

MINUTES
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting
Board Room--Administration Building
Victorville, California

March 9, 2004

3 p.m.

CALL TO ORDER: The Board of Trustees of the Victor Valley Community College District met in regular session on March 9, 2004, in the Board Room of the Administration Building. Mr. Dennis Henderson called the meeting to order at 3:06 p.m.

PLEDGE OF ALLEGIANCE: Tom Elder led the audience in the Pledge of Allegiance to the flag.

MEMBERS PRESENT: Dennis Henderson, Vice President; Joe Range, Clerk; Thomas M. Elder II, Dr. Bettye Underhill, Jinny Ki, ASB Representative.

MEMBERS ABSENT: Dr. Dorothy Franke, President

STAFF/GUESTS PRESENT: Dr. Patricia A. Spencer, Jeff Cooper, Dr. Jim Williams, Dr. Willard Lewallen, Linda Cera, Jo Waid, Jacob Johnson, Crystalena Albarado, Robin Pawson, Tayari Kuanda, Ruth Green, Ronhda Chesley, Roberta Herrera, Dana Pontius, Cynthia Bourdy, Tim Ferguson, Mike Kwan, Valery Frangelica, Robert Sewell, Julie Tremblay, Kelley Beach, Bonnie Weathersby, Bonnie Spears, Frank Foster.

CLOSED SESSION The board moved to closed session to discuss conference with counsel—existing litigation: seven potential cases of anticipated litigation, Gloria Henderson; Puckett vs. VVC; Nicholas Halisky and Cathleen Halisky; CSEA vs. VVCCD; public employment evaluation: superintendent/president; public employee discipline/dismissal/release; conference with labor negotiators—Bill Schmidt, Jim Williams, Willard Lewallen, Jeff Cooper, Thomas O’Neil, agency designated representatives; CSEA and CTA employee organizations.

Break 5:01 – 5:14 p.m.

5:45 – 6:05 p.m.

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OPEN SESSION

The board reconvened to open session at 6:05 p.m.

ACTION AS A RESULT
OF CLOSED SESSION

Academic First-Year
Contract Recommendations

It was MSC (Underhill/Elder, 4-0) to enter into a contract for the following academic year with:

Traci Marin, Respiratory Therapy
Troy Cadwallader, Theatre Arts
Sandy Thay, Child Development
Diane Wollan, Counseling
Bryce Campbell, English
Joseph Estephan, Math
Kelly Beach, Counseling
Steve Nelle, Media Arts
W. Patrick Mauch, Math

It was MSC (Elder/Underhill, 4-0) to not enter into a contract for the following academic year with Alice Ramming. The board has authorized the superintendent/president to issue a notice of non-re-election to Alice Ramming.

Academic Second-Year
Contract Recommendations

It was MSC (Elder/Underhill, 4-0) to enter into a contract for the following two academic years with:

Jaelyn Trost, DSPS Counseling
Steve Toner, Math
Terry Truelove, Nursing
Hinrich Kaiser, Biology
David Graham, Music

Academic Tenure
Recommendations

It was MSC (Elder/Underhill, 4-0) to employ the following probationary employees as tenured employees for all subsequent academic years:

Fernando Contreras, Counseling
Sherri Pierce, DSPS Counseling
Mike McCracken, Counseling
Mike Butros, Math
Michael Smith, Education
Lee Bennett, Automotive
Khalid Rubayi, Electronics/Comp Tech
David Hoover, Physical Education

Shane Thomas, CIT
J. Patrick Malone, Math

GOVERNING BOARD

It was MSC (Underhill/Elder, 4-0) to approve the minutes of the regular board meeting of March 9, 2004, as presented.

AGENDA ADDITIONS,
REVISIONS:

5k Classified Memorandum of Understanding—Pull

REPORTS:

Superintendent/President

Dr. Spencer invited the board to attend the *Wizard of Oz* performance and *The Music of The Beatles*. Commented on the budget deliberations the college is facing following the passage of Propositions 55, 57, and 58. The district is now looking at the increased costs of doing business, unfunded liabilities, and the tenuousness of the state budget. Input is being received from a variety of ways: BAC task forces, Cabinet, and Faculty Senate.

Student Instruction

David Dupree and students reported on the Model United Nations Program.

Dr. Peter Allan gave an overview of his sabbatical report to determine the needs of the business community in the High Desert for specialized education.

Jeff Cooper shared information on the Department of Education and Educational Technology [read attached report to the board].

Student Services

Dr. Willard Lewallen reported that VVC has been awarded a gold Paragon award for a brochure and a silver Paragon award for the Webcard from the NCMRP.

