

**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Victor Valley

**CERTIFICATION**

I, the District Chief Executive Officer, hereby certify that, to the best of my knowledge and belief (1) this report is true and correct, and (2) all data have been reported and compiled in accordance with provisions of the Education Code and Title 5 regulations adopted by the Board of Governors and instructions on this form.

I further certify that I have determined through consultation with staff directly responsible that (1) FTES reported on this form for State apportionments includes only courses which had received individual prior approval or were part of programs with prior approval by the governing board of the district and the Chancellor's Office; (2) no attendance has been reported for: (a) courses which do not fully comply with Title 5 Section 58051.5 relative to open enrollment and participation by any person who is otherwise qualified and eligible for admission to the college, except for inmate education courses maintained pursuant to Title 5 Section 58051.6, or (b) courses excluded from State apportionments by Education Code Section 8538 or, (c) indentured apprentices in courses of related and supplemental instruction maintained pursuant to Section 3074 of the Labor Code; and (3) all FTES eligible for State support have been reported whether or not funding is available.

**Chief Executive Officer: Dr. Daniel Walden**

Electronic Certification Date: Wednesday, November 01, 2023

**District Contact Person: Virginia Moran**

Title: Executive Dean

Phone: (760) 245-4271 - 2414

EEmail: virginia.moran@vvc.edu

**The Chancellor's Office no longer requires a report to be submitted electronically (PDF) or by mail, as districts certify through the CCFS-320. No further action is required by the district.**

**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Victor Valley

**PART I. FULL-TIME EQUIVALENT STUDENTS**

	<b>State Residents (and Nonresidents Attending Noncredit Courses)</b>	
	Attendance FTES	Factored FTES
<b>Summer Intersession (Summer 2022 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	8.67	8.67
2. Credit (Parts III.A.1 + VI.A.1)	52.93	52.93
<b>Summer Intersession Courses (Summer 2023 Prior to July 1, 2023)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	1,210.29	1,210.29
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II)	2,910.83	2,910.83
(b) Daily Census Contact Hours (Part III)	1,038.17	1,038.17
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C)	200.89	200.89
(b) Credit (Part IV.D)	467.01	467.01
3. Alternative Attendance Accounting Procedure Courses		
(a) Weekly Census Procedure Courses (Part V)(Credit)	2,416.10	2,416.10
(b) Daily Census Procedure Courses (Part V)(Credit)	2,290.73	2,290.73
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	10,386.06	10,386.06
Total Noncredit FTES	209.56	209.56
Total FTES	10,595.62	10,595.62

Supplemental Information	FTES
Inservice Training Courses	0.00
Basic Skills Courses and Immigrant Education (Noncredit)	95.71
Basic Skills Courses and Immigrant Education (Credit)	20.26

**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Victor Valley

**PART I. FULL-TIME EQUIVALENT STUDENTS**

	<b>Nonresidents</b>	
	<b>Attendance FTES</b>	<b>Factored FTES</b>
<b>Summer Intersession (Summer 2022 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	0.00	0.00
2. Credit (Parts III.A.1 + VI.A.1)	1.28	1.28
<b>Summer Intersession Courses (Summer 2023 Prior to July 1, 2023)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	39.73	39.73
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II)	91.20	91.20
(b) Daily Census Contact Hours (Part III)	47.31	47.31
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C)	0.00	0.00
(b) Credit (Part IV.D)	5.02	5.02
3. Alternative Attendance Accounting Procedure Courses		
(a) Weekly Census Procedure Courses (Part V)(Credit)	67.82	67.82
(b) Daily Census Procedure Courses (Part V)(Credit)	72.72	72.72
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	325.08	325.08
Total Noncredit FTES	0.00	0.00
Total FTES	325.08	325.08

**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

College: Victor Valley College

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**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

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College: Victor Valley College

**PART I. FULL-TIME EQUIVALENT STUDENTS**

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<b>Summer Intersession (Summer 2022 Only)</b>		
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Total FTES	325.08	325.08

**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

College: Victor Valley College

**ADJUSTMENT TO FULL-TIME EQUIVALENT STUDENTS (FTES)**

Reference: Education Code Section 84890 Title 5 Sections 55700ff, 55720ff	Total Faculty Contact Hours of Instruction Released for Flex-Time Activities (see Instructions 2 & 3)	Total Faculty Contact Hours of Instruction (Actual Teaching Hours) of All Instructors in the Academic Year Exclusive of any Intersession (see Instructions 5)	F Factor
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**A. Credit Courses**

1. Weekly Census Procedure Courses 2. Daily Census Procedure Courses	0.00	0.00	1.0000
3. Positive Attendance Credit Courses	0.00	0.00	1.0000
4. Alternative Attendance Accounting Procedure a. Weekly Census Procedure Courses b. Daily Census Procedure Courses	0.00	0.00	1.0000

**B. Noncredit Courses**

1. Positive Attendance	0.00	0.00	1.0000
2. Noncredit Distance Education	0.00	0.00	1.0000

**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

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District: Victor Valley

**PART IX. AB 540 Headcount, Special Admit FTES, Inmate FTES, and Apprenticeship FTES**

**AB 540 Headcount Report**

In the space provided below, for the District as a whole, please provide the total number of students who received the Nonresident tuition fee exemption under AB 540 for the Fiscal Year. This total should include any student that was considered to be an AB 540 student during any part of a term/session and should be an unduplicated student headcount (e.g. please count each student only once, regardless of how many terms/sessions they attended). This data collection will be considered to be a limited survey instrument and not tied or associated with FTES counts. Supporting documentation does not need to be submitted with this report.

