

CURRICULUM COMMITTEE MEETING (Thursday, October 12, 2023)

Generated by Rachel Cardenas on Thursday, October 12, 2023

Members presentLeslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Debra Blanchard, Chair
Scott Jones**Members Absent**

Lisa Harvey

Meeting called to order at 1:28 PM

1. OPENING ITEMS

Procedural: 1.01 ROLL CALL

2. ANNOUNCEMENT COURSE/REVISION DEVELOPERS MAY COMMENT OF EXPLAIN AGENDA ITEMS-None

Information: 2.01 Developers may comment or explain agenda items if needed

3. Public comments to action items-None

Information: 3.01 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS

Scott Jones arrived at 1:31 PM.

4. MINUTES

Action, Minutes: 4.01 Approval of the September 28, 2023 curriculum meeting minutes

Motion by Patty Golder, second by Jacqueline Stahlke to approve the September 28, 2023 meeting minutes

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

5. DISCUSSION ITEMS-None

6. ACTION ITEM

Action: 6.01 ADT Substitution Form

Motion by Christina Shelby, second by Richard Cerreto to approve course substitution form for ADT requirements.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

7. ACTION ITEMS - DEGREES

Action: 7.01 None

8. ACTION ITEMS - CERTIFICATES

Action: 8.01 Criminal Justice - Certificate of Achievement - Update

Motion by Scott Jones, second by Pamela James to approve certificate update

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

9. ACTION ITEMS - COURSES/REQUISITES

Action: 9.01 ALDH 62 - Acute Care CNA - Course Substantial Revision

Motion by Leslie Huiner, second by Christina Shelby to approve course substantial revision: requisites, entrance skills, textbook.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.02 ALDH 62 - Acute Care CNA - ALDH 60 Requisite Validation - Prerequisite

Motion to table by Jacqueline Stahlke, second by Leslie Huiner (requisite validation clarification)

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.03 ALDH 81 - Medical Insurance - Course Substantial Revision

Motion by Richard Cerreto, second by Pamela James to approve course substantial revision: textbook, methods of instruction.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.04 ALDH 125 - Medical Aspects of Drugs and Alcohol - Course Substantial Revision

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: course standards, textbook, example assignments, methods of instruction.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.05 ANTH 101L - Physical Anthropology Laboratory - Course Substantial Revision

Motion by Richard Cerreto, second by Pamela James to approve course substantial revision: textbook, entrance skills, removing distance education.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Discussion: The Chair clarified that ANTH 101L can be taken with ANTH 101 or after. Made changes on meta to reflect what the department wanted.

Action: 9.06 ANTH 101L - Physical Anthropology Laboratory- ANTH 101 Requisite Validation - Prerequisite

Motion by Richard Cerreto, second by Leslie Huiner to approve ANTH 101 requisite validation - prerequisite

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.07 BRE 010 - Real Estate Career Exploration - Course Substantial Revision

Motion by Richard Cerreto, second by Patty Golder to approve course substantial revision: course purpose, course standards.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Discussion: Should units end in 5 or zero? Credit units should end in zero or 5, noncredit does not matter as there are no units assigned to classes. (Meta requires units in noncredit to pull up hours required but the units recorded on the COR are zero)

Action: 9.08 BRE 020 - Real Estate Office Assistant - Course Substantial Revision

Motion by Christina Shelby, second by Richard Cerreto to approve course substantial revision: course purpose, course standards.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.09 BRE 045 - Real Estate Investor Start-Up - Course Substantial Revision

Motion by Patty Golder, second by Scott Jones to approve course substantial revision: course purpose, course standards, methods of evaluation, methods of instruction.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.10 BRE 050 - Real Estate Examination Preparation - Course Substantial Revision

Motion by Patty Golder, second by Richard Cerreto to approve course substantial revision: course purpose, course standards, methods of evaluation.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.11 HLTH 204 - Health and Social Justice - New Course

Motion by Leslie Huiner, second by Patty Golder to approve new course.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Discussion: The goal for this course is CSU area D transfer general education.

Motion by Jacqueline Stahlke, second by Pamela James to Bundle 9.12, 9.13, 9.14, 9.15, 9.16, 9.17, 9.18, 9.19, 9.20, 9.21, 9.22, 9.23, 9.24, 9.25, 9.26, 9.27, 9.28, 9.29, 9.30, 9.31 (bundle #1)

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Motion to approve Bundle #1 by Christina Shelby, second by Patty Golder

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.12 WEE-ART 138 - Work Experience Education Art - Course Substantial Revision

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.13 WEE-AGNR 138 - Work Experience Education Agriculture - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.14 WEE-ALDH 138 - Work Experience Education Allied Health - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.15 WEE-ARCH 138 - Work Experience Education Architecture - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.16 WEE-ATHL 138 - Work Experience Education Athletics - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.17 WEE-AUTO 138 - Work Experience Education Automotive - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.18 WEE-AVA 138 - Work Experience Education Aviation - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.19 WEE-BADM 138 - Work Experience Education Business Administration - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.20 WEE-BET 138 - Work Experience Education Business Education Technology - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.21 WEE-BIOL 138 - Work Experience Education Biology - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.22 WEE-CIS 138 - Work Experience Education Computer Information Systems - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.23 WEE-CJ 138 - Work Experience Education of Criminal Justice - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.24 WEE-CHEM 138 - Work Experience Education Chemistry - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.25 WEE EMS 138 - Work Experience Education Emergency Medical Services - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.26 WEE-ENGD 138 - Work Experience Education Engineering and Drafting - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.27 WEE-KIN 138 - Work Experience Education Kinesiology - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.28 WEE-KIND 138 - Work Experience Education Kinesiology Dance - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.29 WEE-NURS 138 - Work Experience Education Nursing - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.30 WEE-PSCI 138 - Work Experience Education Physical Science - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action: 9.31 WEE-PHOT 138 - Work Experience Education Photography - Course Substantial Revision Bundle #1

Motion by Christina Shelby, second by Patty Golder to approve course substantial revision: **prefix change from COOP to WEE**, catalog description, course standards, course content, textbook, conditions of enrollment.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

10. CONSENT AGENDA

Information: 10.01 Public Comment Announcement to Consent Agenda Items

Action (Consent): 10.02 ALDH 81 - Medical Insurance - Distance Education

Resolution: to approve distance education.

Motion by Christina Shelby, second by Pamela James to approve distance education.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action (Consent): 10.03 ALDH 125 - Medical Aspects of Drugs and Alcohol - Distance Education

Resolution: to approve distance education.

Motion by Christina Shelby, second by Pamela James to approve distance education.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action (Consent): 10.04 WEE-CJ 138 - Work Experience Education of Criminal Justice - Distance Education

Resolution: to approve distance education.

Motion by Christina Shelby, second by Pamela James to approve distance education.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action (Consent): 10.05 WEE-KIN 138 - Work Experience Education Kinesiology - Distance Education

Resolution: to approve distance education.

Motion by Christina Shelby, second by Pamela James to approve distance education.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

Action (Consent): 10.06 WEE-PSCI 138 - Work Experience Education Physical Science - Distance Education

Resolution: to approve distance education.

Motion by Christina Shelby, second by Pamela James to approve distance education.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Christina Shelby, Scott Jones

11. CURRICULUM COMMITTEE TRAINING

11.01 **None**

12. New Category

Meeting Adjourned at 2:26pm