

**CURRICULUM COMMITTEE MEETING (Thursday, June 8, 2023)**

*Generated by Rachel Cardenas on Thursday, June 15, 2023*

**Members Present**

Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

**Members Absent**

Pamela James, Jacqueline Stahlke(SAB), Christa White, Christina Shelby

**Guest**

Todd Scott, Pablo Ariza, AnnMarie Sharp

**Meeting called to order at 1:17 PM**

1. OPENING ITEMS

Procedural: 1.01 ROLL CALL

2. ANNOUNCEMENT COURSE/REVISION DEVELOPERS MAY COMMENT OF EXPLAIN AGENDA ITEMS

Information: 2.01 Developers may comment or explain agenda items if needed - **None**

3. PUBLIC COMMENTS ON ACTION ITEMS

Information: 3.01 Public Comments Related to Action Agenda Items - **None**

4. MINUTES

Action, Minutes: 4.01 Approval of the May 25, 2023 curriculum meeting minutes

Motion by Lisa Harvey, second by Richard Cerreto to approve the May 25, 2023 meeting minutes

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

5. DISCUSSION ITEMS

5.01 End of the school year

Discussion: 5.02 **2023-2024** Curriculum Committee meeting dates and deadlines

6. ACTION ITEM

Motion to Approve was moved into Bundle #1 for approval

Motion by Leslie Huiner, second by Sandy Visser

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Motion by Richard Cerreto, second by Scott Jones to Bundle 6.01, 6.02, 6.03, 6.04, 6.05, 6.06, 6.07, 6.08 (**Bundle #1**)

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 6.01 Course substitution A. Cordero - CMST 106 for PSYC 211 - Applied Development Psychology Bundle #1

Motion by Leslie Huiner, second by Sandy Visser to approve course substitution A. Cordero - CMST 106 for PSYC 211 - Applied Development Psychology

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 6.02 Course substitution T. Adams - CMST 106 for PSYC 211 - Applied Development Psychology Bundle #1

Motion by Leslie Huiner, second by Sandy Visser to approve course substitution T. Adams - CMST 106 for PSYC 211 - Applied Development Psychology

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 6.03 Course substitution - R. Frank - CMST 106 for PSYC 211 - Applied Development Psychology Certificate Bundle #1

Motion by Leslie Huiner, second by Sandy Visser to approve course substitution R. Frank - CMST 106 for PSYC 211 - Applied Development Psychology

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 6.04 Course substitution - A. Orozco - CMST 106 for PSYC 211 - Applied Development Psychology Certificate Bundle #1  
Motion by Leslie Huiner, second by Sandy Visser to approve course substitution A. Orozco - CMST 106 for PSYC 211 - Applied Development Psychology

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 6.05 Course substitution - I. Ortiz - CMST 106 for PSYC 211 - Applied Development Psychology Certificate Bundle #1

Motion by Leslie Huiner, second by Sandy Visser to approve course substitution I. Ortiz - CMST 106 for PSYC 211 - Applied Development Psychology

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 6.06 Course substitution - J. Mandac-Ontiveros - CMST 106 for PSYC 211 - Applied Development Psychology Certificate Bundle #1  
Motion by Leslie Huiner, second by Sandy Visser to approve course substitution J. Mandac-Ontiveros - CMST 106 for PSYC 211 - Applied Development Psychology

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 6.07 Course substitution C. Thomas - CMST 106 for PSYC 211 - Applied Development Psychology Bundle #1

Motion by Leslie Huiner, second by Sandy Visser to approve course substitution C. Thomas - CMST 106 for PSYC 211 - Applied Development Psychology

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 6.08 Course substitution I. Weller - CMST 106 for PSYC 211 - Applied Development Psychology Bundle #1

Motion by Leslie Huiner, second by Sandy Visser to approve course substitution I. Weller - CMST 106 for PSYC 211 - Applied Development Psychology

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 6.09 New prefix – NOTR Notary

Motion by Leslie Huiner, second by Patty Golder to approve NOTR Notary

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

## 7. ACTION ITEMS - DEGREES

Action: 7.01 Sociology AA-T -degree update

Motion by Lisa Harvey, second by Richard Cerreto to approve degree update

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

## 8. ACTION ITEMS - CERTIFICATES

Action: 8.01 Pathway to Law - Certificate of Achievement - update

Motion by Sandy Visser, second by Richard Cerreto to approve certificate update

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

## 9. ACTION ITEMS - COURSES/REQUISITES

Action: 9.01 AVA 73 - Powerplant 3- AVA 51 Requisite Validation - Prerequisite

Motion by Richard Cerreto, second by Sandy Visser to approve AVA 51 requisite validation - prerequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.02 AVA 73 - Powerplant 3- AVA 52 Requisite Validation - Prerequisite