Headcount	259
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**Special Admit (Full-Time and Part-Time) P.E. Credit FTES Report**

In the spaces provided below, please provide the requested districtwide Fiscal Year FTES information of special "admit" part-time and full-time students eligible to attend the Colleges of the District pursuant to Education Code Section 48800 or 48800.5. Please refer to Legal Advisory 05-01 and the Contracted District Audit Manual for the Fiscal Year, State Compliance Item No. 427.

Credit FTES of Special Part-time and Full-time Students (Column 1)	Noncredit FTES of Special Part-time and Full-time Students (Column 2)	Total FTES of Special Part-Time and Full-Time Students (Column 3)	Total FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 4)	Total Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 5)	Percent of Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 5/Column 3)
670.83	1.32	672.15	7.29	5.84	0.87 %

**Inmates in Correctional Facilities FTES**

In the spaces provided below, please provide the requested districtwide Fiscal Year FTES information of incarcerated students eligible to attend the Colleges of the District pursuant to Education Code Section 84810.5(a).

Credit FTES of Incarcerated Students (Column 1)	Noncredit FTES of Incarcerated Students (Column 2)	Total FTES of Incarcerated Students (Column 3)
124.59	0.00	124.59

**Apprenticeship FTES**

In the spaces provided below, please provide the total FTES generated by apprenticeship students enrolled in community college apprenticeship courses pursuant to Education Code section 79149.1.

Credit FTES of apprentices enrolled in apprenticeship courses (Column 1)	Noncredit FTES of apprentices enrolled in apprenticeship courses (Column 2)	Total FTES of apprentices enrolled in apprenticeship courses (Column 3)
0.00	0.00	0.00

\* Reported FTES amounts should represent amounts that are subsets of FTES data certified and reported in the Annual CCFS-320 - Resident FTES, Part I, A through D. FTES shall be computed and rounded to two decimal places. Supporting documentation does not need to be submitted with this report, but should be retained by the District as records back to audit pursuant to Title 5 Section 59025.

California Community Colleges

**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Victor Valley

**CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES**

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000631289	AHOM020	Beginning Clothing Construction	0.00	0
CCC000631550	AHOM0201	Intermediate Clothing Construction	0.00	0
CCC000631531	AHOM075	Machine Quilting	8.91	6
CCC000631774	AHOM0751	Machine Quilting II	0.00	0
CCC000631294	AHOM0751	Machine Quilting II	5.58	5
CCC000630449	CDL041	Commercial Driver Training - Permit Preparation	7.76	4
CCC000630450	CDL042	Commercial Driver Training - Range Operations	9.29	3
CCC000630451	CDL043	Commercial Driver Training - On Road Skills	10.98	3
CCC000594767	CIS101	Computer Literacy	0.00	0
CCC000619777	ECON100	Introduction to Economics	0.00	0
CCC000619428	EMS041	Basic Life Support Provider	0.00	0
CCC000627396	EMS041	Basic Life Support Provider	0.00	0
CCC000633601	EMS041	Basic Life Support Provider	0.00	0
CCC000627397	EMS042A	Advanced Cardiac Life Support (ACLS) Provider	0.00	0
CCC000619429	EMS042A	Advanced Cardiac Life Support (ACLS) Provider	0.00	0
CCC000619155	EMS043	Pediatric Advanced Life Support	0.00	0
CCC000631551	EMS043	Pediatric Advanced Life Support	0.00	0
CCC000632591	EMS044	Stop The Bleed	0.00	0
CCC000613022	EMS044	Stop The Bleed	0.00	0
CCC000619812	EMS045B	Prehospital Trauma Life Support (PHTLS) Hybrid	0.00	0
CCC000627400	EMS045B	Prehospital Trauma Life Support (PHTLS) Hybrid	0.00	0
CCC000633603	EMS045B	Prehospital Trauma Life Support (PHTLS) Hybrid	0.00	0
CCC000631552	EMS046	Handtevy Provider	0.00	0
CCC000633425	ESL0101	Listening & Speaking Level 1	5.27	2
CCC000627402	ESL0102	Reading & Writing Level 1	10.16	5
CCC000403408	ESL0103	High Beginning Listening and Speaking Level 2	6.77	4
CCC000389809	ESL0104	Reading and Writing Level 2	7.40	3



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**CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES**

