

Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: November 10, 2009

Place: Regular Meeting 6 p.m.: Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER

5 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on November 10, 2009 in the Board Room of the Administration building. Mr. Range, Board President called the meeting to order at 5:10 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Chris Mollenkamp, Clerk; Dennis Henderson, Trustee; Don Nelson, Trustee

Absent: Angela Valles, Vice President

MANAGEMENT PRESENT: Dr. Robert Silverman, Superintendent/President, Dr. Christopher O'Hearn, Deputy Superintendent/Executive Vice President, Instruction Fusako Yokotobi, Vice President, Human Resources, GH Javaheripour, Vice President, Administrative Services and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE

Bill Pate led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: Item 8.6 2010-2011 and 2011-2012 Academic Calendars should have included both years 2010-2011 and 2011-2012. Copies have been made available at the resource table. Item 5.18 Academic Equivalency Request, Item 10.1 ~ Award Contract – Carpet Replacement and Item 8.5 Winter 2010 Credit/Contract Education Fee were deleted.

Angela Valles arrived at 5:15 p.m.

Mary Mazolla arrived at 6 p.m.

2. CLOSED SESSION

5-6 p.m.

- (a) LIABILITY CLAIM- Government Code Section 54956.95 – Claimant: Bryan Adams
- (b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code Section 54957 Superintendent/President
- (c) CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6
District Representative: Robert Silverman, Superintendent/President

Employee Organizations: CTA, AFT, CSEA

BOARD OF TRUSTEES: Dennis Henderson, Chris Mollenkamp, Donald Nelson, Joe Range, Angela Valles, ASB Member

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: Arlene Greene 10.3

3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Closed Session Report

A 6:15 p.m. Board President, Mr. Range reconvened to open session and announced that the claim for damages was unanimously rejected and referred to our claims administrator. In addition, the District and CTA met and reached an agreement on the following revised articles: 38A, 38B and 40 and the action of the board was unanimous in approval for the articles. The Superintendent/President's evaluation was conducted by the Board of Trustees.

4. SUPERINTENDENT/PRESIDENT'S REPORT

On behalf of the High Desert Chapter of the American Red Cross, Joe Brady presented an award to Amy Amyangulo, a student at Victor Valley Community College that competed in a recent essay contest. In addition, he thanked the college for allowing them to use the facilities to conduct the Economic Summit that his held every year.

Dr. Silverman announced that as a result of the board position rotation, it was Joe Range's last meeting as Board President and thanked him for his service in this capacity for the last five years.

Dr. Silverman provided an update on the student service reorganization and the winter term. A handout was provided on the Student Services organization and how it relates to the college's organization. Dr. O'Hearn, Carl Smith and Sheree Caldwell made a presentation on the Student Services organization which focused on doing business differently as a result of the \$2M hit on the categorical funds with an emphasis on retaining services to students.

Dr. Silverman provided an update regarding the winter term which was described as much smaller than in the past. The emphasis will be on an extension program involving three parts: Community Ed, Contract Ed, and minimal credit classes. Dr. O'Hearn added that the winter session plan is an attempt to serve students and keep them on their educational progress. On behalf of the Student Body, students presented their opinions regarding the need of the winter term.

5. CONSENT AGENDA

It was MSC (Henderson/Nelson, 5-0) to approve the consent items in one motion with items, 5.18, 8.5, and 10.1 deleted. Trustee Mollenkamp requested that item 5.17 be pulled for separate discussion. Trustee Nelson requested that item 5.8 be pulled for separate discussion and abstained on item 5.1.

5.1 Approval of the minutes of the October 13, 2009 regular Board meeting.

5.2 Agreement – Apple Valley Fire Protection District

Approval of the agreement between Victor Valley Community College District and Apple Valley Fire Protection District to provide maintenance of various fire apparatus. The period of this agreement is from November 12, 2009 through June 30, 2010. Fiscal Impact: Budgeted, \$15,000.00.

5.3 Child Development Training Consortium 2009-2010 Instructional Agreement 09-10-4536

Ratification of the agreement Victor Valley Community College District and Yosemite Community College district from September 1, 2009 through June 30, 2010. Fiscal Impact: \$11,250.00 income to the District.

5.4 Desert Valley Medical Transport, dba American Medical Response (AMR)
Ratification of an amendment to the agreement between Victor Valley Community College District and Desert Valley Medical Transport, dba American Medical Response (AMR) to provide medical services for various Victor Valley Community College football events. The period of this agreement is from September 5, 2009 through November 14, 2009. Fiscal Impact: Budgeted, \$1,125.00.

5.5 Agreement – Contract Education Services
Ratification of the Contract Education Services' agreement listed below. The contract was previously approved in May 2009 and has to be updated with the new business name provided from the instructor during the time of the previous contract. Fiscal Impact: \$4,736.00 Income to the district.

