

**MINUTES**  
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**  
**Regular Meeting**  
**Board Room--Administration Building**  
**Victorville, California**

January 14, 2003

5 p.m.

- CALL TO ORDER:** The Board of Trustees of the Victor Valley Community College District met in regular session on January 14, 2003, in the Board Room of the Administration Building. Dennis Henderson called the meeting to order at 5:01 p.m.
- PLEDGE OF ALLEGIANCE:** Mike Davis led the audience in the Pledge of Allegiance to the flag.
- MEMBERS PRESENT:** Dennis Henderson, President; Dorothy Franke, Vice President; Thomas M. Elder, II, Clerk; Maxine Moore, Bettye Underhill, Jennifer Menser, ASB Representative.
- MEMBERS ABSENT:** None.
- STAFF/GUESTS PRESENT:** Richard A. Jones, Linda Cera, Mitchell Greene, Arlene Waldeck, Sharon Frank, Ann Marie Sharp, Lorie Henning, Kitty Bissell, Jack Thomas, Richard Stephan, Mary Pringle.
- CLOSED SESSION** The board moved to closed session to discuss conference with counsel—existing litigation: six potential cases of anticipated litigation, Della Harrison, Amy Leffew, Gloria Henderson, Robert Flome, Lois Kobz, Cath Halisky; public employee discipline/dismissal/release; conference with labor negotiators—Peter Parra, Jim Williams, Peter Allan, agency designated representatives; CSEA and CCA employee organizations; and conference regarding salaries and benefits—interim superintendent/president, agency designated representatives; management employee group.
- OPEN SESSION** The board reconvened to open session at 6:08 p.m.

ACTION TAKEN AS A RESULT  
OF CLOSED SESSION:

It was MSC (Elder/Underhill, 5-0), to reopen negotiations with CSEA for the purposes of discussing and going over their benefits package.

GOVERNING BOARD

It was MSC (Elder/Underhill, 5-0) to approve the minutes of the special board meeting of November 12 and December 10, 2002, as presented.

AGENDA ADDITIONS,  
REVISIONS:

- 5f Temporary Academic
- 5g Academic Ratification of Eminence Requests
- 5j Classified Bargaining Unit Appointments
- 5k Non-Classified Employees
- 5m Pull Administrative Mgt Confidential Appointments
- 7.5 Change order, Rottman Drilling Company

REPORTS:

Interim Superintendent/President

Dr. Jones: Many items which would normally have been on this agenda will be on the special meeting of January 28. The Academic Senate/administration did come to concurrence on five new faculty positions to be advertised. Subject to funding, they are political science, sociology, construction technology, biology, and child development. Additionally, there are eight replacement positions currently advertised: counselor, CDC, English, math, multi-media, nursing, paramedic, and theatre arts.

Dr. Jones summarized the budget from CCLC. The governor proposes to enforce an across-the-board reduction from 3.6% to 10%--a tremendously difficult situation if sustained by the legislature. Partners for Excellence and part-time parity compensation are included. The district is paying based on the assumption of receiving parity money. Retroactive pay to \$40/hour will be requested for first semester; the left-over money may be enough to offset what may not be received this year. The budget proposes a \$24/unit student enrollment fee--more than double. The full-time students' fees would be \$720, effective 7/1/03. We are looking at a very serious time the rest of this year and even more so next year--additional cuts are expected next year.

Student Services

Willard Lewallen distributed an enrollment update comparing spring enrollment for the last four years. Yesterday at the close of registration, 10,138 students had enrolled, about 4% above the same point last year without an expanded schedule. The schedule is more productive and there are better fill rates. There were 7713 students enrolled in the spring of 2000.

Student Services staff raised \$750 to provide three families gift certificates of \$250 to Target.

Student Learning

Peter Allan introduced Dr. Isaac Romero, formerly vice president of Citrus College, who commented on flex day as the most outstanding of all he has attended.

Mr. Allan reported that the theatre arts group is going to Utah and are trying to raise \$16,000. Since it is difficult to justify district funds, donations are encouraged. The Foundation is willing to match the amount raised.

Given the budget situation, a long, hard look at summer school will have to be taken. Although an attempt was made to maintain the same number of sections as last spring, there is an unprecedented demand for classes and there are none available. The college will try to accommodate as many students as possible, although summer school is expensive. The level of classes that will be provided needs to be addressed. Mr. Henderson asked if students are being turned away due to a lack of facilities or teachers. Mr. Allan said there are no more classrooms. Classrooms previously used at Apple Valley HS and Sultana HS are no longer available. The district is substantially over cap and is not being compensated. The district is fighting hard to keep teachers in the hiring process.

Administrative Services

Dr. Williams distributed proposed mid-year cut documents compiled by the Board of Governor's position on the 2002-2003 budget cuts. This proposal's \$158 million in cuts is extremely different from the governor's proposal of January 10 with \$278 million in cuts. This proposal is based on consultation by members of the community college system. Areas of substantial difference in approach include apportionments--\$142 million in cuts by the governor, none by the Board of Governors. This plan would enable the district to seriously think about hiring faculty, but this plan proposes cutting scheduled maintenance. Dr. Williams suggested working with Sharon Runner to support this approach. Tom Nussbaum doesn't want the districts to focus on 2003-2004 cuts, but 2002-2003 cuts. The 2003-2004 cuts will be reviewed in March.