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000627403	ESL0105	ESL Level 3 Low Intermediate Listening and Speaking	12.01	4
CCC000633649	ESL0106	Reading and Writing Low Intermediate Level 3	0.00	0
CCC000632892	HLTH0105	Community Mental Health Preparation I	0.00	0
CCC000632893	HLTH0106	Community Mental Health Preparation II	0.00	0
CCC000633205	WKPR010	Personal Skills Assessment	0.00	0
CCC000633206	WKPR011	Personal Growth, Development and Wellness	0.00	0
CCC000633207	WKPR012	Decision Making and Problem Solving in the Workforce	0.00	0
CCC000633208	WKPR013	Career and Industry Landscape	0.00	0
CCC000633209	WKPR014	Communication Skills in the Workforce	0.00	0
CCC000633210	WKPR015	Academic Preparation for the Workforce	0.00	0
CCC000633211	WKPR016	Hiring Process and 21st Century Skills	0.00	0
<b>Total</b>			<b>84.13</b>	<b>39</b>

**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

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**CENTERS FTES**

Center	Credit FTES	Noncredit FTES	Total FTES
<b>Total</b>			

**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Victor Valley

**ANNUAL REPORT APPLICATION FOR ADJUSTMENT**

**PART I. ADJUSTMENTS**

Type of Adjustment	Resident Credit FTES - Understated	
Amount of Adjustment	19.23	
Adjustment Need Discovered By	District	
Audit Finding Reference Number	2223_R_01	
Nature of Adjustment	Attendance type clean up and increase of positive attendance hours (+19.23).	

Type of Adjustment	Nonresident Credit FTES - Overstated	
Amount of Adjustment	-4.46	
Adjustment Need Discovered By	District	
Audit Finding Reference Number	2223_R_03	
Nature of Adjustment	Attendance type clean up decrease of (-4.46).	

Type of Adjustment	AB 540 Student Headcount Report - Overstated	
Amount of Adjustment	-43.00	
Adjustment Need Discovered By	District	
Audit Finding Reference Number	2223_R_09	
Nature of Adjustment	Coding and collection clean up (-43).	

Type of Adjustment	Special Admit P.E. FTES Report - Understated	
Amount of Adjustment	0.11	
Adjustment Need Discovered By	District	
Audit Finding Reference Number	2223_R_10	
Nature of Adjustment	Increase (+.11) FTES for Special Admit PE	

Type of Adjustment	Other - Understated	
Amount of Adjustment	0.70	
Adjustment Need Discovered By	District	
Audit Finding Reference Number	223_R_13	
Nature of Adjustment	OTHER (Special Admit CR/NCR) - Increase of Credit and Non Credit FTES. Overall change of (+.70).	

Type of Adjustment	Other - Overstated	
Amount of Adjustment	-4.14	
Adjustment Need Discovered By	District	
Audit Finding Reference Number	2223_R_14	

Nature of Adjustment	OTHER (Inmates in Correctional Facilities) - Coding clean up increase of overall FTES change of (-4.14).
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**2022-2023 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Victor Valley

**ANNUAL REPORT APPLICATION FOR ADJUSTMENT**

**PART II. CERTIFICATION**

I, the district Chief Executive Officer, hereby certify that, to the best of my knowledge and belief

1. The facts, figures, and explanations contained in this application and the attached amended CCFS-320 and/or CCFS-321 report are true and correct; and

2. All corrections have been made in conformance with the instructions below.

**Chief Executive Officer: Dr. Daniel Walden**

Electronic Certification Date: Wednesday, November 01, 2023

<b>District Contact Person:</b> Name: Virginia Moran Title: Executive Dean Phone: 7602454271 - 2414 Email: virginia.moran@vvc.edu
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**INSTRUCTIONS**

**1. Certification of this Report**

An Annual Report Application for Adjustment (CCFS-317) under California Code of Regulations, Title 5, Section 58134 must be certified by the community college district chief executive officer.

**2. Number and Distribution of Copies**

Prepare and original and one copy of the CCFS-317 and attach to amended CCFS-320 and/or CCFS-321 report for distribution as follows:

**Original** Fiscal Services Unit  
California Community Colleges Chancellor's Office

**Duplicate** District Records

**3. Filing Due Dates**

October 1 (Lottery and Recal) and November 1 (Recal). Please note that the revised CCFS-320 FTES amounts submitted by October 1 will be included in the FTES workload report submitted to the State Controller's Office in mid October of this year for Lottery revenue allocation purposes. Revised CCFS-320 FTES amounts submitted after October 1 will be included in the updated FTES workload report submitted to the State Controller's Office in October of the next year.

**4. Number of Applications**

While separate errors or needed changes shall be individually detailed on the CCFS-317, only one amended CCFS-320 or CCFS-321 report shall be submitted with each CCFS-317.

<b>The Chancellor's Office no longer requires a report to be submitted electronically (PDF) or by mail, as districts certify through the CCFS-320. No further action is required by the district.</b>
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