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# AGENDA

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Victor Valley Community College District  
Board of Trustees Regular Meeting  
Board Room, Administration Building  
Victorville, California

*This meeting is electronically recorded.*

October 12, 2004

**CALL TO ORDER**

**5 p.m.**

PLEDGE OF ALLEGIANCE

**ACTION**

**1. CLOSED SESSION**

- (a) Government Code Section 54956.9:  
CONFERENCE WITH LEGAL COUNSEL —  
EXISTING LITIGATION: three (3) cases  
Gloria Henderson vs. Victor Valley Community College,  
Bettye Underhill, Nick Halisky, VCVVS 030263;  
Nicholas Halisky and Cathleen Halisky vs. Victor Valley  
Community College District, Dennis Henderson, et. al,  
VCVVS 026112;  
Laymon Jordan vs. Victor Valley Community College District, VCVVS 034629
- (b) Government Code Section 54957.6:  
CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Bill Schmidt,  
Willard Lewallen, Jeff Cooper, Thomas O'Neil;  
Employee organizations: CSEA, CTA
- (c) Government Code Section 54956.9(b):  
CONFERENCE WITH LEGAL COUNSEL —  
POTENTIAL LITIGATION — one (1) case
- (d) Ed. Code Section 72122:  
STUDENT DISCIPLINE: EXPULSION (Case No. 2003/2004-002)
- (e) Government Code Section 54957:  
PUBLIC EMPLOYMENT: – PUBLIC EMPLOYEE  
APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE

**2. RECONVENE TO OPEN SESSION**

**6 p.m.**

2.1 Action as a result of Closed Session

Consider action as a result of Closed Session

YES \_\_\_ NO \_\_\_

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**BOARD OF TRUSTEES:** Tom Elder, Dorothy Franke, Dennis Henderson, Joe Range, Bettye Underhill, ASB Member

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### 3. GOVERNING BOARD

3.1 Consider approval of the minutes of the September 14, 2004, regular board meeting, and the minutes of the September 27, 2004, special board meeting. YES \_\_\_ NO \_\_\_

3.2 Announcement that persons may speak to agenda items if the Agenda Discussion Form has been completed. Information

3.3 Agenda Additions/Revisions YES \_\_\_ NO \_\_\_

### 4. REPORTS Information

4.1 Superintendent/President

4.2 Instruction

4.3 Student Services

4.4 Administrative Services

4.5 Foundation

4.6 Board of Trustees

4.7 Constituency Representatives

- a) ASB
- b) CCA
- c) CSEA
- d) Faculty Senate
- e) AFT Part-Time Faculty United
- f) Management

4.8 Public Comments

This is the time for the general public to address the board. State law prohibits the board from addressing any issue not included on the agenda. Please limit comments to three minutes per individual and a total of 15 minutes per topic. Discussion of personnel matters is inappropriate for open session. The board is committed to protecting the privacy interests of district personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the director of human resources. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

**5. CONSENT AGENDA**

**Consider approval of the following consent items to be approved in one motion.**

YES \_\_\_ NO \_\_\_

a. Board of Trustees Payment Report

Consider approval of the payments as listed (see Exhibit 5.a).

b. Agreements

Consider ratification of the agreements as detailed below:

Vendor/Consultant	Service	Amount
John Tonyan, Complete Piano Services	Agreement to tune, service and repair Music Dept. pianos and PAC pianos for 04-05	\$2,200.00
R. D. Kovacik, M.D.	Medical Director of Paramedic Program	\$3,000.00
<b>TOTAL</b>		<b>\$5,200.00</b>

c. Federal Surplus Property Program

Consider adoption of the resolution authorizing the designated representatives to acquire federal surplus property on behalf of the district from the California State Agency for Surplus Property.

d. Agreement, American Red Cross

Consider approval of the agreement with the High Desert Chapter of the American Red Cross for use of the campus gymnasium and adjacent parking lots as a designated Red Cross shelter in the event of a disaster requiring temporary housing of evacuees.

e. Revised Department Chairpersons for 2004-2005

Consider approval of the attached revised list of instructors as department chairpersons for the 2004-2005 academic year.

f. Temporary Academic

Consider approval of the temporary academic appointments as listed.

g. Academic Appointments

Consider approval of the appointment of Fontella Grimes, EOPS counselor, effective on or after October 13, 2004.

h. Academic Ratification of Eminence Requests

Consider approval of the request for extension of eminence for one calendar year beginning fall semester 2004, pending completion of required documentation for Greg Coon, Fire Technology.

i. Classified Bargaining Unit Appointments, Promotions, and/or Transfers

Consider approval of the appointment of the following individual: Ticket sales assistant (classified special), effective on or after October 13, 2004: Deborah Prewett.

j. Non-Classified Employees

Consider approval of the non-classified employee appointments as listed.