FoundationNone.

Board of Trustees

Tom Elder At Flex Day attended CSEA workshop led by Rita Jackson and discovered there is no employees' handbook or in-service training. We should get to work on that right away.

Bettye Underhill

Very impressed with Flex Day. Attended the accreditation meeting and felt it was handled very well.

Maxine Moore

Enjoyed Flex Day and the Accreditation Committee.

Dennis Henderson

It is gratifying to see the amount of good people on campus doing an outstanding job. Can't say enough how the grounds look; everyone deserves a big "pat on the back." Heard that the \$35 billion figure is a two-year figure. Even though there hasn't been an increase in over a decade, \$24/unit is a little steep. Would like to see the state back on solid footing again.

ASB

No report.

CCA

Debby Blanchard welcomed Rita Jackson. Commented on budget cuts.

Tom Elder left the meeting at 6:38 p.m.

Faculty is opposed to the unit raise. Hiring faculty will make a better education for students here. Knows it is a high cost, but it is well worth it. Got word that PERB did make a ruling at College of the Canyons that the part-time faculty will vote to determine who represents them. Will see how that affects our VVC case; there are some major differences. Starting next week, negotiations begin again. Looks forward to that--it has been pleasant and productive. The VV Faculty Association has pledged to make a donation to the theatre arts trip.

CSEA

Rita Jackson: Really looking forward to being here and working with the district. Thanked Peter Allan and staff development for including classified in Flex Day—it was a very productive training. Introduced the incoming executive team: Suzanne McGowan, Vice President; Gloria Johnson, Secretary; Ann Marie Sharp, Treasurer; Lorie Henings, Auditor; Jack McGowan, Chief Job Steward; and Mitch Greene, Past President.

The first general business meeting is Monday. Is looking forward to working with classified employees in the district; believes it will be a good year. Will be e-mailing a request for release time for selected officers for chapter training on February 5 to Dr. Jones.

Received an e-mail today from Dr. Jones. Mitch Greene spoke about what happens after the last, best, and final offer is made.

Tom Elder returned at 6:45 p.m.

CSEA has reached its last, best, and final and is waiting for the word if the district has reached its last, best, and final offer.

Faculty Senate

Debby Blanchard recognized Holly Nollner, secretary for Staff Development and the Faculty Senate, who worked very hard organizing Flex Day workshops. The Faculty Senate Executive Committee supports two very important people who are interims and supports hiring them as permanent employees. Peter Allan, Interim Vice President of Instruction, has done an excellent job. It is not worth the turmoil of going outside the campus. Believes that faculty would support that also. Mary Pringle deserves support as Director of Fiscal Services, who has a great history at the college and solves problems before they come up.

Thanked Dr. Jones for finally coming to agreement on shared governance and academic freedom policies, which will be on the January 28 agenda. Has to finalize faculty hiring procedures, hopefully will be completed before Dr. Jones leaves.

Management

Robert Sewell, on behalf of management, echoed similar compliments to staff on Flex Day. Personally would also support Debby's comments on Peter Allan and Mary Pringle and hopes they are seriously

considered as full-time employees of the college. The High Desert Black Heritage Committee is finalizing the agenda for the Martin Luther King celebration Monday in the gym at 6 p.m.

Public Comments:

**Consent Agenda**

It was MSC (Underhill/Moore, 5-0) to approve the following items on the consent agenda as listed. Tom Elder requested item 5j be pulled from the agenda.

Dr. Jones recognized Mike Davis, who has been with the district for 28 years and is on Item 5l.

- 5a Budget Transfers and Payment Report as listed.
- 5b Monthly Financial Reports for the period ending November 30, 2002, as listed.
- 5c Agreements: vendors and/or consultants as listed.
- 5d Temporary Academic as listed.
- 5g Academic Ratification of Eminence Requests as listed.
- 5h Academic Ratification of Equivalency Requests as listed.
- 5j Classified Bargaining Unit Appointments: this item was pulled.
- 5k Non-classified employees as listed.
- 5l Administrative/management/Confidential Resignation: Michael A. Davis, Director of Purchasing, effective June 30, 2003.
- 5m Administrative/Management/Confidential Appointments: this item was pulled.
- 5n Administrative/Management/Confidential Payment of Accrued Vacation Days: Carolyn McDermid, not to exceed 27.4 days, \$8,616.75.

**UNFINISHED BUSINESS  
NEW BUSINESS**

**Out-of-State Student Travel**

It was MSC (Underhill/Moore, 5-0) to approve out-of-state travel for 22 students from the Theatre Arts Department and faculty members Ed Heaberlin, John Rude, and Tracy Davis to attend the Kennedy Center/American College Theatre Festival in Logan, Utah, February 10-18, 2003.

