

MINUTES
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
Special Meeting
Board Room – Administration Building
Victorville, California

October 26, 2004

5 p.m.

- CALL TO ORDER:** The Board of Trustees of Victor Valley Community College District met in special session on October 26, 2004, in the Board Room of the Administration Building. Board President, Dr. Dorothy Franke, called the meeting to order at 5:00 p.m.
- PLEDGE OF ALLEGIANCE:** Mr. Jeff Cooper, Deputy Superintendent/Executive Vice President, Instruction, led the audience in the Pledge of Allegiance to the flag.
- MEMBERS PRESENT:** Dr. Dorothy Franke, President; Dennis Henderson, Vice President; Joe Range, Clerk; Thomas M. Elder, Trustee; Dr. Bettye Underhill, Trustee. (ASB President and Student Representative Daniel Lee arrived for Open Session at 5:45 p.m.)
- MEMBERS ABSENT:** None.
- STAFF/GUESTS PRESENT:** Dr. Patricia A. Spencer, Mr. Jeff Cooper, Dr. Willard Lewallen, Dr. Louis Zellers, Dr. Tom O'Neil, Mr. Nick Parisi, Dr. Leonard Crawford, Penelope Majeske, other staff, and members of the public.
- CLOSED SESSION** Dr. Franke recessed the Open Session at 5:01 p.m., and the Board met in Closed Session from 5:01 p.m. to 6:55 p.m. to discuss the following:
- (a) Government Code Section 54957:
DISCIPLINE/DISMISSAL/RELEASE OF A PUBLIC EMPLOYEE: One (1) Position
 - (b) Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL —
EXISTING LITIGATION: three (3) cases
Gloria Henderson vs. Victor Valley Community College,
Bettye Underhill, Nick Halisky, VCVVS 030263;
Nicholas Halisky and Cathleen Halisky vs. Victor Valley
Community College District, Dennis Henderson, et. al,
VCVVS 026112;
Laymon Jordan vs. Victor Valley Community College
District, VCVVS 034629

- (c) Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Bill Schmidt,
Willard Lewallen, Jeff Cooper, Thomas O'Neil;
Employee organizations: CSEA, CTA
- (d) Government Code Section 54956.9(b):
CONFERENCE WITH LEGAL COUNSEL —
POTENTIAL LITIGATION: one (1) case

Break 6:55 p.m. to 7:02 p.m.

OPEN SESSION The board reconvened to Open Session at 7:02 p.m.

ACTION AS A RESULT OF CLOSED SESSION Dr. Franke reported there was no action to report as a result of Closed Session.

GOVERNING BOARD No items.

AGENDA ADDITIONS, REVISIONS: None.

REPORTS None.

Public Comments None.

5. CONSENT AGENDA

It was MSC (Underhill/Elder, 5-0) to approve the following items (5.a through 5.g) on the consent agenda:

- 5.a Temporary Academic
Consider approval of the Temporary Academic appointments as listed.
- 5.b Non-Classified Employees
Consider approval of the Non-Classified appointments as listed.
- 5.c Classified Bargaining Unit Appointments, Promotions, and/or Transfers
Consider approval of the appointment of the following individual: Amy Tomlinson Kohler, library technical assistant, effective on or after October 27, 2004.
- 5.d Agreement, San Francisco Community College District — California Early Childhood Mentor Program
Consider approval of the Agreement with the San Francisco Community College District for the California Early Childhood Mentor Program. Fiscal Impact: \$11,102 Revenue to VVCCD.

- 5.e Agreement, Loma Linda University Medical Center
Consider approval of the Affiliation Agreement with Loma Linda University Medical Center for the purpose of allowing VVC Nursing, Emergency Medical Technician, and Paramedic students to obtain hands-on clinical learning experience. Fiscal Impact: None.
- 5.f Agreement, Child Development Training Consortium, 2004-2005 Instructional Agreement #05-4536
Consider approval of the agreement with Yosemite Community College District, Child Development Training Consortium to provide training and education to our eligible students, Fiscal Impact: \$12,178 Revenue to VVCCD.
- 5.g STRS Exemption
Consider authorization of the submittal of an application to the State Teachers Retirement System for an exemption from the post retirement earnings limitation for Dr. Vern Hodge, interim director of financial aid and admissions and records. Fiscal Impact: Budgeted Item.

6. BOARD OF TRUSTEES

No items.

