

Victor Valley College Academic Senate Meeting - Thursday, November 2, 2023**Executive Members Present**

Lynne Glickstein/President, Dr. Julia Wendt/Vice-President, Lee Bennett/Past President, Leslie Huiner/Secretary, Troy Kuhns/Legislative Liaison

Members present

Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Tiana Gray, Terry Truelove

Meeting called to order at 3:31 PM

1. 10 + 1

Information: 1.01 ASCCC 10 + 1

2. OPENING ITEMS

Procedural: 2.01 Public Comments

3. ACTION ITEMS

Action, Minutes: 3.01 Academic Senate Meeting Minutes - Sept 7, 2023

Motion to approve by Patty Golder, second by Tim Adell.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Peter Francev, David Gibbs, Patty Golder, Tiana Gray

Action: 3.02 AP 4024 Units-to-Contact-Hour Relationship - Dr. Julia Wendt

Title 5 changed over the summer for Work Experience Education and impacted the contact hours.

Motion to approve by Peter Francev, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Peter Francev, David Gibbs, Patty Golder, Tiana Gray, Terry Truelove

Action: 3.03 AP 4103 Work Experience Education - Dr. Julia Wendt

Program name changed due to Title 5, no longer called Cooperative Education, now called Work Experience Education, need to submit changes/plans to district BOT rather than Chancellor's Office, change to units as well. We are proposing 6-year update for district approval of our local WEE plan.

Motion to approve by Tim Adell, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Tiana Gray, Terry Truelove

Action: 3.04 Prioritized List of Faculty Hires for FY24-25 - Dr. Julia Wendt

Reviewed faculty hiring prioritization list, a lot of work done by the committee. Dr. Walden asked us to focus on 20 recommendations, we provided a list of 30 in case there is room to hire additional full time faculty positions. Senate is approving this list and it will be sent to Dr. Walden for approval, then Human Resources can begin the hiring process, committee formation, hoping committees can meet prior to end of fall semester to create job announcements so HR can begin advertising process in January. There will be a lot of hiring committees and then tenure review committees, encourage all faculty to participate. We have about 120 FT faculty but only 4 Fair Employment Representatives, so there is a need for additional faculty to serve as FERs. Discussion on correlation on completing program review by due date and impact on hiring list, program review was due yesterday and all departments on the prioritization list completed their program reviews. Faculty Hiring Prioritization Committee will provide after action feedback so we can make improvements to the process (close the loop.)

Motion to approve by Tim Adell, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Tiana Gray, Terry Truelove

4. INFORMATION ITEMS

Discussion: 4.01 AB 928 - Debby Blanchard, Curriculum Chair

Update on AB 928, request for feedback from AB 928 Associate Degree for Transfer Intersegmental Implementation Committee.

Draft document, encourage everyone to read and provide feedback to ASCCC, send comments to Debby Blanchard and she will send them, next webinar is Nov. 27, you can also send comments directly to the statewide committee.

Discussion: 4.02 FT Faculty Survey for Determining Academic Senate Priorities - Dr. Julia Wendt

Review survey results from Fall 2023 survey of full time faculty. Senate put out a survey to determine priorities for this year. Key takeaways ranks priorities indicated by faculty, results such as difficult climate, we are hoping to make changes to mitigate current situation. Survey results aligned with the POET survey results.

