

**Victor Valley Community College District
Regular Meeting of the Board of Trustees
Tuesday, February 8, 2022
APPROVED MINUTES**

1. OPENING ITEMS**1.1 CALL TO ORDER**

The Governing Board of the Victor Valley Community College District met in the Student Activities Center Rooms A-D on February 8, 2022. Board President Tarpley called the meeting to order at 5:01p.m

1.2 ROLL CALL

Members present

Trustees: Jennifer Tarpley and Brandon A Wood

Dennis Henderson, Joseph W Brady, Sharon Pinkerton

Superintendent/President: Daniel Walden

1.3 PUBLIC COMMENT ANNOUNCEMENT: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350).

1.4 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

There were no public comments to closed session items.

1.5 ANNOUNCEMENT OF, AND RECESS TO CLOSED SESSION

Recessed to closed session at 5:02pm

2. CLOSED SESSION

2.2 Conference with Legal Counsel- Potential/Anticipated Litigation

2.3 Conference with Legal Counsel- Existing Litigation

3. RECONVENE OPEN/PUBLIC SESSION**3.1 CALL TO ORDER**

Board President Tarpley reconvened the meeting at 6:07p.m.

3.2 ROLL CALL

Members present

Trustees: Jennifer Tarpley and Brandon A Wood

Dennis Henderson, Joseph W Brady, Sharon Pinkerton

Superintendent/President: Daniel Walden

Student Trustee: Pamela Glendinning

3.3 PLEDGE OF ALLEGIANCE TO THE FLAG

Trustee Brandon Wood led the pledge.

3.4 CLOSED SESSION REPORT OUT

Board President Tarpley stated closed session began at 5:03pm. There was no action taken by the Board to report. Closed session was adjourned at 6:02pm..

3.5 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

There were no items deleted or corrected from the agenda.

4. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**4.1 PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

VVC Student, Erika McRea - Regarding VVC Mask Mandate

5. BOARD OF TRUSTEE GOALS**5.1 Progress on Board of Trustee Goals**

Trustee Henderson reported on Goal #5 pertaining to supporting the Caring Campus Initiative, discussing one of the items on the agenda tied to this goal.

Trustee Wood reported on Goal #4 pertaining to the safe and successful reopening of the college, stating that enrollment is up from this time last year.

Trustee Tarpley reported on Goal #2 pertaining to increasing student access, success and completion, and reported on the many items on the agenda this month that are tied to this goal.

6. SUPERINTENDENT/PRESIDENT'S REPORT**6.1 Presentation - Human Resources Alignment with Educational Master Plan**

Dr. Walden introduced Vice President Monica Martinez who introduced the Human Resources team. Each presented on the departments work to align with the Educational Master Plan (EMP) and the Caring Campus Initiative. It is the responsibility of HR to introduce the concept of caring campus to new employees. Each presented on the work involved with job descriptions, recruitment onboarding, performance evaluations and professional development. Future work will take place on the employee exit process. Ms. Martinez stated that the Caring Campus Initiative is something they have focused on and they meet monthly to discuss the EMP. Their impact is exponential. Trustee Brady congratulated and complemented them on their team.

6.2 ASB GOALS

Student Trustee Pamela Glendinning reported on the progress of the ASB Goals and reported on upcoming events.

6.3 FACILITIES UPDATE

Deputy Superintendent/Executive Vice President John Nahlen introduced Marika Elderly to discuss her energy consulting company Green Economy. She shared a presentation of opportunities that would impact VVC's sustainability commitment. Please see the Library section of BoardDocs to see the presentation.

6.4 FOUNDATION

Dr. Walden moved the Foundation report to the front of his report section. Kirsten Acosta, Interim Director of the VVCCD Foundation reported on grant applications, and the Hall of Fame which will be held on April 23 at Hilton Garden Inn. She invited VVC alumni Miranda Mikel Buckley to the podium, who spoke of the opportunities VVC has given her, stating it was a catalyst for improvement for herself as it is for the community. Ms. Acosta and others surprised Ms. Buckley with her being elected for the Young Alumni Hall of Fame Award.

