
AGENDA

**Victor Valley Community College District
Board of Trustees Regular Meeting**
Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, California

This meeting will be electronically recorded.

June 14, 2005

CALL TO ORDER

4:00 p.m.

PLEDGE OF ALLEGIANCE

ACTION

1. CLOSED SESSION

- (a) Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL —
EXISTING LITIGATION: eight (8) cases
 - (1)Gloria Henderson vs. Victor Valley Community College,
Bettye Underhill, Nick Halisky, VCVVS 030263;
 - (2)Nicholas Halisky and Cathleen Halisky vs. Victor Valley
Community College District, Dennis Henderson, et. al, VCVVS 026112;
 - (3)Laymon Jordan vs. Victor Valley Community College District, VCVVS 034629;
 - (4)Chris Wagenseller vs. Victor Valley Community College District, VCVVS 035285
 - (5)Carissa M. Warren, Gaye L. Giarmo, and Karen E. Salazar v. Victor Valley
Community College District, Larry Butcher and Does 1 through 100,
VCVVS 027382
 - (6)Lynn Puckett vs. Victor Valley Community College District, Ron Krimper,
Nick Halisky, Bettye Underhill, Dennis Henderson, Maxine Moore,
and Does 1-1000;VCVVS 037295
 - (7)Lynn Puckett vs. Victor Valley Community College District, Ron Krimper,
Nick Halisky, Bettye Underhill, Dennis Henderson, Maxine Moore, and Does 1-1000;
VCVVS 036483
 - (8)Victor Valley Community College District vs. Nicholas Louis Halisky, Lynn Puckett,
and Ronald Leslie Krimper, and Does 1 through 100, VCVVS 036483
- (b) Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Bill Schmidt,
Willard Lewallen, Jeff Cooper, Thomas O'Neil; Willie Davis Pringle, Bruce Baron
Employee organizations: CSEA, CTA
- (c) Government Code Section 54957:
DISCIPLINE/DISMISSAL/RELEASE OF A PUBLIC EMPLOYEE:
Three (3) positions
- (d) Government Code Section 54957: PUBLIC EMPLOYEE EVALUATION:
Superintendent/President
- (e) Government Code Section 54957: PUBLIC EMPLOYEE APPOINTMENT:
Student Worker

2. RECONVENE TO OPEN SESSION **6 p.m.**

- 2.1 Action as a result of Closed Session
Consider action as a result of Closed Session YES ___ NO ___

3. GOVERNING BOARD

- 3.1 Consider approval of the minutes of the May 10, 2005, regular Board meeting.
- 3.2 Announcement that persons may speak to agenda items and/or a non-agenda item if the Agenda Discussion Form has been completed. Information
- 3.3 Agenda Additions/Revisions YES ___ NO ___

4. REPORTS Information

- 4.1 Superintendent/President
- 4.2 Instruction
- 4.3 Student Services
- 4.4 Administrative Services
- 4.5 Human Resources
- 4.6 Governmental Relations
- 4.7 Foundation
- 4.8 Board of Trustees
- 4.9 Constituency Representatives
- a) ASB
 - b) CCA
 - c) CSEA
 - d) Faculty Senate
 - e) AFT Part-Time Faculty United
 - f) Management

4.10 Public Comments

This is the time for the general public to address the Board. State law prohibits the Board from addressing any issue not included on the agenda. Please limit comments to three minutes per individual and a total of 15 minutes per topic. Per Board Policy 2350, "Each speaker coming before the board is limited to one presentation per specific agenda item before the board, and to one presentation per meeting on non-agenda matters." Discussion of personnel matters is inappropriate for open session. The Board is committed to protecting the privacy interests of District personnel. Should any member of the public wish to discuss a personnel

matter, it must first be brought to the attention of the director of human resources. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

5. CONSENT AGENDA

Consider approval of the following consent items to be approved in one motion.

YES ___ NO ___

a. Sabbatical Leave Requests

Receive sabbatical leave reports for Richard Ripley and Cherie Reardon.

b. Sabbatical Leave

Receive request to rescind the sabbatical leave for Claudia Basha

c. Agreement - NATEF

Consider ratification of the agreements as detailed below:

Vendor/Consultant	Service	Amount
Asbedo, Anthony	NATEF Evaluation Team Leader for Auto Program Cert	\$416.56
Gonzales, Marcus	NATEF Evaluation Team Leader for Auto Program Cert	\$100.00
Sims, John	NATEF Evaluation Team Leader for Auto Program Cert	\$100.00
	TOTAL	\$616.56

d. Agreement – Clinical Facilities

Consider approval to renew the agreements with the clinical sites as facilities listed for clinical education facilities usage. Fiscal Impact: None

e. Stipends

Consider approval of stipends as listed Fiscal Impact: budgeted item.

f. Administrative/Management/Confidential Appointments

Consider approval of the following management appointment: Phyllis Seifer, director, Child Development Center, effective on or after May 23, 2005.

