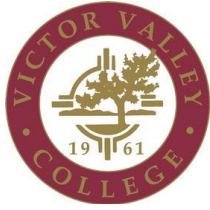


Bookkeeping I Certificate



CATALOG 2021-22

GE Pattern: none
Total Units: 16 Units
Program Code: [BOOK.CERT](#)

Potential Career Options

(click the link)

STUDENT SUCCESS TEAM SUPPORT

School Dean

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Faculty Advisor

Brian Quarles

EXPLANATION OF CATEGORIES

Req	Required Core	A course that is required for this degree
GE	General Education	A course that fulfills a specific general education requirement for this degree, which can be replaced with another course that meets the same requirement
RE	Restricted Elective	A course selected from a list of elective courses specified for this degree in the course list in the catalog, which can be replaced with another course from the same list
Elec	Elective	A degree-applicable course that is part of a degree roadmap to ensure that there is a total of at least 60 units, which is a requirement for an associate degree

Year 1, Semester 1

Total: 9.0

Category	Course	Title	GE Area	Unit
Req	BADM 50	Applied Accounting I		3.0
Req	BADM 51	Applied Accounting II		3.0
Req	BADM 142	Business Mathematics		3.0

Year 1, Semester 2

Total: 7.0

Category	Course	Title	GE Area	Unit
Req	BADM 100	Introduction to Business Organizations		3.0
Req	BADM 106	Accounting Software Applications Part A		2.0
Req	BADM 107	Accounting Software Applications Part B		2.0