

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Victor Valley

**PART I. FULL-TIME EQUIVALENT STUDENTS**

State Residents (and Nonresidents Attending Noncredit Courses)	
Attendance FTES	Factored FTES

**Summer Intersession (Summer 2017 Only)**

1. Noncredit (Parts IV.A.1 + VII.A.3)	5.25	5.25
2. Credit (Parts III.A.1 + VI.A.1)	262.35	262.35

**Summer Intersession Courses (Summer 2018 Prior to July 1, 2018)**

1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	729.29	729.29

**Primary Terms (Exclusive of Summer Intersession)**

**1. Census Procedure Courses**

(a) Weekly Census Contact Hours (Part II)	5,007.73	5,007.73
(b) Daily Census Contact Hours (Part III)	1,123.60	1,123.60

**2. Actual Hours of Attendance Procedure Courses**

(a) Noncredit (Part IV.C)	73.87	73.87
(b) Credit (Part IV.D)	442.51	442.51

**3. Alternative Attendance Accounting Procedure Courses**

(a) Weekly Census Procedure Courses (Part V)(Credit)	1,277.93	1,277.93
(b) Daily Census Procedure Courses (Part V)(Credit)	717.79	717.79
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00

**Total FTES**

Total Credit FTES	9,561.20	9,561.20
Total Noncredit FTES	79.12	79.12
Total FTES	9,640.32	9,640.32

Supplemental Information	FTES
Inservice Training Courses	0.00
Basic Skills Courses and Immigrant Education (Noncredit)	47.43
Basic Skills Courses and Immigrant Education (Credit)	1,571.87

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**PART I. FULL-TIME EQUIVALENT STUDENTS**

	<b>Nonresidents</b>	
	<b>Attendance FTES</b>	<b>Factored FTES</b>
<b>Summer Intersession (Summer 2017 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	4.97	4.97
2. Credit (Parts III.A.1 + VI.A.1)	10.57	10.57
<b>Summer Intersession Courses (Summer 2018 Prior to July 1, 2018)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	22.36	22.36
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
<b>1. Census Procedure Courses</b>		
(a) Weekly Census Contact Hours (Part II)	197.82	197.82
(b) Daily Census Contact Hours (Part III)	43.47	43.47
<b>2. Actual Hours of Attendance Procedure Courses</b>		
(a) Noncredit (Part IV.C)	22.05	22.05
(b) Credit (Part IV.D)	12.96	12.96
<b>3. Alternative Attendance Accounting Procedure Courses</b>		
(a) Weekly Census Procedure Courses (Part V)(Credit)	44.02	44.02
(b) Daily Census Procedure Courses (Part V)(Credit)	24.32	24.32
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	355.52	355.52
Total Noncredit FTES	27.02	27.02
<b>Total FTES</b>	<b>382.54</b>	<b>382.54</b>

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

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**PART II. STUDENT CONTACT HOURS OF WEEKLY CENSUS PROCEDURE COURSES**

Reference: Education Code Section 84750 Title 5 Sections 55100, 58003.1(b), 58004, 58050, 58051	Contact Hours of State Residents	Contact Hours of Nonresidents (ECS 76140)*
<b>A. First Primary Term</b>		
1. 1st CW Day	63,645.09	2,869.66
2. 1st CW Extended Day	21,435.40	888.48
<b>B. Second Primary Term</b>		
1. 1st CW Day	60,040.65	2,134.56
2. 1st CW Extended Day	19,195.10	598.42
<b>C. Third Primary Term</b>		
1. 1st CW Day	0.00	0.00
2. 1st CW Extended Day	0.00	0.00

Calculated FTES	Resident FTES	Nonresident FTES
First Period Report Part 1.C.(1)(a)	5,186.19	231.44
Second Period Report Part 1.C.(1)(a)	5,020.67	199.24
Annual Period Report Part 1.C.(1)(a)	5,007.73	197.82
ReCal Period Report Part 1.C.(1)(a)	5,007.73	197.82

