

**CURRICULUM COMMITTEE MEETING (Thursday, March 14, 2024)***Generated by Monique Miller on Friday, March 15, 2024***Meeting called to order at 1:17 PM****1. OPENING ITEMS**

Procedural: 1.02 ROLL CALL

**Members Present:** Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby**Members Absent:** Richard Cerreto**Guests Present:** McKenzie Tarango, Todd Scott, Jazmin Santillan, Monique Miller**2. ANNOUNCEMENT COURSE/REVISION DEVELOPERS MAY COMMENT OF EXPLAIN AGENDA ITEMS**

Information: 2.01 Developers may comment or explain agenda items - None.

**3. PUBLIC COMMENTS TO ACTION ITEMS**

Information: 3.01 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS - None.

**4. MINUTES****Action, Minutes: 4.01** Approval of the February 22, 2024 curriculum meeting minutes  
To approve the February 22, 2024 meeting minutes

Motion by Jacqueline Stahlke, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**5. DISCUSSION ITEMS****Discussion: 5.01** Overarching Program Learning Outcomes (PLOs) – Are we going to mandate this?Discussion: It was noted that specific (non-overarching) PLOs for programs were being approved when we agreed that overarching PLOs are the standard. It was noted that finding the overarching PLOs was not on Meta. The chair will check with Curriqnet to see if they can add a drop-down box with the approved PLOs on Meta. In addition, the SLO/PLO reps will contact Jan Espinoza for the link to the current PLOs.**Discussion: 5.02** Actions required for Cal-GETC by FALL 2025Discussion: All Associate Transfer Degrees (ADT) will need to follow the Cal-GETC template, they need to have the 2nd paragraph which indicates Cal-GETC. If only the second paragraph to the narrative/catalog description is added then it does not have to be submitted to the state. Any additional changes to ADT will then be required to have state approval.**6. ACTION ITEM****Action: 6.01** Catalog Name Change: Business Real Estate and Escrow to Business Real Estate  
to approve the name change for the catalog - no courses are offered in Escrow. No Escrow is mentioned in the catalog description.

Motion by Pamela James, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.02** Revision of DE Regular Effective Contact for Maverick

Regular Effective Contact in Maverick – (bold equals new information from Tit. 5, § 55200, 55202, 55204)

Motion by Patty Golder, second by Christina Shelby.

Final Resolution: Motion Carries as Corrected

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

Discussion: Cite Title 5 information**Motion by Jaqueline Stahlke, second by Leslie Huiner to create Bundle #1 6.03, 6.04, 6.05, 6.06, 6.07, 6.08, 6.09, 6.10, 6.11, 6.12, 6.13, 6.14**

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Motion by Christina Shelby, second by Jaqueline Stahlke to approve Bundle #1**

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.03** Course substitution for A. Amos - CMST 105 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.04** Course substitution for L. Barajas - CMST 105 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.05** Course substitution for R. Flores - PSYC 213 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.06** Course substitution for R. Gonzalez - PSYC 213 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.07** Course substitution for A. Mann - PSYC 213 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.08** Course substitution for C. Razo - AGNR 105 for AGNR 102 - Animal Science Specialist Certificate - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.09** Course substitution for A. Sandoval - CMST 105 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.10** Course substitution for S. Schumm Anguiano - CMST 106 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.11** Course substitution for V. Starks - ASL 122 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.12** Course substitution for K. Stokes - ASL 122 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.13** Course substitution for A. Torres - PSYC 213 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 6.14** Course substitution for K. Torres - PSYC 213 for PSYC 209 - Applied Developmental Psychology - Bundle #1

Motion by Christina Shelby, second by Jaqueline Stahlke

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**7. ACTION ITEMS - DEGREES****Action: 7.01** Real Estate Business - AS Associate of Science - New Program to approve new degree.

Motion by Pamela James, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

Discussion: Discussion ensued about the title "Real Estate Business," and the differences between the new and old program. The new program is more structured, including the requirements of the 18 units students need for completion. It was noted that the new program is more aligned with the certificate programs. Reps for BRE will confirm the old degree will be deactivated.

## 8. ACTION ITEMS - CERTIFICATES

**Action: 8.01** New Student Onboarding - CCY: Certificate of Competency (NC) - New Program to approve new certificate.

Motion by Jacqueline Stahlke, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

Discussion: The purpose of the certificate was reported.

**Action: 8.02** Real Estate Career Professional - Certificate of Achievement - New Program to approve new certificate.

Motion by Christina Shelby, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 8.03** Real Estate Management Professional - Certificate of Achievement - New Program to approve new certificate.

Motion by Leslie Huiner, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 8.04** Real Estate Sales Professional - Certificate of Career Preparation - New Program to approve new certificate.

