

Victor Valley College Academic Senate Meeting - Thursday, May 6, 2021**Executive Officers present**

Lynne Glickstein, Leslie Huiner, Henry Young

Members present

Tim Adell, Glenn Akers, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Peter Francev, Jessica Gibbs, Patty Golder, Tiana Gray, Ed Heaberlin, Jacqueline Stahlke, Terry Truelove, Julia Wendt

Meeting called to order at 3:30 PM**1. OPENING ITEMS**

Procedural: 1.1 Public Comments Related to Agenda Items

2. SPECIAL GUESTS

Information: 2.1 RamFORWARD - Dr. Phylcia Deam

Program for formerly incarcerated students or criminal justice impacted students at VVC. Students incarcerated as juvenile or adult, or students who are/have been on probation qualify. Ensure success inside and outside of college. Program is grant funded, would like to make it permanent. Dedicated counselors, assist students with financial aid applications, book vouchers, supplies, community resources. Students transition into EOPS program. Students can reach out to Phylcia Deam or Corey Timberlake for more information.

3. INFORMATION ITEMS

Information: 3.1 VVC Technology Master Plan 2021-2025 - Stephen Toner/Technology Committee

Reviewed and discussed, send him or Lynne Glickstein feedback, this is information only for Academic Senate, document goes to College Council June 5.

Information: 3.2 Curriculum Committee Minutes - 03/25/2021, 04/08/2021

4. ACTION ITEMS

Action, Minutes: 4.1 Academic Senate Meeting Minutes

Motion to approve by Kelley Beach, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Tim Adell, Glenn Akers, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Peter Francev, Jessica Gibbs, Patty Golder, Tiana Gray, Ed Heaberlin, Jacqueline Stahlke, Terry Truelove, Julia Wendt

Action: 4.2 Academic Senate Diversity, Equity and Inclusion Committee Charge and Guidelines

Motion to approve on first read by Debra Blanchard, second by Ed Heaberlin.

Final Resolution: Motion Carries

Yea: Tim Adell, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Peter Francev, Patty Golder, Tiana Gray, Ed Heaberlin, Terry Truelove, Julia Wendt

Abstain: Jacqueline Stahlke

Not Present at Vote: Glenn Akers, Jessica Gibbs

Action: 4.3 Faculty Minimum Qualifications Under Equivalency Process - Form Revision

Motion to approve by Patty Golder, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Tim Adell, Glenn Akers, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Peter Francev, Patty Golder, Tiana Gray, Ed Heaberlin, Jacqueline Stahlke, Terry Truelove, Julia Wendt

Not Present at Vote: Jessica Gibbs

Action: 4.4 Institutional Learning Outcomes Updated 2021

Motion to approve by Debra Blanchard, second by Kelley Beach.

Final Resolution: Motion Carries

Yea: Tim Adell, Glenn Akers, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Peter Francev, Patty Golder, Tiana Gray, Ed Heaberlin, Jacqueline Stahlke, Terry Truelove, Julia Wendt

Not Present at Vote: Jessica Gibbs

Action: 4.5 Faculty Hiring Prioritization Committee Policies and Procedures - 1st Reading

Motion to approve on a first read by Debra Blanchard, second by Terry Truelove.

Discussion: Peter Francev would like more time for faculty to review and bring document back for second reading.

Final Resolution: Motion Carries

Yea: Tim Adell, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Patty Golder, Tiana Gray, Jacqueline Stahlke, Terry Truelove, Julia Wendt

Abstain: Peter Francev, Jessica Gibbs, Ed Heaberlin

Not Present at Vote: Glenn Akers

5. PRESIDENT'S REPORT

Report: 5.1 President, Dr. Henry Young

1. ASCCC Spring Plenary 2021 Summary - Powerpoint presentation: Follow up on anti-racism, social justice, decolonization topics in community college system, agendizing DEI in senate committees, equity in Guided Pathways, incorporating DEI in campus culture, curriculum, hiring committees, college governance structures, impetus to create culturally responsive, inclusive pedagogy, examining

student outcome data, Guided Pathways and 10+1 issues alignment, how equity committees support institution. Shared link to review the resolutions that were approved at plenary.

2. Graduation at Glen Helen Amphitheatre on Saturday, June 12, 6pm - Hope faculty will attend, will be outside and COVID-19 protocols will be adhered to at the event, important to be there for our students.

