

MINUTES  
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
Board Room — Administration Building  
Victorville, California

April 13, 2004

5 p.m.

**CALL TO ORDER:** The Board of Trustees of the Victor Valley Community College District met in regular session on April 13, 2004, in the Board Room of the Administration Building. Dr. Dorothy Franke called the meeting to order at 5 p.m.

**PLEDGE OF ALLEGIANCE:** Bill Greulich, Public Information Officer, led the audience in the Pledge of Allegiance to the flag.

**MEMBERS PRESENT:** Dorothy Franke, President; Dennis Henderson, Vice President; Joe Range, Clerk; Thomas M. Elder, Trustee; Dr. Bettye Underhill, Trustee; and Jinny Ki, Student Trustee.

**MEMBERS ABSENT:** None

**STAFF/GUESTS PRESENT:** Dr. Patricia A. Spencer, Jeff Cooper, Dr. Jim Williams, Dr. Willard Lewallen, Dr. William Schmidt, Debra Blanchard, Arlene Waldeck, Penelope Majeske, Kevin Crowley, Lynne Crowley, Bianca Gomez, Arlene Waldeck, Joseph McCoy, Denise Doyel, Monique Allen, Charlene Jones, Bonnie Weathersby, Monica Shelton, Mrs. Alesia S. Diggs, Robert A. Sewell, Willie and Doris Pringle, Albert C. Schmidt, Jack Thomas, Misty Covington, Kevin Doyel, Linda Hardy, Debbie Chesser, and Monique Allen.

**CLOSED SESSION** Dr. Franke adjourned the open session at 5:02 p.m., and the Board met in closed session from 5:03 p.m. to 6:14 p.m. to discuss conference with counsel — existing litigation: Gloria Henderson; Puckett vs. VVC; Nicholas Halisky and Cathleen Halisky; CSEA vs. VVCCD; public employment evaluation: superintendent/president; conference with labor negotiators – Bill Schmidt, Jim Williams, Willard Lewallen, Jeff Cooper, Thomas O’Neil, Becky Millen, agency designated representatives; CSEA and CTA employee organizations.

**Break** 6:14 p.m. – 6:17 p.m.

OPEN SESSION

The board reconvened to open session at 6:17 p.m.

ACTION AS A RESULT  
OF CLOSED SESSION

No action.

GOVERNING BOARD

It was MSC (Underhill/Range, 5-0) to approve the minutes of the regular board meeting of March 9, 2004, and the minutes of the special board meeting of March 23, 2004, as presented.

AGENDA ADDITIONS,  
REVISIONS:

None.

REPORTS:

Superintendent/President

Dr. Spencer announced that VVC's Model United National team won the honorable mention award at the National Model United Nations competition in New York. Robert Sewell went on to explain that Victor Valley College's team competed against about 3,100 other college students from 190 different schools from 44 different nations. Approximately 25 schools received awards. In addition, Jenny Ki and Robert Sewell reported that Victor Valley College, from hundreds of candidates nationwide, was recently named the 2004 Campus of the Year at the American Students Association of Community Colleges national conference. Melissa Ansetta, Anna Olin, and Blanca Gomez were also recognized for their participation in the program. A certificate of appreciation from Congresswoman Barbara Boxer and a letter of recognition from Congressman Jerry Lewis also honored Victor Valley College's Associated Student Body.

Additionally, Dr. Spencer announced that several special athletes have been honored for their academic accomplishments. Jaye Tashima and Dr. Lewallen introduced those students: Joseph Anderson, Ryan Gilbert, Anthony Hinojosa, Derrick Jones, Brandon Knott, Brian Miano, Johan Mohd-Yusof, Janson Moreno, Khoury Shanklin, Kevin Stanley, Marvin Wilke, Holly Amerson, Christin Beal, Melissa Blackwell, Jennipher Jones, Melissa Lanceta, Anna Olin, Meghan Tsakalos, Tori Velarde, and Susan Wallace. Many more Victor Valley College athletes have made vast achievements in their sport and in academics but were not able to attend and meet the board due to other commitments.

Instruction

Mr. Cooper introduced John Sweet, the Chair of the Automotive Department, who narrated a PowerPoint presentation about Tech-X, an event that will take place on the VVC campus April 30 and May 1, 2004. In addition, it was announced that

Mr. Saunderland would host the California Indian Conference October 2 and 3, 2004 on the VVC campus. Further, Mr. Cooper reported that he has been working with Radio Mexico to identify faculty from VVC who would present conversational English lessons. The college is looking forward to a successful and long-term relationship with Radio Mexico.