6.5 Updates Pertaining to COVID-19

Dr. Walden provided a Covid update. And stated that enrollment is looking to increase by 5.8%. He reported that VVC is going all out for fall and spring to recapture enrollment. Students will have all fees waived, including parking, enrollment, etc (not materials fees). New high school students can also receive \$250 each for fall and spring in book vouchers. This is being highly publicized on social media, radio, and billboards. Last month the Covid cases have plunged by 70%, and California is removing the state mask mandate. Once this mandate is lifted for the K12 schools, the college will be able to work with the unions and governance structure to get rid of the masks.

6.6 PRESIDENT'S COMMENTS

Dr. Walden had no further comments.

Trustee Tarpley temporarily adjourned the Regular Meeting at 7:22pm to allow for the Special Meeting to take place after the technology break.

 Technology break: 7:22pm
 Special meeting 7:30pm
 See Special Meeting for Minutes

Reconvene regular meeting: 7:43 pm

7. REPORTS**7.1 ACADEMIC SENATE**

No representation/no report.

7.2 AFT PART-TIME FACULTY UNITED

No representation/no report.

7.3 ASB

ASB President/Student Trustee Pamela Glendinning thanked the board for their approval of travel to the ASB Leadership Conference, and reported on the many exciting activities ahead for the spring semester, including partnering with DEI to put on Black History month event.

7.4 CSEA

No representation/no report.

7.5 CTA

No representation/no report.

7.6 MANAGEMENT

Liz Duarte reported on behalf of tutoring and academic support and its alignment to the EMP.

8. CONSENT AGENDA**8.1 PUBLIC COMMENT ANNOUNCEMENT RELATED TO CONSENT AGENDA ITEMS**

There were no public comments to the consent agenda.

8.2 APPROVAL OF CONSENT AGENDA ITEMS

Student Trustee Pamela Glendinning pulled items 8.15 and 8.38 for further discussion during the Action Agenda.

Resolution: Approve the consent agenda items in one vote, excluding items 8.15 and 8.38.

Motion by Joseph W Brady, second by Dennis Henderson.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.3 Resolution 22-03 - AB 361: Virtual Meeting

Resolution: Approve the extension of AB 361 through approval of Resolution 22-03 - AB 361 - Virtual Meetings for the February 8, 2022 regular Board of Trustees Meeting.

8.4 Approval of Minutes of the December 14, 2021 Regular Board of Trustees Meeting

Resolution: Approve the draft meeting minutes of the December 14, 2021 Regular Board of Trustees meeting as submitted.

8.5 Approval of Minutes of the January 11, 2022 Regular Board of Trustees Meeting

Resolution: Approve the draft meeting minutes of the January 11, 2022 Regular Board of Trustees meeting as submitted.

8.6 Approval of Minutes of the January 13, 2022 Special Board of Trustees Meeting

Resolution: Approve the draft meeting minutes of the January 13, 2022 Special Board of Trustees Meeting as submitted.

8.7 Agreement - Cal-Lift, Inc.

Resolution: Ratify the agreement with Cal-Lift, Inc.

8.8 Agreement - Olpin Group

Resolution: Ratify the agreement with Olpin Group in the estimated amount of \$7,453.50.

8.9 Agreement - All American Tree Service

Resolution: Ratify the agreement with All American Tree Service.

8.10 Agreement - Carpet Club, Inc.

Resolution: Ratify the agreement with Carpet Club, Inc.

8.11 Board Payment Report for December 2021

Resolution: Accept the Board of Trustees Payment report as presented.

8.12 Clinical Facility Use Contract

Resolution: Ratify an agreement between Victor Valley Community College District and Dr. Viruch Vachirakornton for clinical facility use. The agreement is to be reviewed annually with termination, changes and/or additions to be modified by addendum.

8.13 Clinical Facility Use Contract

Resolution: Ratify an agreement between Victor Valley Community College District and Mehta Heart and Vascular Interventional Cardiology office (Dr. Chirag Mehta, MD) for clinical facility use. The agreement is to be reviewed annually with termination, changes and/or additions to be modified by addendum.

8.14 Agreement - Marcy Drummond, Eduvators, LLC

Resolution: Ratify the agreement with Marcy Drummond/Eduvators, LLC in the amount not to exceed \$7,200.00.

