

**Victor Valley College Academic Senate Meeting - Thursday, March 2, 2023****Executive Officers present**

Lynne Glickstein/President, Dr. Julia Wendt/Vice-President, Leslie Huiner/Secretary

**Members present**

Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, David Gibbs, Patty Golder, Terry Truelove, David Wilkerson

**Meeting called to order at 3:45 PM**

1. 10 + 1

Information: A. ASCCC 10 + 1

2. OPENING ITEMS

Procedural: A. Public Comments Related to Agenda Items

3. ACTION ITEMS

Action, Minutes: A. Academic Senate Meeting Minutes - Delayed to next AS meeting

Action: B. Change Certification Requirements for Online Teaching at VVC - 1st Reading - DEAC Proposal - Michael Butros

Per Michael Butros, DEAC is trying to streamline certification for online teaching through options of being certified by VVC, @One, or demonstrated skills in Canvas that would be voted on by DEAC. Will be second reading at next AS meeting.

4. PRESIDENT'S REPORT

Discussion, Report: A. President's Report - Lynne Glickstein

1. Update on Brown Act and Academic Senate meetings on campus - must meet in person, on campus, meetings will be moving to the CFIE in building 10 due to Governor's emergency order on Covid-19 expiring.

2. Update from All College Day - Was well attended, student speakers were motivational, gave us room for improvements, complimentary to faculty in helping students on their achievements. Discussion on option to record these meetings to make them more accessible to employees who aren't able to attend in person, need for technology to pivot more quickly in emergency situations like snow/weather conditions.

3. Area Representative Roles and Powers, Reporting Obligations and Bylaws - Area reps can submit resolutions to ASEB for agendizing per the bylaws.

4. BibliU and Bookstore Issues - Feedback from faculty varies, some like it and some have had problems with it. Faculty experienced problems with late notification about books not being available for spring, submitted workorder but it was canceled by BibliU because they were not able to get access from the publisher.

5. ASCCC Spring Plenary - April 20-22 Virtual/Anaheim - Senate has some funds available for faculty to attend virtually, it's being held hybrid format this year.

6. FERs - HR is actively recruiting FERs for training in hiring process.

7. New APP - Students will have ability to do admissions and records work including registering, enrolling, seeing grades through CampusM from Ex Libris, coming on board in summer and fall, gives personalized experience across all devices and maximizes college services.

8. Update from Cabinet - enrollment up 19% since the Covid-19 decline, checking FON in relation to enrollment, per administration we are currently over the FON by 8. If we reach mid-college level there should be an increase in FON. Covid cases on campus are down. If a student enrolls for summer/fall by June 17 we are paying tuition using HERF funds that expire June 30, 2023. We have additional funds from AB 19 that can be used to pay for second year tuition, per VPI Scott.

5. EXECUTIVE OFFICER'S REPORTS

Report: A. Vice President, Dr. Julia Wendt

Academic Senate requires updated Sub-Committee Information.

If you are a chair of a sub-committee of the Academic Senate, please email me to confirm the following information:

- List of your current members

- Re-confirm your committee's charge

- Indicate when and where your committee meets. Now that things will be back face-to-face, we need to know updated locations of meetings. May need updated meeting days/times.

- A survey will be sent out in the coming weeks to Chairs in regards to practices in how meeting minutes are taken in sub-committees (This connects to Accreditation and Brown Act compliance)

- Need for ongoing training on BoardDocs so committees can use for meetings.

- Senate falls under Brown Act and meet in person with exceptions.

Report: B. Past President, Lee Bennett

Report: C. Legislative Liaison, Troy Kuhns

Report: D. Secretary, Leslie Huiner

6. SENATE REPRESENTATIVE REPORTS

Report: A. Part-Time Faculty Area Representatives - Dr. Jamey Cooper, Dr. Leontine Jefferies, David Wilkerson

Report: B. Area Representatives

Tracy Davis - Contacted by faculty member regarding students parking in faculty spaces, inability to find parking. Some faculty have been shifted into new buildings, senate could send out a reminder regarding Area Reps and areas of responsibility based on building locations, the union will also be looking at area reps list based on building locations. Request for senate to send request to Facilities Committee about parking.

Melanie Dube-Price - Problems with heating, RPTSC is freezing, lost power due to using space heaters, have submitted workorders, temperature control problems in classrooms where some classes are hot, some are cold, would like issue to be addressed, it's a health and safety issue, student services issue when there is no electricity.

## 7. COMMITTEE OR SPECIAL REPORTS

Report: A. Accreditation Update - Dr. Julia Wendt

Accreditation Updates:

First rough draft of full report is due March 15th. It will come to the Senate for review in May.

Report goes to Academic Senate for first read, then to College Council for first read, then back to Academic Senate for a second read, then back to College Council for a second read. Then, Report goes to Board of Trustees in June. Final read for BOT is in July.

Report gets mailed, per protocols, August 1st.

Report: B. Affordable Educational Materials Committee - Teresa Grenot

VVC Affordable Educational Materials Committee (AEMC) held three (3) Zoom meetings during the Winter 2023 Intercession: January 3, 30, February 6, 8:00AM-10:00AM.

AEMC discussed and generated two surveys for spring distribution: Faculty Textbook Selection Survey Spring 2023 and Student Textbook Use Survey 2023.

