



APPROVED: 10/26/22

Employee Professional Development Committee Meeting

October 27, 2021 / 1:30 p.m. – 2:30 p.m.

<https://vvc-edu.zoom.us/j/95312578822>

MINUTES

Committee	Attendance	
Monica Martinez, Vice President of HR (Advocate)	Non-Voting	Present
Dr. Lorena Newson, Dean of Pathways & Professional Development (Chair)	Voting	Present
Regina Pierce-Brown, PD Faculty Coordinator (Co-Chair)	Voting	Present
Justin Mott, Academic Senate Representative (Faculty)	Voting	Present
April Allen, AFT Part-Time Faculty Representative	Voting	Present
Lisa Kennedy, Distance Education Coordinator	Voting	Absent
Amy Norris, Management Representative	Voting	Absent
Loretta Amaro, Classified Representative	Voting	Present
Debbie Peterson, Classified Representative	Voting	Present
Mercedes Martinez, ASB Student Representative	Voting	Present
Pamela Glendinning, ASB Student Representative	Voting	Present
Isabela Brambila, ASB Student Representative	Guest	Present
Dr. Todd Scott, Vice President of Instruction	Guest	Present
Kelly Murphy- IT Representative	Non-Voting	Present
Violeta Topete, Recorder/HR Liaison	Non-Voting	Present

Call to Order: 1:33pm

Action Items

- I. Approval of Minutes: September 22, 2021.
MSC: Justin Mott/ Loretta Amaro. Minutes approved.

Information Items

- II. 8-Week Semester listening sessions (*L. Newson*)
Dr. Newson reported out on proposed 8-week course offerings at VVC. There will be teaching and learning opportunities which will relate to this committee. There will be workgroups and areas of focus related to professional development. Opportunities for Professional Development:
 - Backwards Design: Assessment from learning outcomes
 - Scaffolding Assessment
 - Flipped Classrooms and active learning
 - Hybrid course design
 - Online course design
 - Online student engagement

- Customizing learning materials: OER, Courseware, etc.
- Student Connection Tools
- Learning Science

Dr. Newson asked the student representatives to share their experiences with online courses and their thoughts on 8-week courses.

Isabela Brambila reported that online classes were not good for her, as it was difficult not to have access to the instructor. The flipside is she is able to do homework whenever she could and was also as able to work.

Mercedes reported she liked online classes and felt she was a better student. She took two 8-week courses that were online that were typically not online courses. The instructor fully committed to student success. Although Mercedes did not have access to the legal library, the instructor made it work. If a student was failing it was on them, not the instructor. Mercedes liked 8-week courses and can accomplish more.

Pamela Glendinnig- Respiratory Therapy student. Going online was very bad for her program. Although they were able to have labs on campus, but with such a heavy subject, learning online was not enjoyable. Multiple different instructors teaching the class. 8-week classes will be difficult and perceives it will take more time on campus.

- I. Partnership Resource Team Visit, November 12th
Dr. Newson shares the Plan with Committee. Team will visit on November 12 and will be interested in Professional Development and what has been planned.

Discussion Items

- II. Faculty Academy Plan (*R. Brown*)
Regina Pierce-Brown reports on the 2022 proposed program.
RAM coach stands for Ready And Motivated. Justin Mott reports on some of the topics of RAM Coaching.
- III. Flex Calendar Ideas (*R. Brown, L. Newson*)
- IV. Professional Development Plan (*L. Newson*)
Dr. Newson shares a proposed Professional Development Calendar for 2022 per the Needs Assessment Survey results. The proposed calendar was prepared with the Academic Calendar in mind. Committee provides feedback.

Ms. Brown reports further on classified employee training opportunities through Vision Resource Center.

Dr. Newson reports the Visions Resource Center has a tracking tool to track professional development activities with a certificate option.
- V. Needs Assessment Survey
Dr. Newson reports on the responses regarding modality for providing professional

development. Committee breaks out into groups to discuss options for professional development.

Loretta Amaro reports that anyone that works in student services, communication and customer service is a must. Would like to see workshops on communication and customer service skills. We need to also better inform the students about the services we provide such as the Virtual One Stop center was active for a few months, but if students do not know about it, what purpose does it serve. There are also delays in responding back to students and that is an issue that should also be addressed or consider having in a workshop.

Justin Motts reports that flexibility is very important and a must to get employees to attend trainings and something that is useful is having an online self-paced training as well as in person training to follow it.

April Allen reports that classified staff should be more involved and provided access for them to attend online trainings at their desks and

Report Outs

VI. HR- Cornerstone

VII. IT Update

VIII. Other

Regina Pierce-Brown reports on Faculty

All part-time faculty are invited to Faculty events.

Adjournment: 2:37 p.m.

Next regular meeting November 24, 2021 at 1:30 p.m.