PULLED FOR DISCUSSION

8.15 Agreement - Letner Roofing Company

Resolution: Ratify the Agreement with Letner Roofing Company in the estimated amount of \$14,200.00.

8.16 Agreement Change Order 3 - PCH Architects

Resolution: Ratify the change order 3 increase with PCH Architects in the amount of \$9,800.00.

8.17 Apple Valley Unified School District Facilities Use Agreement

Resolution: Ratify a contract with Apple Valley Unified School District for the purpose of facility use from January 3, 2022 to January 3, 2023.

8.18 Agreement Renewal: ClassLink, Inc.

Resolution: Ratify the agreement with ClassLink in the annual estimated amount of \$33,120.00.

8.19 Agreement: Caitlyn Gempler (Independent Contractor)

Resolution: Ratify the agreement with Caitlyn Gempler in the annual estimated amount of \$62,400.00.

8.20 Agreement: Cresenciana Rios (Independent Contractor)

Resolution: Ratify the agreement with Cresenciana Rios in the annual estimated amount of \$62,400.00.

8.21 Agreement: Vector Resources, Inc. (Display Equipment Bldg. 10)

Resolution: Ratify the agreement with Vector Resources, Inc. in the estimated amount of \$6,735.37.

8.22 Agreement: Vector Resources, Inc. (Bldg. #30/13 Upgrade)

Resolution: Ratify the agreement with Vector Resources, Inc. in the estimated amount of \$11,262.08

8.23 Agreement: Vector Resources, Inc. (For High Flex Room)

Resolution: Ratify the agreement with Vector Resources, Inc. in the estimated amount of \$1,566.00.

8.24 Independent Contractor Agreement - El Torito Meat Market

Resolution: Ratify the Independent Contractor Agreement with El Torito Meat Market in the amount \$1,400.75.

8.25 CSEA Memorandum of Understanding for Participation in All College Day- February 25, 2022

Resolution: Approve the Memorandum of Understanding between the District and CSEA for Participation in All College Day February 25, 2022 for Custodial Staff.

8.26 Increase Contract Amount - Shaw HR Consulting, Inc.

Resolution: Ratify an increase to the contract with Shaw HR Consulting, Inc. in the amount of \$6,000.00.

8.27 Agreement Renewal: Sidepath Inc. (Wyse Software for VDI)

Resolution: Ratify the agreement with Sidepath, Inc. in the estimated amount of \$1,956.54.

8.28 Agreement Renewal: Online Computer Library Center (OCLC), Inc. (Exproxy)

Resolution: Ratify the agreement renewal with Online Computer Library Center (OCLC), Inc. in the estimated amount of \$3,294.09.

8.29 Updated Roster - ASB Out of State Student Travel - A.S.A.C.C National Contemporary Leadership & Citizenship Conference

Resolution: Ratify the updated roster for the Associated Student Body representatives travel to Washington D.C. to attend the American Student Association of Community Colleges (A.S.A.C.C) National Contemporary Leadership & Citizenship Conference from March 17 through March 22, 2022. Originally Board approved on December 14, 2021.

8.30 Academic Equivalency - John Loy

Resolution: Ratify the equivalency as listed.

8.31 Academic Equivalency- Anthony Niro

Resolution: Ratify the equivalency as listed.

8.32 Memorandum of Understanding - San Bernardino Community College District for Crafton Hills College Site

Resolution: Ratify the Memorandum of Understanding with San Bernardino Community College District, SBCCD.

8.33 Agreement: DudeSolutions

Resolution: Ratify the agreement with DudeSolutions in the amount of \$7,568.28.

8.34 Academic Equivalency- Lupe Gutierrez

Resolution: Ratify the equivalency as listed.

8.35 Academic Equivalency- Cristina Sedano

Resolution: Approve the equivalency as listed

8.36 Contract Ed. - Community Health Worker Apprenticeship. RSI Letter

Resolution: Ratify an agreement with the LAUNCH Network and Division of Apprenticeship Standards (DAS). Effective Spring 2022, Community Health Worker apprentices can enroll into additional courses with VVC through continuing education. Local employers of the CHW apprenticeship committee have selected these courses to align with program completion.

