Non-Resident Tuition Fee

It was MSC (Nelson/Range, 1-3, Valles, No, Henderson, No, Nelson, No, Range, Yes) motion failed) to approve of the non-resident tuition rate of \$190 (statewide basis.) This non-resident tuition fee will be effective for the 2009 fall semester. Fiscal Impact: The District collects approximately \$135,000 annually in non-resident tuition fees.

10.2 Request to Hold a Public Hearing and Adopt a Resolution and Approve the Victor Valley College Facilities Master Plan Draft Environmental Impact Report for the Victor Valley College Campus

The Board President declared the hearing open. Hearing no comments, the Board President declared the hearing closed.

It was MSC (Nelson/Henderson, 4-0 Underhill absent) to adopt the resolution and approve the Victor Valley College Facilities Master Plan Draft Environmental Impact Report.

Fiscal Impact: None

10.3 Corrected MOU Apple Valley Fire District
It was MSC (Henderson/Nelson, 4-0 Underhill absent) to approve the Memorandum of Understanding with the Apple Valley Fire Protection District in the amount of \$1.00 per year for ninety-nine years. Fiscal Impact: \$1.00 per year for the duration of ninety-nine (99) year lease.
The APN No. should read 0463-23159-0000 instead of 0463-2315940

10.4 Notice of Cessation
It was MSC (Nelson/Henderson, 4-0 Underhill absent) to approve the Notice of Cessation with Chevron Energy Solutions Company, a Division of Chevron, U.S.A. Inc. Fiscal Impact: None

10.5 Unilateral Change Order
It was MSC (Henderson/Nelson, 4-0 Underhill absent) to approve the change order with Chevron Energy Solutions Company, a Division of Chevron U.S.A. Inc. Fiscal Impact: None

11. HUMAN RESOURCES

11.1 Public Hearing for District Initial Negotiations Proposal to AFT-PTFU for 2008/09 Reopeners

The Board President declared the hearing open. Hearing no comments, the Board President declared the hearing closed.

11.2 Memorandum of Understanding – CTA Contract, Article 18

It was MSC (Nelson/Henderson, 4-0 Underhill absent) to approve the Memorandum of Understanding revising Article 18 – Voluntary Reassignment. Fiscal Impact: None

11.3 Memorandum of Understanding – CTA Department Chair Compensation

It was MSC (Nelson/Valles, 4-0 Underhill absent) to approve the Memorandum of Understanding – CTA Department Chair Compensation. Fiscal Impact: Budgeted

12. INFORMATION/DISCUSSION

12.1 Monthly Financial Reports

Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation

Ginger Ontiveros

13.2 Employee Groups

a) CTA

No report

b) CSEA

No report

c) AFT Part-Time Faculty United

Carol Scissel

14. TRUSTEE COMMENTS

- ASB
Christina Zambrano reported on ASB activities
Ms. Valles expressed her thoughts and prayers for Dr. Underhill. Mr. Range indicated that it was a sad moment and difficult to talk about.

15. Public Comments Related to Non-Agenda Items - None

16. ADJOURNMENT

It was MSC (Nelson/Henderson to adjourn the meeting at 7:10 p.m.

Bettye Underhill, Clerk

Date Approved



Victor Valley Community College District SPECIAL MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: May 4, 2009

Place: Regular Meeting 6 p.m.: Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER

5:30 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on May 4, 2009 in the Board Room of the Administration building. Mr. Range, Board President called the meeting to order at 5:30 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Angela Valles, Vice President; Dennis Henderson, Trustee

Absent: Don Nelson, Trustee and Christina Zambrano, Student Trustee

MANAGEMENT PRESENT: Dr. Robert Silverman, Superintendent/President, GH Javaheripour, Vice President, Administrative Services Fusako Yokotobi and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE

Joe Range led the Pledge of Allegiance to the Flag.

Mr. Range asked for a moment of silence in memory Bettye Underhill and Tom Elder. A celebration of life for Bettye Underhill will be held May 17 at 6:00pm in the Performing Arts Center

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: None

ACTION AGENDA

2. BOARD OF TRUSTEES

2.1 Approval of Resolution 09-05

It was MSC (Henderson/Valles, 3-0, Nelson absent) to approve of the Resolution 09-05 declaring a vacancy on the Board of Trustees. Fiscal Impact: None

2.2 Proposed Process to Appoint a New Board Member to Fill Vacancy

It was MSC (Henderson/Valles, 3-0, Nelson, absent) to approve the attached proposed process, timeline, application materials, and criteria.
Fiscal Impact: \$1,000.00

3. ADJOURNMENT

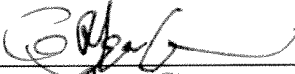

It was MSC (Henderson/Valles 3-0, Nelson Absent) to adjourn the meeting at 5:47 p.m.

Angela Valles, Vice President

Date Approved

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – CUSTOMFAQS
SUBMITTED BY: Frank Smith, Technology and Information Resources
RECOMMENDED BY: GH Javaheripour 
APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into two agreements with CustomFAQs to provide a web-based application that offers on-line customer service by allowing question search or permitting questions to be asked by student, alumni or community around any topic to quickly and thoroughly respond back and to serve their support needs promptly while improving the quality of service and allowing consistency in communication.

- 1) Agreement for the period of April 1, 2009 – June 30, 2009 \$ 2,800.00
- 2) Agreement for the period of July 1, 2009 – June 30, 2010 \$13,800.00

Copies of the original agreements are available in the Superintendent/President's office.

Need:

This is required to allow students to be able to find answers to their questions about our college, programs and services 24/7 and provide the district a way to track our effectiveness in delivering this information to students.

Fiscal Impact: Total Fiscal Impact - \$16,600.00 Budgeted Item

Recommended Action:

These items have been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the agreements with CustomFAQs in the amounts of \$2,800.00 and \$13,800.00.

Legal Review: YES NOT APPLICABLE

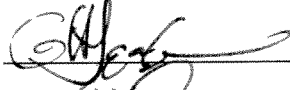
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – YOUNG MO YANG

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: GH Javaheripour 

APPROVED BY: Robert Silverman 

Description/Background:

The District wishes to enter into an agreement with Young Mo Yang for the purchase of free production well water. The District has 2 wells on the VVC campus. Under the terms with the Watermaster, and court ordered adjudication, we are allowed to pump up to a total of 135 acre feet of water from the two wells per year. Due to the irrigation demands and the maintenance of the upper campus lake, we pumped 8 acre feet from the Centro subarea.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

We incurred a make up obligation of 17 acre feet from the Centro subarea. We have the option of either paying the Watermaster for that overdraft, at a cost of \$337.00 per ac/ft, or we can purchase free production from other producers in that subarea at a reduced cost per ac/ft. The attachment is the agreement to make that purchase from Young Mo Yang, a private citizen.

Fiscal Impact: \$935.00 – Budgeted Item (If we paid Watermaster - \$2,696.00)

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Yung Mo Yang in the amount of \$935.00 for the purchase of free production well water.

Legal Review: YES NOT APPLICABLE

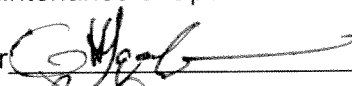
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: DISPOSAL OF SURPLUS PROPERTY

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: GH Javaheripour 

APPROVED BY: Robert Silverman 

Description/Background:

The College accumulates property that becomes obsolete, is beyond economic repair, or no longer supports the mission of Victor Valley College. Sufficient property has been stored to make it feasible to send it out for an auction sale. Currently the District has an agreement with The Liquidation Company, Inc. (TLC) for auctioneer services that will be used to dispose of this surplus property.

A copy of the list of equipment to be auctioned is available for review in the Superintendent/President's office.

Need:

The property needs to be sold so that we can open up the space to store items for the next auction. All property will be picked up by TLC, Inc. and auctioned off at their facility in Fontana. They will advertise the sale in accordance with the Education Code requirements.

Fiscal Impact:

Funds received from the auction will be based on 50% of the sales price in accordance with our agreement with TLC, Inc.

Recommended Action:

It is recommended that the Board of Trustees approve the disposal of property through the services of The Liquidation Company, Inc.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___

FF0000Property Disposal by Auction Index
 April 2009

Equipment Description	Department	Asset /Model/Serial No.	Aquisition Date	Reason For Disposal
Warburg Apparatus	Biology	CCD 2320	1964	Obsolete
Callen's Mod Lung Analyzer	Biology	CCD 234	N/A	Obsolete
Physiograph	Biology	18804	1963	Obsolete
Gray Mills-Clean-O-Matic	Auto	N/A	N/A	Surplus
Gray Mills-Clean-O-Matic	Auto	N/A	N/A	Surplus
Spirocare Spirometry	Allied Health	2545	N/A	Obsolete
Spirocare Spirometry	Allied Health	2544	N/A	Obsolete
Spirocare Spirometry	Allied Health	2546	N/A	Obsolete
Transcend Schuttler	Allied Health	2538	N/A	Obsolete
Transcend Schuttler	Allied Health	2537	N/A	Obsolete
Adult Ventilator	Allied Health	2519	N/A	Obsolete
Respirator Unit-Adult	Allied Health	2593	N/A	In-operable
Adult Volume Ventilator	Allied Health	2588	N/A	In-operable
Adult Volume Ventilator	Allied Health	2590	N/A	In-operable
Transcend Station	Allied Health	2540	N/A	Obsolete
Porta-Bird Inhaler	Allied Health	N/A	N/A	Surplus
C. P. R. Guages	Allied Health	N/A	N/A	Surplus
Ambu-Blood Pressure Machine	Allied Health	N/A	N/A	Surplus
Condensing Unit	Allied Health	N/A	N/A	Surplus
Bench Grinder 1/2 HP	M & O	N/A	N/A	Surplus / Obsolete
Planner/Joiner	M & O	12657	N/A	Surplus / Obsolete
IBM Wheel writer 1500	Campus Police	1525	N/A	Surplus / Obsolete
IBM Wheel writer 1500	Campus Police	1522	N/A	Surplus / Obsolete
5/8 Chuck Drill Press	M & O	2877	N/A	In-operable
Chart Recorder	Biology	CCD-18830	1997	Surplus / Obsolete
Chart Recorder	Biology	CCD-18831	1997	Surplus / Obsolete
Single Channel Recorder	Biology	CCD-18832	1997	Surplus / Obsolete
Single Channel Recorder	Biology	CCD-18833	1997	Surplus / Obsolete
Single Channel Recorder	Biology	CCD-18834	1997	Surplus / Obsolete
Single Channel Recorder	Biology	CCD-18835	1997	Surplus / Obsolete
Isolated Square Stimulation	Biology	wc-18813	1997	Surplus / Obsolete