Administrative Services

Dr. Jim Williams reported on \$2.1 to \$2.7 million in cuts for next year, based on the governor's January proposal, which is not contingent on a revenue shortfall. Task groups are brainstorming ideas to save money and/or cut expenditures. Dr. Spencer reported on management positions which will not be replaced: internal auditor, director of purchasing, and director of the Printshop.

Foundation

Ginger Ontiveros reported that faculty grant applications for innovative instructional projects are now available and on the progress of the Legacy Campaign.

Board of Trustees

Dennis Henderson

Thanked Karyl Lougee, who is retiring, for all the work she has done for the college.

ASB

Jinny Ki reported on the Washington, D.C. conference, the *Missing Student* parade, and the *March in March* rally in Sacramento.

CCA

Debby Blanchard thanked Karyl Lougee for her support in the past. Explained reasons that the faculty withdrew from the Budget Advisory Committee.

CSEA

Sheree Caldwell distributed the classified newsletter, CSEA general meeting minutes, and invited board members to attend general meetings. Jack McGowan reported on custodial workload issues.

Faculty Senate

Debby Blanchard addressed the Budget Advisory Committee from the Faculty Senate perspective and announced that the Program Discontinuance Committee is working on policy and procedure to present to the board.

Management

Robert Sewell thanked Karyl Lougee for her work. Ms. Lougee thanked the faculty and classified for their support and dedication.

Public Comments:

The following individuals spoke in support of the Educational Technology Program: Crystalena Albarado, Cynthia Baker, Tammy Burley, Valery Frangelica, Deborah Hammer, Rodney Hunt, Tayari Kuanda, Robin Pawson, Violette Roberts, Melissa Stanger, and Michael Smith.

Consent Agenda

It was MSC (Underhill/Elder, 4-0) to approve the following items on the consent agenda as listed.

5a Curriculum changes as listed.

5b Budget transfers and payment report as listed.

5c Monthly financial reports for the period ending January 31, 2004, as listed.

5d Agreements as listed.

5e Academic resignations: Marjorie L. Milroy, Speech Instructor, effective July 29, 2004.

5g Temporary academic as listed.

- 5h Classified resignation: Jean Rothschild, Office Assistant in the Counseling Office, effective April 30, 2004, as listed.
- 5i Classified appointments/promotions/reassignments: Babette Dershem, Instructional Assistant III in Computer Information Technologies, effective on or after March 11, 2004.
- 5j Non-classified employees as listed.
- 5m Administrative/Management/Confidential Appointments: Penelope Majeske, Executive Assistant, effective on or after March 15, 2004.

UNFINISHED BUSINESS

NEW BUSINESS

Out-of-State Travel It was MSC (Underhill/Elder, 4-0) to approve travel and payment of expenses for the students and staff to compete in the 2004 National Model United Nations Conference from April 4 to April 11, 2004, as listed.

Revised Full-Time Overload Pay for 2003-2004 It was MSC (Underhill/Elder, 4-0) to approve the revised full-time overload pay fro 2003-2004 as listed.

Agreements It was MSC (Elder/Underhill, 4-0) to approve the agreement and the amended agreement with Barstow Community Hospital to provide hospital facilities for clinical practice as listed.

It was MSC (Underhill/Elder, 4-0) to approve the agreement with the County of San Bernardino Jobs and Employment Services Department for vocational training under the Workforce Investment Act (WIA) effective February 12, 2004, through June 30, 2004.

Faculty Travel Outside of the United States It was MSC (Elder/Underhill, 4-0) to approve Hinrich Kaiser's request to travel to London, England, from April 21-23, 2004, at no cost to the district.

MOU, Alliance for Water Awareness & Conservation The MOU with the Alliance for Water Awareness & Conservation was presented for information.

Correction to Parking Fee Increases It was MSC (Elder/Underhill, 4-0) to approve a decrease in intersession parking fees from \$25 to \$20 as listed.

Student-Right-To-Know Reporting
and Subscription Agreement

It was MSC (Underhill/Elder, 4-0) to approve the agreement with the Chancellor's Office to facilitate information requirements of the Student-Right-To-Know Act as listed.

Bid Award, Hillside Stabilization
and Erosion Control Project

It was MSC (Underhill/Range, 4-0) to award the bid for hillside stabilization and erosion control on campus to Robert Yeghoian Company, Inc, for \$229,987.

Administrative/Management/
Confidential Revised, New,
Additional Position

It was MSC (Elder/Underhill, 4-0) to approve the following revised position description for vice president, administrative services, as listed.

Administrative/Management/
Confidential Abolishment of
Position

It was MSC (Elder/Underhill, 4-0) to approve the abolishment of the position of internal auditor due to lack of work, effective June 30, 2004.

ADJOURNMENT:

The meeting adjourned at 7:49 p.m.

Respectfully submitted,
Patricia A. Spencer, Ph.D.
Secretary

APPROVED:

President

Clerk