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

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**PART III. STUDENT CONTACT HOURS OF DAILY CENSUS PROCEDURE COURSES**

Reference: Education Code Section 84750 Title 5 Sections 55100, 58003.1(b), 58004, 58050, 58051	Contact Hours of State Residents	Contact Hours of Nonresidents (ECS 76140)*
<b>A. Summer Intersession Courses (Summer 2017 Only)</b>		
1. 1st CD	111,915.40	5,343.20
<b>B. Summer Intersession Courses (Summer 2018 Prior to July 1, 2018)</b>		
1. 1st CD	189,753.80	7,983.70
<b>C. July 1 - December 31, 2017 (Exclusive of Summer Intersession)</b>		
1. 1st CD Day	197,068.30	8,003.60
2. 1st CD Extended Day	39,274.30	1,261.80
<b>January 1 - April 15, 2018</b>		
3. 1st CW Day	258,048.50	8,660.30
4. 1st CW Extended Day	31,472.00	722.60
<b>April 16 - June 30, 2018</b>		
5. 1st CW Day	57,905.10	3,454.10
6. 1st CW Extended Day	6,122.80	721.00

Calculated FTES		Resident FTES	Nonresident FTES
First Period Report	Part 1.A.(2)	213.17	10.18
	Part 1.B.(2)	0.00	0.00
	Part 1.C.(1)(b)	1,386.96	55.35
Second Period Report	Part 1.A.(2)	213.17	10.18
	Part 1.B.(2)	0.00	0.00
	Part 1.C.(1)(b)	1,616.74	63.56
Annual Period Report	Part 1.A.(2)	213.17	10.18
	Part 1.B.(2)	361.44	15.21
	Part 1.C.(1)(b)	1,123.60	43.47
ReCal Period Report	Part 1.A.(2)	213.17	10.18
	Part 1.B.(2)	361.44	15.21
	Part 1.C.(1)(b)	1,123.60	43.47

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

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**PART IV. STUDENT CONTACT HOURS OF ACTUAL HOURS OF ATTENDANCE**

Reference: Education Code Section 84750 Title 5 Sections 55100, 58003.1(b), 58003.1(e), 58007	Contact Hours of State Residents	Contact Hours of Nonresidents (ECS 76140)*
<b>A. Summer Intersession Courses (Summer 2017 Only)</b>		
1. Noncredit Courses	2,755.00	2,610.00
2. Credit Courses	25,818.30	204.10
<b>B. Summer Intersession Courses (Summer 2018 Prior to July 1, 2018)</b>		
1. Noncredit Courses	0.00	0.00
2. Credit Courses	0.00	0.00
<b>C. Noncredit Courses (Exclusive of Summer Intersession)</b>		
1. July 1 - December 31, 2017	20,871.20	6,849.30
2. January 1 - April 15, 2018	0.00	0.00
3. April 16 - June 30, 2018	17,912.50	4,726.90
<b>D. Credit Courses (Exclusive of Summer Intersession)</b>		
1. July 1 - December 31, 2017 Day	97,544.60	2,102.00
2. July 1 - December 31, 2017 Extended Day	28,646.70	514.30
3. January 1 - April 15, 2018 Day	17,487.10	246.00
4. January 1 - April 15, 2018 Extended Day	3,170.90	215.00
5. April 16 - June 30, 2018 Day	80,677.60	3,370.50
6. April 16 - June 30, 2018 Extended Day	4,792.30	356.10