Motion by Richard Cerreto, second by Lisa Harvey to approve AVA 52 requisite validation - prerequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.03 BADM 50 - Applied Accounting I - SLO Revision Only  
Motion by Leslie Huiner, second by Scott Jones to approve SLO revision only  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.04 BADM 52 - Elements of Supervision - Course Substantial Revision  
Motion by Richard Cerreto, second by Patty Golder to approve course substantial revision: course content, textbook.  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Motion to Approve was moved into bundle #2 for approval  
Motion by Sandy Visser, second by Lisa Harvey  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Motion by Leslie Huiner, second by Patty Golder to Bundle 9.05, 9.06, 9.08, 9.10, 9.12, 9.14, 9.16 (**Bundle #2**)  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.05 CHEM 100 - Introductory Chemistry - Course Substantial Revision Bundle #2  
Motion by Leslie Huiner, second by Patty Golder to approve course substantial revision: textbook, methods of instruction.  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.06 CHEM 201 - General Chemistry - Course Substantial Revision Bundle #2  
Motion by Leslie Huiner, second by Patty Golder to to approve course substantial revision: SLOs, entrance skills, textbook.  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.07 CHEM 201 - General Chemistry - MATH 105 Requisite Validation - Prerequisite  
Motion by Lisa Harvey, second by Patty Golder to approve MATH 105 requisite validation - Prerequisite  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.08 CHEM 202 - General Chemistry - Course Substantial Revision Bundle #2  
Motion by Leslie Huiner, second by Patty Golder to to approve course substantial revision: SLOs, entrance skills, textbook.  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.09 CHEM 202 - General Chemistry - CHEM 201 Requisite Validation - Prerequisite  
Motion by Leslie Huiner, second by Scott Jones to approve CHEM 201 requisite validation - Prerequisite  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.10 CHEM 206 - Introductory Chemistry II: Organic Chemistry - Course Substantial Revision Bundle #2  
Motion by Leslie Huiner, second by Patty Golder to to approve course substantial revision: SLOs, entrance skills, textbook, methods of instruction.  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.11 CHEM 206 - Introductory Chemistry II: Organic Chemistry - CHEM 100 Requisite Validation - Prerequisite  
Motion by Scott Jones, second by Richard Cerreto to approve requisite validation CHEM 100 - prerequisite  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.12 CHEM 207 - Introductory Chemistry III: Biochemistry - Course Substantial Revision Bundle #2  
Motion by Leslie Huiner, second by Patty Golder to to approve course substantial revision: SLOs, entrance skills, textbook.  
Final Resolution: Motion Carries  
Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.13 CHEM 207 - Introductory Chemistry III: Biochemistry - CHEM 100 Requisite Validation - Prerequisite

Motion by Richard Cerreto, second by Patty Golder to approve requisite validation CHEM 100 - prerequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.14 CHEM 281 - Organic Chemistry I - Course Substantial Revision Bundle #2

Motion by Leslie Huiner, second by Patty Golder to to approve course substantial revision: SLOs, entrance skills, textbook.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.15 CHEM 281 - Organic Chemistry I - CHEM 202 Requisite Validation - Prerequisite

Motion by Lisa Harvey, second by Richard Cerreto to approve requisite validation CHEM 202 - prerequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.16 CHEM 282 - Organic Chemistry II - Course Substantial Revision Bundle #2

Motion by Leslie Huiner, second by Patty Golder to to approve course substantial revision: SLOs, entrance skills, textbook.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.17 CHEM 282 - Organic Chemistry II - CHEM 281 Requisite Validation - Prerequisite Bundle #2

Motion by Lisa Harvey, second by Richard Cerreto to approve CHEM 281 requisite validation - prerequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.18 CMST 104 - Argumentation and Oral Debate - Course Substantial Revision

Motion by Sandy Visser, second by Patty Golder to approve course substantial revision: SLOs, requisites, entrance skills, textbook.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.19 DVST 50 - Learning Disability Assessment - Course Substantial Revision

Motion by Lisa Harvey, second by Patty Golder to approve course substantial revision: course standards, SLOs, textbook.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.20 GEOG 101 - Introduction to Physical Geography - Course Substantial Revision

Motion by Sandy Visser, second by Leslie Huiner to approve course substantial revision: course content, objectives, SLOs, methods of evaluation, textbook, assignments, and method of instruction.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.21 GEOG 101L - Physical Geography 1 Laboratory - Course Substantial Revision

Motion by Patty Golder, second by Sandy Visser to approve course substantial revision: course standards, course content, SLOs, requisite, entrance skills, methods of evaluation, textbook, example assignments, and methods of instruction.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.22 GEOG 101L - Physical Geography Laboratory - GEOG 101 Requisite validation - Corequisite

