

MINUTES
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting
Board Room--Administration Building
Victorville, California

January 13, 2004

5 p.m.

CALL TO ORDER: The Board of Trustees of the Victor Valley Community College District met in regular session on January 13, 2004, in the Board Room of the Administration Building. Dr. Dorothy Franke called the meeting to order at 5 p.m.

PLEDGE OF ALLEGIANCE: Bill Greulich led the audience in the Pledge of Allegiance to the flag.

MEMBERS PRESENT: Dr. Dorothy Franke, President; Dennis Henderson, Vice President; Joe Range, Clerk; Thomas M. Elder II, Dr. Bettye Underhill, Jinny Ki, ASB Representative.

MEMBERS ABSENT: None

STAFF/GUESTS PRESENT: Dr. Patricia A. Spencer, Jeff Cooper, Dr. Jim Williams, Dr. Willard Lewallen, Debra Blanchard, Rita Jackson, Linda Cera, Fay Freeman, Ruth Green, Arelne Waldeck, Rita Jackson, Robert Sewell, Tom O'Neil, Mike Keating, Neville Salde, Gunther Buerk, Sheree Caldwell, Margaret Szalonek, Jack McGowan, Julie Tremblay.

Break 5:01 – 5:05 p.m.

CLOSED SESSION The board moved to closed session to discuss conference with counsel—existing litigation: seven potential cases of anticipated litigation, Gloria Henderson; Lois Kobz; Nicholas Halisky and Cathleen Halisky; CSEA vs. VVCCD; public employment: vice president, student services; director of nursing; director of Child Development Center; and director of DSPS; public employee/discipline/dismissal/release; public employment: student worker; conference with labor negotiators—Bill Schmidt, Jim Williams, Willard Lewallen, agency designated representatives; CSEA and CTA employee organizations.

Break 6:03 – 6:10 p.m.

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OPEN SESSION	The board reconvened to open session at 6:10 p.m.
ACTION AS A RESULT OF CLOSED SESSION	None.
GOVERNING BOARD	It was MSC (Underhill/Henderson, 5-0) to approve the minutes of the regular board meeting of December 9, 2003, and the special board meeting of December 19, 2003, as presented.
AGENDA ADDITIONS, REVISIONS:	51 Temporary academic
Annual Audit	<p data-bbox="683 680 1495 749">It was MSC (Henderson, Elder, 5-0) to move item 10.1, annual audit, to the first order of business.</p> <p data-bbox="683 793 1495 1199">Steve Starbuck, of Brown Armstrong, highlighted the reports and the changes as a result of GASB (Governmental Accounting Standards Board). Changes in the accounting standards for community colleges do not allow for good comparability between the old format and the new format. However, there will be good comparability in the coming years. No material weaknesses, only reportable conditions, are in the findings and recommendations section. The findings and recommendations have been discussed in length with Dr. Williams, his staff, and Cabinet. When the auditors return in May, they will see how the action plan is coming along on those findings.</p>
REPORTS:	
Superintendent/President	Dr. Spencer introduced Mr. Jeff Cooper, Executive Vice President/Deputy Superintendent/President, Instruction, and Dr. Tom O'Neil, Dean of Humanities and Social Sciences. Dr. Spencer reported on a Leadership Team on-campus retreat and is working with CCLC to schedule a board retreat. Asked for two trustees to attend upcoming campus-wide planning session.
Student Instruction	Mr. Jeff Cooper thanked the board for his appointment.
Student Services	Dr. Willard Lewallen presented an update on a strong spring enrollment.
Administrative Services	Dr. Jim Williams distributed the governor's budget proposal. Highlights include no COLA, only a small amount for growth,

\$80 million for equalization, and student registration fee increases.

- Foundation Ginger Ontiveros reminded everyone about the Alumni Hall of Fame and described a recent grant from the *Times Mirror* Foundation to support the children's free theatre program.
- Board of Trustees
- Dorothy Franke Presented a plaque on behalf of the Board of Trustees to Rita Jackson in appreciation of her leadership while serving as classified representative to the Board of Trustees.
- ASB Jinny Ki described the Rush Week activities and an upcoming high school leadership conference on campus February 6.
- CCA Debra Blanchard commented on upcoming negotiations and encouraging areas in the governor's budget, such as no mid-year cuts.
- CSEA Arlene Waldeck distributed material on the repeal of SB 1419 and information on vacant positions. The CSEA Executive Team was introduced. Suzanne McGowan and Rita Jackson were presented plaques for leadership in CSEA.
- Faculty Senate Debra Blanchard encouraged the board to vote for the new calendar, Item 9.1.
- Management Robert Sewell congratulated Arlene Waldeck in her election as CSEA president and expressed appreciation to Karyl Lougee for her work at VVC.
- Public Comments: Dr. Gunther Buerke asked that the standard commission for seminars given on campus be changed.
- Consent Agenda** It was MSC (Underhill/Elder, 5-0) to approve the following items on the consent agenda as listed. Dr. Spencer introduced Mr. Kevin Kane, who is in support of the California Department of Transportation environmental justice grant.
- 5a Curriculum changes as listed.
 - 5b Budget transfers and payment report as listed.
 - 5c Monthly financial reports for the period ending October 31, 2003, as listed.
 - 5d Agreements as listed.

- 5e Memberships as listed.
- 5f Board delegated authority, signatories
- 5g California Department of Transportation Environmental Justice Grant as listed.
- 5h United States Department of Agriculture Grant Award as listed.
- 5i Grant renewal for the Teacher and Reading Development Partnership as listed.
- 5l Temporary academic as listed.
- 5m Academic ratification of eminence requests as listed.
- 5o Classified bargaining unit appointments/promotions Gerald Wack, Grounds Maintenance Worker, effective on or after January 19, 2004; Michael Stevulak, Instructional Network/Computer Maintenance Technician, effective on or after January 20, 2004; Eugenia Macias, Student Development Center Assistant, Bilingual, 50%, effective on or after January 15, 2004; Dave Cooper, Custodian, effective on or after January 20, 2004; Alfred J. Randolph, Custodian, effective on or after January 20, 2004.
- 5p Non-classified employees as listed.
- 5q Administrative/Management/Confidential Resignation: Karyl Lougee, Director of Printing Services, effective April 1, 2004; and David Bell, Director of Information Technology and Research, effective June 30, 2004.

UNFINISHED BUSINESS

NEW BUSINESS

- 2004-2005 Academic Calendar It was MSC (Henderson/Underhill, 5-0) to approve the 2004-2005 academic calendar as listed.

- Board Financial Assistance
Program, Student Financial Aid
Administration Augmentation Dr. Willard Lewallen presented information on the BFAP-SFAA augmentation as listed.

- Annual Audit It was MSC (Henderson/Elder, 5-0) to approve the 2002-2003 audit as listed.

- Agreement, Norman A. Traub
Associates It was MSC (Underhill/Henderson, 5-0) to approve the agreement with Norman A. Traub Associates for investigation of discrimination and/or harassment complaints as listed.

- Part-Time Faculty Compensation
Expenditure Report The part-time faculty compensation expenditure report was presented for information as listed.

Administrative/Management/
Confidential New Position

It was MSC (Elder/Underhill, 5-0) to approve the new management position of associate director of financial aid (Range 24, \$4,089 to \$5,218).

Administrative/Management/
Confidential Revised Position

It was MSC (Underhill/Henderson, 5-0) to approve the revised management position description for director, information services as listed.

ADJOURNMENT:

The meeting adjourned at 7:30 p.m.

Respectfully submitted,
Patricia A. Spencer, Ph.D.
Secretary

APPROVED:

President

Clerk