2017-2018 APPORTIONMENT ATTENDANCE REPORT

Period: Recal

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**PART IV. STUDENT CONTACT HOURS OF ACTUAL HOURS OF ATTENDANCE**

Calculated FTES		Resident FTES	Nonresident FTES
First Period Report	Part 1.A.(1)	213.17	10.18
	Part 1.A.(2)	0.00	0.00
	Part 1.B.(1)	0.00	0.00
	Part 1.B.(2)	0.00	0.00
	Part 1.C.(2)(a)	21.86	12.74
	Part 1.C.(2)(b)	492.84	13.06
Second Period Report	Part 1.A.(1)	0.00	0.00
	Part 1.A.(2)	0.00	0.00
	Part 1.B.(1)	0.00	0.00
	Part 1.B.(2)	0.00	0.00
	Part 1.C.(2)(a)	60.35	17.66
	Part 1.C.(2)(b)	536.01	11.11
Annual Period Report	Part 1.A.(1)	5.25	4.97
	Part 1.A.(2)	49.18	0.39
	Part 1.B.(1)	0.00	0.00
	Part 1.B.(2)	0.00	0.00
	Part 1.C.(2)(a)	73.87	22.05
	Part 1.C.(2)(b)	442.51	12.96
ReCal Period Report	Part 1.A.(1)	5.25	4.97
	Part 1.A.(2)	49.18	0.39
	Part 1.B.(1)	0.00	0.00
	Part 1.B.(2)	0.00	0.00
	Part 1.C.(2)(a)	73.87	22.05
	Part 1.C.(2)(b)	442.51	12.96

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

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**PART V. ALTERNATIVE ATTENDANCE ACCOUNTING PROCEDURE WEEKLY CENSUS**

Reference: Education Code Section 84750 Title 5 Sections 55100, 58003.1(f), 58050, 58051, 58009,58009.5	<b>Contact Hours of State Residents</b>	<b>Contact Hours of Nonresidents (ECS 76140)*</b>
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**A. First Primary Term**

1. 1st CW Day	19,701.74	643.11
2. 1st CW Extended Day	1,696.38	85.73

**B. Second Primary Term**

1. 1st CW Day	18,314.50	628.08
2. 1st CW Extended Day	2,219.57	87.65

**C. Third Primary Term**

1. 1st CW Day	0.00	0.00
2. 1st CW Extended Day	0.00	0.00

Calculated FTES	Resident FTES	Nonresident FTES
First Period Report Part 1.C.(3)(a)	1,296.32	44.59
Second Period Report Part 1.C.(3)(a)	1,286.83	44.82
Annual Period Report Part 1.C.(3)(a)	1,277.93	44.02
ReCal Period Report Part 1.C.(3)(a)	1,277.93	44.02

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

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**PART VI. ALTERNATIVE ATTENDANCE ACCOUNTING PROCEDURE DAILY CENSUS**

Reference: Education Code Section 84750 Title 5 Sections 55100, 58003.1(f), 58050, 58051, 58009.5	Contact Hours of State Residents	Contact Hours of Nonresidents (ECS 76140)*
<b>A. Summer Intersession Courses (Summer 2017 Only)</b>		
1. 1st CD	0.00	0.00
<b>B. Summer Intersession Courses (Summer 2018 Prior to July 1, 2018)</b>		
1. 1st CD	193,122.00	3,753.70
<b>C. July 1 - December 31, 2017 (Exclusive of Summer Intersession)</b>		
1. 1st CD Day	111,815.00	4,823.00
2. 1st CD Extended Day	11,264.00	416.00
<b>January 1 - April 15, 2018</b>		
3. 1st CW Day	192,332.20	5,090.60
4. 1st CW Extended Day	7,359.40	304.00
<b>April 16 - June 30, 2018</b>		
5. 1st CW Day	49,184.00	1,936.00
6. 1st CW Extended Day	4,884.00	198.00

Calculated FTES		Resident FTES	Nonresident FTES
First Period Report	Part 1.A.(2)	0.00	0.00
	Part 1.B.(2)	0.00	0.00
	Part 1.C.(3)(b)	811.27	34.51
Second Period Report	Part 1.A.(2)	0.00	0.00
	Part 1.B.(2)	0.00	0.00
	Part 1.C.(3)(b)	887.71	28.75
Annual Period Report	Part 1.A.(2)	0.00	0.00
	Part 1.B.(2)	367.85	7.15
	Part 1.C.(3)(b)	717.79	24.32
ReCal Period Report	Part 1.A.(2)	0.00	0.00
	Part 1.B.(2)	367.85	7.15
	Part 1.C.(3)(b)	717.79	24.32