FF00000Property Disposal by Auction Index

April 2009

Isolated Square Stimulation	Biology	VVC-18814	1997	Surplus / Obsolete
Isolated Square Stimulation	Biology	wc-18815	1997	Surplus / Obsolete
Isolated Square Stimulation	Biology	VVC-18816	1997	Surplus / Obsolete
Bio Stimulators	Biology	CCD-18825	1997	Surplus / Obsolete
Bio Stimulators	Biology	CCD-18839	1997	Surplus / Obsolete
Bio Stimulators	Biology	N/A	1997	Surplus / Obsolete
Bio Stimulators	Biology	CCD-18836	1997	Surplus / Obsolete
Bio Stimulators	Biology	CCD-18837	1997	Surplus / Obsolete
Bio Stimulators	Biology	CCD-18840	1997	Surplus / Obsolete
Bio Stimulators	Biology	CCD-18838	1997	Surplus / Obsolete
Bio Amplifier Supply	Biology	ccd-18847	1997	Surplus / Obsolete
Bio Amplifier Supply	Biology	CCD-18848	1997	Surplus / Obsolete
Bio Amplifier Supply	Biology	CCD-18849	1997	Surplus / Obsolete
Bio Amplifier Supply	Biology	CCD-18852	1997	Surplus / Obsolete
Bio Amplifier Supply	Biology	VVC-18850	1997	Surplus / Obsolete
Bio Amplifier Supply	Biology	VVC-18851	1997	Surplus / Obsolete
Bio Amplifier Supply	Biology	wc-11111	1997	Surplus / Obsolete
Strain Sage Preamplifier	Biology	CCD-18817	N/A	Surplus / Obsolete
Strain Sage Preamplifier	Biology	CCD-18818	1997	Surplus / Obsolete
Strain Sage Preamplifier	Biology	CCD-18818	1997	Surplus / Obsolete
Strain Sage Preamplifier	Biology	VVC-18819	NA	Surplus / Obsolete
Strain Sage Preamplifier	Biology	VVC-18820	NA	Surplus / Obsolete
Strain Sage Preamplifier	Biology	VVC-18841	NA	Surplus / Obsolete
Strain Sage Preamplifier	Biology	VVC-18842	NA	Surplus / Obsolete
Strain Sage Preamplifier	Biology	VVC-18843	1997	Surplus / Obsolete
Strain Sage Preamplifier	Biology	VVC-18844	1997	Surplus / Obsolete
Strain Sage Preamplifier	Biology	VVC-18845	NA	Surplus / Obsolete
Strain Sage Preamplifier	Biology	VVC-18846	1997	Surplus / Obsolete
Strain Sage Preamplifier	Biology	VVC-18847	NA	Surplus / Obsolete
Transducer	Biology	VVC-18827	1997	Surplus / Obsolete
Transducer	Biology	VVC-18821	1997	Surplus / Obsolete
Transducer	Biology	VVC-18826	NA	Surplus / Obsolete

FF0000Property Disposal by Auction Index
 April 2009

Transducer	Biology	VVC-18829	1997	Surplus / Obsolete
Oscilloscopes & Accessories	Biology	VVC-18809	1978	Surplus / Obsolete
Wide Area Vacuum	M & O	VVC-12066	NA	Beyond Economical Repair
Wide Area Vacuum	M & O	VVC-12067	NA	Beyond Economical Repair
Floor Scrubber	M & O	VVC-8415	NA	Beyond Economical Repair
Floor Scrubber	M & O	VVC-3726	NA	Beyond Economical Repair
Floor Scrubber	M & O	M-409017	NA	Beyond Economical Repair
Versamatic-Blue Vacuum	M & O	VVC-19049	NA	Beyond Economical Repair
Gray Vacuum	M & O	S-SN1406468	NA	Beyond Economical Repair
14 INCH Yellow/Black Vacuum	M & O	S-213944	NA	Beyond Economical Repair
14 INCH Yellow/Black Vacuum	M & O	S-213945	NA	Beyond Economical Repair
Wide Area Vacuum	M & O	M-4357-22	NA	Beyond Economical Repair
Northern Tel.Com	Tech. Services	No tags	NA	Surplus/Obsolete
Drink Switch	Tech. Services	20464	NA	Surplus/Obsolete
Ford E350 Paratransit Vehicle	M & O	1FDKE30G4SHB40108	2002	Beyond Economical Repair
E-Z Go Golf Cart	M & O	264493	2006	Beyond Economical Repair
Club Car Golf Cart	M & O	No Tag or Serial Number	2006	Beyond Economical Repair

B. E. R. -Beyond Economical Repair, Surplus Equipment, Obsolete Equipment

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORT

SUBMITTED BY: Renee Garcia, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Robert Silverman 

Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

A copy of the original payment report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payments Report.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

BOARD PAYMENT REPORT
 BOARD OF TRUSTEES MEETING, MAY 12, 2009

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 644	\$ 2,697.29					
BATCH 644A	\$ 64,116.36					
BATCH 645	\$ 34,415.60					
BATCH 646	\$ 11,336.50					
BATCH 647	\$ 5,484.76		\$ 3,049.15			
BATCH 648			\$ 27,935.70			
BATCH 648A						
BATCH 649 VOID						
BATCH 649A	\$ 45,630.00					
BATCH 650 VOID						
BATCH 650A			\$ 13,934.73			
BATCH 651 VOID						
BATCH 651A	\$ 10,817.41		\$ 158,600.00			
BATCH 652						
BATCH 653	\$ 764.00		\$ 212.63			
BATCH 654	\$ 16,347.84					
BATCH 655						
BATCH 656 VOID						
BATCH 656A	\$ 5,159.30					
BATCH 657	\$ 414.00				\$297.00	
BATCH 658						
BATCH 659	\$ 437.82					
BATCH 660	\$ 189.41					
BATCH 661	\$ 48,721.71					
BATCH 661A	\$ 25,000.00					
BATCH 662	\$ 1,863.00					
BATCH 663	\$ 8,297.78					
BATCH 663A	\$ 5,457.42					
BATCH 664			\$ 12,800.00			
BATCH 665	\$ 3,674.67		\$ 7,000.00			
BATCH 666	\$ 7,064.62					
BATCH 667	\$ 1,896.21					
BATCH 668	\$ 4,005.44					
BATCH 668A	\$ 15,442.45					
BATCH 669	\$ 26,380.72					
BATCH 670						

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEERING, MAY 12, 2009**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 670A	\$ 3,000.00					
BATCH 671	\$ 963.69					
BATCH 672	\$ 936.64					
BATCH 673	\$ 4,533.74					
BATCH 674	\$ 2,326.24					
BATCH 674A	\$ 2,504.38					
BATCH 675 VOID						
BATCH 675A	\$ 25,500.00					
BATCH 676	\$ 750.00					
BATCH 677	\$ 5,706.02					
BATCH 677A	\$ 5,000.00					
BATCH 678	\$ 5,846.02					
BATCH 679	\$ 3,703.62					
BATCH 680				\$22.42		
BATCH 681	\$ 2,225.35					
BATCH 681A	\$ 2,625.00					
BATCH 682	\$ 33,656.40					
BATCH 683	\$ 7,199.85					
BATCH 684	\$ 9,584.97					
BATCH 685	\$ 5,123.48					
BATCH 686	\$ 3,988.89					
BATCH 687	\$ 1,618.86					
BATCH 688	\$ 4,216.06					
BATCH 688A	\$ 3,464.00					
BATCH 689	\$ 215.00					
BATCH 690	\$ 6,519.57					
BATCH 691	\$ 1,379.92		\$ 6,080.80			
BATCH 692						
BATCH 693	\$ 230.24					
BATCH 694				\$89.10		
BATCH 695	\$ 99,609.68					
BATCH 696 VOID						
BATCH 696A	\$ 35,541.49					
BATCH 697	\$ 1,877.06					
BATCH 698			\$ 60,877.95			
BATCH 698A			\$ 106,543.97			
BATCH 699			\$ 35,797.69			

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, MAY 12, 2009**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 699A			\$ 38,273.72			
BATCH 700 VOID						
BATCH 700A			\$ 32,900.00			
BATCH 701	\$ 1,870.00					
BATCH 702	\$ 8,084.35					
BATCH 703	\$ 19,118.39					
BATCH 704	\$ 925.15					
BATCH 705	\$ 1,193.46					
BATCH 705A	\$ 13,698.30		\$ 4,025.43			
BATCH 706						
BATCH 707	\$ 1,181.25					
BATCH 707A	\$ 4,500.00					
BATCH 708	\$ 475.24					
BATCH 709	\$ 4,968.86					
BATCH 710	\$ 3,524.68					
BATCH 711 VOID						
BATCH 711A	\$ 26,378.30					
BATCH 712	\$ 54.30					
BATCH 713	\$ 91.26					
BATCH 714 VOID						
BATCH 714A	\$ 1,923.14					
BATCH 715	\$ 907.22					
BATCH 716	\$ 422.87					
BATCH 717	\$ 18,775.55					
BATCH 718 VOID						
BATCH 719 VOID						
BATCH 719A	\$ 200,000.00					
BATH 720	\$ 3,213.54					
BATCH 721	\$ 2,532.97					
BATCH 721A	\$ 1,640.00					
BATCH 722	\$ 7,994.73					
BATCH 723 VOID						
BATCH 723A	\$ 84,725.99					
BATCH 724	\$ 2,203.74					
BATCH 724A	\$ 9,872.14					
BATCH 725 VOID						
BATCH 725A		\$ 13,691.15				
BATCH 726 VOID						

**BOARD REPORTS
BOARD OF TRUSTEES MEETING, MAY, 12 2009**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 726A			\$ 5,760.63			
BATCH 727			\$ 1,221.27			
BATCH 728	\$ 8,270.71					
BATCH 729	\$ 509.63					
BATCH 730	\$ 2,299.36					
BATCH 731	\$ 1,213.47					
BATCH 732 VOID						
BATCH 732A	\$ 73,213.15					
BATCH 733	\$ 3,156.00					
BATCH 734	\$ 3,892.66					
BATCH 734A	\$ 81,365.58					
BATCH 735	\$ 12,733.81					
BATCH 736	\$ 7,140.43					
BATCH 736A	\$ 2,719.69					
BATCH 737	\$ 6,410.44					
BATCH 738	\$ 20,116.84					
BATCH 738A	\$ 6,277.25			\$75.55		
BATCH 739						
BATCH 740	\$ 250.00					
BATCH 741	\$ 16,567.01					
BATCH 741A	\$ 19,560.00					
BATCH 742	\$ 5,005.09					
BATCH 743	\$ 294.02					
BATCH 744	\$ 3,104.33					
BATCH 745	\$ 2,733.15					
BATCH 746	\$ 1,594.51					
BATCH 746A	\$ 1,598.01					
BATCH 747	\$ 2,043.34					
BATCH 748						
BATCH 749	\$ 5,109.44					
BATCH 749A	\$ 109,752.14					
BATCH 750	\$ 17,011.65					
BATCH 751	\$ 476.09					
BATCH 752	\$ 752.65					
BATCH 753	\$ 865.46					
BATCH 754	\$ 588.94					
BATCH 755	\$ 1,293.52					
BATCH 756	\$ 4,551.52					
				\$197.50		
					\$	
						\$

TOTALS \$ 1,468,205.80 \$ 13,691.15 \$ 515,013.67 \$681.57 0 \$ -

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: FOUNDATION DONATIONS

SUBMITTED BY: Victor Valley College Foundation

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Robert Silverman 

Description/Background:

The Victor Valley College Foundation has made expenditures from cash donations to specific funds and scholarships as listed for Victor Valley College \$11,932.09 in-kind cash donations, \$19,833.46 in scholarships) for a total amount of \$31,765.55. In addition the Foundation has also received property donations as listed. These donations are for the period ending March 2009.