8.37 Community Ed. - Modern Retirement Planning Seminars

Resolution: Ratify an agreement with Arch Angel Financial (Chris Martin) to provide Modern Retirement Planning seminars through Community Education. Sessions will occur throughout the Winter/Spring 2022 semesters. Registration per participant is \$39. Revenue share with consultant is 50%. Invoicing to occur upon completion of each session.

PULLED FOR DISCUSSION

8.38 Contract Initiation with Sang Leng Trieu, DrPH

Resolution: Ratify an Independent Contractor Agreement with Sang Leng Trieu, Ph.D. to plan and develop a student wellness ambassador program at Victor Valley College.

8.39 AFT Part-Time Faculty- Memorandum of Understanding for New Employee Orientation- Spring 2022

Resolution: Ratify the Memorandum of Understanding between the District and AFT Part-Time Faculty United Local 6286 for New Employee Orientation for Spring 2022.

9. ACTION AGENDA

9.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS

There were no public comments to agenda agenda items.

10. BOARD OF TRUSTEES - ACTION AGENDA

10.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

• PULLED FOR DISCUSSION

8.15 Agreement - Letner Roofing Company

Discussion: Student Trustees asked about the last time the roof was replaced. Mr. Nahlen said there are 3 different levels to the roof and it was determined that the whole roof does not need to be replaced and patching was the most sufficient and cost effective solution.

Motion by Joseph W Brady, second by Dennis Henderson to approve the Agreement with Letner Roofing Company in the estimated amount of \$14,200.00.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

• PULLED FOR DISCUSSION

8.38 Contract Initiation with Sang Leng Trieu, DrPH

Discussion: Vice President Karen Engelsen explained the work is for student wellness.

Resolution:

Motion by Joseph W Brady, second by Brandon Wood to approve an Independent Contractor Agreement with Sang Leng Trieu, Ph.D. to plan and develop a student wellness ambassador program at Victor Valley College..

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

10.2 Board Resolution #22-02 - Black History Month

Motion by Brandon A Wood, second by Joseph W Brady to adopt Resolution No. 22-02 – Black History Month
Trustee Brady read the Resolution aloud.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

10.3 2022 Board of Trustees Meeting Calendar

Motion by Joseph W Brady, second by Dennis Henderson to review and approve the proposed calendar for the 2022 Board of Trustees monthly meetings.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

10.4 Resolution 22-04 - Adopting Realigned Trustee Areas for VVCCD Board Members based on 2020 Census

Motion by Dennis Henderson, second by Joseph W Brady to approve Resolution No. 22-04 realignment of Trustee Areas for Victor Valley Community College District Board Members based on the 2020 Census Pursuant to Education Code 5019.5.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

11. SUPERINTENDENT/PRESIDENT - ACTION AGENDA

No items.

12. ADMINISTRATIVE SERVICES - ACTION AGENDA

12.1 Nonresident Tuition Fee

Motion by Joseph W Brady, second by Dennis Henderson to approve the nonresident tuition rate of \$332 per unit (Statewide basis). This nonresident tuition fee will be effective beginning with the 2022 Fall semester.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

12.2 Approval of Managed Services Renewal Addendum with Ellucian Company, LP

Motion by Joseph W Brady, second by Dennis Henderson to approve an addendum to the Technology Management Services Agreement dated February 16, 2016 with Ellucian extending the existing agreement at the current rates through June 30, 2022.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

13. HUMAN RESOURCES - ACTION AGENDA

13.1 Non-Classified Short Term Employees

Motion by Dennis Henderson, second by Joseph W Brady to approve the appointments of non-classified short term employees as listed.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

13.2 Renewal of Administrator Contracts

Motion by Dennis Henderson, second by Joseph W Brady to approve the renewal of Administrator contracts as listed.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

13.3 Academic Second Contract Recommendation

Motion by Joseph W Brady, second by Dennis Henderson to enter into contracts with the employees listed for the following academic year 2022-2023.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

13.4 Academic Third Contract Recommendation

Motion by Dennis Henderson, second by Joseph W Brady to enter into contracts with the employees as listed for the following two academic years 2022-2023 and 2023-2024.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

13.5 Academic Tenured Employee Recommendation

Motion by Dennis Henderson, second by Sharon Pinkerton to employ the probationary employees as tenured employees for all subsequent academic years.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

14. INSTRUCTION - VICE PRESIDENT - ACTION AGENDA

No agenda items.