**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

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**PART VII. ALTERNATIVE ATTENDANCE ACCOUNTING PROCEDURE Noncredit**

Reference: Education Code Sections 66700, 70901, 84750, 84757 Title 5 Sections 58003.1(f)(2), 55200, 55230, 55250	<b>Contact Hours of State Residents</b>	<b>Contact Hours of Nonresidents (ECS 76140)*</b>
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**A. Summer Intersession Courses (Summer 2017 Only)**

1. 1st CD	0.00	0.00
2. 2nd CD	0.00	0.00
3. Average	0.00	0.00

**B. Summer Intersession Courses (Summer 2018 Prior to July 1, 2018)**

1. 1st CD	0.00	0.00
2. 2nd CD	0.00	0.00
3. Average	0.00	0.00

**C. July 1 - December 31, 2017 (Exclusive of Summer Intersession)**

1. 1st CD Day	0.00	0.00
2. 1st CD Extended Day	0.00	0.00
3. 2nd CD Day	0.00	0.00
4. 2nd CD Extended Day	0.00	0.00
5. Average	0.00	0.00

**January 1 - April 15, 2018**

6. 1st CW Day	0.00	0.00
7. 1st CW Extended Day	0.00	0.00
8. 2nd CD Day	0.00	0.00
9. 2nd CD Extended Day	0.00	0.00
10. Average	0.00	0.00

**April 16 - June 30, 2018**

11. 1st CW Day	0.00	0.00
12. 1st CW Extended Day	0.00	0.00
13. 2nd CD Day	0.00	0.00
14. 2nd CD Extended Day	0.00	0.00
15. Average	0.00	0.00

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Victor Valley

**PART VII. ALTERNATIVE ATTENDANCE ACCOUNTING PROCEDURE Noncredit**

Calculated FTES		Resident FTES	Nonresident FTES
First Period Report	Part 1.A.(1)	0.00	0.00
	Part 1.B.(1)	0.00	0.00
	Part 1.C.(3)(c)	0.00	0.00
Second Period Report	Part 1.A.(1)	0.00	0.00
	Part 1.B.(1)	0.00	0.00
	Part 1.C.(3)(c)	0.00	0.00
Annual Period Report	Part 1.A.(1)	0.00	0.00
	Part 1.B.(1)	0.00	0.00
	Part 1.C.(3)(c)	0.00	0.00
ReCal Period Report	Part 1.A.(1)	0.00	0.00
	Part 1.B.(1)	0.00	0.00
	Part 1.C.(3)(c)	0.00	0.00

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

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**PART IX. AB 540 HEADCOUNT AND SPECIAL ADMIT FTES**

**AB 540 Headcount Report**

In the space provided below, for the District as a whole, please provide the total number of students who received the Nonresident tuition fee exemption under AB 540 for the Fiscal Year. This total should include any student that was considered to be an AB 540 student during any part of a term/session and should be an unduplicated student headcount (e.g. please count each student only once, regardless of how many terms/sessions they attended). This data collection will be considered to be a limited survey instrument and not tied or associated with FTES counts. Supporting documentation does not need to be submitted with this report.

Headcount	308
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**Special Admit (Full-Time and Part-Time) P.E. Credit FTES Report**

In the spaces provided below, please provide the requested districtwide Fiscal Year FTES information of special "admit" part-time and full-time students eligible to attend the Colleges of the District pursuant to Education Code Section 48800 or 48800.5. Please refer to Legal Advisory 05-01 and the Contracted District Audit Manual for the Fiscal Year, State Compliance Item No. 427.