Need: N/A

Fiscal Impact: N/A

Recommended Action:

It is recommended the Board of Trustees accept the donations as college property.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VVC FOUNDATION SUPPORT TO VVC
Expenditures Made From Cash Donations
March, 2009

Project Description	Post date	Trans. Amount	Account Description	Reference
Athletics-General	3/4/09	\$ 102.94	Equipment / Supplies	Reimbursement for Tarps for Fields
Athletics Total:		\$ 102.94		
Greene, Arlene (Campus Grant)	3/16/09	\$ 377.80	Grants Awarded	Arlene Greene Campus Grant
Campus Grants Total:		\$ 377.80		
Model United Nations Club	3/16/09	\$ 9.74	Equipment / Supplies	Reimbursement for MUN Supplies
Model United Nations Club	3/27/09	\$ 1,700.00	Travel	Transfer MUN Funds to Auxiliary Services
Model United Nations Club	3/27/09	\$ 375.73	Meals	Reimbursement for CALMUN Conference
Model United Nations Club	3/4/09	\$ 675.00	Admission / Entry Fees	CalMUN Spring Conference
Model United Nations Club	3/4/09	\$ 4,752.45	Travel	Credit Card Charges
MUN Total:		\$ 7,512.92		
College Departments General (Budget)	3/4/09	\$ 2,000.00	Contributions & Donations	Transfer Funds to Ready Rams Account
General Scholarship Clearing Fund	3/4/09	\$ 70.25	Scholarships	Credit Card Charges
General Scholarship Clearing Fund	3/9/09	\$ 370.00	Scholarships	Transfer Funds for Glyn Gillard #145484
General Scholarship Clearing Fund	3/9/09	\$ 14,491.87	Scholarships	Scholarships Received thru 3/9/09
General Scholarship Clearing Fund	3/27/09	\$ 2,601.34	Scholarships	Scholarships Received thru 03/25/09
VVC Counseling Scholarship	3/18/09	\$ 300.00	Education & Training	Student Emergency Loan
Scholarships Total:		\$ 19,833.46		
Nursing General	3/16/09	\$ 100.78	Awards & Recognition	Reimbursement for Nursing Plaques
Spring - Odd Nursing Class	3/23/09	\$ 75.00	Awards & Recognition	Deposit for NP4 Graduation
Nursing Total:		\$ 175.78		
Paramedic Academy	3/4/09	\$ 114.23	Travel	Credit Card Charges
Paramedics Total:		\$ 114.23		
Ready Rams Club	3/4/09	\$ 2,000.00	Contributions & Donations	Transfer Funds to Ready Rams Account
Ready Rams Club Total:		\$ 2,000.00		
The California Wellness Foundation	3/4/09	\$ 3,648.42	Grants Awarded	Grant Admin. 02/11/09-3/03/09
TCWF Total:		\$ 3,648.42		
GRAND TOTAL:		\$ 31,765.55		

Victor Valley College District Foundation, Inc. Gifts In Kind

March, 2009

Date	Constituent	Fund	Gift Value Reference
2/17/2009	Hannon Chiropractic	FR-Library	\$200.00 JMPT Medical Journals
2/23/2009	John Krueger	FR-Library	\$350.00 Britannica Set plus 9 yrs Editions
2/25/2009	Cubit Engineering, Inc.	VVC-Facilities	\$300.00 Legal Description & Exhibit Plat for Property a
2/25/2009	Element Specialties, Inc.	VVC-Auto	\$4,000.00 Miscellaneous diesel engine parts
2/25/2009		VVC-Auto	\$4,000.00 Miscellaneous diesel engine parts
3/10/2009	Xochitl Morales	FR-Library	\$30.00 Text books
3/12/2009	Michael Palecki	VVC-Construction	\$700.00 Custom Wood Tooling & Materials
3/13/2009	Ruthanne Fogel	FR-Library	\$200.00 22 College Text books
3/13/2009	Dale Griffin	VVC-Auto	\$100.00 Kawasaki Mule Project roller
3/13/2009	Xochitl Morales	FR-Library	\$25.00 Text books
		Grand Total:	\$9,905.00

10 Gift(s) listed

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: BOARD OF TRUSTEES BUDGET TRANSFER REQUEST REPORT

SUBMITTED BY: Deedee Orta, Administrative Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Robert Silverman 

Description/Background:

The adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, the college operations require that funds be transferred between expenditure types (i.e., full-time to hourly or supplies to equipment) to carry out the needs of the District. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 01).

A copy of the original budget transfer report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the budget transfers as submitted.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 03/16/08 to 04/13/09

Ref. No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
90208	F01	5990-Undistributed Accounts (People Admin)	6730-VP Human Resources	7900-Reserve for Contingencies 5650-Contracts-Maint Agreements	31,000	31,000
90209	F01	3002-Restaurant/Food Svc Mgmt (For Football Spirit Packs)	3002-Restaurant/Food Svc Mgmt	5640-Contracts-Repairs 5691-Prior Year Rollovers 5840-Contracted Services 4300-Instructional Supplies	1,541	125 919 497
90210	F01	6670-VP Admin Services (3 Aeron Stools)	0700-Computer & Info Science	5691-Prior Year Rollovers 6410-Furniture	3,060	3,060
90211	F71	1207-Respiratory Therapy (To cover Personal Services Exp)	1207-Respiratory Therapy	2446-Professional Expert 1350-Personal Services	2,700	2,700
90212	F01	6455-Dean of Student Services (To cover negative balances)	6455-Dean of Student Services 6455-Dean of Student Services 6455-Dean of Student Services	Salaries & Benefits 2446-Professional Expert 3350-Public Agency Ret System 5840-Contracted Services	1,920 15 800	2,735
90213	F01	6787-Institutional Research (Scantron Scanning Sys Renewal)	6787-Institutional Research	4500-Other Supplies 5650-Contracts-Maint Agreements	1,100	1,100
90215	F01	6420-DSPS (To cover negative balances)	6420-DSPS 6420-DSPS 6420-DSPS 6420-DSPS	5840-Contracted Services 4300-Instructional Supplies 4310-Instructional Software 4500-Other Supplies 5200-Travel/Conference-Instruc	1,000 9,440 1,000 1,000	12,440
90217	F01	0948-Automotive Tech (To cover supplies exp)	0948-Automotive Tech	5691-Prior Year Rollovers 4300-Instructional Supplies	500	500
90218	F01	0948-Automotive Tech 0948-Automotive Tech 0948-Automotive Tech (To cover negative balances)	0948-Automotive Tech	4300-Instructional Supplies 5691-Prior Year Rollovers 6400-New Equipment Salaries & Benefits	60,789	39,938 18,893 1,958
90219	F01	0948-Automotive Tech (To cover supplies exp)	0948-Automotive Tech	5691-Prior Year Rollovers 4300-Instructional Supplies	4,066	4,066
90220	F01	0948-Automotive Tech (For Travel exp)	0948-Automotive Tech	6400-New Equipment 5200-Travel/Conference-Instruc	98	98
90221	F01	6420-DSPS (For Instructional Supplies)	6420-DSPS	1230-Admin Salary-Other 4300-Instruc Supplies	10,847	10,847

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 03/16/08 to 04/13/09

Ref. No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
90223	F01	6040-Dean-STEM		1350-Personal Services		32,158
		6040-Dean-STEM		5691-Prior Year Rollovers		18,541
			6040-Dean-STEM	1299-Academic Release Time	14,000	
			6040-Dean-STEM	4300-Instructional Supplies	1,190	
			6040-Dean-STEM	6400-New Equipment	4,962	
			0400-Biological Sciences	5630-Contracts-Rents & Leases	3,000	
			0400-Biological Sciences	6400-New Equipment	25,433	
			1701-Mathematics	Salaries & Benefits	2,114	
(To cover negative balances)						
90224	F01	0400-Biological Sciences		Salaries & Benefits		1,804
		6040-Dean-STEM		Benefits		2,616
		6040-Dean-STEM		4300-Instruc Suppies		1,012
			6040-Dean-STEM	1299-Academic Release Time	5,432	
(To cover negative balances)						
90225	F01	6420-DSPS		4300-Instruc Supplies		1,625
			6420-DSPS	4500-Other Supplies	625	
			6420-DSPS	5200-Travel/Conference	1,000	
(For Travel & Supplies Exp)						
90226	F01	6745-Risk Management		4500-Other Supplies		2,500
			6745-Risk Management	5840-Contracted Services	2,500	
(For Contracted Svcs.)						
90227	F01	0948-Automotive Tech		5640-Contracts-Repairs		1,859
		0948-Automotive Tech		5840-Contracted Services		1,645
			0948-Automotive Tech	4300-Instruc Supplies	815	
			0948-Automotive Tech	6400-New Equipment	2,689	
(Ease Diag)						
90228	F01	6060-Dean Student & Workforce Dev		5900-Other Expense		13,707
			2105-Admin of Justice	4300-Instruc Supplies	2,000	
			2105-Admin of Justice	6400-New Equipment	11,707	
(For supplies & software)						
90229	F01	1305-Child Development		Salaries		8,000
		1305-Child Development		5200-Travel		2,000
			1305-Child Development	5900-Other Expense	10,000	
(To cover other expenses)						
90230	F01	0109-Agriculture		4300-Instruc Supplies		627
			0109-Agriculture	6410-Furniture	627	
(GM Chair)						
90231	F01	0109-Agriculture		4300-Instruc Supplies		14
		0109-Agriculture		6400-New Equipment		5,000
			0109-Agriculture	Salaries & Benefits	5,014	
(For Professional Expert)						
90233	F01	6040-Dean STEM		4300-Instruc Supplies		2,000
			6040-Dean STEM	6400-New Equipment	2,000	
(For new equipment)						

