

PAYROLL CHECK PICK UP SCHEDULE

Part-time Faculty, Students, Substitutes, Short-terms, and FWS

VERY IMPORTANT: If payday is on a Friday, it will be available for one-day only. See schedule below.

When picking up your check, please bring your government issued I.D.

PAY DATE	1 st DAY HOLD	2 nd DAY HOLD	MAIL DATE
8/9/2023	8/9/2023: 7:00am – 5:22pm	8/10/2023: 7:00am – 3:00pm	8/10/2023: After 3pm
9/11/2023	9/11/2023: 8:30am – 5:00pm	9/12/2023: 8:30am – 3:00pm	9/12/2023: After 3pm
10/9/2023	10/9/2023: 8:30am – 5:00pm	10/10/2023: 8:30am – 3:00pm	10/10/2023: After 3pm
11/9/2023	11/9/2023: 8:30am – 3:00pm	N/A	11/9/2023: After 3pm
12/11/2023	12/11/2023: 8:30am – 5:00pm	12/11/2023: 8:30am – 3:00pm	12/9/2023: After 3pm
1/9/2024	1/9/2024: 8:30am – 5:00pm	1/10/2024: 8:30am – 3:00pm	1/10/2024: After 3pm
2/9/2024	2/9/2024: 8:30am – 3:00pm	N/A	2/09/2024: After 3pm
3/11/2024	3/11/2024: 8:30am – 5:00pm	3/12/2024: 8:30am – 3:00pm	3/12/2024: After 3pm
4/9/2024	4/9/2024: 8:30am – 5:00pm	4/10/2024: 8:30am – 3:00pm	4/10/2024: After 3pm
5/9/2024	5/9/2024: 8:30am – 5:00pm	5/10/2024: 8:30am – 3:00pm	5/10/2024: After 3pm
6/10/2024	6/10/2024: 8:30am – 5:00pm	6/11/2024: 8:30am – 3:00pm	6/11/2024: After 3pm
7/9/2024	7/9/2024: 8:30am – 5:00pm	7/10/2024: 8:30am – 3:00pm	7/10/2024: After 3pm
7/15/2024	7/15/2024: 8:30am – 5:00pm	7/16/2024: 8:30am – 3:00pm	7/16/2024: After 3pm