



Campus Police--Ext. 2329
After Hours & Weekends—Ext. 2555

**FACULTY/STAFF REPORT FORM
INAPPROPRIATE STUDENT BEHAVIOR**

Student Information

Name:	Student ID#
Class /Office Involved:	Location:
Section #	Date: Time:

Type of behavior exhibited:

Action Taken by Faculty/Staff member:

Referred for Disciplinary Reasons (Recommended Action):

Faculty/Staff Member completing report: _____

Contact Extension: _____ **Office Hours:** _____

Return this report to the
Vice President of Student Development located in Building 55

AUTHORITY OF INSTRUCTORS CLASSROOM RELATED INCIDENTS

According to Education Code Section 76032, faculty members have the authority to manage their classes and classrooms and to maintain an acceptable level of conduct within each class. Any instructor may order a student removed from his or her class for the day of the removal and the next class meeting. Using the “Inappropriate Student Behavior” form the instructor shall immediately report the removal to the Vice President or Dean, Student Development and the Dean of the area discipline. The Dean of the area discipline shall arrange for a conference between the student and the instructor regarding the removal. The Dean of the area discipline shall attend the conference if the student or faculty member requests the Dean’s attendance. The student shall not be returned to the class during the period of the removal without a concurrence of the instructor. Nothing herein will prevent the Dean of the area discipline from recommending further disciplinary procedures in accordance with these procedures based on the facts which led to the removal.

(Education Code Section 76032, Page 7 of VVC AP 5520a – Standards for Student Discipline)