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 03/16/08 to 04/13/09

Ref. No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
90234	F01	6040-Dean STEM		5691-Prior Year Rollovers		103,069
			6040-Dean STEM	Salaries & Benefits	99,853	
			6040-Dean STEM	4500-Other Supplies	1,719	
			6040-Dean STEM	5200-Travel	267	
			6040-Dean STEM	6405-Computers	1,230	
(Budget Update)						
90235	F01	6450-VP Student Services		Salaries & Benefits		36,742
			6450-VP Student Services	4500-Other Supplies	11,302	
			6450-VP Student Services	5200-Travel/Conference Instruc	11,000	
			6450-VP Student Services	5202-Travel/Conference Admin	73	
			6450-VP Student Services	5805-License Fees	16,176	
			6455-Dean Student Services	Salaries & Benefits	67,895	
			6455-Dean Student Services	Salaries & Benefits	51,939	
			6455-Dean Student Services	4500-Other Supplies	17,500	
			6455-Dean Student Services	5200-Travel/Conference Instruc	15,429	
			6455-Dean Student Services	5202-Travel/Conference Admin	1,571	
			6455-Dean Student Services	5805-License Fees	16,481	
			6455-Dean Student Services	5840-Contracted Services	9,500	
6455-Dean Student Services	5900-Other Expense	19,114				
(Budget Update)						
90238	F01	6455-Dean Student Services		Salaries & Benefits		54,793
			6455-Dean Student Services	6405-Computers	9,119	
			6455-Dean Student Services	Salaries & Benefits	32,947	
			6455-Dean Student Services	4300-Instructional Supplies	2,403	
			6455-Dean Student Services	4500-Other Supplies	5,000	
			6455-Dean Student Services	5200-Travel/Conference Instruc	12,062	
6455-Dean Student Services	5805-License Fees	11,500				
(Budget Update)						
90239	F01	6040-Dean STEM		5691-Prior Year Rollovers		72,764
			6040-Dean STEM	Salaries & Benefits	62,764	
			6040-Dean STEM	4300-Instructional Supplies	10,000	
(Budget Update)						
90244	F01	0953-CIDG		5300-Dues & Memberships		100
			0953-CIDG	5840-Contracts-Repairs	600	
			0953-CIDG	5840-Contracted Services	200	
			0953-CIDG	4300-Instructional Supplies	900	
(For Instructional Supplies)						
90245	F01	6412-Calworks Coord		5200-Travel/Conference Instruc		4,000
			6412-Calworks Coord	4500-Other Supplies	4,000	
(For supplies exp)						
90248	F71	0952-Construction Craft Tech		4310-Instructional Software		3,900
			0952-Construction Craft Tech	6400-New Equipment	3,100	
			0952-Construction Craft Tech	4300-Instructional Supplies	7,000	
(To cover supplies exp)						
90249	F71	6350-Student Support Svcs-Title IV		4500-Other Supplies		398
			6350-Student Support Svcs-Title IV	5200-Travel/Conference-Instruc	10,166	
			6350-Student Support Svcs-Title IV	5202-Travel/Conference-Admin	10,000	
			6350-Student Support Svcs-Title IV	5840-Contracted Services	564	
(To cover Travel & Contracted Svcs)						

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 03/16/08 to 04/13/09


Ref. No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
90250	F01	6430-EOPS	6430-EOPS	7620-Other Services-Students 4500-Other Supplies	15,000	15,000
(To cover supplies exp)						
90253	F01	2207-Health Services General	2207-Health Services General	6400-New Equipment 4300-Instructional Supplies	332	332
(Microphones)						
90256	F01	6455-Dean Student Services	6450-VP Student Services	Salaries & Benefits	36,742	63,593
		6455-Dean Student Services	6450-VP Student Services	4500-Other Supplies	11,302	17,500
		6455-Dean Student Services	6450-VP Student Services	5200-Travel/Conference-Instruc	11,000	15,429
		6455-Dean Student Services	6450-VP Student Services	5202-Travel/Conference-Admin	73	1,571
		6455-Dean Student Services	6450-VP Student Services	5805-License Fees	16,176	16,481
		6455-Dean Student Services	6450-VP Student Services	5840-Contracted Services	9,500	9,500
		6455-Dean Student Services	6450-VP Student Services	5900-Other Expense	19,114	19,114
(Rev BT 90235)						
90257	F01	5990-Undistributed Accounts	5990-Undistributed Accounts	3900-Fringe Benefits-Budget Only	250,000	320,000
			5990-Undistributed Accounts	6100-Sites	70,000	
				6200-Buildings-New & Remodel		
(Hesperia Land deposit)						
90258	F01	1305-Child Development	1305-Child Development	5900-Other Expense 6405-Computers	3,000	3,000
(For computer expense)						
90259	F01	6470-TANF Grant	6470-TANF Grant	5900-Other Expense 7620-Other Services Students	2,280	2,280
(For student services)						
90262	F01	6450-VP Student Services	6450-VP Student Services	Salaries & Benefits	12,104	22,280
		6450-VP Student Services	6450-VP Student Services	4500-Other Supplies	230	1,318
		6450-VP Student Services	6450-VP Student Services	5202-Travel/Conference Admin	670	655
		6450-VP Student Services	6450-VP Student Services	5741-Credit Card Fees	497	50
		6450-VP Student Services	6450-VP Student Services	5840-Contracted Services	50	104
		6450-VP Student Services	6450-VP Student Services	Salaries & Benefits	12,104	
		6450-VP Student Services	6450-VP Student Services	5300-Dues & Memberships	230	
		6450-VP Student Services	6450-VP Student Services	5532-Bottled Water	670	
		6450-VP Student Services	6450-VP Student Services	5640-Contracts-Repairs	497	
		6450-VP Student Services	6450-VP Student Services	5900-Other Expense	50	
(S/B Sub)						

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – H & L CHARTER CO., INC.

SUBMITTED BY: Janet Long, Trio Programs

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and H & L Charter Co., Inc.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide transportation service to registered Upward Bound students, the Director of Trio Programs, and the Upward Bound Math and Science Program Coordinator.

Fiscal Impact: Budgeted – \$5,000.00 - Funded by Upward Bound Math and Science Program

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an agreement between Victor Valley Community College District and H & L Charter Co., Inc.

Legal Review: YES NOT APPLICABLE

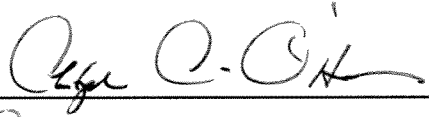
Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – H & L CHARTER CO., INC.

SUBMITTED BY: Janet Long, Trio Programs

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and H & L Charter Co., Inc.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide transportation service to registered Upward Bound students, the Director of Trio Programs, and the Upward Bound Program Coordinator.

Fiscal Impact: Budgeted – \$5,210.00 - Funded by Upward Bound Program

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and H & L Charter Co., Inc.

Legal Review: YES NOT APPLICABLE

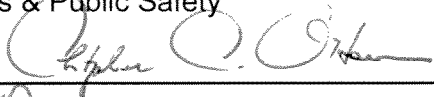
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: GRANT AGREEMENT – THE FOUNDATION OF THE NATIONAL STUDENT NURSES’ ASSOCIATION, INC.

SUBMITTED BY: Pat Luther, Health Sciences & Public Safety

RECOMMENDED BY: Christopher O’Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to accept a grant agreement between Victor Valley Community College District and The Foundation of the National Student Nurses’ Association. The grant agreement is through December 31, 2009.

A copy of the original grant agreement is available for review in the Superintendent/President’s office.

Need:

To provide funds for faculty development.

Fiscal Impact: \$18,632.00 to the District – Funded by Promise of Nursing for Southern California School Grant

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees accept a grant agreement between Victor Valley Community College District and The Foundation of the National Student Nurses’ Association. The grant agreement is through December 31, 2009.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – JAMES J. DUKE, M.D.

SUBMITTED BY: Pat Luther, Health Sciences & Public Safety

RECOMMENDED BY: Christopher O’Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and James J. Duke, M.D. The agreement begins June 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party provided, however, that no such termination shall be effective until the end of the academic term that is in session at that time.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

To provide clinical learning facilities for health sciences programs.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve an agreement between Victor Valley Community College District and James J. Duke, M.D. The agreement begins June 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party provided, however, that no such termination shall be effective until the end of the academic term that is in session at that time.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – SONIA PANJWANI, MD., INCORPORATED

SUBMITTED BY: Pat Luther, Health Sciences & Public Safety

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and Sonia Panjwani, MD., Incorporated. The period of this agreement begins on June 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide clinical learning facilities for health sciences programs.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve an agreement between Victor Valley Community College District and Sonia Panjwani, MD., Incorporated. The period of this agreement begins on June 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – FORMULA MEDICAL GROUP, JAMES KRIDER, M.D.

SUBMITTED BY: Pat Luther, Health Sciences & Public Safety

RECOMMENDED BY: Christopher O’Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and Formula Medical Group, James Krider., M.D. The agreement begins June 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party provided, however, that no such termination shall be effective until the end of the academic term that is in session at that time.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

To provide clinical learning facilities for health sciences programs.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve an agreement between Victor Valley Community College District and Formula Medical Group, James Krider., M.D. The agreement begins June 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party provided, however, that no such termination shall be effective until the end of the academic term that is in session at that time.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – ODYSSEY HEALTHCARE

SUBMITTED BY: Pat Luther, Health Sciences & Public Safety

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and Odyssey Healthcare. The agreement begins July 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party provided, however, that no such termination shall be effective until the end of the academic term that is in session at that time.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

To provide clinical learning facilities for health sciences programs.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve an agreement between Victor Valley Community College District and Odyssey Healthcare. The agreement begins July 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party provided, however, that no such termination shall be effective until the end of the academic term that is in session at that time.

Legal Review: YES X NOT APPLICABLE ___


Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT – RIDGECREST REGIONAL HOSPITAL

SUBMITTED BY: Pat Luther, Health Sciences & Public Safety

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and Ridgecrest Regional Hospital. The agreement begins June 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party provided, however, that no such termination shall be effective until the end of the academic term that is in session at that time.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

To provide clinical learning facilities for health sciences programs.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve an agreement between Victor Valley Community College District and Ridgecrest Regional Hospital. The agreement begins on June 01, 2009 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party provided, however, that no such termination shall be effective until the end of the academic term that is in session at that time.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES ___ NO ___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

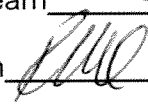
TOPIC: AGREEMENT – HOT DOG ON A STICK

SUBMITTED BY: Greg Ryan, Financial Aid

RECOMMENDED BY: Christopher O'Hearn



APPROVED BY: Robert Silverman



Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and Hot Dog on a Stick. The agreement is affective April 30, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

To provide catering truck services from Hot Dog on a Stick for a Financial Aid Awareness Outreach Event. The event will be held at Victor Valley Community College.

Fiscal Impact: Budgeted – Not to exceed \$1,500.00 – Financial Aid

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Hot Dog on a Stick. The agreement is affective on April 30, 2009.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CURRICULUM CHANGES

SUBMITTED BY: Rebecca Drew, Instruction

RECOMMENDED BY: Christopher O'Hearn

APPROVED BY: Robert Silverman




Description/Background:

The College Curriculum committee is meeting on a regular basis to review course changes that have been proposed by the instructional departments. The modifications in existing courses and the proposed new courses that were approved by the committee on March 26 and April 09, 2009 are listed on the attached sheet.