Vendor:	Income to the District
Traci Tompkins	\$2,750.00
City of La Habra Child Development	\$1,986.60
Total:	\$4,736.60

5.6 World Instructor Training Schools
Approval of an agreement between Victor Valley Community College District and World Instructor Training Schools to provide various fitness courses through Contract Education Services. The term of this agreement is effective November 11, 2009. Fiscal Impact: \$100.00 per student income to the district.

5.7 Agreements – Contract Education Services
Approval of the Contract Education Services' agreements listed below to obtain a food handlers certification card by attending a two-hour class. Fiscal Impact: \$600.00 to the District.

Vendor:	Income to the District
China Buffet	\$ 300.00
Amvets	\$ 300.00
Total:	\$ 600.00

5.8 **TABLED** Agreement – Independent Contractor – George E. Mangum
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and George E. Mangum to provide sports performance training for athletics. The period of this agreement is from August 1, 2009 through June 30, 2010. Fiscal Impact: \$2,000.00 – Volleyball fundraiser.

5.9 Agreement – Independent Contractor – Jamie Beck – Baby Elephant Books
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Jamie Beck – Baby Elephant Books to provide “Major Malfunctions” college workshop to Upward Bound Math and Science participants at the October 17, 2009 Saturday Academy. The period of this agreement is October 17, 2009. Fiscal Impact: Budgeted \$350.00 – Upward Bound Math & Science.

5.10 Agreement – H&L Charter Co., Inc.
Approval of the agreement between Victor Valley Community College District and H&L Charter Co., Inc. to provide transportation services to students in GEAR UP partner schools to various educational and cultural activities. The period of the agreement is from November 10, 2009 through June 30, 2010. Fiscal Impact: Budgeted, \$12,500.00 – GEAR UP grant funds.

- 5.11 Agreement – Independent Contractor – Greg Ryan
Ratification of the Independent Contractor Agreement between Victor Valley Community College and Greg Ryan to complete and submit the 2008/2009 FISAP report that is due by October 1, 2009. The period of this agreement is from September 26, 2009 through October 1, 2009. Fiscal Impact: Budgeted, \$2000.00 (BFAP funds)
- 5.12 Agreement – Independent Contractor – Adele McClain
Ratification of the Independent Contractor Agreement between Victor Valley Community College and Adele McClain to provide high school site coordination for the K16 Bridge Program Title V Coop Grant. The period of this agreement is from November 16, 2009 through May 1, 2010. Fiscal Impact: Budgeted. \$1,200.00, Title V Coop Grant.
- 5.13 Renewal - Library Online Database Subscriptions
Approval of the renewal and purchase of online database subscriptions through the Community College Library Consortium to provide online database subscriptions to support academic research and student learn. The period of the agreement is January 1, 2010 through December 31, 2010. Fiscal Impact: Budgeted, \$15,300.18.
- 5.14 Amendment – SirsiDynix Software Services Agreement
Ratification of an amendment to the agreement between Victor Valley Community College District and SirsiDynix to provide circulation online catalog and technical services processing. The period of the agreement is from October 8, 2009 through October 8, 2010. Fiscal Impact: None.
- 5.15 Agreement – Card Meter System, Inc.
Approval of the agreement between Victor Valley Community College District and Card Meter System, Inc. to provide four (4) photo copy machines and card readers for student use in the main library at Victor Valley Community College. The period of this agreement is from November 11, 2009 through October 10, 2012. Fiscal Impact: None.
- 5.16 Renewal License – Iparadigms LLC
Approval of the renewal license between Victor Valley Community College District and iParadigms LLC to access Turnitin.com. The period of this license is from November 14, 2009 through November 14, 2010. Fiscal Impact: Budgeted, \$10,618.72.
- 5.17 **PULLED FOR SEPARATE DISCUSSION** Agreement – KAVE Enterprise
Approval of the agreement with KAVE Enterprise to provide an interim Financial Aid Director. The period of the agreement is through June 30, 2010. Fiscal Impact: \$10,000/month.
- 5.18 **DELETED** Academic Equivalency Request – Robert Smith - Athletics
Approval of the equivalency as listed. Fiscal Impact: None
- 5.19 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.20 Foundation Donations
Acceptance of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$15,145.82 and transferred \$37,027.30 in student scholarships for a total cash contribution of \$52,373.12. The Foundation has also received and is transferring ownership of in-kind (non-cash) gifts valued at \$9,202. Total contributions from the Foundation for September 2009 are \$61,575.12 to the District.

5.21 Curriculum Changes

Approval of the curriculum changes that have been recommended by the College Curriculum Committee. Fiscal Impact: None

5.22 Riverside Community College District – M.O.U.

Ratification of a Memorandum of Understanding between Victor Valley Community College District and Riverside Community College District to facilitate and direct the implementation of a coordinated regional work plan. The term of the M.O.U. is from July 1, 2009 through June 30, 2010. Fiscal Impact: \$4,800.00 to the District.

5.23 Annual Financial and Budget Report (CCFS-311)

Acceptance of the Annual Financial Budget Report (CCFS-311). Fiscal Impact: None

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

Trustee Mollenkamp pulled agenda item 5.17 for separate discussion.