Student Services

No report.

Administrative Services

Dr. Williams handed out several documents: Senate Budget Committee Recommendations, Recommendations from Campus-wide Input, Budget Advisory Committee—Revised Spreadsheet, 2004-05 Budget Scenarios using the Governor’s January Proposal. Over the last two months, the Budget Committee reviewed the campus-wide recommendations. The committee’s main goal was to make decisions that would minimize the impact of budget reductions on students.

Foundation

Ginger Ontiveros reported the deadline for faculty grants would be Thursday, April 15, at noon. She also distributed brochure, which is being used to re-establish a connection between alumni and the Foundation.

Board of Trustees

No report.

ASB

Jinny Ki reported that the Cal Sac conference and the ASB Spring Election both went very smoothly, and the votes will be counted soon. Furthermore, graduation tickets for May 21 are available.

CCA

Debra Blanchard announced that she and the CCA are very proud of the students and congratulated Jinny Ki for a successful reign. In bargaining, the CCA has come to a tentative agreement; Articles 8, 10, and 12 will be going to faculty soon. Further, the benefits committee discussed equalizing the benefits packages. It is CCA’s recommendation that the board approve the management group at \$8,100, cafeteria plan.

CSEA

Arlene Waldeck expressed her feelings that CSEA is bargaining in good faith but that is not happening on the district side. She also announced that Ruth Green is resigning and congratulated her for her outstanding work for the college and for CSEA; Ruth Green has been a wealth of knowledge and will be greatly missed.

Faculty Senate

Debra Blanchard handed out a copy of board policy 4035, Academic Collegial Consultation. She noted that this board item comes from AB 1725 and should be taken seriously. In addition,

she noted that the budget development plan should be primarily relied upon the advice of the Academic Senate. She believes that did not happen and there were violations of professional and academic matters. In her opinion, the Academic Senate was cut out of the loop, but the Faculty Senate would be happy to meet with the college regarding the budget.

**Management**

Robert Sewell commended Sandy Clark and Sharon Williams for all of their hard work at the college.

**Public Comments**

Kevin Crowley spoke on health benefits. As a CSEA employee, he expressed his belief that the health benefits do not cover all the costs for his family and that all groups should be treated equally.

Several citizens supported continuing the ASL program; they included: Denise Doyle (at Ms. Doyle's request, her letter was read aloud by Dr. Franke), Misty Covington, Monique Allen, Albert Schmidt, Joseph McCoy, Lynne Crowley, and Debbie Chesser. Mr. Cooper directed the board to the Budget Advisory Committee's (BAC) revised spreadsheet and pointed out that the BAC does not concur with the reduction or elimination of the ASL program. Dr. Frank said that the board wanted to assure the audience that they would never think of discriminating against one student group or another. The board is committed to the highest quality education for every student.

**Consent Agenda**

It was MSC (Elder/Underhill), 5-0) to approve the following items on the consent agenda as listed.

- 5.a Curriculum changes as listed.
- 5.b Board of Trustees budget transfers and payment reports as listed.
- 5.c Monthly financial reports as listed
- 5.d Agreements as listed.
- 5.e Academic ratification of eminence requests as listed.
- 5.f Academic ratification of equivalency requests as listed
- 5.g Temporary academic as listed.
- 5.h Classified resignations as listed.
- 5.i Classified bargaining unit appointments/promotions/reassignments (no items).
- 5.j Non-classified employees' appointments as listed.
- 5.k Classified Memorandums of Understanding:
  - (1) Kathleen Moore: temporary change in working hours
  - (2) Lucas Anderson: change in working days
  - (3) Sandra Mistretta: change in working days
  - (4) Classified employees as listed working evening hours during spring break, March 16 through 19, 2004: temporary change in working hours
  - (5) Contracting report and maintenance of refrigeration equipment used by Restaurant Management classes in the Desert Rock kitchen as listed

- 5.1 Administrative/Management/Confidential Resignations:  
 Director of Financial Aid Sandra Clark (effective July 1, 2004) and  
 Director of Facilities Construction Sharon Williams (effective July 7, 2004).
- 5.m Resolution—FEMA Grant Application to request reimbursement under state and federal programs for expenses incurred as part of the disaster relief efforts during the fires in October 2003.