A copy of the College Curriculum changes is available for review in the Superintendent/President's office.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve the curriculum changes that have been recommended by the College Curriculum committee.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

2008-2009 CURRICULUM COMMITTEE RECOMMENDATIONS

Mar 26 and Apr 9, 2009

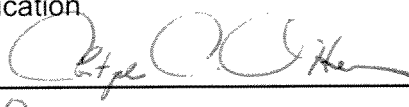
COURSE	TITLE	CHANGE/JUSTIFICATION	DEGREE APPROPRIATE (NEW COURSE ONLY)	DATE
AJ	Forensic Science AS Associate of Science	New degree		3/26/2009
AGNR 161	Advanced Floral Design	Course update		3/26/2009
AGNR 175	Agriculture, Environment and Society	New course	Transfer	3/26/2009
ALDH 82D	Medical Assisting Exam Review	New course		3/26/2009
AUTO 50.2	American Car Culture	New course		4/9/2009
AUTO 57.1	Automotive Brakes, Theory and Function	New course		3/26/2009
AUTO 65.4	Service and Repair Mobile Hydraulics	New course		4/9/2009
AUTO 65.5	Fundamentals of Heavy Equipment Systems Repair	New course		4/9/2009
AUTO 65.6	Advanced Heavy Equipment Systems Repair	New course		4/9/2009
BET 101	Beginning Keyboarding/Typing	Course update		4/9/2009
BET 142	Office Technologies and Procedures	Course update		4/9/2009
BET 65	Speedwriting	Course update		4/9/2009
BIOL 104	General Botany	Course update		4/9/2009
BIOL 203	Population and Environmental Biology	Course update		4/9/2009
BSKL 1A	Reading and Writing One A	New course		4/9/2009
BSKL 1B	Reading and Writing One B	New course		3/26/2009
CHDV 150	Introduction to Curriculum	New course		3/26/2009
CIS 108	Assembly Language Programming	Course update		4/9/2009
CIS 111	Multimedia Presentation	Course update		3/26/2009
CIS 262	Unix System Administration B	Course update		3/26/2009
CIS 90	Introduction to the Unix Operating System	Course update		4/9/2009
CMST 105	Intercultural Communication	Course update		4/9/2009
CMST 121	Fingerspelling	Course update		4/9/2009
ESL 12A	Basic Computer Literacy	Course update		4/9/2009
ESL 33B	High Intermediate Reading and Vocabulary	New course		4/9/2009
ESL 40A	Low Advanced Pronunciation	New course		4/9/2009
ESL 43B	High Advanced Reading and Vocabulary	New course		4/9/2009
ESL 45A	Cross Cultural Communication Skills	New course		4/9/2009
GEOG 104	World Regional Geography	New course	Transfer	3/26/2009
PE 104	Psychology of Physical Performance	Course update		3/26/2009
PHIL 114	Political Philosophy	New course	Transfer	4/9/2009
RLST 101	Introduction to Religious Studies	Course update		4/9/2009
RLST 113	Religion in America	Course update		4/9/2009
RMGT 2	Prep/Line Cook	Course update		3/26/2009
RMGT 80	Off Premise Catering	Course update		4/9/2009
TA 102	History of Theatre	Course update		3/26/2009
WELD 50	Introduction to Welding	Course update		4/9/2009


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – COAST TRAFFIC SCHOOL

SUBMITTED BY: Debbie Potts, Contract Education

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to increase the amount of the existing agreement between Victor Valley Community College District and Coast Traffic School that and District that was previously board approved on December 09, 2008 in the original amount of \$4,000.00 income to the District.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

An increase of additional classes.

Fiscal Impact: \$4,000.00 Additional Income to the District.

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees increase the amount of the existing agreement between Victor Valley Community College District and Coast Traffic School that and District that was previously board approved on December 09, 2008 in the original amount of \$4,000.00 income to the District.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – BOSTON REED COLLEGE

SUBMITTED BY: Debbie Potts, Contract Education

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and Boston Reed College. The period of this agreement is from August 25, 2009, through March 09, 2010.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The agreement is to provide a Pharmacy Technician course.

Fiscal Impact: \$1,920.00 per student enrolled in Boston Reed College's Pharmacy Technician Program
\$ 300.00 per student to the District

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve an agreement between Victor Valley Community College District and Boston Reed College. The period of this agreement is from August 25, 2009, through March 09, 2010.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – BOSTON REED COLLEGE

SUBMITTED BY: Debbie Potts, Contract Education

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and Boston Reed College. The period of this agreement is from August 29, 2009, through April 24, 2010.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The agreement is to provide an Orthopedic Technician course.

Fiscal Impact: \$2,070.00 per student enrolled in Boston Reed College's Orthopedic Technician Program.
\$ 300.00 per student to the District

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve an agreement between Victor Valley Community College District and Boston Reed College. The period of this agreement is from August 29, 2009, through April 24, 2010.

Legal Review: YES NOT APPLICABLE

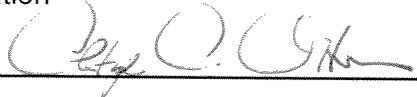
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENTS - CONTRACT EDUCATION SERVICES

SUBMITTED BY: Debbie Potts, Contract Education

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve the Contract Education Services' agreements listed below for the courses offered in the Contract Education department.

Copies of the agreements are available for review in the Superintendent/President's office.

Vendor:	Income to the District
Learn CPR 4 Life	\$ 9,000.00
Brown Butterfly Enterprises	\$ 500.00
Professional Medical Billing Agency, PMBA	\$30,000.00
High Desert Zumba	\$ 2,750.00
Such a Voice	\$ 350.00
Tomco Driving School	\$ 5,500.00
Total:	\$48,100.00

Need:

To provide various workshops through Contract Education Services.

Fiscal Impact: \$48,100.00 Income to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the Contract Education Services' agreements listed above for the courses offered in the Contract Education department.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENTS - CONTRACT EDUCATION SERVICES

SUBMITTED BY: Debbie Potts, Contract Education

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve the Contract Education Services' agreements listed below for the courses offered in the Contract Education department.

Copies of the agreements are available for review in the Superintendent/President's office.

Vendor:	Income to the District
Red Mango Grill	\$300.00
Wendy's Restaurant	\$300.00
Foremost Health Center	\$300.00
Total:	\$900.00

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class.

Fiscal Impact: \$900.00 Income to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the Contract Education Services' agreements listed above for the courses offered in the Contract Education department.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: LIBRARY ONLINE DATABASE SUBSCRIPTIONS

SUBMITTED BY: Leslie Huiner, Library

RECOMMENDED BY: Christopher O'Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve the renewal and purchase of online database subscriptions through the Community College Library Consortium for the period of July 01, 2009, through June 30, 2010. The online databases are: CQ Press – CQ Researcher, Lexis Nexis – Academic, and NewsBank – Access UN.

A copy of the original Master Renewal Order Form and the CQ Press Subscription Form are available for review in the Superintendent/President's office.

Need:

The library provides access to online database subscriptions to support academic research and student learning.

Fiscal Impact: Budgeted – Not to exceed \$7,372.64 – Chancellor's office TTIP Categorical Fund

Recommended Action:



It is recommended by the Superintendent/President that Board of Trustees approve the renewal and purchase of online database subscriptions through the Community College Library Consortium for the period of July 01, 2009, through June 30, 2010. The online databases are: CQ Press – CQ Researcher, Lexis Nexis – Academic, and NewsBank – Access UN.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR
SUBMITTED BY: Patricia Bejarano-Vera, Student Services
RECOMMENDED BY: Christopher O’Hearn 
APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Dr. Bonavita Quinto-MacCallum. The period of this agreement is from May 14, 2009, through May 22, 2009.

A copy of this agreement is available for review in the Superintendent/President’s office.

Need:

To provide culturally sensitive pedagogy training to faculty and staff.

Fiscal Impact: Budgeted - Not to exceed \$2,000.00 – Title V Independent Grant

Recommended Action: It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Dr. Bonavita Quinto-MacCallum. The period of this agreement is from May 14, 2009, through May 22, 2009.

Legal Review: YES ___ NOT APPLICABLE X


Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Lori Kildal, STEM

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Millionaire Mind Kids. The period of this agreement is through June 17, 2009.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide workshops for the Foster Youth Program.

Fiscal Impact: Budgeted - Not to exceed \$1,440.00 – I. L. P. Grant

Recommended Action: It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Millionaire Mind Kids. The period of this agreement is through June 17, 2009.

Legal Review: YES NOT APPLICABLE

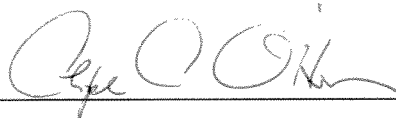
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Janet Long, Trio Programs

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to ratify an Independent Contractor Agreement between Victor Valley Community College District and Apple Valley Catering. The period of this agreement is May 29, 2009.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide setup, catering, decorations, and teardown for the Trio Student Support Services graduation and transfer celebration.

Fiscal Impact: Budgeted - Not to exceed \$2,080.00 – Trio Student Support Services

Recommended Action: It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Apple Valley Catering. The period of this agreement is May 29, 2009

Legal Review: YES ___ NOT APPLICABLE X


Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – APPLE VALLEY UNIFIED SCHOOL DISTRICT

SUBMITTED BY: Margie Sandello, Student Services

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and Apple Valley Unified School District to use Newton T. Bass Stadium for the June 12, 2009 Commencement ceremony.

A copy of the original facilities application is available for review in the Superintendent/President's Office.

Need:

The above agreement is necessary to accommodate 2009 graduating class and their guests.

Fiscal Impact: Budgeted - Not to exceed \$5,400.00 – Graduation Account

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an agreement between Victor Valley Community College District and Apple Valley Unified School District to use Newton T. Bass Stadium for the June 12, 2009 Commencement ceremony.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT
ICR STAFFING SYSTEMS

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi *Fusako Yokotobi*

APPROVED BY: Robert Silverman *RS*

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and ICR Staffing Services. Contractor to provide temporary management and executive transition services, and may provide other services such as direct management placement services and contract management staffing for short and long term projects.

The term of this agreement shall conclude on or before June 30, 2009.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

The District requests the services of this contractor to assist with temporary and transitional staffing requirements.

Fiscal Impact:

Total amount for services shall not exceed \$30,000. Budgeted item.

Recommended Action:

It is recommended the Board of Trustees approve the Independent Contractor Agreement with ICR Staffing Systems. This contract will expire on June 30, 2009. The total contract amount shall not exceed \$30,000.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

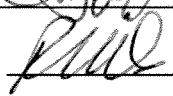
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: INCREASE CONTRACT AMOUNT – CHJ INCORPORATED

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: GH Javaheripour 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to increase the contract amount with CHJ Incorporated for laboratory and on-site testing services during the construction of the Adapted PE Center (aka: Seismic Replacement Auxiliary Gymnasium), originally approved by the Board on September 11, 2007, for an amount of \$44,765.00, and increased by \$15,000 in December 2008. The fiscal impact is based on actual number of tests necessary as determined by the inspector to complete the project. The number of tests necessary for this project has exceeded these amounts by \$1,150.50.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

The above services are required for all construction of State facilities and the increase will cover the final invoices and close out the contract for this project.

Recommended Action/Fiscal Impact: It is recommended that the Board of Trustees approve the increase to the original contract amount with CHJ, Incorporated by an amount of \$1,150.50 as projected for testing services needed to complete the project. – Fund 71 expenditure. (This project is partially State funded and a portion of this may be reimbursable through the State. Any portion that is not reimbursable has been previously budgeted.)

Legal Review: YES X NOT APPLICABLE


Reference for Agenda: YES NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: GRANT AGREEMENT – STATE OF CALIFORNIA

SUBMITTED BY: Lori Kildal, STEM

RECOMMENDED BY: Christopher O’Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The District desires to accept a grant agreement between Victor Valley Community College District and the State of California for the California High School Exit Exam Preparation Program. The grant agreement is through July 31, 2009.