Total FTES of Special Part-Time and Full-Time Students (Column 1)	Total FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 2)	Total Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 3)	Percent of Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 3/Column 1)
560.21	12.24	7.12	1.27 %

\* Reported FTES amounts should represent amounts that are subsets of FTES data certified and reported in the Annual CCFS-320 - Resident FTES, Part I, A through D. FTES shall be computed and rounded to two decimal places. Supporting documentation does not need to be submitted with this report, but should be retained by the District as records back to audit pursuant to Title 5 Section 59025.

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

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**CENTERS FTES**

Center	Credit FTES	Noncredit FTES	Total FTES
Total			

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

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**CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES**

Control Number	Course ID	Course Title	Total FTES	Number of Sections
Total				

California Community Colleges

**2017-2018 APPORTIONMENT ATTENDANCE REPORT**

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**ANNUAL REPORT APPLICATION FOR ADJUSTMENT**

**PART I. ADJUSTMENTS**

Type of Adjustment	Resident Credit FTES - Overstated	
Amount of Adjustment	4.55	
Adjustment Need Discovered By	District	
Audit Finding Reference Number	2018-001	
Nature of Adjustment	As audited, 25 classes were selected for testing and 3 classes were identified to be incorrectly calculated. 2 classes were overstated and one class was understated for a net overstatement of 241 Contact hours (.459 FTES). The extrapolated error rate over the total FTES claimed for Daily classes is estimated at an overstatement of 4.546 FTES.	

Type of Adjustment	Resident Credit FTES - Understated	
Amount of Adjustment	50.16	
Adjustment Need Discovered By	District	
Audit Finding Reference Number	2018-001	
Nature of Adjustment	As audited, 25 classes were selected for testing and 12 classes were identified to be incorrectly calculated. 3 classes were overstated and 9 classes was understated for a net understatement of 423 Contact hours (.805 FTES). The extrapolated error rate over the total FTES claimed for Weekly classes is estimated at an understatement of 50.162 FTES.	

2017-2018 APPORTIONMENT ATTENDANCE REPORT

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ANNUAL REPORT APPLICATION FOR ADJUSTMENT

PART II. CERTIFICATION

I, the district Chief Executive Officer, hereby certify that, to the best of my knowledge and belief

1. The facts, figures, and explanations contained in this application and the attached amended CCFS-320 and/or CCFS-321 report are true and correct; and

2. All corrections have been made in conformance with the instructions below.

Chief Executive Officer: Roger W. Wagner Superintendent/President

Signature: [Handwritten Signature]

Signature Date: 11/5/18

Electronic Certification Date: 11/1/18

District Contact Person:

Name:

Title:

Phone:

E-Mail:

INSTRUCTIONS

1. Certification of this Report

An Annual Report Application for Adjustment (CCFS-317) under California Code of Regulations, Title 5, Section 58134 must be certified by the community college district chief executive officer.

2. Number and Distribution of Copies

Prepare and original and one copy of the CCFS-317 and attach to amended CCFS-320 and/or CCFS-321 report for distribution as follows:

Original Fiscal Services Unit California Community Colleges Chancellor's Office

Duplicate District Records

3. Filing Due Dates

October 1 (Lottery and Recal) and November 1 (Recal). Please note that the revised CCFS-320 FTES amounts submitted by October 1 will be included in the FTES workload report submitted to the State Controller's Office in mid October of this year for Lottery revenue allocation purposes. Revised CCFS-320 FTES amounts submitted after October 1 will be included in the updated FTES workload report submitted to the State Controller's Office in October of the next year.

4. Number of Applications

While separate errors or needed changes shall be individually detailed on the CCFS-317, only one amended CCFS-320 or CCFS-321 report shall be submitted with each CCFS-317.

Please return completed form to:

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE
FISCAL SERVICES UNIT
1102 Q STREET, 4th Floor
SACRAMENTO, CA 95811-6511