TABLED 5.8 Agreement – Independent Contractor – George E. Mangum

It was motioned by Trustee Valles and Seconded by Trustee Nelson to ratify the Independent Contractor Agreement between Victor Valley Community College District and George E. Mangum to provide sports performance training for athletics. The period of this agreement is from August 1, 2009 through June 30, 2010. Fiscal Impact: \$2,000.00 – Volleyball fundraiser.

Following discussion it was MSC (Valles/Henderson, 5-0) to table the item until the next meeting.

APPROVED 5.17 Agreement – KAVE Enterprise

It was MSC (Henderson/Valles, 5-0) to approve the agreement with KAVE Enterprise to provide an interim Financial Aid Director. The period of the agreement is through June 30, 2010. Fiscal Impact: \$10,000/month.

8. INSTRUCTION

8.1 Subcontract and Resolution – West Ed

It was MSC (Nelson/Mollenkamp, 5-0) to adopt the resolution and acceptance of the agreement between Victor Valley Community College District and WestEd to implement specific activities as part of the Early Start Comprehensive System of Personnel Development and Resources' Project for the 2009-2010 fiscal year of the Child Development Department. Fiscal Impact: \$3,500.00 to the District.

8.2 Amendment #1 – Foundation for California Community Colleges

It was MSC (Henderson/Nelson, 5-0) to adopt the resolution and acceptance of the agreement between Victor Valley Community College District and Foundation for California Community Colleges to support the education and teacher licensing of CalWorks' recipients. The period of this agreement is from July 1, 2009 through June 30, 2010. Fiscal Impact: \$40,584.67 to the District.

**8.3 Agreement – San Bernardino County Workforce Investment Board
Welder Training**

It was MSC (Mollenkamp, Henderson, 5-0) to accept an agreement between Victor Valley Community College District and the County of San Bernardino to implement contract education training in welding. Fiscal Impact: \$77,375.00 to the District.

- 8.4 Second Reading Board Policies – Chapter 4 and 5
It was MSC (Nelson/Valles, 5-0) to approve Chapter 4 and 5 revised and new Board Policies.
- 8.5 **DELETED** Winter 2010 Credit/Contract Education Fee
Approval to provide courses to students while charging the minimum fee required to cover direct costs. Fiscal Impact: None
- 8.6 **CORRECTED** 2010-2011 and 2011-2012 Academic Calendars
It was MSC (Mollenkamp/Nelson, 5-0) as amended, to approve the 2010-2011 and 2011-2012 academic calendars.

10. ADMINISTRATIVE SERVICES

- 10.1 **DELETED** Award Contract – Carpet Replacement
Approval to award the contract to _____ in the amount of _____ for carpet replacement for the Student Activities Center and Liberal Arts Building. Fiscal Impact: _____ - Scheduled Maintenance State and District (50/50) – Auxiliary Services.
- 10.2 Award Contract – Roof Repairs
It was MSC (Valles/Nelson, 5-0) to approve to award the contract to RGSLA, Inc. in the amount of \$69,975.00 for roof repairs for the Student Activities Center and Liberal Arts Building. Fiscal Impact: \$69,975.00 - Scheduled Maintenance State and District (50/50) – Auxiliary Services.
- 10.3 Request to Hold a Public Hearing and Adopt of Resolution

Don Nelson left at 7:05 p.m.

Don Nelson arrived at 7:07 p.m.

The Board president declared the hearing open to consider adopting certain findings relating to a proposed Energy Services Contract for the purchase of a solar energy conservation facility, following comments the board president declared the hearing closed.

It was MSC (Mollenkamp/Henderson, 5-0) to approve and authorize the Superintendent/ President to conduct a “best value” selection process and select from the short-listed firms, that firm that offers the best combination of price, technology, performance, and other criteria as determined by a selection committee. Fiscal Impact: Initial capital investment of approximately \$7M. Projected savings of \$22,108,949 over 25 years.

12. INFORMATION/DISCUSSION

- 12.1 Monthly Financial Reports
Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

- 13.1 Foundation
Janice Olson

- 13.2 Employee Groups
- a) CTA
Absent
 - b) CSEA
Kevin Crowley

- c) AFT Part-Time Faculty United
Valerie Frangelica

14. TRUSTEE COMMENTS

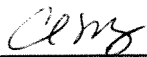
• ASB

Mary Mazzola reported on student activities. Trustee Range announced that he would like to continue to be a member of the facility master plan committee. He thanked everyone for all of their help during his time as board president. As a result of the new rotation cycle, Trustee Valles will be taking the board president's seat in December.

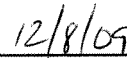
15. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Richard Golden, Gilbert Duran and Arlene Greene.

16. ADJOURNMENT

It was MSC (Valles/Henderson, 5-0) to adjourn the meeting at 8:04 p.m.



Chris Mollenkamp, Clerk



Date Approved