Fiscal Impact: Budgeted Item.

g. Temporary Academic

Consider approval of the temporary academic appointments as listed. Fiscal Impact: Budgeted Item.

h. Full-Time Academic Personnel/Summer 2005

Consider approval of academic staff for teaching and non-teaching staff assignments for the summer of 2005 as listed.

Fiscal Impact: Budgeted Item

- i. Non-Classified Employees
Consider approval of the non-classified employee appointments as listed.
Fiscal Impact: Budgeted Item.

- j. Academic Ratification of Eminence Requests
Consider ratification of eminence for Marsha (Dee Dee) Cole, child development, for one calendar year beginning summer term 2005, pending completion of required documents. Consider ratification of extension of eminence for Claudia Basha for one calendar year beginning summer term 2005, pending completion of require documentation. Fiscal Impact: None.

- k. Classified Bargaining Unit Appointments, Promotions, and/or Transfers
Consider approval of the following classified appointments:
 - a) Michelle Knatt, network manager, effective on or after June 15, 2005.
 - b) Joseph McCoy, Sign Language Interpreter, level I (classified special), effective on or after June 15, 2005.
 - c) Audrey Williams, from Records Evaluator II to EOPS Specialist, effective on or after July 1, 2005.Fiscal Impact: Budgeted Item.

- l. Board of Trustees Transfer and Payment Reports
Consider approval of the transfers and payments as listed.

- m. Agreements
Consider ratification of the agreements as detailed below:

Vendor/Consultant	Service	Amount
Forensic Analytical	Air Quality Mgmt Study/Liberal Arts	\$4,800.00
Valley Floors	Child Development Center Carpeting	\$648.00
VR Maximus	Software Service for 4/1/04-4/1/05	\$795.00
		\$6,243.00

- n. Electronic Signature Key
Consider approval of authorized signatories as listed.

- o. Authorized Signatory
Consider approval of authorized signatories as listed.

- p. Authorized Signatory
Consider approval of signatures of Dr. William Schmidt and Dr. Willard Lewallen as listed.

ACTION AGENDA

6. BOARD OF TRUSTEES

No Items

7. SUPERINTENDENT/PRESIDENT

7.1 Order of Election and Specifications for November 8, 2005

Consider adoption of resolution as listed.
Fiscal Impact: Budgeted

YES ___ NO ___

8. INSTRUCTION

8.1 Fire Technology Program – Classroom Fee Increase

Consider approval of the request to increase the Fire Technology program classroom fees courses from \$82 to \$100 per student.

YES ___ NO ___

8.2 Agreement – Contract Education Services

Consider approval of the agreements as detailed below:

Vendor/Consultant	Service	Amount
Learn CPR 4 Life	CPR	\$1,800.00
California School of Notary Public	Notary Public Workshop, Certified Loan Signing Agent	\$8,000.00
California School of Notary Public	Notary Public Workshop, Certified Loan Signing Agent	\$8,000.00
		\$17,800.00

8.3 Agreement (amended) – Child Development Services #FCTR-4102

Consider approval of the amended agreement with the California Department of Education for Child Development Services for the 2004-05 fiscal year.

Fiscal Impact: \$2,510

YES ___ NO ___

8.4 Agreement – Clarus Corporation

Consider approval of the agreement with Clarus Corporation for the purchase of ClassTracks Software version 4.4 .

Fiscal Impact: \$26,716 – VTEA Funds

YES ___ NO ___

9. STUDENT SERVICES

9.1 Agreement, MLS Technologies

Consider approval of the agreement with MLS Technologies to assist with database administration. Fiscal Impact: \$239,000

YES ___ NO ___

10. ADMINISTRATIVE SERVICES

10.1 Agreement Extension – Boise Cascade

Consider approval of the extension agreement with Boise Cascade through June 30, 2006 for office supplies. Fiscal Impact: \$60,000