15. INSTRUCTION - HASS

No agenda items.

16. INSTRUCTION - PSIT

16.1 Amendment, Contract Ed. - 11/09/2021 17.2 - SB County Probation

Motion by Joseph W Brady, second by Dennis Henderson to approve an agreement / board approval from 11/09/21 with San Bernardino County Probation. Agreement verbiage modifications were required by SB County Probation. Changes have been presented and approved with Risk Management and legal. Examples include: proof of coverage, increased probation staff presence and training for class sessions, etc. Modifications are noted in the provided attachment.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

Trustee Brady left the room at 8:23 and returned at 8:24pm

16.2 Truck Purchase for the Commercial Driver Training Program

Motion by Dennis Henderson, second by Brandon A Wood to approve the purchase of a Class A Truck for the Commercial Driver Training Program from Pride Truck Sales, L.P. in the amount of \$74,219.44.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

16.3 Truck Purchase for the Commercial Driver Training Program- SWP Regional Funds

Motion by Joseph W Brady, second by Dennis Henderson to approve the purchase of a Class A Truck for the Commercial Driver Training Program from Arrow Truck Sales in the amount of \$93,888.98.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

17. INSTRUCTION - INST. OPERATIONS

No agenda items.

18. INSTRUCTION - STEM

No agenda items.

19. INSTRUCTION - STUDENT EQUITY/SUCCESS

No agenda items.

20. STUDENT SERVICES - ACTION AGENDA

20.1 Contract - Ferrilli Information Group

Motion by Joseph W Brady, second by Dennis Henderson to approve a contract with Ferrilli Information Group to provide Registrar resources to the Admissions and Records department.

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

21. INFORMATION/DISCUSSION

21.1 First Read: Board Policy 2435 - Evaluation of the Superintendent/President

All trustees have had copies of the changes in the board policies, which Dr. Walden explained.

21.2 First Read: Board Policy 4230 - Grading and Academic Record Symbols

21.3 First Read: Board Policy 4235 - Credit for Prior Learning

21.4 First Read: Board Policy 5700 - Intercollegiate Athletics

Pamela Glendinning asked about the changes, and Dr. Walden explained the law is that individuals can play on any team of the gender they identify with.

21.5 First Read: Board Policy 5015 Residence Determination

This adds if you are current military you are waived non-residence tuition.

21.6 Sunshine (Open) Successor Collective Bargaining Agreement- VVCFA, Chapter 1169 CTA/CCA/NEA's Proposal to District

22. BOARD COMMUNICATION: At this time, the Board of Trustees will report on matters directly related to their functions as Board members (attendance at conferences, professional affiliations, and community involvement).

22.1 Individual Board of Trustees Reports

- Trustee Pinkerton expressed her excitement about the information provided at the meeting on the energy opportunities, as well as our increased enrollment.
- Trustee Henderson had nothing to report.
- Trustee Brady reported on the Industry Sector meeting with the real estate industry. There were about 27 individuals in attendance. He has heard a lot of excitement since the lunch from attendees reaching out and saying they feel a real connection with the college now. He spoke about the next Industry Sector meeting scheduled for March 17th, and thanked his assistant LJ.
- Trustee Tarpley discussed her desire to move the board meetings back to the old board room. She feels that the work to hold the meetings in the Student Activities Center places an undue burden on the supporting staff members now that the COVID

crisis is passing. The other Trustees agreed, however Trustee Brady said he agreed from a functional standpoint, but the location in building 10 is too tight.

- Trustee Wood shared a video of the Oak Hills High School learning that they won the mock trial competition. They went head to head with Redlands, a team that had won 16 championships.

23. ADJOURNMENT

23.1 Adjourn February 8, 2022 Board of Trustees Regular Meeting

There being no further action brought before the Governing Board, on a motion by Dennis Henderson and a second by Brandon Wood the meeting was adjourned at 8:52pm

Final Resolution: Motion Carries

Student Advisory Vote: Yea

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton