



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
FACULTY MINIMUM QUALIFICATIONS UNDER EQUIVALENCY PROCESS
CHECKLIST AND COVERSHEET FOR ACADEMIC DISCIPLINES ONLY.**

APPLICANT NAME _____ DISCIPLINE _____

- COMPLETED CHECKLIST AND COVERSHEET FOR ACADEMIC DISCIPLINES**
- COMPLETED EQUIVALENCY FORMS FROM THE VVC WEBSITE**
- STATEMENT OF INTRODUCTION & EQUIVALENCY BEING REQUESTED**

This is your opportunity to tell the Equivalency Committee which discipline you are requesting equivalency for and why you feel your request should be approved.

- COMPLETED VVC DISTRICT NEOGOV APPLICATION**

Please see our website for application instructions.

- LIST OF MINIMUM QUALIFICATIONS OF THE DISCIPLINE IN WHICH YOU ARE REQUESTING EQUIVALENCY AS LISTED BY THE CCCCCO.**

The link for the MQ handbook can be found here: <https://www.cccco.edu/-/media/CCCCO-Website/About-Us/Reports/Files/2017-Minimum-Qualifications-Handbook-r1-ADA.ashx>

- A COPY OF ANY AND ALL TRANSCRIPTS YOU ARE USING IN ORDER TO QUALIFY YOUR REQUEST FOR EQUIVALENCY.**

It is important to note that many of the disciplines the 'Handbook for Minimum Qualifications for Faculty and Administrators in California Community Colleges' utilize both graduate and undergraduate degrees to establish qualifications.

- A COMPLETED CORSEWORK COMPARISON CHART.**

Please see example and template in instructions.