



2023-2024
CALIFORNIA COLLEGE PROMISE GRANT (CCPG)
APPEAL FORM
(Loss of Waiver)

INSTRUCTIONS: Submit this form by the appeal deadline for the term you wish to be considered for reinstatement.

Term for which you are requesting reinstatement-check one:

- Summer 2023 Fall 2023 Spring 2024

PLEASE PRINT ALL INFORMATION CLEARLY

<i>Student Name – Last, First, M.I.</i>	<i>Student ID #</i>
<i>Email</i>	<i>Phone</i>

Documentation to submit with this form:

- A typed statement of your extenuating circumstances
- Current Student Educational Plan (SEP) from your academic counselor
- Supporting documentation of your circumstances

Failure to provide supporting documentation may cause your appeal to be denied or rejected until supporting documentation can be provided.

Loss of CCPG Fee Waiver Appeal Reason: (check one)

- Academic/Progress Probation Extenuating Circumstances: verified illness, accident or circumstance beyond the control of the student or other circumstances that might include documented changes in the student’s economic situation. (Examples of documentation are doctor’s notes, accident report, loss of job, etc.)
- I have been making significant academic improvement with a 2.00+ GPA and completing more than 50% of my semester coursework.
- I am a student with a verified disability who applied before the deadline but did not receive an accommodation in a timely manner. (See attached verification of disability document from the Access Department)
- I was unable to obtain essential support services. (Please provide a typed statement)
- I would like to be granted special consideration as I am a student in one of these programs (check all that apply)
 (Written verification from each program must be attached to your Appeal form):
 CalWorks EOPS Access Veterans **Note: you must still have an extenuating circumstance.**
- I have not enrolled at Victor Valley College for two consecutive semesters (fall/spring) since I became ineligible for my CCPG Fee Waiver (see attached unofficial VVC transcripts).

I declare under penalty of perjury that all information on this form is true and correct. I understand that this appeal form is void should I fail to make academic progress.

Student’s Signature: _____ **Date:** _____

OFFICE USE ONLY	Committee Review Date: _____
Committee Recommendation: Approved _____ Denied _____ Semester GPA _____ Cumulative GPA _____	
Support Services/Follow up Recommended: _____	
Committee Signature: _____	Date _____

The California State Legislature requires colleges to adopt registration priorities based on factors such as number of units completed, grade point average, and other considerations. Students who have lost priority registration may appeal to have it reinstated based on verifiable evidence of factors outside their control. The law reads:

Each community college district shall establish written procedures by which a student may appeal the loss of priority enrollment due to extenuating circumstances, or where a student with a disability applied for, but did not receive reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accident, illnesses or other circumstances beyond the control of the student. Districts may exempt from the 90 unit limit categories of students, including but not limited to, those enrolled in high unit majors or programs. Districts may allow students who have demonstrated significant academic improvement to appeal the loss of priority registration status.”(Title 5, section 58108.)

Title 5 Revisions to the Board of Governors Fee Waiver are based on Academic and Progress Standards (SB 1456 The Seymour-Campbell Student Success Act of 2012):

- Loss of Fee Waiver will occur if a student has two consecutive primary terms (Fall and Spring) of not meeting cumulative Academic (2.0 GPA or above) or Progress standards (More than 50% Completion Rate).
- Students will be notified of loss of the CCPG Fee Waiver within 30 days of the end of the term.
- Students will have the right to appeal the loss of the CCPG Fee Waiver along with Priority Enrollment.
- Students will have their CCPG Fee Waiver/Enrollment Priority reinstated if:
 - Meeting Academic/Progress Standards
 - Successful Appeal
 - Sitting out two consecutive primary terms

Notification: Within 30 days of end of Each Term

- Notification will include the information that a second primary term of probation will result in loss of fee waiver eligibility
- Loss of eligibility shall become effective at the FIRST registration opportunity
- FIRST registration opportunity is student specific, not college specific

Exemptions to the new Bog Fee Waiver Rules: Foster Youth

- Foster Youth and Former Foster Youth (up to 24 years of age) not subject to the loss of fee waiver under the new regulations
- Still eligible to receive support services
- Exemption is extended to Enrollment Priority as well

Term exemption: Summer

- Summer Terms are not considered Primary Terms but may be used for calculating Academic and Progress standards.
- Once a 2-term probation has been determined, the student loses eligibility for the CCPG Fee Waiver for all terms including Summer-not just primary terms, Fall and Spring.

Appeal Process: Students must submit an Appeal Form along with Supporting Documentation

- Students who have lost their CCPG Fee Waiver may appeal the loss based on certain circumstances:
 - Extenuating Circumstances; Verified cases of accidents, illnesses, or other circumstances beyond the student's control
 - Students with disabilities who applied for but did not receive accommodations in a timely manner
 - Significant academic improvement
 - Changes to the student's economic situation
 - Evidence student was unable to obtain essential support services
 - Special consideration of factors for CalWORKS, EOPS, Access, and Veteran students
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Students will be notified by email if their CCPG Fee Waiver has been approved and if their CCPG Fee Waiver has been reinstated. Once a decision has been made, the decision is final.