

**MINUTES**  
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
Special Meeting  
Board Room – Administration Building  
Victorville, California

June 22, 2004

5 p.m.

**CALL TO ORDER:** The Board of Trustees of Victor Valley Community College District met in special session on June 22, 2004, in the Board Room of the Administration Building. Board President Dorothy Franke called the meeting to order at 5:02 p.m.

**PLEDGE OF ALLEGIANCE:** Dr. James Williams led the audience in the Pledge of Allegiance to the flag.

**MEMBERS PRESENT:** Dorothy Franke, President; Dennis Henderson, Vice President; Joe Range, Clerk; Thomas M. Elder, Trustee; Dr. Bettye Underhill, Trustee; Daniel Lee, ASB Representative (Daniel Lee arrived for open session at 5:50 p.m.)

**MEMBERS ABSENT:** None.

**STAFF/GUESTS PRESENT:** Dr. Patricia A. Spencer, Jeff Cooper, Dr. Willard Lewallen, Dr. Jim Williams, Dr. William Schmidt, Dr. Tom O’Neil, Dr. Yong, Penelope Majeske, other staff, and members of the public.

**CLOSED SESSION** Dr. Franke adjourned the open session at 5:03 p.m., and the Board met in closed session from 5:07 p.m. to 6:16 p.m. to discuss the following:

- (a) Government Code Section 54956.9:  
CONFERENCE WITH LEGAL COUNSEL —  
EXISTING LITIGATION: three (3) cases  
Gloria Henderson vs. Victor Valley Community College,  
Bettye Underhill, Nick Halisky, #VCVVS 030263;  
Nicholas Halisky and Cathleen Halisky vs. Victor Valley  
Community College District, Dennis Henderson, et. al,  
#VCVVS 026112;  
CSEA vs. Victor Valley Community College District,  
#VCV 018073
- (b) Government Code Section 54957.6:  
CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives Bill Schmidt, Jim Williams,  
Willard Lewallen, Jeff Cooper, Thomas O’Neil, Becky Millen;  
Employee organizations: CSEA, CTA
- (c) Government Code Section 54956.9(b):  
CONFERENCE WITH LEGAL COUNSEL —  
POTENTIAL LITIGATION — two (2) cases
- (d) Government Code Section 54957:  
PUBLIC EMPLOYMENT: Faculty  
PUBLIC EMPLOYEE  
APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE

June 22, 2004

Break	6:16 p.m. – 6:28 p.m.
OPEN SESSION	The board reconvened to open session at 6:28 p.m.
ACTION AS A RESULT OF CLOSED SESSION	None.
GOVERNING BOARD	
AGENDA ADDITIONS, REVISIONS	Dr. Spencer reported that agenda item number 9.2, Work-Related Intra-District Travel and Expenses was revised (the title of Vice President, Student Learning, was changed to Executive Vice President/Deputy Superintendent, Instruction).
BOARD SELF-EVALUATION	Dr. Franke led the discussion for the board’s self-evaluation, in which the members rated themselves individually and as a board. Dr. Franke pointed out that the board is representative of the community as a whole. Every member of this board is dedicated to the ten goals listed on the self-evaluation. Over all, the board members felt that they have seen great improvements over the last year and they are looking forward to a beautiful future.
REPORTS:	
Superintendent/President	Dr. Spencer announced that a number of people attended Chemistry Instructor Phrosene Chimiklis’s memorial service, and it was very heartwarming. She added that Dr. Chimiklis will be deeply missed. Dr. Spencer also pointed out the new artwork displayed on the walls of the board room, which were products of Brent Wood, art instructor. Several of the photographs were taken of Mono Lake and were created with infrared filters. These photos will be on display for the next two or three months.
Instruction	Mr. Cooper reported that our summer enrollment is very strong with a 90% fill rate. Efficiency has been increased and he complimented all of the staff. He reported that the head count is down by about 3% but that FTES (full-time equivalent students) is up. Daniel Lee reported that his classes are full.
Student Services	No report.
Foundation	No report.
Administrative Services	No report.
Board of Trustees	Dr. Underhill reported that a new chemistry scholarship has been established in the name of Dr. Phrosene Chimiklis.

ASB	Daniel Lee reported that the Associated Student Body will have filled all of the vacancies and the budget finalized by next week. ASB is preparing for the July training workshops .
CCA	No report.
CSEA	No report.
Faculty Senate	No report.
Management	No report.
Public Comments	None.