7. SUPERINTENDENT/PRESIDENT

7.1 Privileges Afforded to the Student Member of the Board of Trustees

Dr. Franke announced that this appeared on the October 12 agenda; however, the Board would like to reconsider these issues individually. It was MS (Range/Underhill) to open these items for discussion and to consideration them individually for the following privileges to be afforded to the Student Member of the Board of Trustees:

- a. To approve the privilege to make and second motions (1 Yes, 4 No: Elder voted Yes; Franke, Henderson, Range, and Underhill voted No.). Privilege "a." was not approved.
- b. To approve the privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board (5 Yes, 0 No). Privilege "b." was approved.
- c. To approve the privilege to attend closed sessions, other than closed session on personnel or collective bargaining matters (0 Yes, 5 No). Privilege "c." was not approved.
- d. To approve the privilege to receive compensation for meeting attendance at a level of \$600 per semester (5 Yes, 0 No). Privilege "d." was approved.
- e. To approve the privilege to serve a term commencing on June 1, 2004 (5 Yes, 0 No). Privilege "e." was approved.

8. INSTRUCTION

8.1 Agreement, Community College Library Consortium

It was MSC (Henderson/Range, 5-0) to approve the renewal of the participation agreement for the Community College Library Consortium offered through the Community College League of California for January 1, 2005, through December 31, 2005. Fiscal Impact: Budgeted item, not to exceed \$15,027.44. Trustee Elder asked if these databases were actually used by the students. Daniel Lee said that he personally used them, and Jeff Cooper reported that the databases were used frequently.

8.2 Agreement for Personal Services, Luis Pena

It was MSC (Underhill/Elder, 5-0) to approve the Agreement for Personal Services with Luis Pena to conduct maintenance and repair on all weight room equipment on an as-needed basis. Fiscal Impact: Not to exceed \$3,250.

8.3 Title V Grant, Developing Hispanic-Serving Institutions

It was MSC (Henderson/Underhill 5-0) to accept the grant award of \$2,753,357 under Title V, Developing Hispanic-Serving Institutions Program, Higher Education Act. Fiscal Impact: \$2,753,357 revenue to the district. Note: The Board previously approved a Memorandum of Understanding (MOU) on December 9, 2003, in the form of a contract with Western Research Development (to provide consultation services to assist the College in establishing eligibility and developing an application for grant funding under either Title III or Title V) for a fee of 10%, which is \$54,792.40 for the 2004-05 school year to be paid from the General Fund. Trustee Range asked if the fee of \$54,792.40 was the only amount to be paid to Western Research Development. Dr. Spencer explained that this is for 2004-2005 only.

9. STUDENT SERVICES

No items.

10. ADMINISTRATIVE SERVICES

No items.

11. HUMAN RESOURCES

No items.

12. FOR INFORMATION ONLY

12.1 Instruction Update

Jeff Cooper, Fay Freeman, Leonard Crawford, presented information on the Integrated Process of Evaluation, Planning, Research, and Resource Allocation, Accreditation Update and Program Review.

Jeff Cooper handed out copies of an outline of accomplishments of the Instruction program. The number one goal is to ensure students access and assist them in becoming successful. Dr. Fay Freeman distributed copies of an outline of the PowerPoint presentation that she and others presented to the Board and audience.

Dr. Willard Lewallen gave an update on Standard I, the Institutional Mission and Effectiveness. Mr. Cooper emphasized that the challenge is to document how the institution offers high-quality instructional programs, student support services, and library and learning support services that facilitate and demonstrate the achievement of student learning outcomes.

Dr. Crawford reported that Student Support Services has been working on a model of student learning outcomes, developing an education plan, working with models, and preparing the evidence in the self-study.

Dr. Bill Schmidt said that Human Resources addressed the various needs for faculty, prepared recruitment brochures, screened applicants, and had the candidates provide teaching demonstrations to ensure instructors can meet the needs of the students.

Steve Garcia reported that Standard III is a complete overview of the institution's resources. Dr. Freeman briefly summarized Standard IIIC and reported that the college is working on a technology master plan. Mary Pringle reported on Standard IIID, Finances. Dr. Tom O'Neil reported that his team has been working on Standard IV, Leadership and Governance. Tom Turner updated the Board on the Fire Technology program.

Nick Parisi gave a report on the real estate department on behalf of Chris Glover, who could not attend this evening's meeting. The real estate department has increased enrollments by 79% over the last five years.

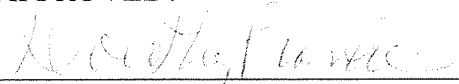
On behalf of the board, Dr. Franke thanked all of the presenters.

13. ADJOURNMENT

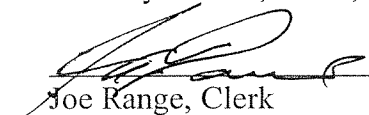
The meeting was adjourned at 7:52 p.m.

Respectfully submitted,
Patricia A. Spencer, Ph.D.
Secretary

APPROVED:



Dorothy Franke, Ph.D., President



Joe Range, Clerk



Date Approved