

## AP 4236 Advanced Placement Credit- Process for awarding Victor Valley College credit

### Process

The granting of credit and units for Advanced Placement (AP) is the purview of the College's Academic Senate. In collaboration with faculty within the Counseling Department and staff from Admissions & Records, the Victor Valley College (VVC) Academic Senate will facilitate an AP policy update process on a continual three-year cycle. In 2009, the VVC Academic Senate voted to align, when reasonable to do so, its AP credit policy approval with the AP credit policies of our neighboring University of California and California State University campuses. This practice has been in place and it complies with Assembly Bill 1985 that was signed into law in 2016. In order to complete the review process so that each cycle's updated AP policy can be vetted and published in the subsequent year's college catalog, the Senate AP policy constituent groups will commence the process during the fall term of each third year in the cycle. Senate-approved AP policies will be published in the VVC Catalog, as well as online. The Counseling and Admissions & Records Offices will follow catalog rights, as defined in the VVC Catalog. This will give Counseling and the VVC Admissions & Records office flexibility to determine which catalog year's AP policy will benefit the student most for VVC graduation and certificate requirements.

### Credit and Unit Posting

The student seeking college credit for AP examinations must meet the following criteria:

Achieve a passing score on their completed AP subject area exam (only scores of 3, 4 or 5 yield college credit); Apply and complete the admission process to VVC; Submit their official College Board transcript that contains AP exam score data to the VVC Office of Admissions and Records; and Request an External Transcript Evaluation with either the VVC Counseling or Admission & Records Office.

Upon receipt of a student's official College Board AP transcript, and in accordance with the appropriate Senate-approved AP Policy, Admissions & Records office staff will indicate on the student's unofficial VVC transcript any applicable college credit and VVC course equivalencies towards graduation. Students seeking degrees at VVC must meet minimum units completed in residence at the College; the current residency unit minimum is 12.