3. Mandated Faculty Training - Sexual Harassment training will be deployed out for the institution, if part-time faculty have completed it at other colleges they can provide Human Resources with documentation.

6. EXECUTIVE OFFICER'S REPORTS

Report: 6.1 Vice President, Lynne Glickstein

Got a good response from All-Calls that were sent out for committees and graduation guides, positions will be decided at next Tuesday's ASEB meeting. Discussion about the responsibilities of the faculty graduation guides, there is also a need for general volunteers. Draft of bylaws & constitution revisions will be reviewed by ASEB next week for the June AS Agenda. Got good information from spring plenary about senate governing documents, will be faculty focused.

Report: 6.2 Secretary, Leslie Huiner

Report: 6.3 Treasurer, David Gibbs

Report: 6.4 Past President, Lee Bennett

7. SENATE REPRESENTATIVE REPORTS

Report: 7.1 Part-Time Faculty Area Representatives - Glenn Akers, Leontine Jefferies, Jeff Stalians
Dr. Akers would like to introduce Dr. Jamey Cooper.

Report: 7.2 Area Representatives

Kelley Beach - Working to embed counselors in disciplines, reaching out to divisions and talking to faculty, look forward to supporting each other in this process moving forward.

8. COMMITTEE REPORTS OR SPECIAL REPORTS

Report: 8.1 Basic Skills Committee - Patty Golder

ESL curriculum is moving through META and working on Basic Skills noncredit GED class.

Report: 8.2 Catalog Committee - Lorena Dorn

Per Debby Blanchard, committee member: The new catalog is out, looks great, this is the earliest it has been published.

Per Dr. Dorn: The Catalog Committee met April 27th. The 2021-2022 catalog should be published by the end of this week. We discussed snags in updating a few VVC local graduation requirements that are not currently under the purview of the Curriculum Committee but cannot be addressed by the Graduation Committee at this time. Recommendations were given in regards to fixing/updating these processes. We will continue to work with the Academic Senate leadership on this topic. Related to this topic is our new Guided Pathways model. Whenever new disciplines, degrees, and certificates are created, we need a process that determines which school and RAMPPath they will fall under. The Vice President of Instruction is a part of our committee discussion and is working on this aspect. The second topic was publishing more than one addendum per year. Research items were identified which will be brought back at our May meeting so that a final decision on this topic can be solidified.

Report: 8.3 Curriculum Committee - Debby Blanchard

Japanese Ethnic Studies curriculum is moving through META. African-American studies and Chicano/a studies are in process, Dorothy Reina was asked by VPI Todd Scott to write Chicano/a studies, hope to get 3 Ethnic Studies courses approved. Committee discussed how to put DEI into curriculum, added suggestion to embed one SLO and one PLO into every course and program, was met with robust discussion, will continue discussion and watching ASCCC recommendations, next meeting is May 13. Have also located Southeast Asian studies instructor. Send her email if you're interested in submitting a course, if you need courses approved this spring, two more committee meetings scheduled this spring.

Report: 8.4 Equivalency Committee - Debby Blanchard

Equivalency Committee takes all applicants for teaching positions that don't meet minimum qualifications and applies the process and criteria, senate just approved the revised document, important to let her, David Gibbs or Maria Ruiz know if your department has an issue, sometimes it's taking 9 months to get an equivalency form approved, it should move forward faster through Human Resources.

Report: 8.5: Graduation Requirements Committee - Jacqueline Stahlke

The graduation committee continues to meet, however, we do not have agendas in place yet because we still have yet to have a charge approved. The committee has been working diligently since fall 2020 to get a charge approved, however, the charge we develop continues to be altered by the executive board. For instance, we proposed a charge, however, on the December agenda, the charge was slightly revised and guidelines were added that were very similar to Lane community college in Oregon, a community college that does not follow Title 5. More recently, the GRC committee sent ASEB the charge to be revisited on the May academic senate meeting, but the charge was not put on the agenda nor was it placed on the April 27th ASEB agenda even though there is an email chain that ASEB stated they would discuss the item. Without this committee and the work that needs to be completed regarding graduation, our students will suffer. Recently updated and newly approved courses that could fall within our GE and major areas cannot be updated. For instance, history 153, African American History, should be a global competency course, however, there are no guidelines nor mechanisms in place to add the course to our GE areas. We have called upon ASEB to attend our meetings, however, we have not been contacted nor have had the opportunity to collaborate collegially with ASEB. By arbitrarily adding courses

one-by-one to GE and major requirements without guidelines goes against our current structures in which guidelines and procedures are in place to facilitate change. This report serves as the committees call to action for ASEB to allow the graduation committee to produce outcomes and help our students.