5. PRESIDENT'S REPORT

Information, Report: 5.01 President, Lynne Glickstein

1. The bookstore will continue to use e-campus for the remainder of the calendar year and discussions about moving forward with it or another vendor should take place over Fall and Spring semester to determine accuracy and viability. Process seems to be improving for winter and spring with textbook submissions.
2. Elections for Area reps will be held soon. Julia will expand on that. By-Laws and Constitution updates will be voted on at the same time. In spring we will also hold elections for vice president, secretary, legislative liaison and area reps, so makes economic sense to fill all positions in one election since we pay for election software.
3. Holiday party tickets are available. Five tickets left.
4. Faculty Leads for Credit/Non-Credit. In some programs such as Justice Involved Education (JIE) there is no faculty member lead between the instructors and administration, that program should have a faculty facilitator position bargained by VVCF in future, BLAR Dean Dr. Henry Young is lead right now. Non-credit is expanding rapidly and some have faculty leads while others do not have faculty leads. Examples: non-credit cosmetology has been put under Biology in Meta, Commercial Driver License was put under Construction Technology. Curriculum Committee wants these non-credit departments to be under an instructional department chair, no faculty leads, there are senate and bargaining issues for facilitator positions.
5. Other. Asked to promote POCR (Peer Online Course Review) training for CVC Exchange home and teaching college where we have ability to take students from other colleges, we have some faculty certified but we need more if we want to participate, there are compensation issues for reviewing a

course, policy issues to require those reviews, Dr. Jamey Cooper/DE Facilitator involved in planning process. Per VPI Scott VVC is a home college which means our students may enroll in other teaching colleges. Park University closing at end of December and we will get 2 classrooms back in building 80 portables on lower campus.

6. EXECUTIVE OFFICER'S REPORTS

Information, Report: 6.01 Vice President, Dr. Julia Wendt
No report.

Information, Report: 6.02 Past President, Lee Bennett
No report.

Information, Report: 6.03 Legislative Liaison, Troy Kuhns

Information, Report: 6.04 Secretary, Leslie Huiner
No report.

7. SENATE REPRESENTATIVE REPORTS

Report: 7.01 Part-Time Faculty Area Representatives - Dr. Glenn Akers, David Wilkerson

Report: 7.02 Area Representatives

Tracy Davis - Asked by TA Department Chair Emily Ruiz to share that production "We Kill Monsters" has second weekend of performance. Ongoing issues with AI cheating, problems with student disruptions in the CCAP program at the high schools, concern about success rates in CCAP, the invasion of bots or fake students enrolling in second 8-week classes (weird names, no phone numbers, one instructor had double digit enrollments in online class) no shows impact our authentic enrollment and is an academic professional matter, part of larger financial aid fraud. Issue with feces in building 52 smeared around bathroom and near faculty offices, last summer similar incident in building 21.

Melanie Dube-Price - RPTSC internet was out and slow. Problem with bathroom vandalism. There will be a large Love's truck stop going in near the RPTSC, per VPI Scott, so feel that better internet access will be coming to the area soon.

Dave Gibbs - All call for DEAC committee member included statement about POCR implementation that faculty were opposed to the language. Concern that AS should consider reverting back to one meeting per month. Attended our women's volleyball game, they lost, hmmm.

8. COMMITTEE OR SPECIAL REPORTS

Report: 8.01 Affordable Educational Materials Committee - Teresa Grenot
Per Julia, submitted for major grant and promoting use of OER materials.
Affordable Educational Materials Committee (AEMC) meets weekly via Zoom, Tuesdays, 8:00AM-9:30AM.

AEMC Subcommittee - Faculty OER Development and Training, initiated to outline professional development opportunities with stipends. These may include ASCCC OER Basic Webinar training, and OER materials accessibility, adoption, creation, course conversion to OER status, and curation and implementation of currently available OER/ZTC resources into courses. Professional development will be in alignment with the ZTC grant requirements and course transformation to ZTC status.

Faculty stipend funding will come from the state awarded ZTC Planning and Implementation Grant (\$200,000). Guest, Malia Carpenter, Director of Student Services Academic Success and Equity Program joined October 3, AEMC meeting to discuss a possible Faculty OER Development and Training collaboration and HSI-Title V grant funding.

ZTC Planning and Implementation Grant - Selection of first VVC ZTC Degree and updating of NOVA system is due deadline October 31, 2023. AEMC Committee continued campus outreach to determine faculty and program interest. Outreach areas included Agriculture and Natural Resources, Child Development, Communication Studies, Criminal Justice, Math, Political Science, Psychology, and Sociology.