A copy of the original grant agreement is available for review in the Superintendent/President’s office.

Need:

To service 200 post graduate students from the Class of 2008 that need to complete high school units or pass the California High School Exit Exams in Math and English. Victor Valley Community College will continue to partner with local high school counselors and school districts to service students desiring to obtain their High School Diploma.

Fiscal Impact: \$200,000.00 to the District – Funded by RFA 08-095-009 CAHSEE Grant

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees accept a grant agreement between Victor Valley Community College District and the State of California for the California High School Exit Exam Preparation Program. The grant agreement is through July 31, 2009.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___

STATE OF CALIFORNIA

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

1102 Q STREET
SACRAMENTO, CA 95811-6549
(916) 445-8752
[HTTP://WWW.CCCCO.EDU](http://www.cccco.edu)

INSTRUCTION OFFICE

APR 09 2009

RECEIVED



DATE: January 6, 2009

TO: Chief Executive Officer

FROM: Carole Bogue-Feinor, *Carole Bogue-Feinor* Chancellor
Academic Affairs Division

SUBJECT: California High School Exit Exam Preparation Program (CAHSEE) Grant Agreement
08-095-009

Your district was a successful recipient of the California Community Colleges grant award process. Enclosed is a fully executed copy of the grant agreement.

Please retain the original copy in your files for inspection in the event of an audit. The grant agreement, RFA Specifications and the Instructions, Terms and Conditions, collectively constitute the legally binding agreement for the performance of the work specified in the approved application submitted by your district. Please refer to the original RFA Specifications and the Instructions, Terms, and Conditions that your application was submitted under for specific clarification on policies and legal provisions. Copies of this letter and the face sheet have been sent to the individuals identified below.

The district will receive forty percent (40%) of the awarded funds within thirty (30) days of receiving the fully executed grant agreement. An additional payment of up to thirty (30%) will be disbursed based upon receipt and approval of the Progress Report and Expenditure Report. The remaining thirty percent (30%) will be disbursed based upon receipt and approval of the Final Report and Final Expenditure Report for the project. In consultation with your State Project Monitor, amending the term of the grant, work-plan, and/or budget is allowed and must be done by submitting a Grant Amendment Request form. All reports and amendment requests are to be sent to the State Project Monitor listed below by the identified due dates located in the Instructions, Terms, and Conditions. You may locate all the required reporting forms in the RFA on our web site at www.cccco.edu, under the Academic Affairs, Teacher Preparation Pipeline web page.

Please note that it is critical to meet the published deadlines and specific reporting requirements to ensure ongoing funding.

Action Requested: Mail all reports to:

California Community Colleges
Academic Affairs
1102 Q Street
Sacramento, CA 95811
Attention: Juan Cruz

Contact Person: All inquiries about the fiscal nature of these documents and program related questions may be directed to the State Project Monitor, Juan Cruz, at (916) 327-2987.

cc/enc.: Chief Business Officer
Project Director
Project Monitor
Audit file

FILE COPY

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: RESOLUTION AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: GH Javaheripour  _____

APPROVED BY: Robert Silverman  _____

Description/Background:

The District established a Local Agency Investment Fund (LAIF) in 1999. The purpose of this fund is to deposit monies in a local agency for investment by the State Treasurer. No funds have been invested here for a number of years. The District will deposit funds and use them as a bridge loan for cash flow purposes as a result of the ongoing deferred apportionment payments by the State. As the apportionment comes in, the District will reinvest the bridge funds into the LAIF.

Need:

This resolution is required to update the authorized signatories for the District, since all previous signatories have left the District.

Fiscal Impact: None

Recommended Action:

The District recommends that the Board of Trustees approve the resolution, authorizing the investing of monies in the Local Agency Investment Fund.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___



Regular Account

RESOLUTION 09-04 OF VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

AGENCY ADDRESS: 18422 Bear Valley Road, Victorville, CA 92395-5850
AGENCY PHONE NUMBER: (760) 245-4271

AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Trustees does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the District.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize the deposit and withdrawal of District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following District officers **or their successors in office** shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Mary B. Pringle
(NAME)

G H Javaheripour
(NAME)

Robert M. Silverman
(NAME)

Director, Fiscal Services
(TITLE)

Vice President,
Administrative Services
(TITLE)

Superintendent/President
(TITLE)

(SIGNATURE)

(SIGNATURE)

(SIGNATURE)



PASSED AND ADOPTED, by the Board of Trustees of Victor Valley Community College District, County of San Bernardino of State of California on May 12, 2009.

Clerk of the Board of Trustees

Note: Resolution must be adopted by the governing body. Please submit an original resolution or a certified copy of the resolution to LAIF. A certified copy is 1) a copy of the resolution affixed with the seal of the agency or 2) a copy of the resolution attested by the City Clerk/Board Secretary with his/her original signature. *Resolutions received by LAIF supersede current resolutions on file with LAIF unless otherwise specified.*

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – BEINSCHROTH FAMILY TRUST
SUBMITTED BY: Chris Hylton, Maintenance & Operations
RECOMMENDED BY: GH Javaheripour 
APPROVED BY: Robert Silverman 

Description/Background:

The District wishes to enter into an agreement with Beinschroth Family Trust for the purchase of free production well water. The District has 2 wells on the VVC campus. Under the terms with the Watermaster, and court ordered adjudication, we are allowed to pump up to a total of 135 acre feet of water from the two wells per year. Due to the irrigation demands and the maintenance of the upper campus lake, we pumped 221 acre feet from the Alto subarea.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

We incurred a make up obligation of 295 acre feet from the Alto subarea. We have the option of either paying the Watermaster for that overdraft, at a cost of \$337.00 per ac/ft, or we can purchase free production from other producers in that subarea at a reduced cost of \$240.00 per ac/ft. The attachment is the agreement to make that purchase from Beinschroth Family Trust.

Fiscal Impact: \$70,800.00 – Budgeted Item (If we paid Watermaster - \$74,477.00)

Recommended Action:

It is recommended the Board of Trustees approve the agreement with Beinschroth Family Trust in the amount of \$70,800.00 for the purchase of free production well water.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: NONRESIDENT TUITION FEE

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Robert Silverman 

Description/Background:

Each year community colleges are required to establish a nonresident tuition fee rate for the next fiscal year. Using the attached worksheet, the options for establishing this rate include:

1. the statewide average cost (\$190);
2. the district average cost (\$201);
3. an amount no more than the district average, but no less than the statewide average.

Nonresident students pay the regular registration fee of \$20 per unit in addition to the nonresident tuition. Per Education Code 76140, a community college may not set its nonresident tuition at a level lower than either its own per unit expense of education, adjusted for inflation, or the statewide average per unit expense of education, adjusted for inflation, whichever is less.

Need: N/A

Fiscal Impact:

The district collects approximately \$135,000 annually in nonresident tuition fees.

Recommended Action:

It is recommended that the Board of Trustees approve the nonresident tuition rate of \$190 (statewide basis). This nonresident tuition fee will be effective for the 2009 Fall Semester.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

California Community Colleges
NONRESIDENT TUITION FEE WORKSHEET (EDUCATION CODE SECTION 76140)
2009-10

	Statewide (Col. 1)	District (Col. 2)	10% or More Noncredit FTES (Col. 3)
A. Expense of Education for Base Year (2007-08 CCFS 311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3)	\$6,735,730,877	\$ 54,541,297	\$ _____
B. Annual Attendance FTES (Recal 2007-08)	1,233,810	9,433.12	_____
C. Average Expense of Education per FTES (A ÷ B)	\$ 5,459	\$ 5,779	\$ _____
D. US Consumer Price Index Factor (2 years)	x 1.042	x 1.042	x 1.042
E. Average Cost per FTES for Tuition Year (C x D)	\$ 5,688	\$ 6,021	\$ _____
F. Average Per Unit Nonresident Cost:			
Semester-System Colleges (E ÷ 30) and/or	\$ 190	\$ 201	\$ _____
Quarter-System Colleges (E ÷ 45)	\$ 126		\$ _____

NOTES: "Annual Attendance FTES" includes all student contact hours of attendance in credit and noncredit courses, for resident students, nonresident students and apprentices. Round tuition fee to the nearest dollar. Column 3 is an option only for use by a district with ten percent or more noncredit FTES (Education Code Section 76140(e)).

The district governing board at its May 12, 2009_ meeting, adopted a nonresident tuition fee of \$190 per semester unit and/or \$ ___N/A_____ per quarter unit.

Basis for adoption is (place an X in one box only):

- 1. Statewide average cost, per column 1;
- 2. District average cost, per column 2;
- 3. District average cost with 10% or more noncredit FTES, per column 3;
- 4. Contiguous district. ****Specify district and its fee _____;**
- 5. No more than district average cost (Col.2 or 3); no less than statewide average cost (Col. 1).

****A district may adopt a fee within the range of statewide average and district costs if there is a contiguous district with a fee within this range.**

For districts electing to charge a **capital outlay fee** to foreign students (Education Code 76141), compute this fee as follows:

- a. Capital Outlay for 2007-08 \$ _____
- b. FTES for 2007-08 _____
- c. Capital outlay fee per unit (line a divided by line b) _____
- d. Amount per semester unit (line c divided by 30) _____ **or**
- e. Amount per quarter unit (line 3 divided by 45) _____
- f. Capital outlay fee approved by District Governing Board \$ _____

Upon adoption of nonresident tuition fee by your district governing board, please submit a copy of this report by February 1, 2009 to:

California Community Colleges
Fiscal Services Unit
1102 Q Street, 4th Floor
Sacramento, CA 95811-6549 FAX (916) 323-3057


District VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

Contact Person Mary Pringle

Phone Number & email (760) 245-4271, extension 2450 Email: pringlem@vvc.edu

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: ESCROW CLOSING – APN 3064-571-01
SUBMITTED BY: GH Javaheripour, Vice President Administrative Services
RECOMMENDED BY: Robert Silverman, Superintendent/President
APPROVED BY: Robert Silverman  _____

Description/Background:

The Board of Trustees directed administration to open escrow for the Westside Center land located at 395 and south of Main Street in Hesperia, APN 3064-570-01, at its February 10, 2009 meeting. The escrow requirements including due diligence are complete and the only remaining issues are the action of the Hesperia City Council re-zoning and map approval and the sale of the bonds. When these actions is finished, all requirements to close escrow will be met.

Need:

Board direction to close escrow as soon as possible after the City Council approves and the sale of the bonds.

Fiscal Impact: \$10,690,000.00 Locally Bond Funded.

Recommended Action:

It is recommended that the Victor Valley Community College District Board of Trustees direct the Superintendent/President to finalize the escrow contingent upon positive action by the Hesperia Council and the sale of the bonds.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO ___


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: MEMORANDUM OF UNDERSTANDING
CSEA SUMMER 2009 WORK WEEK SCHEDULE

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi 

APPROVED BY: Robert Silverman 

Description/Background:

Pursuant to Article 4.1 of the Agreement between Victor Valley Community College District and Victor Valley College California School Employees Association Chapter 584 dated July 1, 2007 through June 30, 2010, the District has determined that the College will not be open on Fridays for the Summer 2009 term. The term of the Friday closures will begin during the week of June 15, 2009 and end August 6, 2009. The summer work week will be Monday through Thursday, nine hours and twenty-two minutes per day for fulltime employees.