**ACTION AGENDA**

**6. BOARD OF TRUSTEES**

No items.

**7. SUPERINTENDENT/PRESIDENT**

**7.1 Out-Of-State Travel, 2004 National Leadership ASACC Conference**

Consider approval of out-of-state travel and payment of expenses (not to exceed \$6,200) for staff members, Robert Sewell and Shirley Snell-Gonzalez, and students, Edward Miro, Blanca Gomez, Richard Saldana, Jonathan Barbatoc, Joel Youngberg, and Marcela Cerna, to attend the 2004 National Leadership American Student Association of Community Colleges (ASAAC) Conference, November 12-14, 2004, in Nashville, Tennessee.

YES \_\_\_ NO \_\_\_

**7.2 Out-of-State Travel, CAMEX Conference**

Consider approval of out-of-state travel and payment of expenses (the total not to exceed \$6,500) for Robert A. Sewell, Deanna Murphy, and Maria Rempfer to attend the Campus Market Expo (CAMEX) Conference in New Orleans, Louisiana, from February 27 through March 3, 2005.

YES \_\_\_ NO \_\_\_

**7.3 Privileges Afforded to the Student Member of the Board of Trustees**

Consider approval of the following privileges to be afforded to the Student Member of the Board of Trustees:

- a. The privilege to make and second motions.
- b. The privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board.
- c. The privilege to attend closed sessions, other than closed session on personnel or collective bargaining matters;
- d. The privilege to receive compensation for meeting attendance at a level of \$600 per semester.
- e. The privilege to serve a term commencing on June 1, 2004.

YES \_\_\_ NO \_\_\_

YES \_\_\_ NO \_\_\_

YES \_\_\_ NO \_\_\_

YES \_\_\_ NO \_\_\_

YES \_\_\_ NO \_\_\_

**8. INSTRUCTION**

**8.1 Student Travel**

Consider approval of student travel and gasoline expenses for faculty member, Lee Kinney, and his students from the Geology Department attending the field study trip to Joshua Tree National Park, California, October 16-17, 2004, and to Mitchell Caverns State Park, California, December 4-5, 2004. Fiscal Impact: Gasoline expenses for college vehicles. Students and staff are responsible for all other travel expenses.

YES \_\_\_ NO \_\_\_

8.2 Out-of-State Student Travel, Utah

Consider approval of out-of-state travel and gasoline expenses for faculty member, Lee Kinney, and his students attending the field study fieldtrip at Bryce Canyon National Park and Zion National Park in Utah, November 11-14, 2004. Fiscal Impact: Gasoline expenses for college vehicles. Students and staff are responsible for all other travel expenses.

YES \_\_\_ NO \_\_\_

8.3 Agreement for Personal Services

Consider approval of the Agreement for Personal Services with Rita Rutledge for her to continue coordination of the Foster Kinship Care Education (FKCE) program and the Independent Living Program (ILP) in the Child Development Center in order to effectively execute the 2004-2005 Program Plan. Fiscal Impact: \$30,000 to be paid by state foster care funding.

YES \_\_\_ NO \_\_\_

8.4 Sabbatical Leave Requests for Spring 2005

Consider approval granting Sabbatical Leave to Claudia Basha, English Department, and Arda Melkonian, Mathematics Department, for spring 2005 under the conditions specified in District policies and the collective bargaining agreement with the Association.

YES \_\_\_ NO \_\_\_

8.5 Out-of-State Travel, Illinois

Consider approval of travel and payment of expenses for the Model United Nations Club members and staff to travel to Chicago, Illinois, to attend and compete in the 2004 American West Model United Nations Conference, November 19-24, 2004, contingent on the availability of the funds. Fiscal Impact: Funding for the trip includes fund-raising and donations from various sources. Attendees: faculty advisor Dino Bonzonelos, and students Camille Ellison, Richard Saldana, Jeffrey Peacock, Jillian Van De Merghal, Kevin Kazanjian, Laura Lucero, Robert Olson, Marina Kazanjian, Kristin Youngberg, Amber Tolich, Adriana Meehan, Nicole Moriscal, Paul Lawrence, Robert Valentine, and Viktoriya Filippova.

YES \_\_\_ NO \_\_\_

8.6 Out-of-State Travel, Nevada

Consider approval of travel and payment of expenses for the Model United Nations Club members and staff to travel to Las Vegas, Nevada, to attend and compete in the 2004 American West Model United Nations Conference, November 19-24, 2004, contingent on the availability of the funds. Fiscal Impact: Funding for the trip includes fund-raising and donations from various sources. Attendees: faculty advisor Kevin Grisham, and students Elizabeth Rylander, Brian MacKensie, Scott Wood, and Marky-Warr Ipac.