Motion by Scott Jones, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

## 9. ACTION ITEMS - Courses

**Action: 9.01** ALDH 80 - Pharmacology - Course Substantial Revision to approve course substantial revisions: catalog and schedule description, proposal information, course purpose, minimum qualification, CIP code, lab content, objectives, SLOs, removal of the requisite, evaluation method, textbook, example assignments, and removal of correspondence education addendum.

Motion by Jacqueline Stahlke, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 9.02** APE 0160 - Adapted Physical Exercise - Clone New Course to approve new course

Motion by Patty Golder, second by Jacqueline Stahlke.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Motion by Jaqueline Stahlke, second by Lelsie Huiner to create Bundle #2 9.03, 9.04, 9.05, 9.06**

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Motion by Christina Shelby, second by Pamela James to approve Bundle #2**

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 9.03** ATHL 121 - Varsity Basketball Men - Course Substantial Revision - Bundle #2

Motion by Christina Shelby, second by Pamela James

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 9.04** ATHL 122 - Varsity Basketball Women - Course Substantial Revision - Bundle #2

Motion by Christina Shelby, second by Pamela James

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 9.05** ATHL 123 - Women's Cross Country - Course Substantial Revision - Bundle #2

Motion by Christina Shelby, second by Pamela James

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Action: 9.06** ATHL 123P - Preparation for Intercollegiate Women's Cross Country - Course Substantial Revision - Bundle #2

Motion by Christina Shelby, second by Pamela James

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Christina Shelby

**Lisa Harvey Joined Meeting at 2:33 pm, at Action item 9.07**

**Action: 9.07** BSRT 301 - Medical and Bioethics - New Course

to approve new course

Motion by Christina Shelby, second by Scott Jones.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

**Action: 9.08** BSRT 304 - Basic Research Methods and Statistics for Healthcare Providers - New Course

to approve new course

Motion by Lisa Harvey, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: It was noted that not all BSRT courses were marked with general education. It was then disclosed that the general education designation is on the approved applications. It was suggested to upload approved applications as attachments in Meta to have the ability to view the information. A meeting with the chair, rep, Dr. Tarango, and Dr. Marin will be arranged to discuss other questions about the BSRT courses/degree.

**Action: 9.09** COSM 0201A - Manicuring Academy - Clone New Course

to approve new course

**Action: 9.10** COSM 0201B - Manicuring Academy - Clone New Course

**Motion to Table Action 9.09 and Action 9.10** by Lisa Harvey and Jaqueline Stahlke (titles and prerequisites)

Final Resolution: Motion carries (to table 9.09 and 9.10)

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: Agenda items 9.09 and 9.10 were tabled due to issues with course titles and prerequisites. The discussion highlighted concerns regarding prerequisites, course lectures, lab names, and potential confusion among students. It was noted that COSM 201 has many hours and can only be offered in Fall and Spring. The action to split COSM 201 into 201A and 201B would allow it to be offered in Winter and Summer sessions. Additionally, discussions included suggestions to train new faculty hires on curriculum, particularly for non-credit courses. A new structure was proposed for assisting new hires, such as providing the contact information for area representatives to ensure new hires are properly supported.

**Action: 9.11** CT 010 - Forklift Operator - Clone New Course

to approve new course

Motion by Patty Golder, second by Pamela James.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

**Action: 9.12** CT 025 - Forklift Operator Lab/Internal Combustion - Clone New Course

to approve new course

Motion by Christina Shelby, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

**Action: 9.13** HLTH 102 - Contemporary Problems in Personal and Community Health - Requisite Correction

to approve correction of HLTH 101 to ENGL 101 - This is not a requisite change/Meta error

Motion by Lisa Harvey, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: Health 101 was listed instead of English 101, this was a Meta error.

**Action: 9.14** PTS 0201 - Introduction to Physical Therapy Aide - New Course  
to approve new course

Motion by Jacqueline Stahlke, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: Role of aide, and differences of aide, assistant, and doctor of PT.

**Action: 9.15** RSPT 230 - Introduction to Respiratory Therapy - Course Substantial Revision  
to approve course substantial revisions: proposal information, minimum qualification, SLOs.

Motion by Lisa Harvey, second by Pamela James.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

## 10. CONSENT AGENDA

**Information: 10.01** Public Comment Announcement to Consent Agenda Items

Action (Consent): 10.02 BET 100 - Introduction to Computers - Class Size Revision

Resolution: to approve class size change from no number to 25

Motion by Leslie Huiner, second by Scott Jones.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

## 11. TABLED ITEMS

**Action: 11.01** Administration of Justice - Associate of Science for Transfer (AS-T, ADT) - No action  
Course updates needed.

## 12. CURRICULUM TRAINING

Information: 12.01 Meta/Maverick Issues - None

Information: 12.02 Training subject to be announced - if time permits - None

**Meeting Adjourned at 3:34pm by Committee Chair.**