



Victor Valley College
Academic Renewal Form
 Must be approved by VVC counselors

Name _____ Student ID Number _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ E-mail _____

VVC Academic Renewal Policy:

A student may apply to have up to 24 semester units eliminated from inclusion in the GPA computation, if the student meets the specified criteria.

Criteria:

- Only D, F and FW grades may be eliminated from the GPA computation.
- Work taken in the last semester being renewed must have been completed at least 24 months prior to the date of the academic renewal application.
- The student must present evidence that the previously recorded substandard work is not reflective of more recently demonstrated academic ability. The recently completed coursework may have been completed at VVC or other regionally accredited institutions. **Coursework completed at another institution requires submission of official transcripts.**
- Evidence of recent academic ability will be determined by one of the following:
 - 12 semester units with at least a 3.0 GPA
 - 18 semester units with at least a 2.5 GPA
 - 24 semester units with at least a 2.0 GPA

Before Academic Renewal is approved, any financial holds must be cleared. Upon approval of this application, the student's permanent record will be annotated to discount the D, F and FW grades from the GPA computation. However, all work remains legible on the permanent record to ensure a true and complete academic history. Be aware that other institutions may have different policies regarding academic renewal and may not honor this policy. Academic Renewal may be approved **only once**.

Semester and Year	Course Title (Example: ENGL 101)	Units (Up to 24 total)

Student Signature _____ Date _____

Counselor's Signature _____ Approved Denied

Admissions & Records Office use only.	
Student Notified: Date _____	Initials _____