The AEMC is requesting that VVC faculty view the Faculty Textbook Selection AEMC Survey Spring 2023 link and QR code option and take the survey (only 10 questions). Faculty input is valued and essential.

[https://www.surveymonkey.com/r/FacTxtBk\\_Spr2023](https://www.surveymonkey.com/r/FacTxtBk_Spr2023)

Please share the VVC Student Textbook Use Survey AEMC Spring 2023 link and QR code with your students and embed the student survey in your course Canvas shells: [https://www.surveymonkey.com/r/StuTxtBk\\_Spr2023](https://www.surveymonkey.com/r/StuTxtBk_Spr2023)

The VVC AEMC will meet in March to discuss and generate, through Institutional Educational Research (IER) a OER@VVC Administrator's Survey for spring 2023 distribution.

The survey data will be important for VVC's current participation in the 2022-2023 California Community Colleges Zero Textbook Cost Program Phase 1 grant: \$20,000 per college, certification of participation, and planning for ZTC development or implementation, data collection and refinement.

The California Community College ZTC Program Phase 3 will include our VVC commitment to implementing at least one (1) VVC ZTC degree pathway.

Report: C. Basic Skills - Patty Golder

GED is increasing in students, ESL is finally almost finished updating curriculum

Report: D. College Council - Julia Wendt

Per Lynne, AP 5030 needs to go back for updates, will be back for first read. Thorough presentation from IT Director on overview of what to expect in next year or so, scheduling platform coming on board for inputting office hours, room numbers. In a few campus areas there will be bandwidth upgrades for wi-fi, faculty having issues getting kicked off network. Access points are also impacted by increased enrollment. There will be a year delay on some technology solutions, Lynne will forward the IT presentation to area reps and can post on senate web site.

Report: E. Curriculum Committee - Debby Blanchard

Met last week, passed a lot of curriculum, next meeting March 9 in the CFIE, ask reps to report back issues being experienced by faculty in Meta.

Report: F. Faculty Professional Development Coordinator - Regina Pierce Brown

Thanks to everyone who came to afternoon session at All College Day, psychology instructor Jessie Bliss gave mental health workshop. Upcoming workshops: Region 9 Rising, Faculty Participatory Governance, faculty panel, guest speakers from ASCCC President Ginni May and Community College League President Larry Galizio. Five mini-sessions of 35 minutes each, all faculty invited to attend. New Faculty Academy for new part and full time faculty who joined this year via Canvas, led by Regina and Dr. Jamey Cooper. EPD Committee met. Michael Butros would like to hold DE Training that was well-received on All College Day. High demand for more training from Student Services on the Self-Service platform. Recommend holding events via Zoom and recorded for future access.

Report: G. Institutional Effectiveness Committee - Patty Golder

Meeting March 14, focus on accreditation writing and working with Tech Committee and IT on data governance, new data requests will go through data governance. Will move through senate and college council so everyone is engaged.

Report: H. Non-credit Liaison - Debby Blanchard

New noncredit certificates in EMS services, apparel construction, career and industry success, community health, textile engineer, commercial driver license, cosmetology/barbering/aesthetics, and new classes in manufacturing and logistics, guidance, business real estate, automotive, athletics, photography, AENG/ESL.

Report: I. Program Review - Julia Wendt

Program Review Updates

Resource Requests have passed tier 1 (Dean review), to VPI Review.

After VPI review of Resource Requests, prioritized requests will be reviewed by FBPC.

In previous years, Resource Requests were handed between tiers using excel sheets. This year, we were able to utilize Nuventive (the Assessment Management system that stores our Program Reviews and SLO assessments) so prioritizations can be tracked from tier-to-tier for easier review.

We will be training FBPC to use the system to log their prioritizations. After their ranking is complete, prioritized Resource Requests will be sent to the President for final review and prioritization.

IMPORTANT: We still have not received notification of Resource Request prioritization from last year's Program Review cycle. We are still waiting to see if any Requests were prioritized.

FBPC has also reported that they would like a process where they are notified of the Resource Request prioritizations so they can understand deviations of what was prioritized at FBPC but not at a higher level.

Per VPI Scott requests were approved for instructional materials/equipment and shared with the deans, the funds need to be spent, allocation was about \$400,000, per Julia need to follow AP 6200.

Tomorrow is first meeting back on campus face-to-face, may be changing days/times.

Question on recommendation from the Faculty Hiring Prioritization Committee, per Lynne we are 8 positions over the FON and administration is not hiring. There are four hires from last year that are still in process (CIS, NURS, PSYC and BIOL) and will be new for fall 2023. The list created this year will be delayed for a year and used for upcoming 2024-25 FON as it's impacted by increased enrollment and retirements. Implications for new requests submitted this year for program review. Concern over the FON being used as the sole determination on faculty hires when there are departments in dire situations and inability to meet student need, campus ability to meet intentions of 75% FT/25% PT legislation, rumor is district has 39% reserve. FON is a minimum recommendation only, doesn't reflect actual need.

Report: J. Student Learning Outcomes and Assessment Committee - Patty Golder

SLOAC is organized and has a plan, completing and following up with everything on the agenda, updating the handbook regularly, just updated the ILO report and will vote on that, meeting March 10, big focus this semester will be dis-aggregation of data.

8. ADJOURN

Procedural: A. Adjourn the Academic Senate Meeting  
Meeting adjourned at 5:02pm