**5. Consent Agenda** It was MSC (Underhill/Elder, 5-0) to approve the following items on the consent agenda:

a) Temporary Academic

SPRING 2004

The following assignments either began after the start of the spring semester or reflect a change in original assignments:

Oliver, Claude	Special Assign: Contract Ed–Computer Aided
Drafting	
Menser, Gary	Special Assign: Contract Ed–Gas Tungsten/Arc Welding

SUMMER 2004

Box, Jeff	Physical Education
Cadwallader, Troy	Theatre Arts
Dudgeon, William	Special Assign: Head Coach – Men’s Basketball
Hampton, Chris	Athletics, Men’s Soccer
Menser, Gary	Special Assign: Contract Ed – Gas Tungsten/Arc Welding
Morgan, Stephen	Physical Education
Schweizer-Gold, Freddi	Speech
Soria, Mariko	Respiratory Therapy
Turner, Chris	Political Science
Zamora Ezequiel	Special Assign: Contract Ed – Radio Mexico

FALL 2004

Matin, MD	Math
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(b) Non-Classified Employees

Approval of the appointments as listed.

## **ACTION AGENDA**

### **6. BOARD OF TRUSTEES**

#### **6.1 Excused Absence of Trustee**

It was MSC (Underhill/Henderson, 5-0) to approve a resolution, excusing the absence of Trustee Dorothy Franke from the regular meeting of the board on June 8, 2004, due to illness.

### **7. STUDENT SERVICES**

#### **7.1 Agreement (Amended), Strata Information Group**

Trustee Range asked by the change was necessary. Dr. Lewallen explained that the Director of Technology went on medical leave and has retired effective the end of this month. The college was required to bring in some consultants to make the system work. Trustee Elder asked work was performed by the consultant. Dr. Lewallen responded that the consultant made the system work. The college's goal is to not have any consultants by the end of December. He added that it is a tribute to the staff for their dedication. Dr. Underhill said to thank the staff for their efforts. It was MSC (Henderson/Elder, 5-0) to approve the amended agreement for 2003-04 with Strata Information Group, an independent consulting firm, for a maximum, additional \$43,004 for the implementation of AccessVVC (Datatel Colleague software system).

**[Dr. Williams suggested that agenda items 9.1 and 9.2 be discussed first and then return to item 8.1 (budget workshop).]**

### **9. HUMAN RESOURCES**

#### **9.1 Authorize Temporary Increase in Work Year**

It was MSC (Elder/Underhill, 5-0) to approve the temporary increase in work year for Robert Van Over, a 10-month Instructional Assistant III in welding. Mr. Van Over's work year would be increased by approximately six weeks, and he would serve as Instructional Assistant III in the welding program from June 23, 2004, through July 29, 2004, four hours per day at his current hourly rate.

#### **9.2 (Amended) Work-Related Intra-District Travel and Expenses**

After some discussion, this agenda item was pulled from the agenda.

### **8. ADMINISTRATIVE SERVICES**

#### **8.1 Budget Workshop**

Dr. Williams handed out a report titled "Board of Trustees' Budget Workshop, Key Changes from Tentative to Final 2004-05 Budget." He explained that the tentative budget was built on 3% growth, but the college's target growth is 6%. He reviewed this report with the board (a copy will be kept on file in the President's Office). The tentative budget is based on the district not absorbing the additional \$600,000 in health benefit costs. The governor is expected to sign a budget by the 1<sup>st</sup> of July. Trustee Elder asked when will it be known how much money the college will actually receive. Dr. Williams said the cycle is 18 months, and the exact figure will not be known until sometime in February.

8.2 Facilities Project Update (Information)

Steve Garcia gave a colorful and impressive PowerPoint slide show, reviewing the 2003-2004 Maintenance and Operations projects. Some of the slides included: an aerial view of the campus, campus pathways, VVTA bus stop, Fish Hatchery Road (new sewer system and new paving), hillside stabilization from upper to lower campus, asbestos abatement from the vocational complex, installation of the new Cisco Telecom System, the new AG Greenhouse, AG soil mixer, new AG smart lab, remodeled Admin/Counseling, grounds maintenance, soccer seating, new waterfall and ponds, sports complexes, several other beautiful views of the campus, and many others. Mr. Garcia will provide copies of the slide show to the board members to share with the community.

**10. ADJOURNMENT**

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,  
Patricia A. Spencer, Ph.D.  
Secretary

APPROVED:

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President

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Clerk