YES ___ NO ___

- 10.2 Authorized Agents to the Statewide Association of Community Colleges Joint Powers Authority
Consider approval of SWACC-JPA representatives as listed YES ___ NO ___
- 10.3 Student Accident Insurance
Consider approval of the continuance of coverage with Student Insurance to provide student accident insurance for Victor Valley College during fiscal year 2005-06. Budgeted Item, estimated annual premium \$85,260. YES ___ NO ___
- 10.4 Donations
Consider accepting the donations totaling \$18,803.23 from Victor Valley College Foundation (for the period April 1 through April 30, 2005) on behalf of the district. YES ___ NO ___
- 10.5 Software Maintenance Services
Consider approval of the quotation #57244-1 from Computerland of Silicon Valley for software maintenance services. Fiscal Impact: \$10,193.15 YES ___ NO ___
- 10.6 Five Year Construction Plan and Final Project Proposal for the Music Building
Consider approval of the Five-Year Master Plan and FPP for the Music building. Fiscal Impact: This is an integral part of the process to secure state funding for needed facilities YES ___ NO ___
- 10.7 Agreement – CAL K-12 Construction, Inc.
Consider approval of the agreement with CAL K-12 as submitted Fiscal Impact: \$216,374 (this project is State funded and will be 100% reimbursable to the district.) YES ___ NO ___
- 10.8 Agreement - CAL K-12 Construction, Inc.
Consider approval of the agreement with CAL K-12 Construction as submitted Fiscal Impact: \$525,957 (this project is State funded and will be 100% reimbursable to the district.) YES ___ NO ___
- 10.9 2005-2006 Tentative Budget
Consider approval of the tentative general operating budget for 2005-06. YES ___ NO ___
- 10.10 Agreement – Excelsior Education Center
Consider approval of the agreement with Excelsior Education Center for maintenance services according to the contract. Fiscal Impact: Income to the district YES ___ NO ___
- 10.11 Agreement – Excelsior Education Center
Consider approval of the agreement between Excelsior Education Center and Victor Valley Community College District for police patrol services for the fiscal year 2005-06. Fiscal Impact: Revenues in the amount of \$12,000 YES ___ NO ___

10.12 Recess Regular Meeting of the Victor Valley Community College Board of Trustees

Consider recessing the regularly scheduled meeting and convene a meeting of the Victor Valley Community College District Financing Corporation on Tuesday, June 14, 2005 and open a meeting of the Board of Directors of the Victor Valley Community College District Financing Corporation.

YES ___ NO ___

Fiscal Impact: This action is necessary for the State Public Works Board to approve the release of funding for the Advanced Technology Building Project.

10.13 Special Meeting of the Victor Valley Community College District Financing Corporation

YES ___ NO ___

- a) Open Meeting
- b) Adopt resolution
- c) Other business
- d) Close meeting

10.14 Reconvene Regular Meeting of the Victor Valley Community College Board of Trustees

Consider reconvening the regularly scheduled meeting which was recessed to allow for a meeting of the Victor Valley Community College District Financing Corporation.

YES ___ NO ___

10.15 Resolution – Certificate of Participation and Lease Agreements

Consider adoption of the resolution to take specific actions to change the Site and Facility Lease Agreements

YES ___ NO ___

10.16 Agreement – Stradling, Yocca Carlson & Rauth

Consider approval of the agreement to appoint Stradling, Yocca, Carlson & Rauth as special counsel to the District regarding the financing and construction approval process for the Advanced Technology Building.
Fiscal Impact: \$35,000

YES ___ NO ___

11. HUMAN RESOURCES

11.1 Administrative/Management/Confidential Payment of Accrued Vacation Days

Consider approval of the payment as listed. Fiscal Impact: Budgeted

YES ___ NO ___

12. FOR INFORMATION ONLY

12.1 Classified Memorandums of Understanding

For the Board's information, the District and the California School Employees Association, Chapter 584, have reached agreement on the attached Memorandums of Understanding:

1. Christina Moreno, change in work hours as listed.
2. Delia Snead, change in works hours as listed.
3. Robert Vanover, Instructional Assistant III, change in work year as listed.

12.2 Management Resignation

The following management resignation has been received and accepted by the superintendent/president per Board Policy 7350 and is included for the Board's information:

1. Penelope A. Majeske, executive assistant to the superintendent/president, effective May 13, 2005.

12.3 Classified Resignations

The following classified resignations have been received and accepted by the superintendent/president per Board Policy 7350 and are included for the Board's information:

1. Sandra C. Mistretta, senior programmer/software developer, effective May 31, 2005
2. Holly Nollner, administrative secretary I, effective June 10, 2005.
3. Luis Prieto, warehouse delivery worker, effective June 1, 2005.

12.4 Academic Resignations/Retirement

The following classified resignations have been received and accepted by the superintendent/president per Board Policy 7350 and are included for the Board's information:

1. Bonnie Weathersby, counselor, effective July 1, 2005 (resignation for retirement)

12.5 AFT Initial Labor Proposal for Adjunct Faculty

The initial proposal from AFT is presented to the board for information.

12.6 Monthly Financial Statements

Financial reports are being presented for the period ending April 30, 2005 for the General Fund (01), Debt Service Fund (29), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Health Trust Fund (75), Insurance Trust Fund (78), Federal Grants, Bookstore, Auxiliary Services, and ASB Funds.

13. **ADJOURNMENT**

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.