UNFINISHED BUSINESS

NEW BUSINESS

Representation, VVC  
 Foundation Board  
 of Directors

It was MSC (Henderson/Underhill, 5-0) to appoint Trustee Range as the primary representative on the VVC Foundation Board of Directors.  
 It was MSC (Henderson/Elder, 5-0) to appoint President Franke as secondary representative on the VVC Foundation Board of Directors.

CCCT Board of Directors

It was MSC (Range/Elder, 4-0-1, Henderson abstained) to nominate Paul Fong, Edward Ortell, Marie Kiersch, and Dr. Bettye Underhill to serve on the 2004 CCCT Board of Directors.

Spring Valley Lake  
 Election

It was MSC (Underhill/Elder, 5-0), to vote for Spring Valley Lake Association Board of Directors candidates Joseph Andreasen, Ralph Baker, Karen Davis, and Brian Schneider, and to vote no on all four of the proposed bylaws (A, B, C, and D).

Out-of-State Travel

It was MSC (Henderson/Underhill, 5-0) to approve staff and student expenses and out-of-state travel to attend the American Student Association of Community Colleges' Summer Conference in Bismark, North Dakota, from June 10 through June 12, 2004.

In-State Travel

It was MSC (Henderson/Elder, 5-0) to approve staff and student expenses and travel to attend the California Student Association of Community Colleges' Spring Legislative Conference in Sacramento, California, from April 30 through May 3, 2004.

Student Travel

It was MSC (Underhill/Henderson, 5-0) to approve staff and student expenses and travel to attend the regional VICA State Championships in Riverside, California, from April 22 through April 25, 2003.

Agreement,  
American Engineering  
Laboratories, Inc.

It was MSC (Elder/Underhill, 5-0) to approve the Agreement with American Engineering Laboratories, Inc. for technical and survey services for the planned Speech/Drama Addition to the Performing Arts Center.

Surplus Property Donation

It was MSC (Henderson/Underhill, 5-0) to approve the listed surplus equipment property to be donated to Victor Valley Domestic Violence — Domestic Abuse Shelter & Rehabilitation Program.

Resolution, Tax and Revenue  
Anticipation Note Program

It was MSC (Underhill/Elder, 5-0) to approve the resolution authorizing the issuance of tax and revenue anticipation notes for the 2004-05 fiscal year.

CSEA Initial Labor Proposal  
And Public Hearing for  
Classified Contract

It was MSC (Elder/Henderson, 5-0) to hold a public hearing on the initial proposal from CSEA. The public hearing was opened. Being there were no public comments, it was MSC (Underhill/Elder, 5-0) to close the public hearing.

District Initial Negotiations  
Classified Contract

It was MSC (Elder/Henderson, 5-0) to hold a public hearing on the initial proposal from the district. The public hearing was opened. Being there were no public comments, it was MSC (Underhill/Elder, 5-0) to close the public hearing.

Administrative/Management/  
Confidential Vacation Days

It was MSC (Henderson/Underhill, 5-0) to approve authorize payment for accrued vacation hours for classified management employee Karyl Lougee, Director of Printing Services, not to exceed 148.39 days, \$36,960.99.

Management, Board of Trustees,  
and Management and Board  
Retiree Benefits

It was MSC (Underhill/Elder, 5-0) to approve authorization for Dr. Patricia Spencer to formally withdraw the management employees, board members, and management and board retirees from one or more of the plans within the SCSEBA package effective July 1, 2004, if the need should arise.

Academic Extra Duty Days

It was MSC (Underhill/Elder, 5-0) to approve the extra duty day assignments for 2004 summer session and 2005 academic year as listed.

Public Comments,  
Agenda Item 10.6

Arlene Waldeck asked what was the urgency. Trustee Elder pointed out that it is extremely important that the chief administrator knows that she has enough time to get her goals and objectives accomplished. Debra Blanchard, speaking as an individual, said the board owes it to their constituency to have a first- and second-reading so there is no issue about the contract being extended. Dr. Franke pointed out that questionnaires had been sent out to the staff. The Superintendent/President had been given six goals, and she has not only met those goals, but she has exceeded them. This board deemed that its support of her is absolutely necessary. The board has listened to many people in the community and is time-bound to make a decision. Clerk Range added that this board has only one employee (the Superintendent/President) and was elected to make those types of decisions.

Superintendent/President's  
Contract

It was MSC (Elder/Underhill, 5-0) to approve the extension of the superintendent/president's contract.

Adjournment

The meeting was adjourned at 8:37 p.m.

Respectfully submitted,  
Patricia A. Spencer, Ph.D.  
Secretary

APPROVED:

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President

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Clerk