**MOU with Victorville City Police  
San Bernardino County Sheriff**

It was MSC (Elder/Underhill, 5-0) to approve the MOU between the VVC Campus Police Department and the Victorville City Police Department/San Bernardino County Sheriff Department.

Telecommunications and  
Technology Infrastructure  
Program (TTIP)

It was MSC (Moore/Elder, 5-0) to accept \$49,337 from the California Community College 2002-2003 Telecommunications and Technology Infrastructure Program.

Agreements

It was MSC (Underhill/Elder, 5-0) to approve the amended Child Care Grant #FCTR2103 with the California Department of Education.

It was MSC (Moore/Elder, 5-0) to approve the agreement with Novacoast Professional Services for eDirectory analysis and recommendations.

It was MSC (Moore/Elder, 5-0) to enter into a retainer agreement with Public Agency Law Group to represent, advise, and special counsel on public contracts, public contract bidding, construction law, and related matters.

Dr. Williams clarified that this law firm has extensive experience with construction law and will guide us through legal issues on the Advanced Technology Building.

It was MSC (Elder/Underhill, 5-0) to accept the proposal of Valley Floors for floor covering in the Child Development Center modular unit as listed.

Change Order

It was MSC (Underhill/Elder, 5-0) to approve change order #2 with Rottman Drilling Company for the construction of a new water well in the amount of \$3589.35.

Notice of Completion

It was MSC (Moore/Elder, 5-0) to accept the work of Pacific Asphalt Services for parking lot repairs and file a notice of completion.

Classified Revised, New,  
Additional Position

It was MSC (Elder/Underhill, 5-0) to approve the following revised positions: Maintenance & Operations Clerical Technician, Maintenance Locksmith, Maintenance Technician, Maintenance Worker, Lead Maintenance Worker, Webmaster, and Web Assistant.

Tom Elder asked where the money was coming for this, considering recent major budget cuts. Dr. Williams said the first six positions are not new positions, but revised job descriptions. He clarified that the total cost would be more than \$50,000.

Sign Language Interpreter  
Pay Scale

It was MSC (Moore/Underhill, 5-0) to approve the revised pay scale for sign language interpreters as listed.

Administrative/Management/  
Confidential Revised, New,  
Additional Position

It was MSC (Underhill/Moore, 5-0) to approve the new position of Coordinator of Purchasing, Range 22 (\$3,799 - \$4,849).

Tom Elder asked if this was a replacement position; Dr. Jones indicated it was.

After considerable discussion, it was MSC (Elder/Underhill, 5-0), to direct Dr. Jones to write a letter similar to that of Citrus College against Recommendation 34.1 in the California Master Plan for Education.

Dr. Jones explained he was waiting for instructions in support of or opposition to this recommendation. One argument in favor is a structure similar to CSU and Cal State will give community colleges more clout. On other hand, it would diminish local control. He pointed out that the ability to negotiate at the local level would be lost—it would be statewide.

Tom Elder asked Isaac Romero for his opinion. Dr. Romero said that he agrees with Dr. Jones—there are plusses and minuses. The other systems get so much more money than we do, but we also have more “say so” on what happens on campus: organization, management, and personnel. The community colleges are also in tune with local needs.

Maxine Moore is vehemently opposed to this recommendation. The community colleges have 108 campuses and they have a handful—a local board is more in tune with the community. As a member elected from statewide to serve on the Community College Board of Trustees, there has been no discussion about more money coming to the districts with this recommendation. Progress has been made to stop “end runs” by larger community colleges for special legislation. The CCCT board is very much against this recommendation.

Tom Elder said he wanted to get more money per student for the college and wanted to think about what is good for the college as a whole, not for himself personally.

Peter Allan said if the money is controlled from Sacramento, it could be even more disproportionate. This recommendation doesn't address equalization. Suggested the district speak with Sharon Runner to convince other legislators to pass equalization.

Dennis Henderson said that any time we give up control, it doesn't work.

Dr. Lewallen felt a central governing board would necessitate the community college system changing its fundamental mission.

Debby Blanchard said she would rather have the college's funding in the board's hands than have the state determine where the money is spent. Also, this college does an excellent job with negotiations and is a solid campus with a good financial base. Would 100% support Maxine Moore's comments—the public has the right to be represented by the board.

Dr. Williams clarified that our district is spending 75% on salaries and benefits. The 50% law means that 50% of the unrestricted dollars should be spent on instruction—54% of our money is spent on instruction. The Cal State System is better organized in speaking as

one voice; it doesn't have 70 districts fighting for resources. However, he doesn't know if giving up local control is worth it. With a state-controlled system, the community colleges could end up like Texas where community colleges are really part of the state system.

Dr. Underhill said that the Cal State system doesn't vary schedules according to what the individual communities want.

Bill Greulich said that when bond issues need to be passed, most of the promotion is leveled at the major metropolitan areas.

Dr. Jones asked about Item 5j that was pulled. Mr. Henderson said it may be brought back at a later meeting.

ADJOURNMENT:

The meeting adjourned at 7:27 p.m.

Respectfully submitted,  
Richard A. Jones, Ed.D.  
Secretary

APPROVED:

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President

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Clerk