Also in accordance with the CSEA Agreement, the following departments or portions of these departments may continue to operate under the normal five-day work week:

- Child Development Center
- Maintenance & Operations
- Biological Sciences
- PAC
- IT/MIS
- Campus Police
- Agriculture

Need: Board Approval is needed to incorporate the new summer work schedule.

Fiscal Impact: None

Recommended Action: The District requests that the Board of Trustees approve this Memorandum of Understanding as presented.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES X NO ___

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between Victor Valley Community College District (hereinafter "District") and the California School Employees Association and its local Chapter 584 (hereinafter "CSEA").

Pursuant to Article 4.1 of the CSEA Agreement dated July 1, 2007 through June 30, 2010, the District has determined that the College will not be open on Fridays for the Summer 2009 term starting on June 15, 2009 through August 6, 2009.

Summer Four-day Workweek: During the term of this agreement for the period between the end of the spring semester and two weeks prior to the beginning of fall semester, a four-consecutive-day workweek will be Monday through Thursday. The workday will be nine hours and twenty-two minutes per day for full-time employees. There will be a flexible lunch hour.

An example of a typical, full-time regular workday would be 7 a.m. to 5:22 p.m. (See 5.3 regarding Lunch/Breaks).

While on four-consecutive-day workweek schedule, vacation and sick leave will accrue and be used on an hourly basis to avoid any changes in vacation earned or taken under the normal five-day, forty-hour week. (See Article 10.1.2, Holidays).

The following departments or portions of these departments may continue to operate under the normal five-day work week:

- Child Development Center
- Maintenance & Operations
- Biological Sciences
- PAC
- IT/MIS
- Campus Police
- Agriculture

This Memorandum of Understanding expires August 7, 2009.

For the District

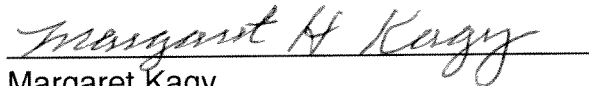
Date: April 15, 2009



Robert M. Silverman, Ph.D.
Superintendent/President

For CSEA

Date: April 15, 2009



Margaret Kagy
President CSEA Chapter 584

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

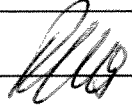
TOPIC: MEMORANDUM OF UNDERSTANDING
CTA DEPARTMENT CHAIR ELECTIONS

SUBMITTED BY: Fusako Yokotobi



RECOMMENDED BY: Fusako Yokotobi _____

APPROVED BY: Robert Silverman _____



Description/Background:

Due to the departmental reorganization proposed by Victor Valley College, CTA and the District have mutually agreed to a Memorandum of Understanding regarding a one-time department chair election process. Contingent upon the completion of the timelines set forth in the MOU, the Department Chair election process will be completed on or before May 29, 2009.

This M.O.U shall expire after the above election has been completed. All other Department Chair elections will follow the guidelines set forth in Article 21 of the Victor Valley College Agreement between Victor Valley Community College District and Victor Valley College Faculty Association, California Teachers Association, Chapter 1169, CCA/NEA.

The agreement listed above is presented to the Board of Trustees for approval.

Need: Board approval of this M.O.U. is needed to implement the agreement.

Fiscal Impact: Annual savings of \$160,000.

Recommended Action: The District requests the Board of Trustees approve this agreement.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES X NO ___

MEMORANDUM OF UNDERSTANDING

DEPARTMENT CHAIR ELECTIONS

This memorandum of understanding is entered into by the Victor Valley Community College District (hereinafter "District") and the Victor Valley College Faculty Association (hereinafter "Association").

WHEREAS, Victor Valley College has proposed a departmental reorganization, and while the District and the Association have met and negotiated in good faith a Department Chair election process, both parties mutually agree that this process needs clarification for the purpose of the initial election of department chairs under the aforementioned reorganization.

Both the District and the Association agree to the following one-time Department Chair election process:

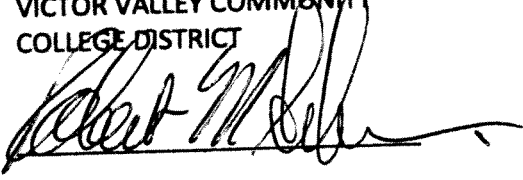
- 1) The President/Superintendent will submit a signed copy of this MOU to the Office of Instruction.
- 2) Within ten (10) working days of receipt of this MOU, the Office of Instruction will distribute to each full-time faculty member via email, as well as their campus mailboxes, a list (hereinafter "Department List") with the names of each department, the names of each full-time faculty member within each department, complete with verified individual and department FTEs.
- 3) Within ten (10) working days of receipt of the email version of the Department List, the VVCFA Elections Officer will re-submit the Department List (via email) to all full-time faculty with a request for Department Chair nominations. The VVCFA Elections Officer will advise faculty that they may nominate themselves, or another member of their department. If nominating another member of the department, nominators should seek confirmation that the nominee is willing to serve as Department Chair if elected.
- 4) A second call for nominations via email, accompanied by the Department List, will follow five (5) working days later.
- 5) Five (5) working days after the second call for nominations has been sent, the VVCFA Elections Officer will close the nominations and send a list with the names of the nominees in each department to all full-time faculty.
- 6) No more than ten (10) working days after the close of nominations, ballots will be placed in each full-time faculty members' campus mailbox, along with instructions, and a large and small envelope. Voting guidelines will follow the regular VVCFA elections and ratification process, as outlined in the VVCFA Constitution and By-Laws.
- 7) Faculty will have seven (7) calendar days to vote for their Department Chair.
- 8) At the close of the election, at least one district representative and one VVCFA Officer will be present during the ballot counting.
- 9) Contingent upon the completion of the above timeline, the Department Chair election process will be completed on or before ~~April 8, 2009~~ *May 29th, 2009.* *MS. RMD*
- 10) Newly elected Department Chairs will assume their contractual duties June 15, 2009.

03/05/09

This Memorandum of Understanding pertains only to ~~the initial Department Chair election based on the attached Synergy Committee Reorganization Report signed by the District Superintendent/President, Robert Silverman, on March 18, 2008, and reauthorized on August 29, 2008 to include the Adaptive Physical Education and CalWorks programs.~~ *provided by the District Bargaining Team on 3/12/09.* *RMS WS.*

This Memorandum of Understanding shall expire after the above election process has been completed, and all future Department Chair elections will follow the guidelines set forth in Article 21 of the Victor Valley College Agreement between Victor Valley Community College District and Victor Valley College Faculty Association, California Teachers Association, Chapter 1169, CCA/NEA.

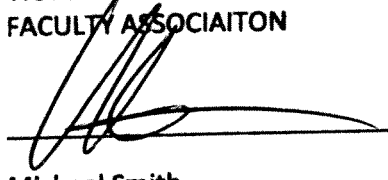
VICTOR VALLEY COMMUNITY
COLLEGE DISTRICT



Robert Silverman
Superintendent, President

Date: 3/11/09

VICTOR VALLEY COLLEGE
FACULTY ASSOCIATION



Michael Smith
President

Date: 3/16/09

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: DELETION OF TEMPORARY ACADEMIC POSITION –
COORDINATOR/COUNSELOR FOR THE SSPIRE PROGRAM

SUBMITTED BY: Christopher O’Hearn

RECOMMENDED BY: Fusako Yokotobi [Signature]

APPROVED BY: Robert Silverman [Signature]

Description/Background:

Due to lack of grant funding, the position of Coordinator/Counselor for the SSPIRE Program (grant funded temporary position) should be deleted.

Need: This position was grant funded and the funding will end June 13. For this reason this position will need to be deleted.

Fiscal Impact: None.

Recommended Action:

It is recommended that the Board of Trustees delete the position of SSPIRE Coordinator/Counselor for the SSPIRE Program.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES ___ NO X ___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

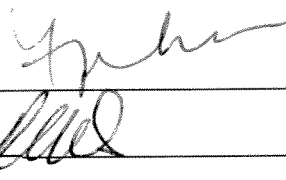
BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: MEMORANDUM OF UNDERSTANDING BETWEEN CSEA AND THE DISTRICT – WINTER BREAK HOLIDAY

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi

APPROVED BY: Robert Silverman



Description/Background:

10.1 Scheduled Holidays of the Agreement between Victor Valley Community College District and Victor Valley College, California School Employees Association, Chapter 584 allows for a Winter Break Holiday. This holiday was not factored into the 2008-2009 calendar.

Therefore, in place of the Winter Break Holiday, the District is asking the Board of Trustees for approval of a day to be selected on a floating holiday basis with the approval of the bargaining unit member's supervisor, to be used by June 30, 2009.

Need: Board approval is needed to accommodate the above listed agreement to include the winter holiday break.

Fiscal Impact: None

Recommended Action: Approval of the Memorandum of Understanding between CSEA, Chapter 584 and the District allows a day to be selected on a floating basis to be used by June 30, 2009. It is recommended that the Board of Trustees approve this M.O.U.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES X NO ___

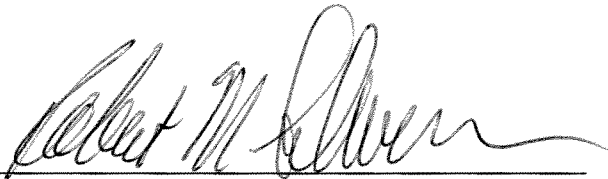
MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by the Victor Valley Community College District (hereinafter "District") and Victor Valley College California School Employees Association, Chapter 584(hereinafter "CSEA").

Winter Break Holiday was not scheduled in the Academic Calendar for 2008- 2009. Therefore, unit members may select one day on a floating basis with approval of the bargaining unit member's supervisor. This floating holiday, in addition to the negotiated floating holiday outlined in Article 10.1.1 must be taken by June 30, 2009 and may not accrue into the next fiscal year.

For the District

Date: 5-6-09



Robert M. Silverman, Ph.D.
Superintendent/President

For CSEA

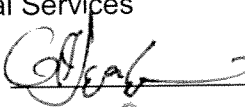

Date: 4-22-09



Arlene Greene
Chief Negotiator, CSEA Chapter 584

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: MONTHLY FINANCIAL REPORTS
SUBMITTED BY: Mary Pringle, Fiscal Services
RECOMMENDED BY: G.H. Javaheripour 
APPROVED BY: Robert Silverman 

Description/Background:

Financial reports are being presented for the period ending March 31, 2009, for the General Fund (01), Debt Service Payment Fund (29), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Insurance Trust Fund (75), Health Trust Fund (78), ASB, Auxiliary Services, Bookstore, and Federal Grant Funds.

