

Victor Valley College Academic Senate Meeting - Thursday, September 7, 2023**Executive Members Present**

Lynne Glickstein/President, Dr. Julia Wendt/Vice-President, Leslie Huiner/Secretary

Members present

Tim Adell, Debra Blanchard, Regina Brown, Kelley Cahow, Richard Cerreto, Tracy Davis, Melanie Dube-Price, David Gibbs, Patty Golder, Tiana Gray, Terry Truelove

Meeting called to order at 3:31 PM**1. 10 + 1**

Information: 1.01 ASCCC 10 + 1

2. OPENING ITEMS

Procedural: 2.01 Public Comments

3. SPECIAL GUEST SPEAKERS

Report: 3.01 ASB - Student Goals for 2023-2024

ASB President Jennifer Weis, joined by members of ASB Council, shared the ASB goals for 2023-2024, which include a prioritized goal for full-time faculty hires for American Sign Language and Physics.

Report: 3.02 Bookstore Updates - Robert Sewell, Public Information Officer

Per Robert Sewell, with support from IT we transitioned to an online bookstore called "ecampus" during the summer, the timing caught everybody off guard, there have been some issues that are typical of what happens every year, he feels like it's improving. Faculty concern about last minute notification, who was involved in the transition process, lack of transparency about this process, nursing students who purchased books through VVC Rams Bookstore early in summer were told their books were returned to the vendor. Per Sewell date was determined after contract was approved by Board of Trustees, it's a one year contract that may be extended. Senate would like after action review and more participation with faculty in the process moving forward. Per VPI Todd Scott a public RFP will be going out for next year.

Report: 3.03 Admissions & Records Updates - Edward Alvarez, Dean of Student Services, and Eric Houck, Director of Enterprise Applications

Per Edward Alvarez, as we started the fall term we thought add codes were in place for faculty, the authorization codes were working over summer, but problems implementing in fall due to technical glitch with wait list running alongside the add code process with codes given to students. Ellucien, MIS are working on issue before 8-week session. Issue with census certification opening date and the due date. Issues with non credit open entry and with having to certify census/enrollment twice. Have created videos for faculty and students, but the videos don't correspond with what students see on their end. In self-reflection, we needed more testing time before implementation. Faculty concerns about beta testing environment and lack of technical support, request faculty participate in beta testing, students should have ability to add to wait list but it's not working. When faculty authorize students to add, there's no direct communication between students/faculty for add process and SelfService does not allow students to add prior to the first day of the term, waitlist disappears on first day of class but instructor can request it through NextGen. Per Edward, A&R can workaround by hand enrolling students if you want to add them, contact them with student id and info.

4. ACTION ITEMS

Action, Minutes: 4.01 Academic Senate Meeting Minutes - June 1, 2023

Motion to approve by Debra Blanchard, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Kelley Cahow, Richard Cerreto, Tracy Davis, Melanie Dube-Price, David Gibbs, Patty Golder, Tiana Gray, Terry Truelove

5. PRESIDENT'S REPORT

Discussion, Report: 5.01 President's Report - Lynne Glickstein

1. All College Day - Faculty Breakout Sessions - Emails have been sent out with the schedule, there will be a roundtable conversation about AI.

2. Attendance at Meetings - on the executive board we've had non-attendance by individuals who are being paid to be at meetings but are not showing up regularly to meetings, not sure how to address it but think it will happen.

3. Upcoming Election for Updating Bylaws & Vacant Area Representatives - We will be taking a look at the bylaws again, should

have first read at upcoming senate meeting.

4. Other - College held a budget update meeting today, we've had a 12% growth from last academic year, still not sure what the FON is but will know by late October early November, faculty hiring process will start as soon as possible this year to initiate hiring committees early spring semester. We talked about the bookstore earlier in this meeting, if anyone wants to be on that task force let Lynne know as we've all had bad experiences with this transition with not getting materials in a timely manner.

6. EXECUTIVE OFFICER'S REPORTS

Information, Report: 6.01 Vice President, Dr. Julia Wendt

1. Upcoming Faculty Survey - Current Issues Affecting Faculty in Fall 2023 - Everybody loves a survey and we want to hear from you, will be constructing Academic Senate goals for this year.

2. New Timeline for FT Faculty Hiring - ASEB will meet next Tuesday to appoint members to the Faculty Hiring Prioritization Committee, Oct. 1 is deadline to request faculty position in program review/Nuventive. Keiry Borrual and Julia are co-chairs and will be reaching out.

3. Other - Will be reaching out to committee chairs to get updated information on meeting times, members and goings on.

Information, Report: 6.02 Past President, Lee Bennett

Report: 6.03 Legislative Liaison, Troy Kuhns

Report: 6.04 Secretary, Leslie Huiner

7. SENATE REPRESENTATIVE REPORTS

Report: 7.01 Part-Time Faculty Area Representatives - Dr. Glenn Akers, Kelley Cahow, David Wilkerson

Report: 7.02 Area Representatives

8. COMMITTEE OR SPECIAL REPORTS

Report: 8.01 Affordable Educational Materials Committee - Teresa Grenot

Report: 8.02 Basic Skills - Patty Golder
GED is up and running and ESL changes are still going through.

Report: 8.03 College Council - Dr. Julia Wendt
Meets Sept 20 and it's great when faculty show up because there are alot of spicy issues.

Report: 8.04 Curriculum Committee - Debby Blanchard
First meeting is Sept. 14.

Report: 8.05 Equivalency Committee - Debby Blanchard

Report: 8.06 Institutional Effectiveness Committee - Patty Golder
New form is being presented to College Council this week.

Information: 8.07 POET Survey Update - Tracy Davis
Tracy Davis and Brian Quarles are faculty on Pursuit of Excellence Team (POET) that's been meeting for over a year, some of the survey responses were not that great. Tracy is working with VPI McKenzie Tarango to look more closely at the survey comments in terms of how they can be addressed for resolution or improvement, would like ASEB to look at comments to see if they apply to senate 10+1 issues, is it a climate or communication issue, and send responses to Tracy. Another big survey will be coming out at the end of fall term. Sincerely hope that we can work to fix some of the problems that were submitted in the comments, workflow issues, duplicate processes.

Report: 8.08 Program Review - Dr. Julia Wendt
Request for faculty hires deadline is Oct 1, program review deadline is Nov 1, user manual and videos are already available and in-person meetings are also available, this is a close the loop year.

Report: 8.09 Student Learning Outcomes and Assessment Committee - Patty Golder

SLOAC have two short presentations on All College Day, in the morning and in the afternoon, hour-long panel on assessments, a new equity minded assessment form was developed, working on faculty having ability to enter assessments directly in Nuventive rather than submit on paper forms.

9. ADJOURN

Procedural: 9.01 Adjourn the Academic Senate Meeting
Meeting adjourned at 4:33PM.