Motion by Sandy Visser, second by Richard Cerreto to approve requisite validation GEOG 101 - corequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.23 GEOL 101 - Physical Geology - Course Substantial Revision

Motion by Lisa Harvey, second by Richard Cerreto to approve course substantial revision: SLOs, textbook, assignments.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.24 GEOL 121 - Earth Science with lab - Course Substantial Revision

Motion by Lisa Harvey, second by Richard Cerreto to approve course substantial revision: course standards, SLOs.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.25 PAL 101 - Law Office Technology for Paralegals - Course Substantial Revision

Motion by Lisa Harvey, second by Richard Cerreto to approve course substantial revision: SLOs, entrance skills, assignments.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.26 PAL 101 - Law Office Technology for Paralegals - PAL 100 Requisite Validation - Corequisite

Motion by Richard Cerreto, second by Patty Golder to approve PAL 100 Requisite Validation - Corequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.27 PAL 102 - Beginning Legal Research for Paralegals - Course Substantial Revision

Motion by Scott Jones, second by Sandy Visser to approve course substantial revision: SLOs, entrance skills, textbook, methods of instruction.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.28 PAL 102 - Beginning Legal Research for Paralegals - PAL 100 Requisite Validation - Corequisite

Motion by Sandy Visser, second by Scott Jones to approve PAL 100 requisite validation - Corequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.29 PAL 103 - Beginning Legal Writing - Course Substantial Revision

Motion by Patty Golder, second by Richard Cerreto to approve course substantial revision: SLOs, entrance skills, textbook.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.30 PAL 103 - Beginning Legal Writing - PAL 102 Requisite Validation - Corequisite

Motion by Scott Jones, second by Lisa Harvey to approve PAL 102 Requisite Validation - Corequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.31 PAL 201 - Fundamentals of Litigation for Paralegals - Course Substantial Revision

Motion by Patty Golder, second by Lisa Harvey to approve course substantial revision: course standards, requisites, entrance skills, textbook, methods of instruction.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.32 PAL 201 - Fundamentals of Litigation for Paralegals - PAL 103 Requisite Validation - Prerequisite

Motion by Richard Cerreto, second by Scott Jones to approve PAL 201 Requisite Validation - Prerequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.33 PAL 202 - Family Law - Course Substantial Revision

Motion by Richard Cerreto, second by Patty Golder to approve course substantial revision: course standards, requisites, entrance skills, textbooks.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.34 PAL 202 - Family Law - PAL 201 Requisite Validation - Corequisite

Motion by Sandy Visser, second by Richard Cerreto to approve PAL 201 requisite validation - corequisite

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.35 PSCI 101 - Principles of Physical Science - Course Substantial Revision

Motion by Lisa Harvey, second by Leslie Huiner to approve course substantial revision: course standards, course content, objectives, SLOs, methods of evaluation, textbooks, assignments, methods of instruction.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.36 RMGT 89 - Purchasing for Food Service Managers - Course Substantial Revision

Motion by Richard Cerreto, second by Lisa Harvey to approve course substantial revision: SLOs, methods of evaluation, methods of instruction.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action: 9.37 RMGT 91 - Controlling Food Service Costs - Course Substantial Revision

Motion by Lisa Harvey, second by Scott Jones to approve course substantial revision: methods of evaluation, textbook, methods of instruction.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

## 10. CONSENT AGENDA

Information: 10.01 Public Comment Announcement to Consent Agenda Items

Lisa Harvey requested MATH 105H for discussion

Discussion:

MATH 105H - why is this course being deactivated? Notes state the course has not been offered for a long time and will not be offered in the future.

Action (Consent): 10.02 MATH 90 - Intermediate Algebra - Deactivate Course

Motion by Scott Jones, second by Richard Cerreto to approve deactivate course

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action (Consent): 10.03 MATH 90-S - Intermediate Algebra with Skills Support - Deactivate Course

Motion by Scott Jones, second by Richard Cerreto to approve deactivate course

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action (Consent): 10.04 MATH 105H - Honors College Algebra - Deactivate Course

Motion by Lisa Harvey, second by Richard Cerreto to approve deactivate course

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

Action (Consent): 10.05 PAL 102 - Beginning Legal Research for Paralegals - Correspondence Education Addendum

Motion by Scott Jones, second by Richard Cerreto to approve correspondence education addendum

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey

## 11. CURRICULUM COMMITTEE TRAINING

11.01 META Issues - Many issues are being fixed and attended to.

Information: 11.02 11.02 Committee Training - **None**

## 12. New Category

**Meeting Adjourned 2:11**