Report: 8.6 Honors Committee - Tim Adell

Tim has done an all-call for committee members for Honors Committee. Guided Pathways looking at a roll-out for fall, some wonderful work has been done, Jacqueline Stahlke, Lorena Dorn, Kelley Beach have done great work setting out program maps.

Student Success Teams are being formed, we're not looking at changing anything in the classroom, just augmenting things in the classroom, students will have supports from all angles, success teams include deans, peer tutors/advisors, counselors, a lot of people working together to help students get through this adventure of college.

Report: 8.7 Instructional Program Review (IPRC) - David Gibbs

Working on end of year document to talk about challenges or good things that happened, a SWOT analysis with policy recommendations for upgraded Nuventive platform we've been approved for, will get platform to SLOAC after it's implemented. Program definition questions as it relates to new system.

Report: 8.8 Open Educational Resources - Yvonne Reed

The ASCCC Open Educational Resources Initiative (OERI) has hosted 16 discipline specific webinars this past month and there are a few more scheduled for May including Child Development, Geography/Physical Sciences and a continuance to English and Literature April webinar. On May 14th there will be a virtual conference, Blueprint for Counseling Success, specifically for counselors. I hope that you find some of these opportunities useful if you are interested in adopting OER in the Fall. Also, I will be offering a few open office hours in June for anyone who has questions or would like more information about using OER resources.

Report: 8.9 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder

Still ILO testing for the communication ILO in May, process was held up for financial reasons, it's moving forward. Nuventive platform - she went to IPRC meeting, have talked about building out the platform, IPRC & SLOAC meeting on the 14th for regular meeting, program definition in discussion, will have administrators and others at the meeting.

9. PARTICIPATORY GOVERNANCE REPORTS

Report: 9.1 College Council – Henry Young

1. Special Report: Guided Pathways (Pillars 1-4) 4 Effective Teaching and Learning
2. Telecommuting AP (Tabled)
2. AP 3720 Computer Use.

Report: 9.2 Distance Education Advisory Committee – Tracy Davis

DEAC meets twice a month, continuing to hold CAT workshops for spring and summer. VVCFA working on MOU on reopening, reintegration, if it's signed it would allow us to branch out and offer CAT Workshops specifically designed for coming back to campus, helping those going back in classroom who are not DE Certified or your classes are not conducive to online, examples of how to use Canvas in face-to-face classes such as exams or submitting papers. Revising DEIC document, last was passed 2 years ago, some things have changed, more opportunities for outside certification. Working with DE Coordinator Lisa Kennedy on DEAC 050 noncredit course that formalized existing practice into a noncredit class, would like to roll out in fall and offer at least one section in a 6, 8 or 16 week schedules, would like to offer each semester and intersession. Special workshop for dept chairs to use Canvas for department needs, how to deal with stressed online and remote students, if you plan on using Canvas in any way, some techniques that will help students help themselves.

Report: 9.3 Finance, Budget & Planning Committee – Henry Young

Looking to finalize revisions to AP 6200, will be presented to Academic Senate. Budget augmentation rubric is also being revised, will use old rubric to score current program review requests. VP has shared a current prioritized list with committee, will be doing that work in next month. Chairs should hear by mid-June on prioritization allocations. Need additional faculty member for committee, if you're interested please let Lynne Glickstein know.

Report: 9.4 Student Equity & Achievement Committee – Henry Young

1. Reviewed Charge as related to Diversity Equity and Inclusion.
2. Reviewed Report Prepared by USC's Center for Urban Education previewed VVC SEAP.
3. Prioritized the Need for GP Scale of Adoption (Pillar 1 thru 4).

10. ADJOURN

Procedural: 10.1 Adjourn the May 6, 2021 Academic Senate Meeting
Adjourned at 5:10 p.m.