

Paralegal Studies, AA



CATALOG 2022-23

GE Pattern: [VVC GE](#)
Total Units: 64 Units
Program Code: [PLGL.AA](#)



Category Key

(a)	Articulated Credit	A course taught at the high school that teaches the same content as the community college allowing the high school student to receive college credit.	GE	General Education	A course that fulfills a specific general education requirement for this degree, which can be replaced with another course that meets the same requirements.
	Elec	Elective		RE	Restricted Electives
		A degree - applicable course that is part of a degree road map to ensure that there is a total of at least 60 units, which is a requirement for an AS degree.			A course selected from a list of elective courses specified for this degree in the course list in the catalog, which can be replaced with another course from the same list.
	Req	Required Core			A course that is required for this degree

Year 1

Semester 1

16 Units

Category	Course	Title	GE Area	Unit
Req	PAL 100 or LAW 100	Introduction to Law & Paralegal Studies		3
Req	PAL 102	Beginning Legal Research for Paralegals		3
Req	PAL 103	Beginning Legal Writing		3
GE	*ENGL 101.0	English Composition and Reading	IVA	4
GE	#HLTH 102	Contemporary Problems in Personal and Community Health	I	3

*Fulfills VVC GE Category IVA and Information Competency requirement.
#Fulfills VVC GE Category I and Kinesiology requirement.



Semester 2

15 Units

Category	Course	Title	GE Area	Unit
Req	BADM 117 or BADM 118	Legal Environment of Business or Business Law		3
Req	PAL 104	Legal Ethics for Paralegals		3
Req	PAL 200	Law Office Management for Paralegals		3
GE	Any		IVB	3
GE	Any		V	3

Year 2

Semester 1

18 Units

Category	Course	Title	GE Area	Unit
Req	PAL 101	Law Office Technology for Paralegals		3
Req	PAL 201	Fundamentals of Litigation for Paralegals		3
Req	PAL 202	Family Law		3
RE	Any	Choose from list. 12.0 total units are required for restricted electives with at least 1.0 taken as PAL 138.		3
GE	#Any		IIA	3
GE	#Any		III	3

*Select one course that also fulfills the Global Citizenship requirement.



Semester 2

15 Units

Category	Course	Title	GE Area	Unit
Req	PAL 203	Tort Law for Paralegals		3
RE	PAL 138	Cooperative Education Paralegal		1
RE	Any	Choose from list. 12.0 total units are required for restricted electives with at least 1.0 taken as PAL 138.		8
GE	Any		IIB	3



+1,520
5-year Job Demand Increase in MDCP Region

Average Hourly Wage

MDCP Regional Labor Market Snapshot Jobs In Law and Legal Occupations

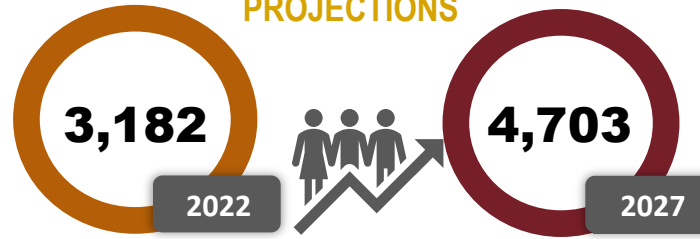
\$45.73
MDCP Region

\$44.37
SB County

\$51.85
California



EMPLOYMENT PROJECTIONS



5-year demand includes new jobs, transfers, and retirements

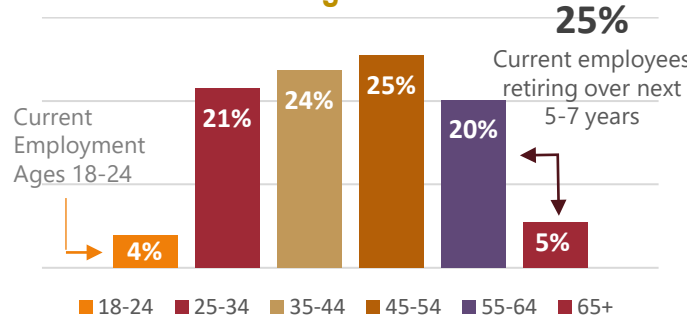


CONTINUING EDUCATION AND TRAINING

Program	College
AA Political Science	Victor Valley CC
BA Criminal Justice	Cal State San Bernardino
BA Political Science	UC Riverside
JD Law and Management	UC Los Angeles
MS Criminology	Cal State Long Beach
MS Political Science and Government	UC Los Angeles

For additional information on VVC's Agriculture Degree: <https://catalog.vvc.edu/degrees-certificates/paralegal-studies/#PLGL-AA>

Current Age Breakdown



LOCAL EMPLOYERS

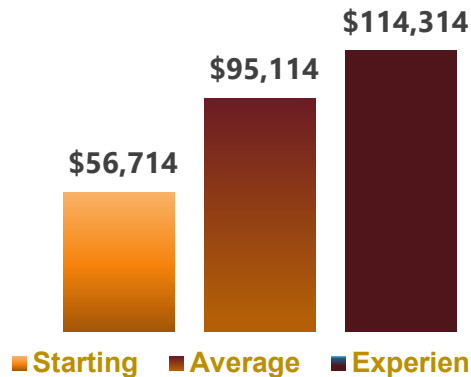
- Employer**
- San Bernardino County DA
 - Blue Moon Legal
 - NewsPlus
 - Swift Legal Document Assistance
 - Legal Aid Legal Services
 - Victor Valley College



- Website**
- <https://sbcountyda.org/>
 - <https://bluemoonlegal.com/>
 - <https://4newsplus.com/>
 - <https://swiftlda.com/>
 - <http://www.legalaidlegalservices.org/>
 - <https://www.vvc.edu/>

Salary Guide

AVERAGE BY EXPERIENCE



AVERAGE WAGE INFORMATION PER JOBS IN REGION

Occupation	Average Hourly Wage			HD Average Salary
	HD	SBC	California	
Legal Secretaries and Administrative Assistants (HS)	\$25.54	\$23.98	\$32.87	\$53,100
Paralegals and Legal Assistants (A)	\$32.59	\$33.08	\$35.22	\$67,800
[^] General and Operations Managers (B)	\$58.12	\$55.49	\$65.61	\$120,900
Operations Research Analysts (B)	\$44.67	\$42.48	\$52.12	\$92,900
[^] Project Management and Business Operations Specialists (B)	\$47.54	\$46.11	\$53.95	\$98,900
Lawyers (D)	\$77.13	\$76.21	\$87.92	\$160,400
Judicial Law Clerks (D)	\$34.51	\$33.21	\$35.28	\$71,800

Average hourly wage based on listed occupations
(HS = High School Diploma; PSC= Postsecondary Certificate; A = Associates Degree; B = Bachelor's Degree; M = Master's Degree; D = Professional or Doctorate Degree)

HD Average wages based on listed occupations
[^]High Demand Occupation

Current Gender Breakdown

