



## Noncredit Student

I'm looking for noncredit courses for professional development, career workforce training, or picking up a new hobby.

### APPLY FOR ADMISSION

[www.vvc.edu/offices/admissions-records](http://www.vvc.edu/offices/admissions-records)

*Take the first step – it's fast and easy! Complete and submit your free application online.*

- New and returning students (those with an absence of two consecutive primary terms: fall or spring semesters; excluding summer and winter terms) must complete an [online application](#) for admission.
- Complete your application online on the [CCCApply](#) website. Create an account using a personal email or log in if you already have an account. Remember to write down and save your Student ID number. Allow 2-3 business days for your application to be processed and to receive a Welcome VVC email with your student identification number.
- Official sealed TRANSCRIPTS from other colleges/universities attended must be emailed directly from the institution to [admissions@vvc.edu](mailto:admissions@vvc.edu) or mailed to Victor Valley College Admissions and Records Office, 18422 Bear Valley Road, Victorville, CA 92395.

### ORIENTATION

<https://webadvisor.vvc.edu/>

*Have questions? [Online orientation](#) provides an introduction to academic programs and support services to help you succeed.*

- After you receive your Welcome email with your VVC student ID# log into MyVVC. Your orientation video can be found in the WebAdvisor App.
- For questions or issues regarding User ID/password information, contact the Help Desk at (760) 245-4271 ext. 2740, via email at [helpdesk@vvc.edu](mailto:helpdesk@vvc.edu) or visit them in building 21.

### PLACEMENT SURVEY

<https://www.vvc.edu/offices/admissions-records/assessment.shtml>

*Improve your chances for success! Testing helps ensure proper placement in math and English and allows you to advance more quickly to your goals.*

- The assessment placement consists of a 10-minute video and a short survey. It takes approximately 20 to 30 minutes to complete. Contact the Assessment Center at (760) 245-4271 ext.2367 or at [assessment.center@vvc.edu](mailto:assessment.center@vvc.edu). Hours subject to change.

### EDUCATION PLAN

[www.vvc.edu/offices/guidance\\_and\\_counseling](http://www.vvc.edu/offices/guidance_and_counseling)

*Focus on your goal! **Meet with a counselor and complete an educational plan** to identify classes that are required to complete your certificate, degree or transfer program.*

- To schedule an appointment, log into your MyVVC and click on the "Appointments" link, and follow the instructions. (check daily at midnight for new openings)

### REGISTER FOR CLASSES (FORM)

[www.vvc.edu/offices/admissions-records/student-forms.shtml](http://www.vvc.edu/offices/admissions-records/student-forms.shtml)

*Ready to register for classes? Log in to MyVVC and complete the on-line [Non-Credit Registration Form](#). Once your counselor approves the courses you select, you will register on-line for classes on or after your assigned block in the [Navigate App](#).*

### REGISTRATION FEES

<https://webadvisor.vvc.edu/>

*Fees are due and payable at the time of registration. Pay in full or enroll in a payment plan through WebAdvisor at the [Pay with Payment Plan](#) link to avoid being blocked from registering for other Terms.*

#### Payment Options:

- Via WebAdvisor: - MyVVC then clicking the WebAdvisor App by using the options of "Pay in Full" or "Pay with a payment plan." Set up a payment plan at <http://mycollegepaymentplan.com/vvc/>.
- By mail – Mail payment to VVC Bursar's Office, 18422 Bear Valley Road, Victorville, CA 92395-5849 Rev. 4/15/2021
- In-person – Pay at the Bursar's Office. One Stop Center (Building 23)

**IT IS THE STUDENT'S RESPONSIBILITY TO CONFIRM THE REGISTRATION OF CLASSES AND PAY FEES. FEE PAYMENT DEADLINES ARE ENFORCED.**

### VVC ID CARD

*A VVC ID Card is required for all students and must be presented to access specific classes, computer labs, the weight room, and the library.*

- After you have registered for classes, take a valid I.D. and a copy of your VVC Registration Statement to the Associated Student Body Office in Bldg 44 to receive your VVC ID/ASB card.