Planned ZTC Acceleration Program Grant applications:

CJ Administration of Justice (Criminal Justice)
CHDV Child Development/Early Care and Education
GEOG Geography
CMST Communication Studies
POLS Political Science

VVC first ZTC Program - Sociology, ZTC Planning and Implementation Grant application (deadline November 15, 2023).

Please contact Yvonne Reed, VVC ASCCC OERI Liaison or Teresa Lupe Grenot, AEMC Chair, or any AEMC member if you are interested in OER/ZTC/LTC information, faculty professional development (with stipends), or course transformation for student success. OER Resources Guide: <https://library.vvc.edu/support/OER> .

Report: 8.02 Basic Skills - Patty Golder
GE is under a grant. Non-credit curriculum is increasing.

Report: 8.03 College Council - Dr. Julia Wendt
Discussed above.

Report: 8.04 Curriculum Committee - Debby Blanchard
Committee discussed faculty leads for non-credit so courses can be approved, will be moved to departments for now temporarily. Growth in non-credit include phlebotomy, pharmacy technician, heavy equipment technician, industrial maintenance technician, court reporting. When faculty develop non-transferable course, use the course numbers 50-99 because these courses do not transfer and it impacts student financial aid because courses in certs/degrees must be credit transfer. Example: paralegal program needs to change numbers to 50-99 because there is no degree/cert at four year university level. AB 1111 will first change GE courses, planning is still in process and it will be coming. Counselors are concerned about non-credit courses that could overlap credit programs, per Melanie Dube Price. Requisite validation process is still being worked on, creating a form that will be easier to use than the form in Meta, will be creating a video after the form is input into Meta.

Report: 8.05 Faculty Professional Development Coordinator - Regina Pierce Brown

Thanks to everyone who attended last event, replay was sent out of all four sessions via email. Last big hurrah will be on Nov. 17, would like to have faculty panels sharing what they do in classes such as assessment and grading, course structure and curriculum, please attend and consider presenting.

Report: 8.06 Graduation Requirements Committee - Melanie Dube Price

Committee lost a couple of members and struggling to find a time when everyone can meet, will be sending an all call for additional members. Working on items such as double counting for major and GE requirements which is done in ADTs and is allowable in Title 5, would like to have it approved and added to catalog. Looking for colleges that allow double counting from major to major similar to a course substitution, are researching it to find language to bring back to departments for consideration since this process is not in Title 5, not common in community colleges, although the four-year universities may allow it. Degree changes, this spring will need to change for ethnic studies that need to be added to degrees, it's in IGETC, and considering how it impacts our local global citizen and American institutions requirements, would like to give students a choice based on their degree or transfer needs. Blanchard is reading that Cal States are discussing taking back Area F and ethnic studies for degree requirements, make us re-submit our curriculum for approval.

Report: 8.07 Honors Committee - Tim Adell

Added two new members to committee, switching from a stand-alone model to a new model where students enroll in normal class and then sign contracts with the instructor for honors-level additional work, but this process will require union negotiation for an MOU. Honors Transfer Councils conference will now be held in Riverside, it's the leading undergraduate research conference in the nation for undergraduate students.

Report: 8.08 Institutional Effectiveness Committee - Patty Golder

October meeting was ten minutes, content depended on College Council. Nov. 7 meeting canceled.

Report: 8.09 Program Review - Dr. Julia Wendt

Thank you for all the work in submitting program review, always looking to improve processes, the system was open longer for 63 days, but a difficult process due to workloads. Committee will be following up with you on resource requests as they move forward.

Report: 8.10 Student Learning Outcomes and Assessment Committee - Patty Golder

Patty has resigned from the SLO committee. Nathan Franklin and Daniel Vecchio will be co-chairs, Julia Wendt is the coordinator, invite them to the next senate meeting to report out.

9. ADJOURN

Procedural: 9.01 Adjourn the Academic Senate Meeting