A copy of the original monthly financial reports is available in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

This is an information only item.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
GENERAL FUND - FUND 01
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 3,918,094			
<u>Revenues</u>				
Federal	\$ 4,908,868	\$ 1,591,760	\$ 3,317,108	67.57%
State	41,293,871	29,656,791	11,637,080	28.18%
Local	17,102,628	8,660,513	8,442,115	49.36%
Transfers In	5,000,000	2,250,000	2,750,000	55.00%
<u>Total Revenues</u>	\$ 68,305,367	\$ 42,159,064	\$ 26,146,303	38.28%
<u>Expenditures</u>				
Academic Salaries	\$ 26,332,439	\$ 16,098,085	\$ 10,234,354	38.87%
Classified Salaries	15,373,020	10,341,647	5,031,373	32.73%
Benefits	10,202,751	6,183,325	4,019,426	39.40%
Supplies	1,927,752	846,967	1,080,785	56.06%
Operating Expenses	9,482,147	5,535,922	3,946,225	41.62%
Capital Outlay	1,335,838	870,830	465,008	34.81%
Transfers, Grants	679,296	370,467	308,829	45.46%
Contingency	679,567	0	679,567	100.00%
Debt Service Retirement/Interest	3,050,000	1,302,625	1,747,375	57.29%
<u>Total Expenditures</u>	\$ 69,062,810	\$ 41,549,868	\$ 27,512,942	
 Excess Revenues/(Expenditures)	 \$ (757,443)	 \$ 609,196		
Month Ending Fund Balance 3/31/09		\$ 4,527,290		
Projected Ending Fund Balance	\$ 3,160,651			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
DEBT SERVICE PAYMENT - FUND 29
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 32,252,405			
<u>Revenues</u>				
Local Revenues	\$ 1,017,040	\$ 1,547,008	\$ (529,968)	-52.11%
Transfers In		\$ -	\$ -	
<u>Total Revenues</u>	<u>\$ 1,017,040</u>	<u>\$ 1,547,008</u>	<u>\$ (529,968)</u>	-52.11%
<u>Expenditures</u>				
Debt Service Payments	<u>\$ 9,200,000</u>	<u>\$ 4,000,000</u>	<u>\$ 5,200,000</u>	56.52%
<u>Total Expenditures</u>	<u>\$ 9,200,000</u>	<u>\$ 4,000,000</u>	<u>\$ 5,200,000</u>	
Net Change in Fund Balance	\$ (8,182,960)	\$ (2,452,992)		
Month Ending Fund Balance 3/31/09		\$ 29,799,413		
Projected Ending Fund Balance	\$ 24,069,445			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
CAPITAL OUTLAY PROJECTS - FUND 71
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 1,705,078			
Revenues				
State	\$ 8,926,718	\$ 1,553,425	\$ 7,373,293	82.60%
Interest Income	25,000	49,630	-24,630	-98.52%
Redevelopment	696,150	1,702,349	-1,006,199	-144.54%
Miscellaneous Income	244,816	244,816	0	
Transfers In	4,700,000	2,000,000	2,700,000	57.45%
Total Revenues	\$ 14,592,684	\$ 5,550,220	\$ 9,042,464	61.97%
Expenditures				
Supplies	\$ 4,886	\$ 3,477	\$ 1,409	28.84%
Contracts	86,800	30,615	56,185	64.73%
Sites	0	0	0	
Buildings-New & Remodel	14,500,998	4,271,996	10,229,002	70.54%
Equipment	56,500	0	56,500	100.00%
Transfers/Grants/Contingency	0	0	0	
Total Expenditures	\$ 14,644,298	\$ 4,302,611	\$ 10,341,687	
Net Change in Fund Balance	\$ (51,614)	\$ 1,247,609		
Month Ending Fund Balance 3/31/09		\$ 2,952,687		
Projected Ending Funding Balance	\$ 1,653,464			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
CHILD DEVELOPMENT CENTER - FUND 72
As of 3/31/09

	Annual Budget	YTD Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 583,555			
<u>Revenues</u>				
Federal	\$ -	\$ (75,302)	\$ 75,302	
State	241,262	-71,696	312,958	129.72%
Local	0	7,599	-7,599	
Transfers In	0	166,534	-166,534	
<u>Total Revenues</u>	\$ 241,262	\$ 27,135	\$ 214,127	88.75%
<u>Expenditures</u>				
Academic Salaries	\$ 224,849	\$ 123,912	\$ 100,937	44.89%
Classified Salaries	95,301	72,703	22,598	23.71%
Benefits	105,537	61,850	43,687	41.39%
Instructional Supplies	71,340	2,686	68,654	96.23%
Operating Expenses	4,400	886	3,514	
Equipment	0	0	0	
Reserve/Contingencies	0	0	0	0.00%
<u>Total Expenditures</u>	\$ 501,427	\$ 262,037	\$ 239,390	
 Net Change in Fund Balance	 \$ (260,165)	 \$ (234,902)		
 Month Ending Fund Balance 3/31/09		 \$ 348,653		

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
STUDENT CENTER FEE - FUND 73
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 8,170			
<u>Revenues</u>	\$ 93,000	\$ 83,181	\$ 9,819	10.56%
<u>Expenditures</u>				
Transfers Out	\$ 93,000	\$ 45,661	\$ 47,339	50.90%
Net Change in Fund Balance	\$ -	\$ 37,520		
Month Ending Fund Balance 3/31/09		\$ 45,690		

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
HEALTH TRUST FUND - FUND 75
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 62,819			
<u>Revenues</u>				
Interest Income	\$ 200	\$ 1,027	\$ (827)	-413.50%
Transfers In	15,800	0	15,800	0.00%
<u>Total Revenues</u>	\$ 16,000	\$ 1,027	\$ 14,973	93.58%
<u>Expenditures</u>				
Reserve For Contingencies	\$ -	\$ -	\$ -	
Outgoing Transfers	70,410	0	70,410	
<u>Total Expenditures</u>	\$ 70,410	\$ -	\$ 70,410	
Net Change in Fund Balance	\$ (54,410)	\$ 1,027		
Month Ending Fund Balance 3/31/09		\$ 63,846		
Projected Ending Fund Balance	\$ 8,409			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
SELF INSURANCE TRUST - FUND 78
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 146,872			
<u>Revenues</u>				
Interest Income	\$ 12,900	\$ 2,237	\$ 10,663	82.66%
Miscellaneous Income	0	0	0	
Transfers In	41,100		41,100	
Total Revenues	\$ 54,000	\$ 2,237	\$ 51,763	27.07%
<u>Expenditures</u>				
Supplies	\$ 1,500	\$ -	\$ 1,500	100.00%
Contracted Services	48,783	35,578	13,205	27.07%
New Equipment	3,717	3,716	1	0.00%
Reserve for Contingencies	0	0	0	
Total Expenditures	\$ 54,000	\$ 39,294	\$ 14,706	27.23%
Net Change in Fund Balance	\$ -	\$ (37,057)		
Month Ending Fund Balance 3/31/09		\$ 109,815		
Projected Ending Fund Balance	\$ 146,872			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
RAMS BOOKSTORE
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 1,947,271			
<u>Revenues</u>	\$ 4,683,000	\$ 3,866,947	\$ 816,053	17.43%
Less: Cost of Goods Sold	\$ 3,550,000	3,460,487	\$ 89,513	
Gross Margin from Local Revenues	\$ 1,133,000	\$ 406,460	\$ 726,540	
Total Other Income		26,158		
<u>Total Revenues</u>	\$ 1,133,000	\$ 432,618		
<u>Expenditures</u>	\$ 1,442,500	\$ 734,853		
Estimated labor to be invoiced		154,500		
<u>Total Expenditures</u>	\$ 1,442,500	\$ 889,353	\$ 553,147	38.35%
Revenues/(Expenditures)	-\$309,500	\$ (456,735)		
Month Ending Fund Balance 3/31/09		\$ 1,490,536		
Projected Ending Fund Balance	\$ 1,637,771			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
AUXILIARY SERVICES
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 239,902			
<u>Revenues</u>	\$ 443,000	\$ 263,748	\$ 138,445	31.25%
Estimated "Due From" District		<u>40,807</u>		
<u>Total Revenues</u>		\$ 304,555		
<u>Expenditures</u>				
District	\$ 443,000	\$ 217,997	\$ 141,003	31.83%
<u>Total Expenditures</u>		<u>84,000</u>		
		\$ 301,997		
Revenues/(Expenditures)	\$ -	\$ 2,558		
Month Ending Fund Balance 3/31/09		\$ 242,460		
Projected Ending Fund Balance	\$ 239,902			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
ASB FUND
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 139,336			
<u>Revenues</u>	\$150,000	\$119,691	\$30,309	20.21%
Estimated amount "Due From" District		24,328		
<u>Total Revenues</u>		\$144,019		
<u>Expenditures</u>	\$150,000	\$94,108	\$55,892	37.26%
<u>Total Expenditures</u>				
Revenues/(Expenditures)	\$ -	\$ 49,911		
Month Ending Fund Balance 3/31/09		\$ 189,247		
Projected Ending Fund Balance	\$ 139,336			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2008-2009 Financial Statements
FEDERAL/STATE GRANT FUNDS
As of 3/31/09

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/08	\$ 65,911			
Revenues				
PELL	\$ 10,035,212	\$ 7,700,414	\$ 2,334,798	
SEOG	310,138	224,500	85,638	
Direct Loan	423,417	5,764,101	-5,340,684	
Cal Grant	742,062	785,779	-43,717	
CARE	103,595	160,000	-56,405	
TRIO	30,000	30,000	0	
EOPS	8,800	0	8,800	
ACG	0	16,600	-16,600	
Total Revenues	\$ 11,653,224	\$ 14,681,394	\$ (3,028,170)	
Expenditures				
PELL	\$ 10,035,212	\$ 7,834,064	\$ 2,201,148	
SEOG	310,138	223,700	86,438	
Direct Loan	423,417	5,521,674	-5,098,257	
Cal Grant	742,062	457,875	284,187	
CARE	103,595	92,177	11,418	
TRIO	30,000	15,000	15,000	
EOPS	8,800	0	8,800	
ACG	0	16,600	-16,600	
Bank Charges	0	0	0	
Origination Fee	0	0	0	
Total Expenditures	\$ 11,653,224	\$ 14,161,090	\$ (2,507,866)	
 Net Change in Fund Balance	 \$ -	 \$ 520,304		
Month Ending Fund Balance 3/31/09		\$ 586,215		
 Projected Ending Fund Balance	 \$ 65,911			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** **X**

TOPIC: JOINT SUNSHINE ITEMS WITH THE DISTRICT AND CTA

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi *Fusako Yokotobi*

APPROVED BY: Robert Silverman *RS*

Description/Background:

It is the interest of Victor Valley Community College District and the Victor Valley College Faculty Association, California Teachers Association, Chapter 1169 CCA/NEA to sunshine Article 38: Meet and Negotiate and Article 40: Term of the Agreement, so the parties may begin negotiations

It is the interest of the District and the Association to roll over the current contract through 2013, and to limit negotiations to only salary and one agreed upon issue for each party.

At the next Board Meeting on June 9, 2009, a public hearing will be held to receive comments from the public.

Need:

The District and CTA wish to sunshine the above listed Articles to begin negotiations.

Fiscal Impact:

None.

Recommended Action:

Submitted as an information item.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES ___ NO X ___