YES \_\_\_ NO \_\_\_

**9. STUDENT SERVICES**

9.1 Agreement, Screenvision Direct

Consider approval of a one-year agreement with Screenvision Direct for the purpose of marketing and advertising financial aid opportunities available at VVC. Fiscal Impact: budgeted item, \$14,860 from Board Financial Assistance Program – Student Financial Aid Administration (BFAP-SFAA) funds.

YES \_\_\_ NO \_\_\_

9.2 Agreement, The Lamar Companies

Consider approval of the one-year agreement with The Lamar Companies for the purpose of outdoor marketing and advertising utilizing a billboard located one-half mile south of Bear Valley Road along the I-15 freeway. Fiscal Impact: budgeted item, \$43,000 from Board Financial Assistance Program – Student Financial Aid Administration (BFAP-SFAA) funds.

YES \_\_\_ NO \_\_\_

9.3 Student and Staff Travel

Consider approval of the the men’s intercollegiate wrestling team to travel with head coach Michael LaBrosse, and volunteers Scott Seeley and Rocky Humphrey, to Prescott, Arizona, to attend the annual Embry-Riddle Aeronautical University Wrestling Tournament on November 12-13, 2004. Fiscal Impact: budgeted item, \$2,500 from fund-raising activities.

YES \_\_\_ NO \_\_\_

9.4 Student Discipline, Expulsion Recommendation,  
Case No. 2003/2004-002

Consider approval of the permanent expulsion of the student identified in Case No. 2003/2004-002.

YES \_\_\_ NO \_\_\_

**10. ADMINISTRATIVE SERVICES**

10.1 Emergency Service Contracts

Consider approve of the following agreements or invoices as presented for emergency services related to the storm damage:

Town and Country Tree Service	\$1,800
Roto Rooter	\$3,254
Accent Funce Co.	\$5,121

YES \_\_\_ NO \_\_\_

10.2 Quarterly Fiscal Status Report

Consider receiving the Quarterly Fiscal Status Report for the Quarter Ended June 30, 2004 for Victor Valley College to be submitted to the Chancellor’s Office and the county schools.

YES \_\_\_ NO \_\_\_

**11. HUMAN RESOURCES**

**11.1 CTA Initial Labor Proposal and Public Hearing for Academic Contract**

Consider taking the following action:

- a) Hold a public hearing on the attached initial proposal from CTA titled, “VVCFA 2004-2005 Items to be Sunshined for Bargaining” and dated September 16, 2004.
- b) Close the public hearing.

Open the  
Public Hearing

Close the  
Public Hearing

**11.2 District’s Initial Labor Proposal and Public Hearing for Academic Contract**

Consider taking the following action:

- a) Hold a public hearing on the attached initial proposal from the district titled, “District Initial Proposal to Faculty Association for a New Collective Bargaining Agreement.”
- b) Close the public hearing.

Open the  
Public Hearing

Close the  
Public Hearing

**11.3 Classified Abolishment of Position**

Consider approval of the abolishment of the position of Instructional Assistant II, Allied Health.

YES \_\_\_ NO \_\_\_

**11.4 Agreement, Law Offices of Dennis J. Walsh**

Consider ratification of the agreement with the Law Offices of Dennis J. Walsh for legal consulting services as indicated in the agreement. Fiscal Impact: Fund 01, budgeted item, not to exceed \$5,000.

YES \_\_\_ NO \_\_\_

**11.5 Agreement, Search Services**

Consider approval of the agreement with Community College Search Services to find an interim director of admissions and records and financial aid. Fiscal Impact: budget item, 10% of monthly salary payment.

YES \_\_\_ NO \_\_\_

**12. FOR INFORMATION ONLY**

**12.1 Sabbatical Leave Reports**

In accordance with Article 33, Section K of the Agreement between Victor Valley Community College District and Victor Valley College CTA Chapter 1169, sabbatical reports for spring 2004 from Associate Professor Peter Allan and Professor Juanita Chou are being submitted for information.

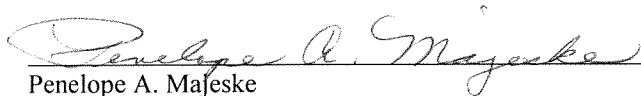
**12.2 Monthly Financial Statements**

Financial reports are being presented for the period ending August 30, 2004, for the General Fund (01), Debt Service Fund (29), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Health Trust Fund (75), Insurance Trust Fund (78), Bookstore, Auxiliary Services, ASB Fund, and Federal/State Grant Fund.

### 13. ADJOURNMENT

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92392-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.

I, Penelope Majeske, Executive Assistant to the Superintendent/President, do hereby certify that I caused to be posted the foregoing agenda on Thursday, October 7, 2004, at 5:00 p.m. pursuant to California Government Code §54954.2.



Penelope A. Majeske  
Executive Assistant to the Superintendent/President